

**CITY OF ANTIGO
COMMON COUNCIL
JANUARY 11, 2023**

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Excused	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Daniel Duley, Police Chief; Kirk Packard, Street Commissioner; James Pike, Communication and Technology Supervisor; Anthony Jansen, Information and Technology Director; Jon Petroskey, Fire Chief; Elizabeth McCarthy, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Kevin Passon, Antigo Daily Journal; Maggie Cronin, Representative Tiffany's Office; Matt Forso; Madison Hoffman Taylor; Roseann Hoffman; and Terry Brand.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Minutes from the December 14, 2022 Meeting

Aldersperson Wagner moved, Aldersperson Rebstock seconded, to approve the December 14, 2022, Council Minutes.

RESULT:	CARRIED - VOICE VOTE
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CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

Aldersperson Feller Gottard pulled Resolution No. 4-23 from the Consent Agenda for further discussion.

RESULT:	CARRIED [UNANIMOUS] (as amended pulling Resolution No. 4-23)
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Carol Feller Gottard, Ward 5
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Balcerzak, Henricks
EXCUSED:	Glenn Bugni

CONSENT AGENDA RESOLUTIONS

Resolution No. 1-23: Waive Event Permit Fee for HookUp Disc Golf Benefit Tournament which was held on 11/26/2022

WHEREAS, various organizations request approval to waive insurance and event fees for community events using at least one of the following criteria with the understanding that not all insurance waiver requests will be granted due to the best interests of the City of Antigo:

- ☐ The event has occurred in the past with similar usage requests as in prior years.
- ☐ The event is open to the public and community at no charge and offers either an education experience for attendees or a remembrance or memorialization for those within our community.
- ☐ The picnic or event recognizes volunteers that have participated in a community service project.
- ☐ The organization or group is not creating a profit from the event. If funds are raised during the event they are invested back into our community and used for various community projects, events, programs or local organizations.

WHEREAS, HookUp Disc Golf, a local business that continually volunteers their time and makes donations to improve the City Disc Golf Course, hosted a Benefit Tournament on 11/26/22 to raise funds for a local family that went through a traumatic loss,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve waiving the event permit fee for HookUp Disc Golf's Benefit Tournament held on November 26, 2022.

Resolution No. 2-23: Increase Welfit Monthly Reimbursement to \$38.00 or \$44.00 Per Month Depending on Employee Access Hours with the Requirement Employees Attend at Least Ten Times Per Month

WHEREAS, the City has been reimbursing employees the fees for attending approved exercise facilities with the requirement that they attend at least ten times per month with the Welfit fees through Aspirus Langlade Hospital (Hospital) being \$35 per month; and,

WHEREAS, the City has been informed that the Welfit fees are increasing as of January 1, 2023 to \$38 for access Monday-Friday from 6:00 a.m. – 8:00 p.m. or \$44 for access anytime (24/7/365); and,

WHEREAS, the City continues to promote wellness for employees' overall health so employees are encouraged to take advantage of workout programs.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to increase the reimbursement for Welfit fees to either \$38 or \$44 per month depending on which plan the employee chooses to begin when increased by the Hospital.

BE IT FURTHER RESOLVED, the reimbursement is contingent on the employee attending at least ten times per month and Welfit will continue to verify who attends each month.

Resolution No. 3-23: B.A. & Esther Greenheck Foundation Grant Approval of \$10,000 for Funding a New K9 and Associated Equipment

WHEREAS, the City of Antigo Police Department applied for a B.A. & Esther Greenheck Foundation grant for the K9 program; and,

WHEREAS, the Police Department was notified by the B.A. & Esther Greenheck Foundation that the department was awarded a \$10,000 grant; and,

WHEREAS, the Department currently has one K9 unit that will be retired from service in October 2023 with a new K9 replacement to be purchased in late spring of 2023.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the grant from the B.A. & Esther Greenheck Foundation in the amount of \$10,000 to be used for the funding of the new K9 and associated equipment.

