

**CITY OF ANTIGO**  
**COMMITTEE OF THE WHOLE**  
**MINUTES OF MEETING HELD**  
**SEPTEMBER 12, 2018**

Committee of the Whole of the City of Antigo met in Regular Meeting on the above date at 6:15 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

1. Meeting will begin immediately following the meeting of the Common Council but no earlier than 6:15 pm

| Attendee Name        | Title  | Status  | Arrived |
|----------------------|--------|---------|---------|
| Barb Rebstock        | Ward 1 | Present |         |
| Sandra Fischer       | Ward 2 | Present |         |
| Tim Kassis           | Ward 3 | Present |         |
| Tom Bauknecht        | Ward 4 | Present |         |
| Carol Feller Gottard | Ward 5 | Present |         |
| Rick LeBrun          | Ward 6 | Present |         |
| Glenn Bugni          | Ward 7 | Present |         |
| Reinhardt Balcerzak  | Ward 8 | Present |         |
| Scott Henricks       | Ward 9 | Present |         |
| Bill Brandt          | Mayor  | Present |         |

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Kirk Packard, Street Commissioner; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; Sarah Repp, Parks, Recreation, and Cemetery Director; and Dominic Frandrup, Library Director.

Others in attendance were: Jeanne Jensen, Deputy Clerk-Treasurer; Lisa Haefs, Antigo Daily Journal (for a portion of the meeting); Bob Zoretich and Jamie Musolff, Langlade County Humane Society; Corie Zelazoski, Boys and Girls Club of Langlade County; Sandy Stetzer, Family Corner Resource Center; and Michelle Arrowood, AVAIL.

**NEW BUSINESS**

1. 2019 Funding Request from Children's Hospital of Wisconsin Community Services (Family Resource Center)

Mayor Brandt noted last year they were funded at \$3,000 and this year they are requesting \$5,000.

Sandy Stetzer, Prevention Manager, provided a letter advising that they have been providing a variety of child abuse and neglect prevention and family strengthening services through the Langlade County Family Corner Resource Center for almost 20 years. Their goal is to offer education and support to parents to help them parent effectively and raise children who will become healthy and productive members of our community. A child's home environment, which includes nurturing caregivers, provides the foundation that will influence and impact their chances of success into adulthood. Successful adults result in strong communities. Their current programming which provides this education and support comes from a variety of funding sources. They are currently funded by the State of Wisconsin to provide long term intensive in-home family visiting services to a targeted population of high risk pregnant mothers in the Northwoods. They are also funded by the Wisconsin Child Abuse and Neglect Prevention Board to provide short term in-home Community Response services to a targeted population of families who have been reported to the Department of Social Services for suspected child abuse and neglect. They receive over \$27,000 from the Antigo Unified School District

designated for an early literacy program for new parents and a parent outreach program for families with a child in 4 year old kindergarten. They receive \$10,000 from Langlade County designated to provide group based parenting classes, which are offered in 10 session classes, three times per year. Langlade County United Way provides funding designated to support Play and Learn programs.

Ms. Stetzer's letter continued by noting historically they have been also supported by the City of Antigo. They are again seeking local funding to continue and expand their group based parent education programming to families in Langlade County. These programs are held at the Family Resource Center serving families living throughout Langlade County. (In 2018, 201 program participants provided demographic information to them. Of those, 79% reside in zip code 54409). Langlade County families are experiencing challenges that significantly impact their stability, the ability to parent and overall well-being. It is critical to be able to reach families with prevention services before they are unable to provide a nurturing, stable environment for their children, and before the children have experienced abuse and trauma, the effects of which will negatively impact their health and well-being throughout their lifespan. They can positively impact families with prevention programs and services by helping them build formal and informal support systems, providing education and information about positive and effective parenting, connecting them with other available resources, and offering coaching support through conversation and technology.

