

**CITY OF ANTIGO
COMMITTEE OF THE WHOLE
MINUTES OF MEETING HELD
SEPTEMBER 13, 2017**

Committee of the Whole of the City of Antigo met in Regular Meeting on the above date at 6:15 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

1. **Motion to:** Meeting will begin immediately following the meeting of the Common Council but no earlier than 6:15 pm

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Rick LeBrun	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer; Robert Piskula, Street Commissioner; James Pike, Communication and Technology Supervisor; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; Sarah Repp, Parks, Recreation, and Cemetery Director; and Dominic Frandrup, Library Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Angie Close, Langlade County Economic Development Corporation; Dave Kuhr, Unified School District of Antigo Media Productions; Angel Zimmerman and Dave Corcoran, Boys and Girls Club of Langlade County; Bob Zoretich, Langlade County Humane Society; Michelle Arrowood, AVAIL, Inc.; and Debi McGregor, Children's Hospital of Wisconsin Community Services.

Mayor Brandt noted the main point of this meeting is to get the initial look at the budget. Staff has worked hard on this budget. Funding requests will be heard tonight and the proposed budget keeps the requests funded at the level they were funded last year.

NEW BUSINESS

1. 2018 Funding Request from Children's Hospital of Wisconsin Community Services (Family Resource Center)

Debi McGregor, Children's Hospital of Wisconsin Community Services, explained they are the Northwoods Family Resource Center with five counties served. Ms. McGregor distributed a calendar of events and highlighted areas of work included in Langlade County. She stated work is done to support and strengthen families with intervention services when there is a high risk of abuse. These services have been available in Langlade County for about 20 years and they are seeing families in crisis more than ever before noting they work to mitigate effects of trauma with both parents and children.

Ms. McGregor stated they are requesting \$3,000 which is the same amount received this year. This is 1.3% of their overall budget with 65% of the funds used for programming.

Alderson Balcerzak moved, Alderson Bugni seconded, to approve a donation of \$3,000 to the Children's Hospital of Wisconsin Community Services (Family Resource Center) in the 2018 budget.

RESULT:	CARRIED-VOICE VOTE
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2. 2018 Funding Request from Langlade County Humane Society

Bob Zoretich, Langlade County Humane Society, addressed Council and distributed a brochure showing the new building. Mr. Zoretich noted they handled over 580 animals last year explaining they are always busy and trying to do what is best for the community. There are currently five paid staff members with the remainder of the workers being volunteers. The facility currently has 97 cats and 24 dogs. Mr. Zoretich reported their total budget is \$176,000-\$200,000 annually. He noted they are again requesting \$3,000 from the City.

Alderson Kassis moved, Alderson LeBrun seconded, to approve a \$3,000 donation to the Langlade County Humane Society for the 2018 budget.

RESULT:	CARRIED-VOICE VOTE
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3. 2018 Funding Request from AVAIL

Michelle Arrowood, AVAIL, addressed Council explaining they are a local domestic violence center. Ms. Arrowood gave background information on AVAIL. The shelter is an old five bedroom home that was renovated. 1,500 nights have already been served and they are completely full with 61 hotel stays because of overcrowding. She noted the entire region is flooded and things are tight.

Ms. Arrowood reported they were just awarded a grant for \$10,000 for more in school awareness. She noted they are requesting \$20,000 again this year.

Upon inquiry by Alderson Balcerzak, Ms. Arrowood noted they do have contact with the people that have to stay at hotels and they like to have them spend as much time as possible at the shelter.

Upon inquiry by Alderson Feller Gottard, Ms. Arrowood stated they have an average of 11 people per night, 30 - 60 days average stay, with some being 90 days. She noted she meets with every client every 30 days.

Alderson Kassis moved, Alderson Bugni seconded, to approve a \$20,000 donation to AVAIL in the 2018 budget.

RESULT:	CARRIED-VOICE VOTE
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4. 2018 Funding Request from Boys and Girls Club of Langlade County

Mayor Brandt noted last year the Boys and Girls Club of Langlade County was funded at \$10,000.

Angel Zimmerman and Dave Corcoran of the Boys and Girls Club of Langlade County, addressed Council. Ms. Zimmerman noted the Club is growing. They have been open for 16 years and are currently at 626 members with a goal of 700 by year end. There is a \$25 annual membership fee. Summer camp fee is separate and covers the cost of camp. First thru 12th grades are served. Over 2,600 kids were served last year. The Club has four full time staff, five Americorp staff, and fifteen part time staff.

Mr. Corcoran noted he grew up in Illinois and was a member of a club there. He has a psychology degree and moved here from California to work at the Boys and Girls Club. He highlighted the program areas noting they help the students strive for academic success, healthy lifestyles, good character and citizenship. He reviewed different groups they work with

including City of Antigo Park and Recreation. He spoke about the Teen Night, Torch Club, Junior Staff program, and Career Launch program.

