

CITY OF ANTIGO
COMMON COUNCIL
JANUARY 12, 2022

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Eric Roller, Police Chief/Public Safety Director; Kirk Packard, Street Commissioner; James Pike, Communication and Technology Supervisor; Roger Musolff, Building Inspector/Zoning Administrator; and Charley Brinkmeier, Land Surveyor/Project Manager.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; and for a portion of the meeting, Sheila Pavek and KJ Zaverousky Dowling, Antigo Bakery; Jean Brechlin; Henry Dowling; Angie Benishek; and Lyle Dallman.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

- 1. Approval of the Minutes from the December 8, 2021 Common Council Meeting
- Aldersperson Bugni moved, Aldersperson Wagner seconded, to approve the December 8, 2021 Common Council minutes.

RESULT:	CARRIED - VOICE VOTE
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CITIZEN COMMENT

- 1. Subjects on the Current Agenda
- Mayor Brandt noted he will be pulling Ordinance No. 1332B regarding adding a reserved parking permit area in the parking lot in the 1000 block of Fifth Avenue and will be forwarding to a future committee meeting for further discussion. Sheila Pavek of Antigo Bakery asked to be notified when the meeting is.
- Lyle Dallman, representing Nicole Skinner of Beer 30, addressed Council with concerns with the parking permit area also. They would prefer the dumpsters not be moved or designated parking because of the older clientele at her business so they have easier access to the area.
- 2. Subjects Not on the Current Agenda
- Angie Benishek, 1204 Pine Street, addressed Council regarding improvements with hundreds of thousands of dollars being spent noting her concern of if it is necessary. She referenced several different projects and noted additional concerns she had. She commented on several residential streets that need to be worked on. Mayor Brandt explained what the design idea means. Mayor Brandt noted the Department of Natural Resources has told the City we have to put in the retention pond. She noted she disapproves of the plans.

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

CONSENT AGENDA RESOLUTIONS

Resolution No. 1-22: Carry Over Request of Vacation Balance for Administrative Assistant at the Street Department

WHEREAS, the City’s policy states that vacation days must be utilized by an employee’s anniversary date; and,

WHEREAS the City has typically allowed for the carrying over of vacation time if there are special circumstances not allowing an employee’s utilization of their allotted time; and,

WHEREAS, Jaime Horswill, Administrative Assistant for the Street Department, was asked to postpone some of her vacation dates in order to assist the City during the transition period at both the Street Department and the Clerk-Treasurer’s office.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, approve one week of unused vacation time (40 Hours) to be carried forward by Jaime Horswill with the criteria that the 40 hours be utilized within a 90-day period beyond her hiring anniversary date being January 5, 2022.

Resolution No. 2-22: Purchase of Ultraviolet Ballasts for use at the Wastewater Treatment Plant in the Amount of \$4,225 from Xylem Company and to Waive the Bidding Requirement Due to Special Purpose Buying

WHEREAS, Infrastructure Alternative’s representative, Tommy Horswill, proposed the purchase of replacement ballasts in conjunction with the ultraviolet treatment process at the Wastewater Treatment Plant; and,

WHEREAS, the cost for the replacement ballasts totals \$4,225 from Xylem Company as a direct source of the replacement parts; and,

WHEREAS, it is in the best interest of the City of Antigo to assure that the ballasts and ultraviolet lighting are annually maintained to assure compliance with the plants effluent discharge requirements; and,

WHEREAS, Infrastructure Alternatives requested that the bidding requirements be waived for this acquisition under the used or special purpose exception with the City’s Purchasing Policy.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to waive the bidding requirement based on the used or special purpose exception portion of the City’s Purchasing Policy because of the critical nature that these products serve.

BE IT FURTHER RESOLVED, to approve the purchase of the ultraviolet light ballasts from Xylem Company in the amount of \$4,225 from the \$5,000 established under WWE-3 for UV Bulbs & Sleeves as part of the 2021 CIP Budget.

