

CITY OF ANTIGO
COMMON COUNCIL
JANUARY 13, 2021

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Aldersperson Bugni was in attendance via telephone.

Department Managers in attendance were: Mark Desotell, Director of Administrative Services, and Kaye Matucheski, Clerk-Treasurer/Finance Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; and for a portion of the meeting, Terry Brand.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

- 1. Approval of the Minutes from the December 9, 2020 Meeting

Aldersperson Bugni moved, Aldersperson Rebstock seconded, to approve the December 9, 2020 Council Minutes.

RESULT:	CARRIED - VOICE VOTE
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PUBLIC HEARING

- 1. Public Hearing for a Zoning Amendment for 814 First Avenue (Parcel #201-2008) to Classify as R-3, Two-Family Residence District Instead of B-3, General Commercial District for Correction of an Improperly Zoned Parcel for a Dwelling Unit as All Adjacent Parcels are Zoned as R-3

Pursuant to notice, a public hearing was held for a Zoning Amendment for 814 First Avenue (Parcel #201-2008) to classify as R-3, Two-Family Residence District instead of B-3, General Commercial District for correction of an improperly zoned parcel for a dwelling unit as all adjacent parcels are zoned as R-3 .

There being no individuals wishing to address this matter and after complying with statutory procedures, Aldersperson Bauknecht moved, Aldersperson Rebstock seconded, to close the public hearing.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

CITIZEN COMMENT

- 1. Subjects on the Current Agenda
- 2. Subjects Not on the Current Agenda

Terry Brand, 224 Sunset Drive, addressed Council regarding concerns with the warming house being closed. He distributed a handout noting he thinks/hopes the City can do better. He stated he would be happy to address the Parks, Cemeteries, and Recreation Commission if referred there.

Mayor Brandt noted he does have this in his any other matters to bring to Council later in the meeting.

Aldersperson Balcerzak commented on recyclables to which the Mayor said he will also be commenting on that. Mayor Brandt noted he has a list of things he will be discussing.

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

Aldersperson Kassis moved, Aldersperson Wagner seconded, to approve the Consent Agenda.

RESULT:	CARRIED - VOICE VOTE
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CONSENT AGENDA COMMUNICATIONS

Department Manager Reports

NEW BUSINESS

RESOLUTIONS

Resolution No. 1-21: Ratify Mayor Brandt's Approval of a New COVID-19 Travel Policy Effective December 30, 2020

WHEREAS, a COVID-19 travel policy has been in effect for City employee's restricting when an employee could return to work if traveling out of the country; and,

WHEREAS, many countries, states, and other areas have implemented strict travel requirements which must be followed as more areas become high risk areas; and,

WHEREAS, City employees are responsible and accountable for continued monitoring of the ever-changing requirements for any jurisdiction they are traveling to and to comply with those requirements; and,

WHEREAS, the City is implementing conditions if employees chose to travel as detailed in the attached policy.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to ratify Mayor Brandt's approval of the attached Travel Policy effective December 30, 2020.

BE IT FURTHER RESOLVED, the previous issued travel policies are rescinded.

Upon inquiry by Aldersperson Wagner, Mayor Brandt noted it is travel restrictions for City employees.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

Resolution No. 2-21: Authorized Representative Resolution for 2021 Wisconsin Department of Natural Resources Lead Service Line Grant Application under the Environmental Improvement Fund (EIF)

WHEREAS, it is the desire of the City of Antigo, Wisconsin, a municipal corporation, to file several applications for state financial assistance for its Lead Service Line (LSL) replacement program under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.59, 281.60, and 281.61, Wis. Stats.); and,

WHEREAS, it is necessary to designate a representative for filing said applications; and,

WHEREAS, due to the cancellation of committee meetings as the result of COVID-19 concerns, Mayor Brandt has approved this action being considered directly by Council.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, that the Director of Administrative Services is hereby appointed as the authorized

representative for the City of Antigo for the purpose of filing these applications, and that the representative is further authorized and empowered to do all things necessary in connection with said applications.

