

**CITY OF ANTIGO
COMMON COUNCIL
SEPTEMBER 10, 2025**

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Thomas C. Bauknecht presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Roy Dieck	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Mary Hayes	Ward 4	Present	
Mark Edwards	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Kevin Smith	Ward 8	Remote	
Scott Henricks	Ward 9	Present	
Thomas C. Bauknecht	Mayor	Present	

Department Managers in attendance were: Kaye Matucheski, Clerk-Treasurer/Finance Director; Daniel Duley, Police Chief; Kirk Packard, Street Commissioner; Corey Smith, Fire Chief; Elizabeth McCarthy, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; Toni Edge, Library Director; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Joe Husnick, Antigo Police Department; Judy Nagel and Steve Maier, Langlade County/Library; Christine Breutzmann; and for a portion of the meeting, Lori Misfeldt, Dillon Gretzinger, Casey Zarda, and Kayden Jaje, Boys & Girls Club.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approve Minutes from the August 13, 2025 Meeting

Aldersperson Bugni moved, Aldersperson Wagner seconded, to approve the August 13, 2025 Council Meeting Minutes.

RESULT:	CARRIED - VOICE VOTE
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CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda

Christine Breutzmann, 525 Elm Street, stated she did some research on the wastewater treatment plant and has handouts for Council. She feels the City needs to expand the plant to allow for growth. Mayor Bauknecht referred this to the Public Works Committee. Ms. Breutzmann commented she is asking Council to consider making the meetings public live streamed to help with community engagement. Aldersperson Bugni commented the high school previously had a student here recording and it was shown on channel 2 but that option is no longer available. Aldersperson Kassis referred to the Finance, Personnel, and Legislative Committee. Kaye Matucheski, Clerk-Treasurer/Finance Director, noted staff is working on this but the City must meet all Americans with Disabilities Act requirements for live streaming.

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

COMMITTEE REPORTS

Aldersperson Bugni noted the Weather Warning System Ad Hoc Committee siren survey is out there and he asked city residents to complete it. Letters will be going out to businesses requesting donations. The next meeting will be October 6th (Note: it was discovered after the Council meeting that the correct meeting date is actually October 2nd). He stated he was contacted by another siren company vendor that will be making a presentation at that meeting. He thanked the Antigo Daily Journal for their work on getting the information out there.

CONSENT AGENDA

Mayor Bauknecht pulled Resolution No. 64-25 from the Consent Agenda.

RESULT:	CARRIED [UNANIMOUS] (As Amended with Resolution No. 64-25 Pulled)
MOVER:	Joel Wagner, Ward 6
SECONDER:	Kevin Smith, Ward 8
AYES:	Hayes, Dieck, Smith, Rebstock, Kassis, Edwards, Wagner, Bugni, Henricks

CONSENT AGENDA RESOLUTIONS

Resolution No. 59-25: Create Fire Department Youth Apprenticeship Positions using Paid on Call Funds

WHEREAS, the City of Antigo Fire Department is seeking to expand recruitment efforts; and,

WHEREAS, the Wisconsin Department of Workforce Development recently approved Firefighting as a Youth Apprenticeship pathway; and,

WHEREAS, the City of Antigo Fire Department seeks to partner with surrounding school districts to encourage students to consider Firefighting & EMS as a career.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to create up to three Youth Apprenticeship positions for the Fire Department utilizing Paid on Call funds.

Resolution No. 60-25: Contract Hauler to Spread Lime from the Water Plant's Settling Pond

WHEREAS, the City of Antigo solicited bids for a contract hauler to spread lime from the Water Plant's settling pond; and,

WHEREAS, the Public Works Committee considered the bids at the August 27, 2025, Meeting; and,

WHEREAS, the Committee recommends awarding the bid to Ron Zalewski Farms LLC, in the amount of \$0.04 per gallon and a daily fee of \$1,300.00 for use of a manure pump and tractor to operate it.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to award the bid to Ron Zalewski Farms LLC, in the amount of \$0.04 per gallon and a daily fee of \$1,300.00 for use of a manure pump and tractor to operate it to spread lime from the Water Plant's settling pond contingent on a signed contract and insurance requirements.