Resolution No. 3-22: Accept Hasting Air Energy Control Bid of \$34,251 to Update the Vehicle Exhaust System with Funds from the Assistance to Firefighters Grant

WHEREAS, the City of Antigo has accepted the Assistance to Firefighters Grant (AFG) to update the current vehicle exhaust system that was installed in 2006; and,

WHEREAS, the Fire Department had requested bids and received only one bid from Hasting Air Energy Control Inc. for \$34,251; and,

WHEREAS, the City of Antigo is responsible for 5% of the purchase, \$1,631, and the grant will pay \$32,620.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the bid from Hasting Air Energy Control Inc. for \$34,251 and the City of Antigo 5% match will be divided between the Fire and Ambulance Capital Equipment/Improvement funds.

Resolution No. 4-22: Acceptance of a Sealed Bid from Sarah Doucette in the Amount of \$65,000 for the Purchase of the City-Owned House with Attached Garage (Excluding the Detached Workshop) Located at 313 East Fifth Avenue

WHEREAS, the City acquired the property at 313 East Fifth Avenue in May of 2019, from a private individual for potential future utilization by the Parks, Recreation & Cemetery (PRC) Department under an agreement allowing the previous owner to rent the home for up to a three-year period; and,

WHEREAS, the home and attached garage (excluding the detached workshop) were advertised for sale by sealed bids as authorized by Council Resolution #110-21 including a minimum bid requirement of \$65,000; and,

WHEREAS, one bid for the home with attached garage was received from Sarah Doucette in the amount of \$65,000.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the sealed bid of \$65,000 from Sarah Doucette for the purchase of the home with attached garage at 313 East Fifth Avenue subject to the endorsement of a sales agreement as completed by the City Attorney including the deposit of \$1,500 in earnest money by the purchaser as required in the bidding documents.

Resolution No. 5-22: Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers Under Section 66.0703 Wisconsin Statutes (Special Assessments for Sidewalk and Driveway Approach Program for 2022)

RESOLVED, by the Common Council, City of Antigo, Wisconsin:

1. The Common Council hereby declares its intention to exercise its police power under Section §66.0703, Wisconsin Statutes, to levy special assessments upon property as identified within the attached map for special benefits conferred upon such property for the 2022 Sidewalk and Driveway Approach Program.
2. The Common Council determines that the improvements constitute an exercise of the police power and the amount assessed against such parcel shall be based on the total cost of said improvements as specified above.
3. The Land Surveyor/Project Manager shall prepare a report that shall consist of:
 - a. Preliminary plans and specifications for the improvements
 - b. An estimate of the entire cost of the proposed improvements
 - c. Schedule of proposed assessments
4. When the report is completed, the Land Surveyor/Project Manager shall file a copy thereof with the City Clerk for public inspection.
5. When receiving the report, the Clerk is directed to give a Class I notice of a public hearing on such report before the Common Council as specified in §66.0703, Wisconsin Statutes. The hearing shall be held in the Council Chambers of City Hall, unless otherwise specified, at a time set by the Clerk in accordance with §66.0703, Wisconsin Statutes.
6. The assessment against any parcel may be paid in cash or in five annual installments with interest as established by Council.

Resolution No. 6-22: Authorize the Park, Recreation, and Cemetery Director to Approve Annual Shelter Waiver Requests for Recurring Community Events that Meet Pre-Determined Criteria

WHEREAS, the City of Antigo Park, Recreation and Cemetery Director has requested authorization to approve waiving annual shelter reservations requests for recurring community events using the following criteria:

- The event has occurred in the past with similar usage requests as in prior years.
- The event is open to the public and community at no charge and offers either an education experience for attendees or a remembrance or memorialization for those within our community.

- The picnic or event recognizes volunteers that have participated in a community service project.
- The organization or group is not creating a profit from the event. If funds are raised during the event they are invested back into the community and used for various community projects, events, programs or local organizations.