Resolution No. 4-23: Ice Age Trail Loop at Old Dump Location (N1985 Dump Rd) has been moved to PULLED FROM CONSENT AGENDA

Resolution No. 5-23: Agreement with TriZetto Provider Solutions to Act as the Clearing House for the Electronic Processing of Ambulance Invoices and Explanation of Benefits at a Cost of Approximately \$2,500

WHEREAS, the City of Antigo provides ambulance billing and currently uses a third party "Clearing House" which allows electronic filing of claims by uploading ambulance invoices and downloading electronic Explanation of Benefits (EOB); and,

WHEREAS, the current Clearing House is only able to provide electronic filing and EOB's to Medicare and other insurance companies are starting to require electronic filing; and,

WHEREAS, after reviewing other providers, TriZetto Provider Solutions is able to provide Clearing House to Medicare and over 6,000 other insurance companies which would have a financial impact of approximately \$2,500 but would be also be a time saver as there would not need to be paper processing of claims, no postage costs, and would be filed much quicker than by mail.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the agreement (as approved by City Attorney Winter) with TriZetto Clearing House at a cost of approximately \$2,500.

BE IT FURTHER RESOLVED, along with electronic claims, paper claims, remittance, secondary claims, and patient statements would be allowed if needed and is included in the cost.

Resolution No. 6-23: Professional Services Agreement with Legacy Solar Co-op for Developing a Solar Power Planning Study and Request for Proposals for Implementation at City Hall and the Wastewater Treatment Plant

WHEREAS, Legacy Solar Co-op visited a number of City-owned facilities in order to determine the feasibility for City-owned solar power panels at each of the locations; and,

WHEREAS, Legacy Solar reviewed the sites and associated monthly electrical utility billing for each location; and,

WHEREAS, it was determined that the Springbrook Wastewater Treatment plant and City Hall presented the best overall rate of return based upon the energy consumption evaluations and that the available exposure to sunlight and roof-top configurations were suitable; and,

WHEREAS, Legacy Solar Co-op presented a Scope of Work agreement to include the coordination of planning activities, analyzation of 15-minute power interval data, formulation of a cost/benefit analysis, assistance in the development of a request for proposal with a solicitation/recommendation of qualified vendors and the scope-of-work development; and,

WHEREAS, Legacy Solar Co-op has demonstrated knowledge of the smaller-scale solar operating needs for various City-owned buildings while showing the ability to assist in the development of the City's large-based solar development project along Hogan Street at Highway 64; and,

WHEREAS, Legacy Solar Co-op provided a Scope of Work Proposal for professional services for the City's consideration of solar powered panels at the Springbrook Wastewater Treatment Plant and City Hall amounting to \$3,750 (plus a \$250 lifetime membership fee into the Co-op with a 50% rebate available to the City should a Legacy Solar member vendor be eventually selected for the project).

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the Scope of Work Proposal with Legacy Solar Co-op for solar power panel development at the Springbrook Wastewater Treatment Plant and City Hall amounting to \$3,750 with funds derived from the wastewater enterprise account and City Hall's 2023 contractual services operating budget respectively.

Resolution No. 7-23: Professional Services Agreement with Ayres Associates for Topographical Survey Work on Edison Street from Sixth to Tenth Avenues in Preparation for Submitting a Community Development Block Grant - Public Facilities Grant Application along with Potential Clean Water & Safe Drinking Water Applications at a Later Date

WHEREAS, the Wisconsin Department of Administration Community Development Block Grant Program under the Public Facilities category (CDBG-PF) offers infrastructure funding with applications typically being due in May of each year (2023 submittal deadline yet to be determined); and,

WHEREAS, the program will provide up to \$1,000,000 in grant funds for communities meeting Low to Moderate Income (LMI) thresholds for eligible projects including improvements, repairs, expansion of streets, drainage systems, water and sewer systems and sidewalks; and,

WHEREAS, the City of Antigo has prioritized an Edison Street corridor project from Sixth to Tenth Avenues for complete reconstruction including the replacement of underground municipal utilities, curb/gutter replacement, sidewalk rehabilitation, and pavement reconstruction; and,

WHEREAS, staff solicited the assistance of Ayres Associates for the submittal of CDBG-PF grant application services for meeting the 2023 submittal deadline; and,

