

**CITY OF ANTIGO**  
**CITY PLAN COMMISSION**  
**MINUTES OF MEETING HELD**  
**NOVEMBER 02, 2021**

City Plan Commission of the City of Antigo met in Regular Meeting on the above date at 6:00 PM in the Multi-Purpose Room, City Hall, Mayor Bill Brandt presiding.

| Attendee Name      | Title  | Status  | Arrived |
|--------------------|--------|---------|---------|
| Bill Brandt        | Mayor  | Present |         |
| Charley Brinkmeier | Member | Present |         |
| Jerry Rice         | Member | Present |         |
| Tim Sharon         | Member | Present |         |
| Larry Steckbauer   | Member | Present |         |
| Gordon Neve        | Member | Absent  |         |
| Scott Henricks     | Ward 9 | Present |         |

Others in attendance: Roger Musolff, Building Inspector/Zoning Administrator; Mark Desotell, Administrative Services; Jaime Horswill Lead Office Assistant; and Cheryl Barta, Administrative Assistant.

**Discussion and Action May Occur on Any of the Following Agenda Items:**

1. Approval of the Minutes from the October 5, 2021 Meeting

|                  |                                                        |
|------------------|--------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                             |
| <b>MOVER:</b>    | Scott Henricks, Ward 9                                 |
| <b>SECONDER:</b> | Tim Sharon, Member                                     |
| <b>AYES:</b>     | Brandt, Brinkmeier, Rice, Sharon, Steckbauer, Henricks |
| <b>ABSENT:</b>   | Gordon Neve                                            |

2. Tradewell CSM Review

Charley Brinkmeyer, Surveyor/Project Manager, provided a memo advising Wes Tradewell is dividing off his building to sell the Northern portion to a new business. Mr. Brinkmeyer explained the details of the division and stated that Mr. Tradewell is selling to a heating and air conditioning business that wants to move in there.

Motion to approve the dividing of Mr. Tradewell's building as presented in the Certified Survey Map.

|                  |                                                        |
|------------------|--------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                             |
| <b>MOVER:</b>    | Larry Steckbauer, Member                               |
| <b>SECONDER:</b> | Scott Henricks, Ward 9                                 |
| <b>AYES:</b>     | Brandt, Brinkmeier, Rice, Sharon, Steckbauer, Henricks |
| <b>ABSENT:</b>   | Gordon Neve                                            |

3. Authorization for the Sale of the Vacant Lot Located at 320 Edison Street

Mark Desotell, Director of Administrative Services provided a memo requesting authorization for the sale of the vacant lot located at 320 Edison Street.

Upon inquiry by Larry Steckbauer, Mayor Brandt explained the sale process.

Mr. Desotell further explained the lot is a non-conforming 44' wide lot. Mr. Desotell reported the owners on either side of the property have an interest, maybe a common interest in the property.

Motion to approve the sale of the vacant land at 320 Edison Street.

|                  |                                                        |
|------------------|--------------------------------------------------------|
| <b>RESULT:</b>   | <b>RESOLUTION TO COUNCIL [UNANIMOUS]</b>               |
|                  | <b>Next: 12/8/2021 6:00 PM</b>                         |
| <b>MOVER:</b>    | Tim Sharon, Member                                     |
| <b>SECONDER:</b> | Charley Brinkmeier, Member                             |
| <b>AYES:</b>     | Brandt, Brinkmeier, Rice, Sharon, Steckbauer, Henricks |
| <b>ABSENT:</b>   | Gordon Neve                                            |

4. Authorization for the Sale of the Commercial Site (Former Yamaha Building) Located at 119 Superior Street (Highway 45)

Mr. Desotell provided a memo requesting authorization for the sale of the commercial site (former Yamaha building) located at 119 Superior Street (Highway 45).

Mayor Brandt noted that if the property goes out for bid there would need to be a conversation with the owner of the hair salon regarding the ingress and egress to the property. Mark Desotell stated he can have a conversation with the owner and if there is a problem with the easement those parties recently interested in the property are more than willing to create their own access. Mayor Brandt questioned access on Superior Street to which Mr. Brinkmeyer and Mr. Desotell advised there is only 7' between the sign and the bridge so there is not enough room for a driveway.

Motion for the authorization for the sale of the commercial site (former Yamaha building) located at 119 Superior Street (Highway 45).

|                  |                                                        |
|------------------|--------------------------------------------------------|
| <b>RESULT:</b>   | <b>RESOLUTION TO COUNCIL [UNANIMOUS]</b>               |
|                  | <b>Next: 12/8/2021 6:00 PM</b>                         |
| <b>MOVER:</b>    | Scott Henricks, Ward 9                                 |
| <b>SECONDER:</b> | Larry Steckbauer, Member                               |
| <b>AYES:</b>     | Brandt, Brinkmeier, Rice, Sharon, Steckbauer, Henricks |
| <b>ABSENT:</b>   | Gordon Neve                                            |

5. Authorization for the Sale of the Home/Property Located at 313 E. 5th Avenue

Mr. Desotell provided a memo for authorization for the sale of the home/property located at 313 East Fifth Avenue.

Options are: 1) sell the entire property (home and workshop), or 2) sell the property without the workshop. Mr. Steckbauer asked what is being stored in the workshop and where would those items go if the workshop was sold. Mayor Brandt and Mr. Desotell explained the Parks Department uses the workshop for storage. If the property sells for the estimated value the intent is to build a storage building on City property. Tim Sharon inquired if there is access under option 2 if the workshop is not sold with the property. Mr. Desotell stated the City may have to invest some money into the building by putting an overhead door on the east end and a driveway.

Motion for authorization for the sale of the home/property located at 313 E. 5th Avenue.

|                  |                                                        |
|------------------|--------------------------------------------------------|
| <b>RESULT:</b>   | <b>RESOLUTION TO COUNCIL [UNANIMOUS]</b>               |
|                  | <b>Next: 12/8/2021 6:00 PM</b>                         |
| <b>MOVER:</b>    | Larry Steckbauer, Member                               |
| <b>SECONDER:</b> | Scott Henricks, Ward 9                                 |
| <b>AYES:</b>     | Brandt, Brinkmeier, Rice, Sharon, Steckbauer, Henricks |
| <b>ABSENT:</b>   | Gordon Neve                                            |

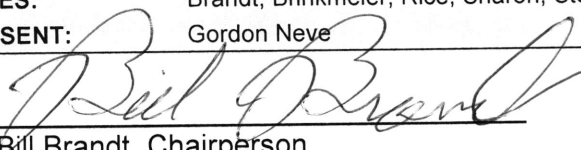
**Any Other Matters Authorized by Law to be Considered**

No other matters.

**Adjournment**

1. **Motion to:** Adjourn at 6:15 PM

|                  |                                                        |
|------------------|--------------------------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                             |
| <b>MOVER:</b>    | Tim Sharon, Member                                     |
| <b>SECONDER:</b> | Scott Henricks, Ward 9                                 |
| <b>AYES:</b>     | Brandt, Brinkmeier, Rice, Sharon, Steckbauer, Henricks |
| <b>ABSENT:</b>   | Gordon Neve                                            |

  
Bill Brandt, Chairperson

11-24-21  
Date