

CITY OF ANTIGO
COMMITTEE OF THE WHOLE
MINUTES OF MEETING HELD
SEPTEMBER 11, 2019

Committee of the Whole of the City of Antigo met in Regular Meeting on the above date at 6:15 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Excused	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Absent	
Rick LeBrun	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Kirk Packard, Street Commissioner; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; Dominic Frandrup, Library Director; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Michelle Arrowood, AVAIL; Linda Szitta, Library Board; and for a portion of the meeting, Corie Zelazoski and Angel Zimmerman, Boys and Girls Club of Langlade County; Bob Zoretich and Jamie Musolff, Langlade County Humane Society; Judy Nagel; Lisa Haefs, Antigo Daily Journal; and Sandy Stetzer, Children's Service Society of Wisconsin.

NEW BUSINESS

1. 2020 Funding Request for Children's Service Society of Wisconsin (Family Resource Center)

Mayor Brandt noted that the Children's Service Society of Wisconsin (Family Resource Center) is asking for \$5,000 this year but received \$3,000 last year. Mayor Brandt requested they stay at \$3,000.

Aldersperson LeBrun moved, Aldersperson Fischer seconded, to approve \$3,000 for the 2020 budget for Children's Service Society of Wisconsin.

(Note: Sandy Stetzer arrived late and addressed council at 7:23 p.m. She thanked Council for approval of \$3,000. She discussed the new Play and Learn Program which works with parents to learn the importance of play and to build bonds. It also looks for developmental delays or parenting issues that can then be addressed. With the funding from the City, they will be able to have the program available throughout the year.)

RESULT:	CARRIED - VOICE VOTE
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2. 2020 Funding Request for Langlade County Humane Society

Bob Zoretich and Jamie Musolff, Langlade County Humane Society, were in attendance. Mr. Zoretich distributed a 2018 budget and information on the Legacy Giving Program. He noted a

ten member board runs the Society with six staff people. They raise over \$40,000 annually with fundraisers. Rainbow Bridge Project is new and they are proud of it. It is a grief counseling session held monthly at the Library for people who lost pets. They have received some national recognition on this program.

Mr. Zoretich noted they should have five people running the shelter but are doing it with three. He reported there are currently 16 dogs, approximately 42 kittens, and 12 adult cats at the shelter. Over 650 animals were handled last year.

Upon inquiry by Alderperson Fischer, Mr. Zoretich noted they are open to the public every day except Wednesday and Sunday but are always there 8:00 a.m. - 5:00 p.m. Appointments can be made for Wednesday or Sunday.

Alderperson Balcerzak moved, Alderperson Fischer seconded, to approve funding the Langlade County Humane Society at \$3,000 for 2020.

RESULT:	CARRIED - VOICE VOTE
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3. 2020 Funding Request for Boys and Girls Club of Langlade County

Angel Zimmerman and Corie Zelazoski from Boys and Girls Club addressed Council. They are requesting \$10,000 which is the same as last year. The mission statement changed to empower all youth. Ms. Zimmerman noted the fee schedule has changed. 298 different kids registered for summer programs. 29,824 meals were served at no charge to the youth so far this year. The after school program is held at the Middle School.

Ms. Zelazoski explained the Future Forward Early Literacy Program for 30-40 students started last year and has been a huge success. Staff training is highly valued at the Club. They work closely with North Central Health Care for different support for kids as needed.

Alderperson Henricks commended them on the great work they do in the community.

Upon comment by Alderperson Bugni, Ms. Zelazoski explained the Be Great Graduate program which they received a grant for.

Alderperson Bugni moved, Alderperson Henricks seconded, to approve \$10,000 to the Boys and Girls Club of Langlade County for the 2020 budget.