To continue and expand these services, they respectfully request \$5,000 from the City of Antigo for the calendar year 2019. This request represents approximately 3% of their 2019 projected expenses of \$171,301 for services expected to be provided in Langlade County. They operate with a combination of county, federal, state, city and private foundation dollars. They regularly write for grant funds, all of which require evidence of local support and match dollars. The City of Antigo funding is critical to the Center's operation and local investment in their child abuse and neglect prevention activities is necessary to continue to secure "outside" dollars. They are the only County-wide service provider whose mission is to improve family well-being and prevent child abuse and neglect. They have established strong working relationships and collaborations with Antigo Unified School District, Langlade Hospital, AVAIL, Department of Social Services, Birth to Three, and UW Extension, which serves to reduce duplication of services while working to meet the needs in the community. The need is great, and financial support from the City of Antigo is critical.

Ms. Stetzer stated they are asking for an increase to increase their programming to introduce Wiggle, Giggle, and Shake which is multi-generational.

Aldersperson Kassis moved, Aldersperson Bugni seconded, to approve funding the Family Corner Resource Center at \$3,000. Carried with Alderspersons Henricks and Fischer casting dissenting votes.

Aldersperson Henricks and Fischer noted they would like to fund at the \$5,000 level which is why they voted no.

Mayor Brandt withdrew the voice vote results for a roll call vote as this is for funding.

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|------------------|---------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [5 TO 4]</b>                                                   |
| <b>MOVER:</b>    | Tim Kassis, Ward 3                                                        |
| <b>SECONDER:</b> | Glenn Bugni, Ward 7                                                       |
| <b>AYES:</b>     | Rebstock, Kassis, Bauknecht, LeBrun, Bugni                                |
| <b>NAYS:</b>     | Sandra Fischer, Carol Feller Gottard, Reinhardt Balcerzak, Scott Henricks |

## 2. 2019 Funding Request from Langlade County Humane Society

Mayor Brandt noted last year the Langlade County Humane Society was funded at \$3,000 and

they are requesting the same amount this year.

Bob Zoretich and Jamie Musolff were in attendance from the Humane Society. Mr. Zoretich reported on activities for the year noting 73 dogs were micro-chipped at no charge. There is a community cat program currently in place. Mr. Zoretich reviewed the various grants received throughout the year noting they are hoping to raise enough funds to build a new dog facility. He reported they return 10 - 15 dogs a month to their owners. They do 22 fundraising events per year and they are still a no-kill shelter.

Aldersperson Rebstock noted chewy.com is known to give away a lot and suggested they contact them.

Jamie Musolff noted 30 - 50 animals come in each month. She commented on what would have to be paid out if there was not a shelter here. The City is saving a lot of money compared to if the shelter was not here.

Mr. Zoretich noted that approximately 450 - 650 animals come in per year.

Motion to approve funding at \$3,000 as requested.

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|------------------|------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                                                               |
| <b>MOVER:</b>    | Tom Bauknecht, Ward 4                                                                    |
| <b>SECONDER:</b> | Glenn Bugni, Ward 7                                                                      |
| <b>AYES:</b>     | Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks |

### 3. 2019 Funding Request from AVAIL

Michelle Arrowood Executive Director of AVAIL, provided a letter requesting that the City of Antigo continue to fund them at the present level and provided the Council with an updated proposal on the services that they engage the community in. AVAIL has seen a significant spike in shelter services, sheltering 40% more people than in 2017. As a result of this increase and the need to house people in local hotels until they can get them into shelter, they have increased the 2018 request for the United Way of Langlade County to match the City of Antigo's contribution of \$20,000.

Ms. Arrowood's update advised that AVAIL is the only 24 hour emergency shelter resource for victims of domestic and sexual abuse within a 45 mile radius of Antigo. The social problem of domestic abuse knows no categories or boundaries. AVAIL provides a safe place for victims of violence to seek refuge 24 hours per day, 365 days of the year. They also provide Langlade County First Call, Salvation Army Voucher Program, and Emergency Food Boxes.