Aldersperson Balcerzak moved, Aldersperson Henricks seconded, to approve a \$10,000 donation to the Boys and Girls Club of Langlade County in the 2018 budget.

RESULT:	CARRIED-VOICE VOTE
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5. Presentation and Review of 2018 Budget

Mayor Brandt explained Kaye Matucheski, Clerk-Treasurer, will give an overview of the budget and noted some items will need specific action.

Ms. Matucheski explained Council can ask any questions tonight or any of the department managers at any time. She explained the City has levy limits set by the State that have to be followed. Staff works together well to prioritize needs based on funds available. Ms. Matucheski also noted the City has to watch expenditure restraint limits so that payment is not lost. She stated there may need to be a budget amendment in January to meet the expenditure restraint limit to qualify for the \$120,000 payment.

Ms. Matucheski stated wages are figured at a 2% COLA for non-union members which equals what employees in the union contracts are receiving. Staff is asking for seasonal wages to be increased to \$10/hour to be in line with what other employers pay. Ms. Matucheski noted she would also like to increase election works to \$10/hr. No staffing level changes are being proposed.

Ms. Matucheski noted there is an increase in the Ambulance budget this year. The City pays 50% and the townships pay 50%. Medicare/Medicaid runs are 60% of runs and possibly looking at a decrease in what will be received for those.

Ms. Matucheski explained the City funds the Langlade County Economic Development Corporation with \$75,000 annually with the County also funding \$75,000. She explained how funding use to come from the Public Improvement Fund, but since more of the larger loans have been paid, the City has been funding up to \$60,000 and only \$15,000 in funds coming from the Public Improvement Fund.

Upon inquiry by Aldersperson Balcerzak regarding fuel, Ms. Matucheski noted there is some room left in the fuel expenses with prices increasing.

Ms. Matucheski noted debt service went down this year by a couple hundred thousand dollars. The City is currently at 56% of debt service ratio.

Ms. Matucheski noted to be aware percentage changes can be deceiving.

Ms. Matucheski pointed out Public Safety is almost 50% of budget.

Ms. Matucheski reviewed the Levy Recap noting it is an estimate only as she does not have the assessed value yet.

Ms. Matucheski stated staff is currently \$88,000 away from meeting levy limit. Adjustments will have to be made to meet the limit. She noted the City is looking at a decrease in the mill rate.

Mayor Brandt noted that the City is waiting for some solid numbers to come in, such as health insurance. Staff will come up with suggestions on ways to decrease the budget to cover the \$88,000 deficit.

Ms. Matucheski noted that at this point in the budget process, \$88,000 is a good number to be at.

Upon inquiry by Aldersperson Balcerzak, Ms. Matucheski explained the mill rate and assessed value.

Ms. Matucheski gave an overview of all the information included in the budget booklet and how to review/reference information.

Ms. Matucheski reviewed the Capital Improvement Program noting ambulance is not included in the general or enterprise funds, it is Fund 270.

Enterprise funds must have the funds available within their budgets for items to be purchased.

Ms. Matucheski noted the Public Service Commission (PSC) oversees the Water funds.

Ms. Matucheski noted the Sanitary Sewer fund has had a few good years with no increases necessary. She noted water increases must go to PSC for approval and the City will probably be looking at doing a rate study in 2018 or 2019.

Ms. Matucheski reported Storm Water also has a negative projection but that is not a surprise because funds were not used the first few years the Storm Water was initiated and it is anticipated to now use some of the fund balance.

Ms. Matucheski stated for Broadband, Cirrinty pays us each month and we pay the debt service so they offset.

Ms. Matucheski noted there are a few things Council will have to act on separately and these items will be on the Finance, Personnel, and Legislative Committee agenda. Ms. Matucheski stated health insurance is being looked at for the \$88,000 to be made up to meet budget requirements. She explained employees pay 10% of the health insurance premium with the City paying 90% of the premium plus the stop loss and admin. She stated the operating budgets cannot afford the costs and the employees will have to pay more of the costs. Current coverage has a \$500 deductible per person with \$1,000 per family maximum with a \$2,200 out of pocket max for families. The City is looking at a few different options. One option is that employee payment of 10% of the premium may go to paying 10% of the premium, stop loss & admin. Ms. Matucheski noted the earliest health numbers for 2018 will be available is October 1st as the stop loss company will not release numbers prior to that.

Aldersperson Balcerzak commented on all the staff work done to make the budget process easier for Council and noted his appreciation.

Ms. Matucheski noted staff really worked together well.

Any Other Business Authorized by Law to be Discussed

There was no other business to discuss.

Adjournment

Aldersperson Bugni moved, Aldersperson Kassis seconded, to adjourn at 7:39 p.m. Carried.

Bill Brandt, Chairperson

Date