WHEREAS, the following would be approved for waiver of shelter reservation fees by the City of Antigo Park, Recreation and Cemetery Director:

1. Antigo Optimist Tree Burn
2. Hike for Hope (Formerly Out of Darkness Suicide Walk)
3. Stand for Children Day
4. Antigo Garden Club Annual Plant Sale
5. Memorial Day Parade
6. Music in the Park
7. 4-H Park Programs
8. Boys & Girls Club of the Northwoods Summer, Fall, and Winter Event/Programs
9. Antigo Dugout Club & Legion Baseball Tournaments
10. Antigo Fillies Youth Softball Tournament
11. Antigo Farmers' Market
12. Healthy Ways Spring and Fall Walk
13. Kids Fishing Day/Trout Unlimited
14. Langlade County Historical Society Picnic
15. Antigo Cancer Society Relay for Life
16. Badgerland Classics Car Club
17. Antigo Walk to End Alzheimers
18. Stumble Stump Rendezvous
19. Eli's Unite and Fight
20. Team Stash coed Softball Tournament
21. Disc Golf Fundraising Tournaments
22. CROP Walk to End World Hunger
23. Thrivent Cans Hunger Banquet
24. Lunch to Benefit the Giving Tree
25. Antigo Optimist Halloween Bash

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to authorize the Park, Recreation and Cemetery Director to waive the fees for the above shelter/facility requests.

Resolution No. 7-22: Establish the Name of Kretz Brothers Memorial Park Will Remain In Perpetuity Unless There is a Substantial Change to the Use of the Park

WHEREAS, Kretz Brothers Memorial Park is home to a premier baseball facility where numerous tournaments are hosted during the year; and,

WHEREAS, these tournaments generate revenue for the local economy and businesses; and,

WHEREAS, the Kretz Family has provided financial support in the past and intend to provide additional financial support to maintain and enhance the park; and,

WHEREAS, to continue to show gratitude and honor the Kretz Family it is recommended that unless there is a substantial change of use for the park, the name shall remain Kretz Brothers Memorial Park.

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to establish, via this resolution, that unless there is a substantial change of use for the Kretz Brothers Memorial Park the name will remain Kretz Brothers Memorial Park into perpetuity.

Resolution No. 8-22: Authorize Payment of \$13,349 for a Change Order to the Clermont Street Sanitary Sewer Project

WHEREAS, the Public Works Committee approved a construction project for the sanitary sewer replacement over Spring Brook near Tenth Avenue and Clermont Street; and,

WHEREAS, the project was bid and the project was awarded to Pember Companies; and,

WHEREAS, during construction the number of some items went over the planned quantities that were bid and were deemed as necessary for a complete project which resulted in an increase in the amount of \$13,349 to the project.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the change order in the amount of \$13,349 for additional quantities as approved by the Public Works Committee with the funds to be derived from the Sanitary Sewer Utility account.

Resolution No. 9-22: Approve Waiving the Bidding Process for the Purchase of a Sewer Camera and Software Due to the Specialty Nature of the Equipment to Allow for the Purchase from Envirotech

WHEREAS, the 2022 Utility Capital Equipment/Improvement Plan (CIP) budgets include the purchase of a new sewer camera and software to replace the existing equipment; and,

WHEREAS, in previous years, the equipment was purchased from Envirotech after a bidding process as they were deemed the most advantageous to the City and the most convenient to assist with issues related to the equipment; and,

WHEREAS, the Public Works Committee has approved waiving the bidding requirements for the sewer camera and software because of the specialty nature of the equipment and to allow for the purchase of the updated versions of the sewer camera and software the City is already familiar with using from Envirotech with funds that have been budgeted in 2022.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to waive the bidding requirements for the purchase of a sewer camera and software and to purchase the equipment from Envirotech within the funds budgeted in the sanitary sewer and storm sewer 2022 funds.

Resolution No. 10-22: Request from Jeff Marciniak to be Allowed to Bury Irrigation Pipe in the Field Known as the "Ourada Parcel"

WHEREAS, Jeff Marciniak has leased the vacant land by the Wastewater Treatment Plant on Koszarek Road (parcel known as the "Ourada Land") for many years and has requested permission to bury irrigation pipe in the field; and,

WHEREAS, staff did not see an issue with Mr. Marciniak burying pipe and noted that others have done so in the past; and,

WHEREAS, there would be no cost to the City for this request.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the request from Jeff Marciniak to bury irrigation pipe in the vacant land that he leases off of Koszarek Road known as the "Ourada Parcel" at no cost to the City.