Mark Desotell, Director of Administrative Services, noted this has changed to an annual program now.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

Resolution No. 3-21: Ratify Mayor Brandt's Decision to Approve Write Off of \$129.87 for Eastview Healthcare Accounts Receivable as Out of Business

WHEREAS, there is an outstanding accounts receivable charge of \$129.87 for Eastview Healthcare (previous owner) that dates back to September of 2018; and,

WHEREAS, due to Eastview Healthcare being out of business and a new owner has taken over, the City Attorney does not believe it is in the City's best interest to pursue collection due to the additional fees involved.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to ratify Mayor Brandt's approval of writing off the \$129.87 accounts receivable invoice for Eastview Healthcare.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

Resolution No. 4-21: Consideration of a State/Municipal Agreement Providing a Wisconsin Department of Transportation (WisDOT) Transportation Alternatives Program Grant (80% funding up to \$756,096) for a Projected \$945,000 Expansion of the Springbrook Bike/Pedestrian Trail System to be Completed by June 30, 2026

WHEREAS, the City Council previously approved the submission of an application for a Wisconsin Department of Transportation (WisDOT) grant under the Transportation Alternatives Program (TAP) for the expansion of the Springbrook Bike/Pedestrian Trail system; and,

WHEREAS, the City received positive notification of project funding selection from WisDOT on September 2, 2020 under the State's 2020-2024 TAP Program which provides for an 80% State & 20% Local match for design and trail construction; and,

WHEREAS, the proposed work includes an off-road 10' trail along Charlotte Street from North Avenue to Highway 64, an on-road segment along Charlotte Street from Highway 64 to Prosser Place, an off-road segment on Prosser Place from Charlotte Street west to the curbed section of Prosser Place and finally a paved off-road loop around Remington Detention Pond north along Hogan Street eventually to the parking/staging area of the City's Dog Park; and,

WHEREAS, the proposed work within the application qualifies for the 80% State matching funds with a 20% Local Match without any known items requiring 100% payment by the City as non-participating items; and,

WHEREAS, the next step in the grant process requires the completion of a State/Municipal Agreement (SMA) to memorialize the responsibilities of each the City and the Wisconsin Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to enter into the State/Municipal Agreement for the design and construction related to the expansion of the Springbrook Bike/Pedestrian Trail expansion as noted in the SMA under State Project ID# 9835-02-01/71 providing \$756,096 in Transportation Alternatives Program funds requiring an anticipated \$189,024 in Local matching funds for an estimated total project amount of \$945,120.

BE IT FURTHER RESOLVED, the City's matching funds will be derived from Street Capital Improvement/Equipment Plan (CIP) and/or Park, Recreation, & Cemetery CIP or Urban Forestry funds.

Upon inquiry by Alderperson Balcerzak, Mr. Desotell explained the matching funds will come from street and park and recreation budgets.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

Resolution No. 5-21: Rescind Resolution #63-20 and Authorize the Application of a 50% Federal EDA Grant (Control #115985) for Saratoga Industrial Park, Establish Matching Funds, and Authorize the Necessary Staff to Execute the Documents

WHEREAS, City Council previously passed Resolution #63-20 at the May 13, 2020 regularly scheduled Council meeting in anticipation of receiving a Federal EDA Grant under the 80% grant program associated with disaster related funding programs; and,

WHEREAS, the City's original grant application for Works Program funding was reviewed for merit and subsequently accepted for further consideration by the U.S. Department of Commerce at a 50% reimbursement rate up to \$941,250 in EDA funding for a \$1,882,500 project with an extended target completion date for the fall of 2022; and,

WHEREAS, the City's matching funds for the project will no longer be sought from the previously identified municipal bonding category but will be derived from a combination of \$211,000 in 2020 Street CIP carry-over funds, \$200,000 from the 2021 CIP Street allotment and \$530,250 in the City's TIF Payback account for a total local share of \$941,250; and,

WHEREAS, the Public Works and Economic Development Act of 1965, Title II, establishes Public Works and Economic Development Facilities program funding for economic development infrastructure investments by state and local governments, universities and non-profits; and,

