CITY OF ANTIGO

COMMON COUNCIL

JANUARY 11, 2017

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Jim Darling	Alderperson, Ward 2	Present	
Tim Kassis	Alderperson, Ward 3	Present	
Tom Bauknecht	Alderperson, Ward 4	Absent	
Carol Feller Gottard	Alderperson, Ward 5	Present	
Red Turney	Alderperson, Ward 6	Present	
Glenn Bugni	Alderperson, Ward 7	Present	
Reinhardt Balcerzak	Alderperson, Ward 8	Present	
Dan Bauknecht	Alderperson, Ward 9	Present	
Bill Brandt	Mayor	Present	

Mayor Brandt excused Alderperson T. Bauknecht.

2. Additional Attendance

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer; Robert Piskula, Street Commissioner; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Jamie Anderson, MSA Professional Services; and Isaiah Klebba and Blake Kautza, Antigo High School.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the December 14, 2016 Regular and Committee of a Whole meetings

Alderperson Bugni moved, Alderperson Darling seconded, to approve the December 14, 2016, Council Minutes and the December 14, 2016, Committee of the Whole Minutes.

RESULT:	**CARRIED - VOICE VOTE**

CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda

   Mayor Brandt noted City Council received a thank you from Lynne and Brad Henricks of Bremax Insurance for the entrepreneur and facade grants given by the City of Antigo.

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

NONE

CONSENT AGENDA

Mayor Brandt noted as Eric Roller, Police Chief/Public Safety Director, had noted in his Department Manager Report, he also wants to thank the Police Department on the great job they did during a difficult year.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Jim Darling, Alderperson, Ward 2
SECONDER:	Glenn Bugni, Alderperson, Ward 7
AYES:	Darling, Kassis, Feller Gottard, Turney, Bugni, Balcerzak, Bauknecht
ABSENT:	Tom Bauknecht

CONSENT AGENDA RESOLUTIONS

Resolution No. 1-17: Approval of Operator's License for Chevy M. Hale

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that an Operator's License be issued to Chevy M. Hale pursuant to payment of fees.

Resolution No. 2-17: Waiver of the Permit Fee and Insurance Requirement for the Antigo Disc Golf Club Event to be Held January 21, 2017

WHEREAS, the Park, Recreation and Cemetery Director has received a request from the Antigo Disc Golf Club to waive the event permit fees and insurance requirement for their event, 1st Annual Antigo Disc Golf Club Ice Bowl tournament, being held on January 21, 2017, and,

WHEREAS, the event is being held at the Antigo Disc Golf Course at the Springbrook Trail and is free to the public to attend, and,

WHEREAS, the event is a non-profit event and participants will be gathering donations for the Antigo Area Community Food Pantry.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize waiving the event permit fee and insurance requirements for the 1st Annual Antigo Disc Golf Club Ice Bowl tournament on January 21, 2017

Resolution No. 3-17: Purchase of Furniture for the Remodeling of the DPW Reception Area utilizing the State Purchase Program

WHEREAS, the Finance Personnel & Legislative Committee advanced the recommendation of the Director of Administrative Services to purchase office furniture for the purpose of remodeling the Department of Public Works (DPW) reception area of City Hall through Wisconsin's State Purchase Contract; and,

WHEREAS, the remodeling project will better address the needs of those visitors requesting the services of the staff from the various departments located within the DPW portion of City Hall; and,

WHEREAS, the selection of Global Furniture provides for the utilization of Clermont Printing for the delivery, assembly and installation of the furniture components included in the purchase price; and,

WHEREAS, the overall remodeling project will enhance the organization, efficiency, security and Americans with Disabilities Act (ADA) access to the DPW work area.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to waive the bidding requirement of the City's Purchasing Policy and to approve the purchase of the reception area office furniture through the State Purchase Contract from Global Furniture with the set-up being provided through Clermont Printing in the amount of $8,276 with funds being derived from the 2016 carryover amounts for office renovations into 2017 for said purposes.

Resolution No. 4-17: Purchase/Installation of Countertop and Storage Area for the DPW Reception Area Remodeling - Exception to Bidding (Special Purpose)

WHEREAS, the Finance Personnel & Legislative Committee advanced the recommendation of the Director of Administrative Services to purchase a new reception area countertop along with additional storage area cabinetry/countertop; and,

WHEREAS, the remodeling project will better address the needs of those visitors requesting the services of the staff from the various departments located within the Department of Public Works (DPW) portion of City Hall; and,

WHEREAS, the utilization of Clermont Printing in conjunction with the reception area office furniture being supplied through the State Purchase Contract with Global Furniture makes them a strong candidate for the purchase/installation of these remaining remodeling needs under the Special Purpose portion of the City's Purchasing Policy; and,

WHEREAS, the overall remodeling project will enhance the organization, efficiency, security and American's with Disabilities Act (ADA) access to the DPW work area.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to waive the bidding requirement of the City's Purchasing Policy and to approve the purchase/installation of the reception area countertop along with the storage area cabinetry/countertop from Clermont Printing for the amount of $4,525 being derived from the 2016 carryover amounts for office renovations into 2017 for said purposes.

Resolution No. 5-17: St. Charles Place MHC, LLC Request for Sewer Credit Due to Leak at 1601 Tenth Avenue, Lot C17

WHEREAS, the City received a letter from the manager of the mobile home park at 1601 Tenth Avenue requesting a credit of $250.78 for the sewer portion of their bill due to leak on the owner's side of the meter; and, WHEREAS, staff has determined that the water soaked in to the ground at the meter site and did not enter the sewer system.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a credit of $250.78 for the sewer portion of the bill at 1601 Tenth Avenue, Lot C17.