CONSENT AGENDA COMMUNICATIONS

Reappointment of Andrew Hessedal to the Broadband Commission with a Term Expiring October 1, 2026 and Appointment of Matt Curtis to Replace the Term of Dave Cooper Expiring October 1, 2022.

Department Manager Reports

NEW BUSINESS

RESOLUTIONS

Resolution No. 11-22: Consideration of \$25,000 Grant from the City's Economic Development Portion of the Hotel/Motel Room Tax Fund to Ace Equipment for Relocation and Facility Improvements based upon their Purchase of the Former Merit Gear Facility

WHEREAS, Ace Equipment Company (hereinafter referred to as the Developer) has purchased the former Merit Gear facility for the relocation of their existing Cherry Road operations including the moving of existing equipment and inventory; and,

WHEREAS, the former Merit Gear site requires building renovations in order to facilitate the transition of the Developer's operations; and,

WHEREAS, the Developer approached the City in an effort to retain the existing jobs at the current facility while projecting a future increase of 25 to 30 positions as a result of the acquisition and expansion project; and,

WHEREAS, the Developer has requested financial consideration to help offset the costs associated with the transfer of manufacturing equipment/inventory from their existing facility along with the necessary renovation investment needed to retrofit the new location in order to make this project feasible; and,

WHEREAS, because the proposed expansion will increase the tax value of the City including the retention of existing jobs while creating additional employment opportunities, the City feels it is in the best interest of the public to contribute funds towards the projected equipment/inventory moving expenses with \$25,000 being derived from the City's Economic Development portion of the Hotel Motel Room Tax Fund.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize payment of \$25,000 to Ace Equipment Company to fund a portion of the equipment/inventory moving expenses and the associated renovation to the former Merit Gear facility associated with their upcoming expansion project.

BE IT FURTHER RESOLVED, that the \$25,000 be derived from the City's Economic Development portion of the Hotel/Motel Tax Fund with the Clerk-Treasurer/Finance Director being authorized to make the payment upon transition of the majority of the existing Ace Equipment operations into the former Merit Gear facility.

Upon inquiry by Alderperson Bauknecht, Kaye Matucheski, Clerk-Treasurer/Finance Director, noted after this expenditure there will not be any funds remaining until the next quarterly payments are received.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

ORDINANCES

Ordinance No. 1333B 1332B: Ordinance Amending Sections 38-268 of the Municipal Code of the City of Antigo to Add a Reserved Parking Permit Area in the Parking Lot in the 1000 Block of Fifth Avenue

It was noted the Ordinance Numbers listed on the agenda are incorrect. This should be Ordinance No. 1332B. Mayor Brandt pulled this ordinance for further discussion/consideration at the committee level.

RESULT:	WITHDRAWN
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Ordinance No. 1334B 1333B: Ordinance Amending Section 18-85(b) of the Municipal Code of the City of Antigo to Increase the Quantity of Intoxicating Liquor Sales to be Consumed Off-Premises to Match State Statutes

It was noted the Ordinance Numbers listed on the agenda are incorrect. This should be Ordinance No. 1333B.

RESULT:	ADOPTED [8 TO 1]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Balcerzak, Henricks
NAYS:	Glenn Bugni

Ordinance No. 1335B 1334B: Ordinance Amending Section 18-96(3) of the Municipal Code of the City of Antigo to Change the Time Allowable for Sales of Intoxicating Liquor for "Class A" Fermented Malt Beverage and "Class A" Liquor License Holders to Match State Statutes

It was noted the Ordinance Numbers listed on the agenda are incorrect. This should be Ordinance No. 1334B.

RESULT:	ADOPTED [8 TO 1]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Balcerzak, Henricks
NAYS:	Glenn Bugni

LICENSES

Secondhand Article Dealer License for Nathaniel M. Scheel dba Little Creek Firearms and Gunsmithing, LLC at 521 Clermont Street

Aldersperson Bugni moved, Aldersperson Henricks seconded, to approve the Secondhand Article Dealer License for Nathaniel M. Scheel dba Little Creek Firearms and Gunsmithing, LLC.