WHEREAS, the CDBG-PF grant provides additional application points for those submittals capable of demonstrating 30% plan completion by the submittal deadline; and,

WHEREAS, Ayres Associates submitted a Professional Services Agreement providing a topographic survey of the Edison St. corridor (Sixth to Tenth Avenues) for \$5,800 in order to facilitate the development of a 30% plan set by the CDBG-PF application deadline; and,

WHEREAS, staff recommends, that according to the City's Purchasing Policy (Section #4), that the requirement for bids be waived and an agreement for the topographic survey with Ayres Associates be approved with the understanding that a full design and construction services agreement with Ayres be explored by Committee/Council at a subsequent date.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a Professional Services Agreement, in an amount not-to-exceed \$5,800, authorizing Ayres Associates to complete a topographic survey along Edison Street (Sixth to Tenth Avenues) with the funds being derived from multiple sources including municipal utility enterprise funds, Engineering Capital Improvement/Equipment Plan (CIP) and undesignated American Rescue Plan Act (ARPA) funds as determined through the Director of Administrative Services and the Clerk Treasurer/Finance Director.

Resolution No. 8-23: Professional Services Agreement for Welding & Paint Inspections Associated with the 200,000 Gallon Water Tower Replacement Project at the City's Water Treatment Plant to James Orr Coating Inspection, LLC at a cost of \$51,800

WHEREAS, Ruekert & Mielke as part of their consultant engineering services with the City's 2023 Water Tower/SCADA/Clear-well project at the Water Treatment Plant assisted the City in the solicitation of proposals for welding and coating (paint) inspection services associated with the proposed 200,000 gallon water tower replacement; and,

WHEREAS, based upon Ruekert & Mielke's experience with qualified vendors, three inspection firms were selected to provide proposal responses; and,

WHEREAS, interviews were conducted by staff with each of the three firms providing a proposal in order to assure an understanding of the deliverables as outlined in their proposals; and,

WHEREAS, staff recommended the low qualified proposal as submitted by James Orr Coating Inspection of Madison, Wisconsin at a fee of \$51,800 for award and forwarded to the Public Works Committee subsequent to the interview process.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize entering into an agreement with James Orr Coating Inspection, LLC, for the proposed 200,000 gallon water tower construction amounting to \$51,800, for welding and coating inspection services with funds derived from the water utility enterprise account, the Safe Drinking Water Loan Program or the undesignated American Rescue Plan Act (ARPA) accounts respectively as determined by the Director of Administrative Services and the Clerk Treasurer/Finance Director.

BE IT FURTHER REOLVED, to authorize the Mayor to endorse a contract agreement for the welding and coating inspection services through James Orr Coating Inspection, LLC subsequent to a review of the proposed contract agreement language by the City Attorney.

CONSENT AGENDA COMMUNICATIONS

Appointment of Abby Mattek to Replace Bonnie DeHart as School Representative on the Antigo Public Library Board of Trustees

Department Manager Reports

PULLED FROM CONSENT AGENDA

Resolution No. 4-23: Ice Age Trail Loop at Old Dump Location (N1985 Dump Rd)

WHEREAS, the City of Antigo Park, Cemetery and Recreation Commission approved the proposal presented by Ice Age Trail Alliance and the local Ice Age Trail Chapter to construct and maintain a segment of the Ice Age Trail on the Old Landfill/Dump at N1985 Dump Road,

WHEREAS, the proposal shows cooperation and collaboration between the city and the Ice Age Trail, and

WHEREAS, with the City of Antigo Common Council's support we can collectively continue to promote our community to visitors, potential new businesses, and employees, and, offer another opportunity for no cost diverse recreational opportunities,

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to approve the proposal provided by the Ice Age Trail Alliance to create an Ice Age Trail segment on the property of N1985 Dump Road.