Resolution No. 6-17: Approve Writing Off a $35.00 Accounts Receivable Balance for Tatro Dirt Works

WHEREAS, Tatro Dirt Works has had an outstanding $35.00 charge for a permit from October, 2015; and,

WHEREAS, numerous attempts have been made to collect this charge without success and the City Attorney advises it would not be cost effective to pursue small claims action for this small amount; and,

WHEREAS, staff is requesting to write off this balance from the active accounts receivables list but if an opportunity would arise at a later date to collect this written off amount, staff would do so.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize writing off the $35.00 accounts receivable balance for a permit for Tatro Dirt Works,

BE IT FURTHER RESOLVED, staff will pursue collection at a later date if an opportunity to do so arises.

Resolution No. 7-17: Renew Three-Year Auditing Services Agreement with Schenck, SC

WHEREAS, Schenck, SC has provided auditing services to the City of Antigo for many years and the three-year agreement needs to be renewed for the 2016-2018 audit years; and,

WHEREAS, the renewal pricing for these years has been quoted at $34,000 for 2016, $34,250 for 2017, and $34,500 for 2018 which is an increase of $500 over three years as the cost for 2015 was $34,000; and,

WHEREAS, staff has a good working relationship with the auditors from Schenck, SC, and recommend continuing with their services.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the three-year agreement with Scheck, SC for auditing services at a cost of $34,000 for 2016, $34,250 for 2017, and $34,500 for 2018 with the funds to be derived from the funds budgeted for auditing within each department's budget.

CONSENT AGENDA COMMUNICATIONS

Appointment of Dave Cooper to Broadband Commission

Department Manager's Reports

NEW BUSINESS

RESOLUTIONS

Resolution No. 8-17: Combining All Nine Wards Into One Reporting Unit for the February 21, 2017 Election

WHEREAS, the reporting units for election purposes in the City of Antigo have been established as Ward 1 (Aldermanic District 1), Ward 2 (Aldermanic District 2), Ward 3 (Aldermanic District 3), Ward 4 (Aldermanic District 4), Ward 5 (Aldermanic District 5), Ward 6 (Aldermanic District 6), Ward 7 (Aldermanic District 7), Ward 8 (Aldermanic District 8), and Ward 9 (Aldermanic District 9), and

WHEREAS, if there is a need for a Spring Primary Election on February 21, 2017, there will most likely only be one office on the ballot and a low voter turnout is expected, and,

WHEREAS, Wisconsin Statue 5.15(6)(b) allows municipalities with a population of less than

35,000 to combine wards for voting purposes 30 days before each spring primary, and

WHEREAS, there will be a cost savings to the City of Antigo by combining wards for the February 21, 2017, Spring Primary Election;

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to hereby approve combining Ward 1 (Aldermanic District 1), Ward 2 (Aldermanic District 2), Ward 3 (Aldermanic District 3), Ward 4 (Aldermanic District 4), Ward 5 (Aldermanic District 5), Ward 6 (Aldermanic District 6), Ward 7 (Aldermanic District 7), Ward 8 (Aldermanic District 8), and Ward 9 (Aldermanic District 9) into one reporting unit for election reporting purposes for the Spring Primary Election on February 21, 2017, if an election is held,

BE IT FURTHER RESOLVED, this is for reporting purposes for the Spring Primary Election only and after this election, the reporting units will revert to individual reporting units.

Kaye Matucheski, Clerk-Treasurer, noted there will be an election on February 21, 2017, for State Superintendent of Public Instruction.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Reinhardt Balcerzak, Alderperson, Ward 8
SECONDER:	Carol Feller Gottard, Alderperson, Ward 5
AYES:	Darling, Kassis, Feller Gottard, Turney, Bugni, Balcerzak, Bauknecht
ABSENT:	Tom Bauknecht

ORDINANCE

1. Ordinance Amending Section 1-22 of the Municipal Code of the City of Antigo regarding the fee schedule for Dog and Kennel Licenses will be held until the November 2017 Council meeting.

LICENSES

Secondhand Article Dealer License for Eliot Jensen DBA Antigo Pickers Paradise at 808 Fifth Avenue

Alderperson Balcerzak moved, Alderperson Bugni seconded, to approve the Secondhand Article Dealer License for Eliot Jensen dba Antigo Pickers Paradise at 808 Fifth Avenue.

RESULT:	**CARRIED - VOICE VOTE**

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Alderperson, Ward 7
SECONDER:	Tim Kassis, Alderperson, Ward 3
AYES:	Darling, Kassis, Feller Gottard, Turney, Bugni, Balcerzak, Bauknecht
ABSENT:	Tom Bauknecht

1. Direct Deposits for December 2, 16 and 30, 2016 Payrolls
2. City First Merit Bank Accounts Payable Check Nos. 64492 - 64693
3. Self-Funding Health Insurance Check No. 1912
4. Block Grant Revolving Loan Fund Check Nos. 3494 - 3499

COMMITTEE REFERRALS

There were no committee referrals.

ADJOURNMENT

Alderperson Bugni moved, Alderperson Kassis seconded, to adjourn at 6:06 p.m.

Approved:

Bill Brandt, Mayor

Attest:

Clerk - Treasurer