

**CITY OF ANTIGO
COMMON COUNCIL
AUGUST 13, 2025**

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Thomas C. Bauknecht presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Roy Dieck	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Mary Hayes	Ward 4	Excused	
Mark Edwards	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Kevin Smith	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Thomas C. Bauknecht	Mayor	Present	

Department Managers in attendance were: Kaye Matucheski, Clerk-Treasurer/Finance Director; Daniel Duley, Police Chief; Kirk Packard, Street Commissioner; Corey Smith, Fire Chief; Elizabeth McCarthy, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Jeanne Jensen, Deputy Clerk-Treasurer; Tommy Horswill, Infrastructure Alternatives, Inc.; Maggie Cronin, Representative Tiffany's Office; Chelsea Deloria, Antigo Daily Journal; and Todd Deloria.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approve Minutes from the June 25, 2025 Committee of the Whole, July 9 and July 30, 2025 Common Council Meetings

Aldersperson Bugni moved, Aldersperson Wagner seconded, to approve the June 25, 2025 Committee of the Whole, the July 9, 2025 Common Council, and the July 30, 2025 Common Council meetings minutes.

RESULT:	CARRIED - VOICE VOTE
----------------	-----------------------------

CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

COMMITTEE REPORTS

Aldersperson Bugni reported on the Weather Warning System Ad Hoc Committee. The committee worked on the wording for the survey to see if City residents are interested in the weather sirens. This will only be available for City of Antigo residents and they must verify their addresses. Print surveys will also be available at the Library, City Hall, and the Senior Center. October 1st deadline for survey completion. The next meeting is scheduled for August 25, 2025 at 4:30 p.m. Surveys may also be sent out with the water bills. Aldersperson Bugni commented the financing of the sirens is a big issue. He noted he and Aldersperson Wagner are putting together business information to meet with them regarding donations to the project. They are looking at donations of \$7,000 over three years or a one time donation of \$1,000. A new bid of \$130,000 was received which will be discussed at the August 25, 2025 meeting.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Joel Wagner, Ward 6
AYES:	Dieck, Smith, Rebstock, Kassis, Edwards, Wagner, Bugni, Henricks.
EXCUSED:	Mary Hayes

CONSENT AGENDA RESOLUTIONS

Resolution No. 53-25: Award July 4, 2026 Fireworks Display to My Uncle's Fireworks, and Increase the Budget \$1,500 Using Funds From The Economic Development Portion of Hotel Motel Tax Funds with a Rain Date of Sunday, July 5, 2026

WHEREAS, the City of Antigo is committed to having a Fourth of July fireworks celebration and spent \$15,000 in 2025; and,

WHEREAS, 20% of the Hotel/Motel Tax for economic development is under the City's control and the committee believes the fireworks celebration would be a continued good use of these funds and is requesting an increase of \$1,500 due to rising costs to keep the show comparable to past years; and,

WHEREAS, My Uncle's Fireworks is able to provide a show on the Fourth of July, meet the necessary insurance requirements, and they created a dynamic and well received display in 2025; and,

WHEREAS, My Uncle's Fireworks is requesting a rain date be scheduled with the contract so Sunday, July 5, 2026 is the proposed scheduled rain date.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, that the City contract with My Uncle's Fireworks to conduct the fireworks show for 2026 at a cost of \$16,500 with \$13,000 being derived from the economic development portion of the Hotel/Motel tax funds and \$3,500 from the general operating celebrations fund for a total of \$16,500.

BE IT FURTHER RESOVLED, a rain date for this event will be Sunday, July 5, 2026.

Resolution No. 54-25: Accept the Bid from Energenecs in the Amount of \$49,500 to Replace the Water Plant Lime Silo Dust Collectors Using Budgeted Capital Equipment/Improvement Funds and Waiving the Bidding Process

WHEREAS, one of the dust collectors on the lime silos at the Water Plant was damaged beyond repair and the other dust collector is approaching 30 years old so both collectors need replacement; and,

WHEREAS, the Public Works Committee waived the bidding process for emergency purposes and accepted the bid from Energenecs for \$49,500.00 (originally \$29,900.00 for one but a discount was offered to replace both); and,

WHEREAS, the funding for this project comes from the 2025 Capital Equipment/Improvement budget for upgrading the lime silos.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the bid from Energenecs for \$49,500.00, including the discount to replace both pumps and waive the bidding process due to emergency purposes.

BE IT FURTHER RESOLVED, the funds will be derived from the Capital Equipment/Improvement Fund as budgeted for upgrading lime silos.

Resolution No. 55-25: Budget Transfer of \$21,320.16 from the Severance Reserve to the Street Department for a Retirement Severance Payout

WHEREAS, when employees retire they are paid for their accrual balances for vacation and possibly sick leave as a severance payout which causes budgeted expenditures to fluctuate especially if the retirement is not known about during the budget process; and,

WHEREAS, in order to alleviate these fluctuations, the City budgets for severance in a Severance Reserve account to be used for retirement payouts; and,

WHEREAS, there was a retirement recently in the Street Department with a payout of \$21,320.16 so a budget transfer needs to be made to reflect this payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Clerk-Treasurer/Finance Director to complete a budget transfer from the Severance Reserve account to the Street Department Severance Payout account in the amount of \$21,320.16.