Resolution No. 61-25: Sprinkler Credit Extension for 312 South Clermont Street for Lawn Repair due to Storm Damage

WHEREAS, the resident at 312 South Clermont Street advised that a large tree on her property was damaged during an ice storm this spring and had to be removed; and,

WHEREAS, the tree was removed in the beginning of July 2025 and the stump ground out; and,

WHEREAS, several yards of dirt were brought to the property to fill the stump hole as well as small holes in the lawn from the removal and damage; and,

WHEREAS, the resident was taking advantage of the sprinkler credit to keep the lawn moist for optimal growing conditions; and,

WHEREAS, the summer sprinkler credit for this zone ends with cycle 3 in August; and,

WHEREAS, the resident has requested an additional month of sprinkler credit until the end of the growing season for the newly established grass.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a one month sprinkler credit extension for 312 South Clermont Street to end with cycle 3 in September.

Resolution No. 62-25: Approve the Purchase of 1035 Eighth Avenue for One Dollar With the Intent to Raze the House and Garage

WHEREAS, the property at 1035 Eighth Avenue has been vacant for years and the house and

garage are now past the point of repair; and,

WHEREAS, the City receives consistent complaints from the neighborhood about the condition of the property; and,

WHEREAS, the lot is 88' x 74' and it is conforming for reconstruction; and,

WHEREAS, the property is currently zoned R-3, which allows for single and two-family dwellings; and,

WHEREAS, the property is current on taxes; and,

WHEREAS, opting to follow the city's razing procedure to complete the demolition will lengthen the process and the city may not obtain the property to help ensure that a new house is constructed on it; and,

WHEREAS, the city has had recent success with selling residential property to developers.

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to approve the purchase of 1035 Eighth Avenue for one dollar with the intent to raze the house and garage and to advertise the property for sale with the contingency that a house must be constructed on the vacant lot within 24 months of purchase or the property will revert back to the City of Antigo.

Resolution No. 63-25: Contract with MSA Professional Services to Continue Administration of the Block Grant Revolving Loan Program Requirements when the Program Reverts to the State of Wisconsin

WHEREAS, the State of Wisconsin Department of Administration (State) has advised the Block Grant Revolving Loan Program that is now being administered at the local level will be taken over by the State of Wisconsin possibly by the end of the year; and,

WHEREAS, this will require the City to turn over all block grant funds on hand to the State to be redistributed on a regional basis; and,

WHEREAS, the City still has approximately 200 outstanding loans in the Block Grant program and the guidance issued by the State indicates the City will still be required to administer these accounts, collect payments each month, and turn the payments over to the State; and,

WHEREAS, administering the existing accounts consists of activities such as; monitoring homeowner's insurance compliance, processing subordination requests (for refinancing, home improvements, etc.), managing loan payoffs, maintaining the loan receivable report, re-record 30-year-old mortgages, and distributing landlord coupon books; and,

WHEREAS, MSA Professional Services (MSA) currently administers this program for the City with the fees being eligible to come from block grant funds but with the new program the fees will no longer be eligible for the housing program reimbursement but the City will be able to retain \$250 for each fully paid loan; and,

WHEREAS, MSA has provided a proposal to continue the administration duties of the new block grant program at an annual fee of \$5,000 which would be reviewed each year; and,

WHEREAS, looking back five years the City would average revenue of \$3,500 per year figuring the \$250 payment for each fully paid loan to help offset the fees with the additional cost as a budgeted expense.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a contract with MSA Professional Services at the annual cost of \$5,000 for administering the new Block Grant Program to be effective when administration of the program has been discontinued at the local level and existing funds are returned to the State.