Upon inquiry by Alderperson Feller Gottard, Sarah Repp, Parks, Recreation, and Cemetery Director, stated the Madison Alliance people are working with the local people.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Balcerzak, Henricks
EXCUSED:	Glenn Bugni

NEW BUSINESS**RESOLUTIONS**

Resolution No. 9-23: Contribution to Senior Center of Langlade County for the Operation of the New Building at \$2,500 Per Month for 2023 and 2024 and then a Presentation to the Common Council for Fiscal Years 2025 and After

WHEREAS, the Senior Center of Langlade County (Senior Center) has purchased a building located at 623 Edison Street with the intention of moving into the building allowing for more space for programs and activities; and,

WHEREAS, the funds for the building purchase have been raised by donations and the Senior Center is requesting donations for operational and programming costs at the new building; and,

WHEREAS, the City was approached for a contribution so after consideration and discussion of accountability for the funds, the Mayor is requesting consideration of a contribution of \$2,500 per month for Fiscal Years 2023 and 2024 which equals \$30,000 annually for two years; and,

WHEREAS, starting with Fiscal Year 2025, the Senior Center would need to present to the Council on the activities of the Senior Center and where the funds were utilized with the presentation being done at the first Committee of the Whole meeting for budget which is usually held in September and is the same requirement of the other organizations the City provides funding for; and,

WHEREAS, there would be a stipulation that the facility would be available to the City of Antigo for City sponsored programs and activities.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to provide funding to the Senior Center of Langlade County of \$2,500 per month for Fiscal Years 2023 and 2024.

BE IT FURTHER RESOLVED, for Fiscal Years 2025 and after, the Senior Center will need to provide a presentation on the activities and where the funds were utilized at the first budget Committee of the Whole meeting.

BE IT FURTHER RESOLVED, the contribution is contingent on having the facility available to the City of Antigo for City sponsored programs and activities.

Upon inquiry by Alderperson Wagner, Mayor Brandt explained this contribution did not go to committee first as he wanted to expedite the process as the seniors are working on things and he did not want them to wait another month.

Upon inquiry by Alderperson Kassis regarding where the money is coming from, Mayor Brandt noted the first year will come from undesignated funds and then be budgeted for in 2024.

Upon inquiry by Alderperson Bauknecht regarding the current agreement, Mayor Brandt noted the City will continue with the rent funds and this will be above and beyond what the City and County are currently already giving. The new \$2,500.00 monthly contribution will begin February 1, 2023.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Balcerzak, Henricks
EXCUSED:	Glenn Bugni

Resolution No. 10-23: Combine All Nine Wards Into One Report Unit for the February 21, 2023 Primary

WHEREAS, the reporting units for election purposes in the City of Antigo have been established as Ward 1 (Aldermanic District 1), Ward 2 (Aldermanic District 2), Ward 3 (Aldermanic District 3), Ward 4 (Aldermanic District 4), Ward 5 (Aldermanic District 5), Ward 6 (Aldermanic District 6), Ward 7 (Aldermanic District 7), Ward 8 (Aldermanic District 8), and Ward 9 (Aldermanic District 9); and,

WHEREAS, there is going to be a Spring Primary Election on February 21, 2023, with only one office on the ballot (Wisconsin Supreme Court Justice) which will likely mean a low voter turnout; and,

WHEREAS, Wisconsin Statute 5.15(6)(b) allows municipalities with a population of less than 35,000 to combine wards for voting purposes 30 days before each spring primary; and,

WHEREAS, there will be a cost savings to the City of Antigo by combining wards for the February 21, 2023, Spring Primary Election.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to hereby approve combining Ward 1 (Aldermanic District 1), Ward 2 (Aldermanic District 2), Ward 3 (Aldermanic District 3), Ward 4 (Aldermanic District 4), Ward 5 (Aldermanic District 5), Ward 6 (Aldermanic District 6), Ward 7 (Aldermanic District 7), Ward 8 (Aldermanic District 8), and Ward 9 (Aldermanic District 9) into one reporting unit for election reporting purposes for the Spring Primary Election on February 21, 2023.