RESULT:	CARRIED - VOICE VOTE
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4. 2020 Funding Request for AVAIL

Michelle Arrowood presented her request to Council. AVAIL provides emergency service in a five bedroom home in Antigo since 1980. Trained staff provides a number of services to those in crisis. Staff is there 24 hours a day, 365 days a year. The average last year was 13 people per day. So far this year, they have served an average of five women and eight children per night.

They are working on building a new facility that will help serve more people. 119 people had to be turned away last year because the house was full. 7% of people went to a hotel and 51% elected to stay home as there was not enough space. Salvation Army vouchers are given as well as emergency food boxes. She explained they are "quiet support" for the social services community. They are again asking for \$20,000 which is the same as last year. She thanked Council for recognizing them and supporting them. For every dollar received from the City they are getting \$8 from state and federal grant funding.

Alderson Balcerzak moved, Alderson Bugni seconded, to fund AVAIL at \$20,000 for the 2020 budget.

RESULT:	CARRIED - VOICE VOTE
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5. 2020 Funding Request for Library

Dominic Frandrup, Library Director, noted they are asking for an additional \$10,000. The Library funding has been flat for ten years. He stated he is asking for money tonight because of the consolidation of Shawano County Library. The library will be looking at a \$20,000 loss in revenue from this consolidation. He reviewed some of the programs offered at the Library. Department of Workforce Development and Unemployment have standing hours at the Library. The Library is offering meeting spaces for the blood bank in September. He stated the Library is the only place to offer hearing assisted meeting space in Antigo. There are three branch locations in Langlade County. Within the City of Antigo the Library had over 75,000 visits in 2018. Over 140,000 items were circulated in 2018.

Upon inquiry by Alderson Bugni, Mr. Frandrup stated he made a presentation to Langlade County but they are waiting for the City's decision. Mayor Brandt noted that the funding has not really been flat because both the City and the County have contributed for capital projects. He noted that in 2018, the Library carried forward \$42,700. For any other department, that money goes into the general fund but the Library keeps their carry forwards. The fund balance was almost \$160,000 at the beginning of the year. Mr. Frandrup noted that was due to the LED project that the Library took on itself. He further indicated that the reconstruction project is between the City and the County (50% each).

Mayor Brandt noted he wants Council to know the Library is a different breed than any other City department. The Library's Expendable Trust is at \$50,000. The \$157,000 would have gone back into the general fund for any other department. Funding from last year of \$42,000 was carried forward. Dominic noted that the Expendable Trust are donations received by the Library. Mayor Brandt advised State Statutes dictates that the money stays with the Library.

Mr. Frandrup believes he is being penalized for putting money aside.

Mayor commented the City has no control over the library money. The Library hours have been cut but payroll has not decreased.

Mr. Frandrup advised that he made a presentation to the Finance, Personnel, and Legislative Committee in May asking for an increase.

Upon inquiry by Alderson LeBrun, Mr. Frandrup indicated that the Library received \$306,690 each from the City and County last year. Kaye Matucheski, Clerk Treasurer/Finance Director, pointed out Library 285 fund revenue and expenditure information in the budget booklet.

Alderson LeBrun commented on an entity having a carry forward and would like to finish the year with a reserve but consider the amount.

Mr. Frandrup is hoping to have money in the carry forward account. If the increase is not approved, they will look at other line items for decreases.

Mark Desotell, Director of Administrative Services, noted this is not the smallest fund balance. Agrees with the Mayor that the Library Board can transfer money and easily cover with the transfer from carry forward. He further noted that the one-third that the Library is using to match the City and the County is money that was given to them by the City and County for capital projects already so essentially it is 50/50 from the get go.

Alderson Fischer commented that the Library is the hub of the community. There are a lot of people that utilize the Library.

Mayor Brandt noted that the Library has been able to participate and pay for their projects. He does not believe the Library is in a budget crisis where they need additional money. He would feel differently if the Library were in the red.