WHEREAS, the City of Antigo is authorized by the Economic Development Act of 1965 to submit an application for a public works and economic development facilities grant under said Act for completion of an economic development project; and,

WHEREAS, the City has determined the need for a new roadway corridor within an existing portion of City-owned industrial zoned property to accommodate both growth of existing manufacturing facilities and also to encourage expansion of other businesses into available sites; and,

WHEREAS, the City acknowledges its intention to participate in the district Comprehensive Economic Development Strategy (CEDS) process as required for submission to the USEDAs; and,

WHEREAS, the City is authorized to submit a grant application for a Public Works EDA grant, to accept an award and to act as the lead applicant; and,

WHEREAS, the City has agreed to the development of a roadway project consisting of new roadway sub-base, aggregate base-course, curb/gutter, a bio retention basin, street lighting and asphalt surfacing at an approximate cost of \$1,900,000 including design, construction administration/inspection and engineering contingencies.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to rescind Resolution #63-20 and to authorize the City to make application to the Economic Development Administration for a Public Works grant requesting \$941,250 in Federal EDA funds, which the City will match with 50% (\$941,250) of readily available and unencumbered funds towards the project cost with funds being derived from \$211,000 in 2020 Street CIP carry-over funds, \$200,000 from the 2021 CIP Street allotment and \$530,250 in the City's TIF Payback account for a total local share of \$941,250..

BE IT FURTHER RESOLVED, that the City of Antigo Common Council authorizes the Mayor, the Director of Administrative Services and the Clerk/Treasurer-Finance Director if so

directed, to execute and deliver any and all agreements and documents relating to said grant and required for purposes of the same, and are further authorized and directed if said grant is awarded, to accept such funds pursuant to the terms of the application.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Sandra Fischer, Ward 2
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

Resolution No. 6-21: Langlade County Request for City to Pay Balance of Sober Living Funds to Langlade County and Confirm for Non-Operational Expense Purchases

WHEREAS, the Common Council previously approved Resolution #60-19 providing matching funds up to \$150,000 established by Langlade County for the development of a Women's Sober Living Facility; and,

WHEREAS, to date the City has been providing half of the cost of expenses totaling \$72,090.95 leaving a balance of \$77,909.05; and,

WHEREAS, Langlade County has requested the remaining funding pledged by the City to be transferred to them so funds can be administered from a single account and will eliminate the need for the City and County to bill each other for invoices paid; and,

WHEREAS, an accounting of the expenditure of City funds would be requested at the end of the project; and,

WHEREAS, Langlade County has also requested clarification that the funds can be spent on necessary items for the facility and the City of Antigo had stipulated that funds could not be used for operating expenses only (such as utility bills); and,

WHEREAS, there have been no committee meetings due to the health emergency, Mayor Brandt has approved this resolution to be discussed directly by the Common Council.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Clerk-Treasurer/Finance Director to remit the balance of \$77,909.05 to Langlade County for the Women's Sober Living Facility with Langlade County providing a final accounting of expenditures when the project is completed.

BE IT FURTHER RESOLVED, the funds are for facility expenses as needed except for operating expenses (such as utility bills).

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

Resolution No. 7-21: Ratify Mayor Brandt's Approval to Correct the Legal 2021 Budget by an Additional \$7,000 Due to Inadvertently Understating the Wages & Benefits

WHEREAS, when the 2021 wages and benefits were calculated for City employees, there was an error in the Legal (City Attorney) budget that was not discovered until the first payroll was being processed; and,

WHEREAS, the budget needs to increase by \$7,000 to reflect the previously approved wages and benefits in this function area; and,

WHEREAS, due to the emergency orders, Mayor Brandt has approved this budget adjustment to correct the error with funds from the undesignated fund balance so ratification of the action is needed.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to ratify Mayor Brandt's decision authorizing the Clerk-Treasurer/Finance Director to complete a 2021 adjustment of \$7,000 for wages and benefits coming from the undesignated fund balance to correct the Legal Budget due to an error when the budget was developed.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