Resolution No. 64-25: Continue a Joint Library Agreement with Langlade County to Serve the City of Antigo and Langlade County was moved to PULLED FROM CONSENT AGENDA

CONSENT AGENDA COMMUNICATIONS

Department Manager Reports

Appointments for Weather Warning System AD HOC Committee

PULLED FROM CONSENT AGENDA

Resolution No. 64-25: Continue a Joint Library Agreement with Langlade County to Serve the City of Antigo and Langlade County

WHEREAS, the City of Antigo (City) and Langlade County (County) have agreed to operate a Joint Library (pursuant to Section 43.53, Wis. Stats.) since 2007; and,

WHEREAS, the initial Joint Library Agreement (Res #47-07) having a term of ten (10) years was revised and renewed for an additional ten (10) year term (Res #98-16) through December 31, 2026; and,

WHEREAS, a Joint City/County Library Taskforce (Taskforce) was established to review the existing Joint Library agreement; and,

WHEREAS, the recommendation from the Taskforce is the City and County should enter into a Second Revised Agreement for a five (5) year period, commencing January 1, 2026.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to enter into a Second Revised Agreement (attached) to operate a Joint Library with Langlade County pursuant to Section 45.53 Wisconsin Statutes for a period of five (5) years, commencing January 1, 2026.

Mayor Bauknecht stated there will be a ceremonial signing of the agreement with County Clerk Judy Nagel and Langlade County Board Chairperson Steve Maier in attendance. Mayor Bauknecht thanked the joint committee for the hard work on this.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Joel Wagner, Ward 6
AYES:	Hayes, Dieck, Smith, Rebstock, Kassis, Edwards, Wagner, Bugni, Henricks

Steve Maier commented on the process and the upcoming planning meetings and thanked committee members for all their work. He stated the joint committee will continue to meet twice a year to keep communications open.

NEW BUSINESS

ORDINANCES

Ordinance No. 1381B: Amendments to Ordinance Section 1-22 Fee Schedule to Increase/Alter Construction Permit Fees

Aldersperson Edwards noted he does not agree with raising the fees at this time.

RESULT:	ADOPTED [8 TO 2]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Hayes, Dieck, Smith, Rebstock, Kassis, Bugni, Henricks
NAYS:	Mark Edwards, Joel Wagner

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Glenn Bugni, Ward 7
AYES:	Hayes, Dieck, Smith, Rebstock, Kassis, Edwards, Wagner, Bugni, Henricks

1. Direct Deposits for August 15 and August 29, 2025 Payrolls
2. BMO Bank Accounts Payable Check Nos. 84630-84791
3. Self-Funding Health Insurance Check No. 2177

COMMITTEE REFERRALS

Aldersperson Edwards asked about the Request For Proposals for the Wastewater Treatment Plant. To which, Charley Brinkmeier, Land Surveyor/Project Manager, stated it should go out next week. Aldersperson Edwards requested this information be presented at the Public Works Committee meeting.

CLOSED SESSION

1. Closed Session: Pursuant to Section 19.85(1)(e), Wisconsin Statutes, and Upon Proper Motion, the Council will Convene into Closed Session for Deliberating or Negotiating the Purchase of Public Property, the Investing of Public Funds, or Conducting other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session to Discuss the Condition of the Building Located at 737 Fifth Avenue. Upon Completion of Discussion in Closed Session, Council will Reconvene into Open Session to Act on Matters Discussed, If Necessary, and Proceed with the Regular Order of Business

Aldersperson Kassis moved, Aldersperson Henricks seconded, that the Common Council convene into closed session in accordance with Section 19.85(1)(e), Wisconsin Statutes, for deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss the condition of the building located at 737 Fifth Avenue.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Scott Henricks, Ward 9
AYES:	Hayes, Dieck, Smith, Rebstock, Kassis, Edwards, Wagner, Bugni, Henricks

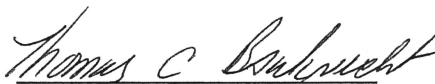
Upon completion of discussion in closed session, a motion was made and carried to reconvene into open session at 6:43 p.m. to act on matters discussed, if necessary, and to proceed with the regular order of business.

Aldersperson Henricks moved, Aldersperson Bugni seconded, to hire a structural engineer to do an evaluation of the building located at 737 Fifth Avenue. Carried. (Aldersperson Smith not present for this vote.)

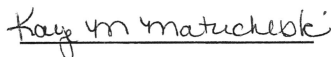
ADJOURNMENT

Aldersperson Bugni moved, Aldersperson Kassis seconded, to adjourn at 6:46 p.m. Carried.

Approved:


Thomas C. Bauknecht, Mayor

Attest:



Clerk - Treasurer