Mr. Frandrup asked if Mayor Brandt was instructing him to be in the hole. Mayor Brandt noted the City expects Mr. Frandrup to continue to manage money. This is about adults talking about money and budgets. Mr. Frandrup was told he is to continue to be responsible and spend the money reasonably and efficiently just like any other department head.

Aldersperson Bauknecht moved, Aldersperson Balcerzak seconded, to approve funding the Library at the same amount as last year.

RESULT:	CARRIED [6 TO 1]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Rebstock, Fischer, Bauknecht, LeBrun, Bugni, Balcerzak
NAYS:	Scott Henricks
ABSENT:	Carol Feller Gottard
EXCUSED:	Tim Kassis

Ms. Matucheski questioned funding of the HVAC project. Mr. Frandrup advised they are waiting for Nate Huess to get back. Robin Stowe requested an updated quote from the vendor but Mr. Frandrup has not received it. The last estimate was \$105,000. Mr. Desotell noted the City budgeted \$17,500 toward this project last year and have included an additional \$17,500 in the 2020 budget already. It is his understanding that the County is doing the same. The Library will be expected to use \$35,000 from carry forward fund towards this project.

Aldersperson Balcerzak moved, Aldersperson Bugni seconded, to approve \$17,500 for the 2020 budget and carry forward \$17,500 from the 2019 budget toward the Library HVAC project. Roll Call: All ayes. Carried 7-0.

6. Presentation and Review of 2020 Budget

Mayor Brandt noted as Alderspersons look over the budget feel free to contact any of the department managers with any questions. On October 9th staff will have a better grasp of numbers that are out of our control such as insurance costs.

Ms. Matucheski noted she just received the paperwork in the office from the State and is waiting for additional information on assessed value. The City will meet the goals of the levy limit as required. The City also has the expenditure restraint program which is a payment of \$123,000 in 2018. This looks at program expenditures not at offsetting revenues for expenditures. This current budget is a comparison of apples to apples. In October Ms. Matucheski will present a budget that will include grant and bond funded projects and discuss the expenditure restraint program. Ms. Matucheski noted the Police Department union contract is settled. There is a proposed 2.5% wage increase for non-union members as in the Police contract. The Fire Department has not met yet. Ms. Matucheski noted Workers Compensation expenses have increased. There also has been an increase as to what has to be paid to Langlade County Economic Development Corporation as the budget was offset using the 1% collected from the loan interest. There are now only two loans outstanding as the rest have been paid off leaving less of an offset.

Ms. Matucheski explained debt service includes the first payment for bonding. Capital Improvement Project budget has decreased slightly. Also looking at rate studies for enterprise fund cash flow budgets. She explained the budget with Infrastructure Alternatives as it will not be ready until March.

Ms. Matucheski indicated that there is only a 1.79% net proposed increase for all expenditures except for debt service, which is separate. There is a 45% net increase in debt service because of the Fifth Avenue bonding.

Ms. Matucheski reviewed the levy recap. \$3,520,000 (amount allowed for levy limit change) rather than \$3,486,692.68. Looking at a total tax roll budget of \$3,593,765.48. Ms. Matucheski noted this is a very preliminary number because of the state changing the form. At this time we meet our levy limit.

Mayor Brandt commented on discussions that have taken place regarding spring cleanup. \$53,400 is the estimated cost for spring cleanup. Council will need to decide by October whether or not they want to have a spring cleanup in 2020. The Mayor referred discussion of the cost of spring cleanup and details to the Public Works Committee. Mayor Brandt noted this expense is not included in the budget at this point.

Aldersperson Balcerzak thanked Ms. Matucheski, Mr. Desotell, and the other department managers for their work ahead of time to meet necessary limits.

RESULT:	INFORMATION ONLY
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Any Other Business Authorized by Law to be Discussed

There was no other business discussed.

Adjournment

Aldersperson Bugni moved, Aldersperson LeBrun seconded, to adjourn at 7:48 pm. Carried.

Bill Brandt, Chairperson

Date