

CITY OF ANTIGO
COMMON COUNCIL
FEBRUARY 08, 2017

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Jim Darling	Aldersperson, Ward 2	Present	
Tim Kassis	Aldersperson, Ward 3	Absent	
Tom Bauknecht	Aldersperson, Ward 4	Present	
Carol Feller Gottard	Aldersperson, Ward 5	Present	
Red Turney	Aldersperson, Ward 6	Present	
Glenn Bugni	Aldersperson, Ward 7	Present	
Reinhardt Balcerzak	Aldersperson, Ward 8	Present	
Dan Bauknecht	Aldersperson, Ward 9	Absent	
Bill Brandt	Mayor	Present	

Mayor Brandt excused Alderspersons Kassis and D. Bauknecht.

2. Additional Attendance

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer; Robert Piskula, Street Commissioner; James Pike, Communication and Technology Supervisor; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Lisa Haefs, Antigo Daily Journal; Scott Martin, MSA Professional Services; and for a portion of the meeting, Firefighter Anthony Rottier, along with a number of other Firefighters and Rottier family members.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the January 11, 2017 Meeting

Aldersperson Bugni moved, Aldersperson Darling seconded, to approve the January 11, 2017 Council minutes.

RESULT:	CARRIED - VOICE VOTE
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PRESENTATION

1. Chief Jon Petroskey-Anthony Rottier swearing in as FireFighter

Jon Petroskey, Fire Chief, explained Firefighter Anthony Rottier has successfully completed his one year anniversary and has been a huge asset to the Department.

Kaye Matucheski, Clerk-Treasurer, administered the oath of office to Mr. Rottier.

Mr. Rottier's father, Jeff, pinned his badge on.

CITIZEN COMMENT

- 1. Subjects on the Current Agenda
- 2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jim Darling, Alderperson, Ward 2
SECONDER:	Glenn Bugni, Alderperson, Ward 7
AYES:	Darling, Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak
ABSENT:	Tim Kassis, Dan Bauknecht

CONSENT AGENDA RESOLUTIONS

Resolution No. 9-17: MSA Professional Services Agreement for 2017 TID Related Services

WHEREAS, new State regulations have recently been enacted that changes requirements for existing Tax Incremental Finance Districts (TID) that must be complied with in 2017; and,

WHEREAS, the requirements include an annual report that is more than just the audited financial statement and the Joint Review Board will now be a standing committee and must meet annually to review the report; and,

WHEREAS, assistance will be needed to meet the requirements for the City’s five existing TIDs and MSA Professional Services has provided hourly contract pricing to do this at an estimated cost of \$5,000; and,

WHEREAS, MSA Professional Services has been involved with the TIDs since they were created so they already have much of the information that will be needed in the report which should minimize the overall cost.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize an agreement with MSA Professional Services to provide TID related services in 2017 with hourly contract pricing at an estimated cost of \$5,000 with the funds to be derived from each TID.

Resolution No. 10-17: Allow Clerk-Treasurer to Waive Permit Fees and Insurance Requirements for Events Previously Approved

WHEREAS, many events are held throughout the year that utilize city property, park space, facilities, and/or city serves and they are required to file special event permit applications and insurance certificates with the City; and,

WHEREAS, organizations that hold events that meet at least one of the criteria of: being open to the public for an educational or remembrance for those in the community, recognizing volunteers, or investing any profit generated back into the community have in the past requested and been granted waivers for the permit fee and insurance requirement; and,

WHEREAS, allowing the Clerk-Treasurer to grant the waivers for previously held events will eliminate the need to take each event separately to the committees and Council for approval; and,

WHEREAS, any new events would have to be individually approved by the committees and Council.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Clerk-Treasurer to waive the permit fees and insurance requirements for the attached list of previously held events.

Resolution No. 11-17: Funding Request of \$600 for Music in the Park Brochures

WHEREAS, Music in the Park has again requested funding for the printing of brochures and posters for the summer music series in the amount of \$600; and,

WHEREAS, these brochures and posters are distributed beyond the local area to draw people from other areas to Antigo for these concerts.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to approve \$600.00 to Music in the Park for the printing of brochures and posters with the funds to be derived from the economic development portion of the Hotel/Motel Tax Funds.

Resolution No. 12-17: Sewer Credit for Broken Hydrant at 1601 Tenth Avenue Lot C15 for St. Charles Place MHC, LLC

WHEREAS, there was a high utility bill at 1601 Tenth Avenue, Lot C15, which was caused by a broken hydrant and the water was running on the ground; and,

WHEREAS, the water did not enter the sewer system so it did not have to be treated and the owner is requesting a credit for the sewer portion of the bills; and,

WHEREAS, city employees verified the water went into the ground from this hydrant.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a credit of \$1,410.28 for St. Charles Place MHC, LLC for 1601 Tenth Avenue, Lot C15 for the sewer portion of the charges for the leak.