AVAIL was home to an average of 10 people per night in 2017. 152 requests for shelter needed to be denied in 2017 due to lack of space at AVAIL. Clients denied shelter are referred to other programs across the state. 6% of AVAIL's emergency shelter nights were in overflow accommodations at a local hotel as the shelter was filled to capacity and imminent danger was present or the client was restricted from leaving the county due to court order. 13% of shelter residents were men, 42% women, and 45% children. The age of the average child sheltered this last year was 6 years old. Based on the number of shelter nights provided in 2017, \$20,000 from the City of Antigo provided emergency shelter, food, clothing, furniture, transportation and around-the-clock supportive victim services for just \$5.62 per night. AVAIL is able to generate an average of \$5 in grant funds for every \$1 received. Match funds are critical to maintaining eligibility for grants for victims in the area.

Ms. Arrowood passed out more information for the alderpersons. She noted they have been exceptionally busy this year. She reviewed services offered to their clients. The City's donation helps so that AVAIL can have someone at the shelter to open the door. Ms. Arrowood noted they are looking at possibly building a bigger shelter in the next five years. She thanked Council

for past support and thanked them in advance if additional support is approved for 2019.

Upon inquiry by Alderperson Balcerzak, Ms. Arrowood stated they are looking at switching from trauma informed to trauma response. The underlying issues are abuse. She noted they are a drug free facility but they do accept people that are working on recovery.

Motion to approve funding at \$20,000 as requested.

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| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                                                               |
| <b>MOVER:</b>    | Glenn Bugni, Ward 7                                                                      |
| <b>SECONDER:</b> | Scott Henricks, Ward 9                                                                   |
| <b>AYES:</b>     | Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks |

#### 4. 2019 Funding Request from Boys and Girls Club of Langlade County

Mayor Brandt moved the Boys and Girls Club of Langlade County presentation up on the agenda. He noted they were funded at \$10,000 last year and are requesting \$10,000 again this year.

Angel Zimmerman, Executive Director for the Boys & Girls Club of Langlade County, provided a summary along with a copy of the 2018 budget and 2017 audit.

Ms. Zimmerman's summary noted that now, more than ever, the Club needs the support of the community so they can continue to meet the demand to provide a safe place for youth to learn and grow. For nearly 18 years the Club has done just that throughout the county, providing youth in the community with the tools they need to succeed, caring adult mentors and a safe place to go after school and during the summer. The Club has actively sought to enrich the lives of youth who need them most-especially those from underserved communities. Research proves the Club's quality programs and services enhance the lives of youth and positively shape their future. 83% of their 677 Club members live within the City limits. Their goal is that when school is out, no kids are unsafe or unguided. The Club is committed to services and the lead voice, advocate and resource of Langlade County's youth. They seek to ensure that all kids, especially those who need them most, have a positive and enriching experience when the school bell rings to put them on the path to success. At the Club their vision is to provide a world class Club experience that assures success is within reach of every young person who walks through the doors, with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle.

Ms. Zimmerman's summary further noted that so far in 2018, on average 117 youth participate in their after school programs each day, an 8% increase from 2017. In addition, an average 132 youth participated in their programs daily during the summer months. Though they had a 20% decrease in attendance this summer, they feel that they are truly serving the youth who need them most. For example, 10% of the Club members are living in foster care homes or with relatives. That is 66 youth that attend their Club nearly every day. It is heartbreaking when you hear first and second graders talking about when their parents will be getting out of jail. One youth expressed that he would misbehave in hopes that he would be sent to jail so he could go see his mom. The Club is working hard to break this family cycle and help the kids realize they can do differently than their parents. No child is ever turned away for financial reasons. Snacks and meals are served to every member every day after school and during the summer season. In many cases, these are their only hot meals of the day.

Ms. Zimmerman's summary noted that due to their continued quality of programming, they received three amazing opportunities to expand their services. They have been awarded a federal grant called Future Forward Early Literacy Program for the next three years along with the OJP Mentoring Grant. Lastly, they will be collaborating with the School District to provide programs after school for their 6-8th graders. All youth who participate will receive a

membership through August 31, 2019. They will have snack and homework help provided by AMS teachers. They have the option to walk to the club for enrichment programs and dinner. All students are eligible to be bussed home from the Club at 5:30

Corie Zelazoski addressed Council for the Boys & Girls Club. She further explained some of the programming offered.

