

CITY OF ANTIGO
COMMITTEE OF THE WHOLE
MINUTES OF MEETING HELD
MAY 08, 2019

Committee of the Whole of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Rick LeBrun	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

2. Additional Attendance

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Eric Roller, Police Chief/Public Safety Director; Kirk Packard, Street Commissioner; James Pike, Communication and Technology Supervisor; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; and Charley Brinkmeier, Land Surveyor/Project Manager.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Lisa Haefs, Antigo Daily Journal; Art Bahr and Scott Martin, MSA Professional Services; Angie Close, Langlade County Economic Development Corporation; Gordon Neve; Lisa Neve, Neve's; Brady Koss, Ameriprise; Terry Brand; Rick Montgomery; and Bob and Pam Frei, Wild Epitome.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Financing for Upcoming Capital Improvement Projects Including But Not Limited to Fifth Avenue Reconstruction (Superior to Lincoln Streets), Industrial Park Storm Sewer (Bridge Street to Remington Detention) and Clermont Street (3rd to North Avenues)

Mayor Brandt noted staff has been looking at projections. The cost will be approximately \$6 million for the three projects. \$1.8 million can be borrowed through the clean water fund at 1.9% interest rate, which is a better interest rate than general obligation bonds. \$4.2 million could be borrowed with general obligation bonds. This does not assume any outside funding from the Close Out program or Community Development Block Grant. If those funds do come in, Council will have to determine to pay back toward the borrowed funds or to do additional projects within the community.

Mayor Brandt indicated the projects include Fifth Avenue, storm sewer from the Bridge Street to Remington Detention Pond to help expanding industries as now they have loading docks under water because there is not the capacity to handle heavy rain events. Clermont Street from Third Avenue to North Avenue doing a grind and overlay with some in-ground work. Clermont Street has seen a high uptick in traffic.

Mayor Brandt advised there may be some principal forgiveness to the clean water fund loan but the City does not usually score well for this grant. Mark Desotell, Director of Administrative Services, noted if there are not enough applicants statewide, the City may move up.

Mayor Brandt noted in the last eight years the City paid off about \$16 million in debt and is in an excellent position to make this move now.

RESULT:	INFORMATION ONLY
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2. Community Development Block Grant Requirement for Authorization to Commit Matching Funds for the 5th Avenue Reconstruction Project located from Superior to Lincoln Streets

Mayor Brandt noted if the City does receive the Community Development Block Grant loan, we will need to commit matching funds.

Motion to approve committing matching funds for the Fifth Avenue Reconstruction Project as presented.

Kaye Matucheski, Clerk-Treasurer/Finance Director, noted that in order to score maximum points on the grant application, a line of credit is important. She noted she is working on this with Covantage Credit Union. She noted we have no intention of using the line of credit but it will be out there to have the ability.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

3. Consideration of Entering into a Professional Service Agreement with MSA for the Application/Administration of both a Safe Drinking Water Loan Fund and a Clean Water Fund Program Submittal related to the 5th Avenue Project (Superior to Lincoln Streets)

Mayor Brandt indicated that these would be the applications to access the funds at the 1.9% interest rate.

Motion to approve entering into a professional service agreement with MSA for the application/administration of both a Safe Drinking Water Loan Fund and a Clean Water Fund Program submittal.

Aldersperson LeBrun noted a correction needs to be made on the agreement to change the April date with today's date.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

4. Designation of Mayor as the Authorized Representative to File an Application for Financial Assistance from the State of Wisconsin's Environmental Improvement Fund Related to the SDWLF & CWF Programs for the 5th Avenue Project (Superior to Lincoln Streets)

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 5/8/2019 6:00 PM
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

5. Declaring Official Intent to Reimburse Expenditures under the State of Wisconsin's Environmental Improvement Fund Related to the SDWLF & CWF Programs for the 5th Avenue Project (Superior to Lincoln Streets)

Aldersperson Bauknecht moved, Aldersperson Bugni seconded, to approve declaring official intent to reimburse expenditures under the State of Wisconsin's fund related to the SDWLF and CWF programs.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

6. Review/Selection of Potential Typical Roadway Cross Sections and Standard Features for the 5th Avenue Project (Superior to Lincoln Street) Including Parking Option Discussions so that a Downtown Public Informational Meeting can be Scheduled

Mayor Brandt explained the three types of parking as possible plans. He stated staff recommendation is the asymmetric parking with the first block on the north side and the rest on the south side of angle to help with traffic flow.

Mayor Brandt explained streetscape plans noting Sixth Avenue will be the prototype for Fifth Avenue with a few differences including no pavers but stamped concrete instead.

Mayor Brandt and Mr. Desotell noted there will be a public information meeting on May 22 at Covantage Credit Union to coincide with the Public Works meeting.

Mayor Brandt explained the proposal includes a center turn lane which will also work for crossings and snow removal. Mr. Desotell noted it will not be a raised center.

Mayor Brandt reported this alternative plan is 173 parking spaces versus 125 now.

Aldersperson Kassis commented that he believes it makes sense to do it the way staff recommended. He does like the center median.

Aldersperson Bugni noted that he is curious to see what the downtown merchants think. Mayor Brandt indicated that Council will not decide on anything now. Mayor Brandt stated after the meeting on May 22, Council will get back together and make decisions based on the input received.

Upon inquiry by Brady Koss regarding the back story on how the City got to this, Mayor Brandt explained downtown businesses have been asking for more parking and so we are looking to get more parking spaces in the downtown along Fifth Avenue.

Upon inquiry by Bob Frei of Wild Epitome, Mr. Desotell noted more businesses on the south side of the road need parking so that is why diagonal parking is being proposed on the south side rather than the north side of the road.

Upon inquiry by Mr. Frei, Mr. Desotell explained when the smoke testing is done there may be some expenses to fix issues otherwise the only cost to the business owners would be that they may have some storm water connection expenses if roof drains are connected to sanitary sewer.

Charley Brinkmeier, Land Surveyor/Project Manager, noted there will be no special assessments for sidewalks, etc.

RESULT:	INFORMATION ONLY
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Any Other Matters Authorized by Law to be Considered

None.

Adjournment

Aldersperson Bugni moved, Aldersperson Kassis seconded, to adjourn at 6:02 p.m. Carried.

Bill Brandt, Chairperson

Date