Resolution No. 56-25: Environmental Improvement Fund Project Acceptance Certification for the Water Tower/SCADA Project

WHEREAS, the City of Antigo received a Wisconsin Department of Natural Resources (DNR) loan with a portion of the funding qualifying for principal forgiveness for the Water Tower/SCADA project and their requirements include the signing of an Environmental Improvement Fund Project Acceptance Certification form accepting the project; and,

WHEREAS, the Finance, Personnel & Legislative Committee approved the signing of this form after reviewing the status of the project.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize Mayor Bauknecht to sign the Environmental Improvement Fund Project Acceptance Certification for the Elevated Storage Tank and SCADA project.

CONSENT AGENDA COMMUNICATIONS

Department Manager Reports

Mayoral Appointments for the Broadband Utility Commission; Economic Development Committee; Finance, Personnel & Legislative Committee; Housing Authority; and Parks, Cemeteries, and Recreation Commission

NEW BUSINESS

RESOLUTIONS

Resolution No. 57-25: Request for Proposal for a Full Scope Study at the Wastewater Treatment Plant Located at N2420 Koszarek Road (Contingent Upon Approval at Public Works Special Meeting held August 13, 2025)

WHEREAS, the Wastewater Treatment Plant located at N2420 Koszarek Road needs repair and updating for increased capacity; and,

WHEREAS, a full scope study at the Wastewater Treatment Plant is needed to provide the necessary data for planning of repair and updating at the plant; and,

WHEREAS, a request for proposal for a full scope study has been prepared by staff and approved by the Public Works Committee; and,

WHEREAS, the funds for the study are not budgeted but there is capacity in the sewer fund cash flow to pay for this study as it will take over a year to complete.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize staff to seek request for proposals for a full scope study at the wastewater treatment plant.

BE IT FURTHER RESOLVED, funds will be utilized from the Sewer Fund cash flow.

Mayor Bauknecht noted the Public Works Committee approved this. Upon inquiry from Alderperson Kassis, Charley Brinkmeier, Land Surveyor/Project Manager, stated from discussions with engineering firms an estimated cost of the study would be approximately \$250,000.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Tim Kassis, Ward 3
AYES:	Dieck, Smith, Rebstock, Kassis, Edwards, Wagner, Bugni, Henricks
EXCUSED:	Mary Hayes

Resolution No. 58-25: Purchase of a Moyno Pump from Crane Engineering as Well as Waiving Bidding Process (Contingent Upon Approval at Public Works Special Meeting held August 13, 2025)

WHEREAS, one of the Moyno progressive cavity pumps for transfer of biosolids at the Wastewater Treatment Plant needs replacement; and,

WHEREAS, the Public Works committee waived the bidding process for emergency purposes and accepted the bid from Crane Engineering for \$34,478.00 on August 13, 2025; and,

WHEREAS, the funding for this project will be from the 2025 CIP budget for primary sludge pumps.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the bid from Crane Engineering in the amount of \$34,478.00 for the Moyno progressive cavity pump and due to emergency purposes, the bidding process is waived.

Mayor Bauknecht noted this was also approved by the Public Works Committee. Upon inquiry from Alderperson Smith, Tommy Horswill, Infrastructure Alternatives, Inc, stated an estimated delivery time from order would be six to eight weeks. Upon inquiry from Alderperson Kassis and Alderperson Wagner, Mr. Horswill stated there is routine maintenance performed and they can only estimate the life span of the pumps. He noted he would like to replace the backup pump once the new pump is installed using the bidding process.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Joel Wagner, Ward 6
SECONDER:	Glenn Bugni, Ward 7
AYES:	Dieck, Smith, Rebstock, Kassis, Edwards, Wagner, Bugni, Henricks
EXCUSED:	Mary Hayes

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tim Kassis, Ward 3
AYES:	Dieck, Smith, Rebstock, Kassis, Edwards, Wagner, Bugni, Henricks
EXCUSED:	Mary Hayes

1. Direct Deposits for July 3, July 18, and August 1, 2025 Payrolls
2. BMO Bank Accounts Payable Check Nos. 84433-84629
3. Self-Funding Health Insurance Check Nos. 2173-2176
4. Block Grant Revolving Loan Check Nos. 3794-3796

COMMITTEE REFERRALS

Alderperson Edwards referred to the Finance, Personnel, and Legislative Committee to review Brian Grabowsky coming to the Street Department from the Library noting he feels that issue needs to be cleaned up. To which Mayor Bauknecht noted the employee handbook is currently being worked on and this can be addressed during this review so there will not be a referral at this time.

Alderperson Bugni stated he would like Roy Dieck to be appointed to the Weather Warning System Ad Hoc Committee as he attends all the meetings and contributes greatly to the discussions.

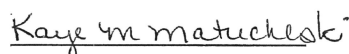
ADJOURNMENT

Alderperson Kassis moved, Alderperson Bugni seconded, to adjourn at 6:15 p.m. Carried.

Approved:


Thomas C. Bauknecht, Mayor

Attest:



Clerk - Treasurer