Alderperson Balcerzak asked why East and West schools were selected for the three year grant. Ms. Zelazoski noted the Superintendent chose the schools.

Alderperson Bugni commended them on their efforts to help with reading.

Motion to approve funding at \$10,000 as last year as requested.

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| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                                                               |
| <b>MOVER:</b>    | Glenn Bugni, Ward 7                                                                      |
| <b>SECONDER:</b> | Reinhardt Balcerzak, Ward 8                                                              |
| <b>AYES:</b>     | Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks |

## 5. Presentation and Review of 2019 Budget

Mayor Brandt noted the funding requests approved tonight are included in the budget being proposed tonight.

Kaye Matucheski, Clerk-Treasurer/Finance Director, reviewed highlights of the budget. She noted this is a preliminary budget as some numbers have not been received yet including health and dental insurance. There are no major service changes within the budget.

Ms. Matucheski noted the cost of living wage increases of 2% for police and 1.5% for fire per their union contracts are proposed. The cost of living increase for non-represented employees and exempt employees is also proposed at 2%, however, this will be an action item at the next Finance, Personnel and Legislative Committee meeting.

Ms. Matucheski explained that the City is allowed to increase the budget by approximately \$31,000 because of the levy limit. However a \$34,222 payment from the state must be deducted from the allowable levy limit, therefore the levy limit is actually going down slightly but the aid payment makes up for it. She further explained the Levy Recap on page 19. Debt service to be levied decreased \$571,000 because of debt being paid off and several TIFs being able to pay some of their own debt. This decrease can be used in the general fund and the CIP fund. This is a one year fix. Next year the increase will not be as much because the debt payments will level off.

Ms. Matucheski advised that general obligation debt is just over \$4,000,000. At one point it was at \$16,000,000. That is why the City's bond rate is now at a AA- this year as the City has aggressively been paying debt. Ms. Matucheski expects the mill rate to actually decrease some this year.

Ms. Matucheski further explained the expenditure restraint payment from the State. The City's undesignated fund balance policy states the balance has to be 25-30% of expenditures. In 2019 the City is looking at applying \$512,000 of undesignated funds to this budget.

Ms. Matucheski explained TIF funds and money going to the Fifth Avenue project. The TIF's currently owe the City over \$3,000,000.

Ms. Matucheski then gave an overview of the CIP program. Behind the numbers there are explanations of line items in the booklet.

Ms. Matucheski requested if alderpersons are giving out staff phone numbers, please use the work numbers and not cell numbers.

Ms. Matucheski then explained the Technology budget and use of operating funds and CIP funds. It is misleading as the numbers have been moved around and shifted to the correct budget. The budget as a whole has actually decreased but may look like it has increased.

Ms. Matucheski continued by reviewing the function area expenditures. She showed where to find the explanations. She noted that the percentages can be misleading as the item can go up by \$100 and be a 100% increase.

Ms. Matucheski further explained the Langlade County Economic Development Corporation (LCEDC) payments for the work they do for the City. There are only two small loans left which are used to offset the LCEDC payment so the City had to budget more as the loans disappear.

Ms. Matucheski noted the enterprise fund budgets are on a cash flow budget and reviewed the budgets.

Upon inquiry by Alderperson Bugni, Ms. Matucheski explained the schedule for the budget.

Mayor Brandt noted the next meeting will probably be after the October Council meeting.

|                |                         |
|----------------|-------------------------|
| <b>RESULT:</b> | <b>INFORMATION ONLY</b> |
|----------------|-------------------------|

### **Any Other Business Authorized by Law to be Discussed**

There was no other business.

### **Adjournment**

Alderperson Bugni moved, Alderperson Kassis seconded, to adjourn at 7:24 p.m. Carried

\_\_\_\_\_  
Bill Brandt, Chairperson

\_\_\_\_\_  
Date