Resolution No. 8-21: Ratify Mayor Brandt's Approval of the Establishment of a Voluntary COVID-19 Vaccination Policy for Level 1A Responders within the City's Fire Department

WHEREAS, to help protect City of Antigo Level 1A responders along with their patients and families from acquiring COVID-19 and to help prevent the unnecessary spread of COVID-19 between staff members, Aspirus Langlade Hospital offered the vaccine to our Level 1A responders effective as of January 7, 2021; and,

WHEREAS, due to the rapid need to address certain COVID-19 related concerns in a timely manner Mayor Brandt authorized the creation of the attached policy under his Council provided emergency power authority rather than to wait for the next available Finance Personnel & Legislative Committee meeting for consideration.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to ratify Mayor Brandt's approval of the attached Voluntary Covid-19 Vaccination Policy for the City's Level 1A responders.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

Resolution No. 9-21: Combine Wards into One Reporting Unit for the February 16, 2021 Primary Election

WHEREAS, the reporting units for election purposes in the City of Antigo have been established as Ward 1 (Aldermanic District 1), Ward 2 (Aldermanic District 2), Ward 3 (Aldermanic District 3), Ward 4 (Aldermanic District 4), Ward 5 (Aldermanic District 5), Ward 6 (Aldermanic District 6), Ward 7 (Aldermanic District 7), Ward 8 (Aldermanic District 8), and Ward 9 (Aldermanic District 9), and

WHEREAS, if there is a need for a Spring Primary Election on February 16, 2021, there will most likely only be one office on the ballot and a low voter turnout is expected, and,

WHEREAS, Wisconsin Statue 5.15(6)(b) allows municipalities with a population of less than 35,000 to combine wards for voting purposes 30 days before each spring primary, and

WHEREAS, there will be a cost savings to the City of Antigo by combining wards for the February 16, 2021, Spring Primary Election;

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to hereby approve combining Ward 1 (Aldermanic District 1), Ward 2 (Aldermanic District 2), Ward 3 (Aldermanic District 3), Ward 4 (Aldermanic District 4), Ward 5 (Aldermanic District 5), Ward 6 (Aldermanic District 6), Ward 7 (Aldermanic District 7), Ward 8 (Aldermanic District 8), and Ward 9 (Aldermanic District 9) into one reporting unit for election reporting purposes for the Spring Primary Election on February 16, 2021, if an election is held,

BE IT FURTHER RESOLVED, this is for reporting purposes for the Spring Primary Election only and after this election, the reporting units will revert to individual reporting units.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

ORDINANCES

Ordinance No. 1321B: Ordinance Amending Section No. 1095B of the Municipal Code of the City of Antigo so as to Classify the Property Located at 814 First Avenue as an R-3, Two Family Residence District Instead of B-3 General Commercial District

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

LICENSES

Appointment of Successor Agent for Walgreen Co dba Walgreens #06153 Licenses ~ New Agent Keng Lee

Aldersperson Kassis moved, Aldersperson Rebstock seconded, to approve Keng Lee as the successor agent for Walgreen Co licenses.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

- 1. Direct Deposits for December 11 and 24, 2020 Payrolls
- 2. BMO Bank Accounts Payable Check Nos. 74126-74340
- 3. Self-Funding Health Insurance Check Nos. 2049-2051
- 4. Block Grant Revolving Loan Check Nos. 3659-3666

ANY OTHER MATTERS

1. Discussion Regarding Mayor Brandt's Emergency Powers

Mayor Brandt commented he would like to see the City get back to holding the Finance, Personnel, and Legislative and the Public Works Committee meetings but does not want to push too fast to make people uncomfortable. Aldersperson Kassis commented he feels the Mayor has done a great job during this but thinks it is time to get back to the committee meetings and just wear masks and social distance. He noted he would also like to see the Parks, Cemeteries, and Recreation meetings start up again. Mayor Brandt noted concern with starting up the committees with citizen members. He noted without emergency powers in place, phone calls in would not be allowed to vote.