CONSENT AGENDA COMMUNICATIONS

Department Manager's Reports

NEW BUSINESS

RESOLUTIONS

Resolution No. 13-17: Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers Under §66.0703 Wisconsin Statutes (Special Assessments for Sidewalk and Driveway Approach Program for 2017)

RESOLVED, by the Common Council, City of Antigo, Wisconsin:

1. The Common Council hereby declares its intention to exercise its police power under Section §66.0703, Wis. Statutes, to levy special assessments upon property as identified within the attached map for special benefits conferred upon such property for the ~~2016~~ 2017 Sidewalk and Driveway Approach Program.
2. The Common Council determines that the improvements constitute an exercise of the police power and the amount assessed against such parcel shall be based on the total cost of said improvements as specified above.
3. The Surveyor/Project Manager shall prepare a report that shall consist of:
 - a. Preliminary plans and specifications for the improvements
 - b. An estimate of the entire cost of the proposed improvements
 - c. Schedule of proposed assessments
4. When the report is completed the Surveyor/Project Manager shall file a copy thereof with the City Clerk for public inspection.
5. When receiving the report, the Clerk is directed to give a Class I notice of a public hearing on such report before the Common Council as specified in §66.0703, Wisconsin Statutes. The hearing shall be held in the Council Chambers of City Hall, unless otherwise specified, at a time set by the Clerk in accordance with §66.0703, Wisconsin Statutes.
6. The assessment against any parcel may be paid in cash or in five annual installments with interest as established by Council.

Aldersperson Darling moved, Aldersperson Bugni seconded, to amend Resolution 13-17 to change the year from 2016 to 2017 in paragraph one. Carried.

RESULT:	CARRIED AS AMENDED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Aldersperson, Ward 8
SECONDER:	Jim Darling, Aldersperson, Ward 2
AYES:	Darling, Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak
ABSENT:	Tim Kassis, Dan Bauknecht

Resolution No. 14-17: 2016 Budget Transfers and Adjustments

WHEREAS, the City budgets funds based on estimating the services that will be needed throughout the year within each department, and,

WHEREAS, adjustments need to be made based on where the services are actually performed within each department, and,

WHEREAS, these budget transfer requests are existing funds that are being reallocated and the budget adjustments are to reflect grant dollars and participant program fees received.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached budget transfers and adjustments for 2016.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Alderperson, Ward 4
SECONDER:	Glenn Bugni, Alderperson, Ward 7
AYES:	Darling, Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak
ABSENT:	Tim Kassis, Dan Bauknecht

Resolution No. 15-17: Granting Permission for Street Commissioner to Purchase Grader (contingent upon approval of Public Works Committee)

WHEREAS, a 2002 Volvo Grader has mechanical issues and upon searching for replacement parts, staff found that Volvo no longer makes graders so the cost of the parts exceeds the value of the grader; and,

WHEREAS, there are funds existing within the Capital Equipment/Improvement Plan (CIP) for graders and loaders and purchasing a used grader falls within the City’s purchasing policy guideline to purchase equipment that is most advantageous to the City; and,

WHEREAS, bidding for a used grader is not feasible as inventory fluctuates so the Street Commissioner needs the ability to act if a used grader is found.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the purchase of a used grader and grant the Street Commissioner the authority to act on the purchase with input from the Director of Administrative Services.

BE IT FURTHER RESOLVED, the funds will be derived from the CIP –Street Department Loaders and Graders funds with any additional funds from the CIP Undesignated Fund Balance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jim Darling, Alderperson, Ward 2
SECONDER:	Reinhardt Balcerzak, Alderperson, Ward 8
AYES:	Darling, Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak
ABSENT:	Tim Kassis, Dan Bauknecht

LICENSES

Secondhand Article Dealer and Secondhand Jewelry Dealer License for Justin D. and Jennifer Welsh dba Moonshadow Dreams at 717/719 Fifth Avenue

Alderperson Balcerzak moved, Alderperson T. Bauknecht seconded, to approve a Secondhand Article Dealer and Secondhand Jewelry Dealer License for Justin D. and Jennifer L. Welsh dba Moonshadow Dreams at 717/719 Fifth Avenue.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Alderperson, Ward 7
SECONDER:	Tom Bauknecht, Alderperson, Ward 4
AYES:	Darling, Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak
ABSENT:	Tim Kassis, Dan Bauknecht

1. Direct Deposits for January 13 and 27, 2017 Payrolls
2. City First Merit Bank Accounts Payable Check Nos. 64699-64924
3. Self-Funding Health Insurance Check Nos. 1914-1915
4. Block Grant Revolving Loan Fund Check Nos. NONE

COMMITTEE REFERRALS

Alderperson T. Bauknecht commented it has been brought to his attention that the end to the stairway is wide open at the old Snyder building. He stated he knows it is private property but is wondering if there is anything the City can do such as block off the top of the stairway. To which Mayor Brandt, noted the City does not want to do that because it opens the City up to liability issues. Mayor Brandt is requesting Roger Musolff, Building Inspector/Zoning Administrator, look into it and see if the owner can be required to correct the situation.

Alderperson Turney noted concerns with all the old trucks loaded up with junk and feels if there is not something in the ordinances to address this issue, the City needs to look at it. Mayor Brandt noted there are ordinances in place and if Alderperson Turney turns in addresses to Roger Musolff he can look into it. Mr. Musolff noted these issues are being handled based on complaints received.

Alderperson Balcerzak commented on the pavilion and that it looks really good and that he is pleased with the progress. Sarah Repp, Parks, Recreation, and Cemetery Director, explained the items to be completed yet.

ADJOURNMENT

Alderperson Darling moved, Alderperson T. Bauknecht seconded, to adjourn at 6:19 p.m.

Approved:

Bill Brandt, Mayor

Attest:

Clerk - Treasurer