RESULT:	CARRIED - VOICE VOTE
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Mobile Home Camp/Park License for Rapids Housing, LLC at 1601 Tenth Avenue (previously licensed to Corsica MH Holdings, LLC) Contingent Upon Completion of Inspections

Aldersperson Kassis moved, Aldersperson Bauknecht seconded, to approve the Mobile Home Camp/Park License for Rapids Housing, LLC at 1601 Tenth Avenue.

RESULT:	CARRIED - VOICE VOTE
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CLOSED SESSION

1. Closed Session: Pursuant to Section 19.85(1)(e), Wisconsin Statutes, and upon Proper Motion, the Common Council will Convene into Closed Session to Discuss the Bids and Sale of Property at 119 Superior Street. Upon Completion of Discussion in Closed Session, the Common Council will Reconvene into Open Session to Act on Matters Discussed, If Necessary and Proceed with the Regular Order of Business

Aldersperson Wagner moved, Aldersperson Rebstock seconded, that the Common Council convene into closed session at 6:20 p.m. in accordance with Section 19.85 (1)(e), Wisconsin Statutes, to discuss the bids and sale of property at 119 Superior Street.

Upon completion of discussion in closed session, a motion was made and carried to reconvene into open session at 6:25 p.m. to act on matters discussed and to proceed with the regular order of business.

RESULT:	CARRIED - VOICE VOTE
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CLOSED SESSION RESOLUTION

Resolution No. 12-22: Authorization for the Sale of the Commercial Site Located at 119 Superior Street (pending outcome of Closed Session)

WHEREAS, the City Plan Commission recommended the sale of the City-owned commercial building and property located at 119 Superior Street (Highway 45) (Parcel #201-1201.002); and,

WHEREAS, the City of Antigo (City) originally acquired the B-3 commercially zoned property in August 2007/2008; and,

WHEREAS, the City has utilized the building for storage purposes since that time and has been recently approached by several interested developers regarding the potential sale of the property; and,

WHEREAS, at its meeting on December 8, 2021, the Common Council met in closed session to discuss the sale of the property and following the closed session approved a portion of Resolution #108-21 to sell the 0.15 acre section of the property (indicated in green on the attached map) to Remington Oil Company for \$10,000; and,

WHEREAS, the Council authorized accepting sealed bids for the remaining 1.1 acres (indicated in blue on the attached map); and,

WHEREAS, in a closed session immediately preceding this resolution, the Council approved the sale of the 1.1 acres.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the sale of 1.1 acres at 119 Superior Street (in blue on the attached map) to Remington Oil Company at a price of \$36,100.00.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

- 1. Direct Deposits for December 10 and 24, 2021 Payrolls
- 2. BMO Bank Accounts Payable Check Nos. 76345 - 76595
- 3. Block Grant Revolving Loan Check Nos. 3692 - 3697
- 4. Self-Funding Health Insurance Check Nos. 2076 - 2077

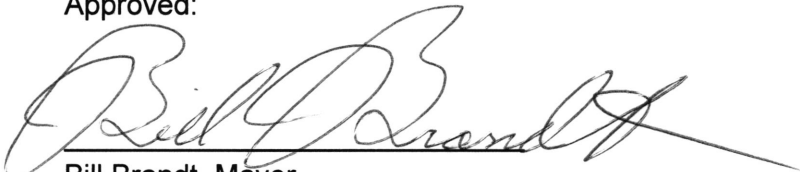
COMMITTEE REFERRALS

Aldersperson Bugni inquired on reinstituting protocol on Covid 19 for Alderspersons to call in in case of sickness or not being comfortable attending in person. Mayor Brandt noted Alderspersons can call in but will not be allowed to vote. He explained he is reluctant to do that because then people are apt to call in and be anywhere. Ms. Matucheski noted during the state of emergency, Council could vote when calling in but not once that was off. Mayor Brandt stated he is not sure it is at a state of emergency at this point. The State is not at this time either. The situation will be monitored and if Council is concerned it will be re-considered at that time.

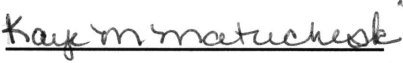
ADJOURNMENT

Aldersperson Kassis moved, Aldersperson Bugni seconded, to adjourn at 6:35 p.m. Carried.

Approved:


Bill Brandt, Mayor

Attest:



Clerk - Treasurer