Aldersperson Rebstock commented if the meetings are held in Council Chambers she feels safe.

Kaye Matucheski, Clerk-Treasurer/Finance Director, commented on emergency powers for committees such as Parks, Cemeteries, and Recreation.

Aldersperson Kassis moved, Aldersperson Rebstock seconded, to discontinue emergency powers.

Aldersperson Bugni noted concerns regarding a negative motion stating Council should motion to continue them and then vote no.

Aldersperson Kassis and Aldersperson Rebstock withdrew their motion to discontinue emergency powers.

Aldersperson Bugni moved, Aldersperson Fischer seconded, to extend emergency powers for two months.

RESULT:	CARRIED [5 TO 4]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Sandra Fischer, Ward 2
AYES:	Fischer, Bauknecht, Bugni, Balcerzak, Henricks
NAYS:	Barb Rebstock, Tim Kassis, Carol Feller Gottard, Joel Wagner

Mayor Brandt noted he would like to hold Finance, Personnel, and Legislative Committee and Public Works Committee meetings starting next week.

Aldersperson Henricks moved, Aldersperson Wagner seconded, to hold Finance, Personnel, and Legislative Committee and Public Works Committing meetings starting next week. Carried 9-0.

COMMITTEE REFERRALS

Mayor Brandt noted staff does not know when the light poles will be here for Fifth Avenue. They are coming out of California and they are having an issue getting components to build them. It is not looking like they will be here in February yet either.

Mayor Brandt discussed the recycle bins. The City started with three bins, up to five now with pick up twice a week. There has been an issue where people did not flatten the boxes or take out styrofoam. There is five months left on contracts. Staff has been in contact with the State as to what we have to do to get the recycling money. We would like to remain a City that recycles. The recycle bins are at Pierce and Hogan Streets. Waste Management sold the Deleglise Street property about four months ago.

Mayor Brandt then commented on the warming house damage noting it was damaged and it was not just toilet paper on the wall. Mayor Brandt elaborated on the actual damage. He explained the damage is fixed but we want to wait until we have the culprits in hand. We could have opened it two days later but we did not want to fix it and then have it damaged again. We want to find out who did it and have there be consequences to it. That is why the warming house was not opened yet. It is not to punish the public! He stressed people are still skating. Aldersperson Balcerzak noted Sarah Repp really does a good job.

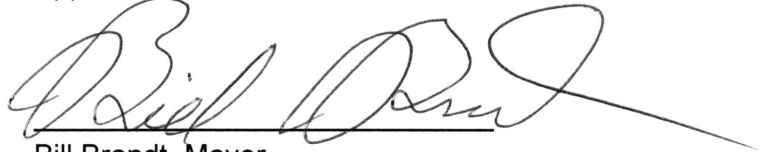
Mayor Brandt discussed political signs noting the City use to have an ordinance but it was not valid because it was more restrictive than State law. He noted things have changed and now the City can put an ordinance in place to control political signs to be posted only from when nomination papers can be circulated to the election. City Attorney Winter is working on an ordinance that will allow signs to be there for ten days after the election and then police can make contact and request it be removed.

Aldersperson Bugni noted he had a complaint on how the Antigo Daily Journal is printing the City of Antigo minutes. The print is so small you can hardly read them. Upon inquiry, Ms. Matucheski stated the minutes normally cost between \$400 - \$700 to print. Aldersperson Bugni asked if staff can tell them to print bigger so they are readable? Ms. Matucheski noted the Antigo Daily Journal is following the State guidelines for these publications to which Aldersperson Bugni stated he would like to see the question asked. Ms. Matucheski stated she can ask but the Mayor noted the City will not pay more for the publications.

ADJOURNMENT

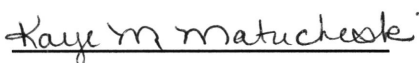
Aldersperson Bugni moved, Aldersperson Kassis seconded, to adjourn at 6:56 p.m. Carried.

Approved:



Bill Brandt, Mayor

Attest:



Clerk - Treasurer