BE IT FURTHER RESOLVED, this is for reporting purposes for the Spring Primary Election only and after this election, the reporting units will revert to individual reporting units.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Balcerzak, Henricks
EXCUSED:	Glenn Bugni

Resolution No. 11-23: Adoption of State Municipal Agreement with WisDOT Providing 80% of the Total Project Costs by way of a Surface Transportation Program Urban (STP-U) Grant for the Reconstruction of 10th Avenue (Western Avenue to the East City Limits) - Subject to Public Works Committee Approval at a Special Meeting Held Prior to Council

WHEREAS, the City Council previously approved the submission of an application for a Wisconsin Department of Transportation (WisDOT) grant under the Surface Transportation Program - Urban (STP-U) as made available as the result of the Bipartisan Infrastructure Law (BIL) passage for the pavement reconstruction (excludes underground municipal utilities) of Tenth Avenue from Western Avenue to the East City Limits; and,

WHEREAS, the City received notification of project funding selection from WisDOT on September 22, 2022 under the State's 2023-2026 STP-U solicitation process which provides for an 80% Federal & 20% Local Match for design and roadway reconstruction; and,

WHEREAS, the proposed items identified within the project scope of work portion of the application qualified for the 80% grant funds (\$2,522,800) with 20% local match (\$631,200) for a total project estimate of \$3,154,000 excluding the costs of any non-participating items should they develop during the design process; and,

WHEREAS, the next step in the grant process requires the completion of a State/Municipal Agreement to memorialize the responsibilities of each the City and the Wisconsin Department of Transportation under the Project ID # 9835-06-00/70 scheduled for State Fiscal Year 2026.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to enter into the State/Municipal Agreement with the Wisconsin Department of Transportation for the design and construction of 10th Avenue from Western Avenue to the East City Limits under State Project ID# 9835-06-00/70 providing an estimated \$2,522,800 in STP-Urban grant funds while requiring an anticipated \$631,200 in Local matching funds for an estimated total project amount of \$3,154,000 excluding any non-participating work should it develop during the design process.

BE IT FURTHER RESOLVED THAT, the City's Local matching funds come from a combination of utility enterprise funds (potential storm sewer funds), Street CIP, undesignated fund balance or municipal bonding as necessary to fund any gaps required to meet the State Municipal Agreement requirements.

Mayor Brandt noted the Public Works Committee approved this agreement at the meeting held prior to this Council meeting.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Sandra Fischer, Ward 2
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Balcerzak, Henricks
EXCUSED:	Glenn Bugni

ORDINANCES

Ordinance No. 1339B: Ordinance Amending Section 38-173 of the Municipal Code of the City of Antigo so as to Allow for the Erection of Stop Signs on Washington Avenue and Badger Avenue at Arctic Street Intersections

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Balcerzak, Henricks
EXCUSED:	Glenn Bugni

LICENSES

"Class B" Fermented Malt Beverage and Intoxicating Liquor and Dance Hall Licenses for Madison Hoffman Taylor dba Creative Phoenix Art at 517 Clermont Street (Contingent Upon Completion of Inspections and Completion of the Responsible Beverage Server Training Course)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Balcerzak, Henricks
EXCUSED:	Glenn Bugni

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Balcerzak, Henricks
EXCUSED:	Glenn Bugni

1. Direct Deposits for December 9 and 23, 2022 Payrolls
2. BMO Bank Accounts Payable Check Nos. 75480 - 78490 & 78618 - 78806
3. Self-Funding Health Insurance Check Nos. 2104 - 2105
4. Block Grant Revolving Loan Check Nos. 3727 - 3728

COMMITTEE REFERRALS

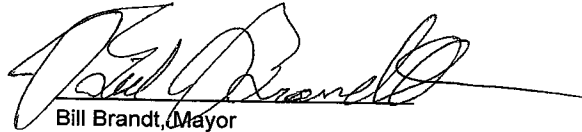
Aldersperson Rebstock noted the ice at the First Avenue apartments is still very bad. Aldersperson Balcerzak noted he talked to them after the last Council meeting. Mayor Brandt stated he will contact them tomorrow.

Mark Desotell, Director of Administrative Services, introduced Anthony Jansen (AJ) as the new Information and Technology Director. James Pike will be retiring in February.

ADJOURNMENT

Aldersperson Kassis moved, Aldersperson Rebstock seconded, to adjourn at 6:15 p.m. Carried.

Approved:



Bill Brandt, Mayor

Attest:

Kay M Matuchek

Clerk - Treasurer