CITY OF ANTIGO

CITY PLAN COMMISSION

MINUTES OF MEETING HELD

JULY 11, 2017

City Plan Commission of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Member Charley Brinkmeier presiding.

Attendee Name	Title	Status	Arrived
Reinhardt Balcerzak	Ward 8	Absent	
Bill Brandt	Mayor	Absent	
Charley Brinkmeier	Member	Present	
Jerry Rice	Member	Present	
Tim Sharon	Member	Present	
Larry Steckbauer	Member	Present	
Gordon Neve	Member	Absent	

Others in attendance: Mark Desotell, Director of Administrative Services; Roger Musolff, Building Inspector/Zoning Administrator; Paula Priebe and Megan Will, North Central Wisconsin Regional Planning Commission; and Jaime Horswill, Utility/Clerical Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the June 6, 2017 Meeting

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Larry Steckbauer, Member
SECONDER:	Tim Sharon, Member
AYES:	Charley Brinkmeier, Jerry Rice, Tim Sharon, Larry Steckbauer
ABSENT:	Reinhardt Balcerzak, Bill Brandt, Gordon Neve

2. Certified Survey Map approval

Charley Brinkmeier, Land Surveyor/Project Manager, provided a draft Certified Survey Map submitted by Tim Rusch for division and approval of a parcel located at the corner of Ackley Street and Progress Boulevard. Mr. Brinkmeier recommends approval of the proposed map as all requirements are met.

Motion to approve the Certified Survey Map as presented.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Jerry Rice, Member
SECONDER:	Larry Steckbauer, Member
AYES:	Charley Brinkmeier, Jerry Rice, Tim Sharon, Larry Steckbauer
ABSENT:	Reinhardt Balcerzak, Bill Brandt, Gordon Neve

3. Vacation of Deans Circle

Mr. Brinkmeier provided a memo and map noting that the owner of the south half of the Moonlit Meadows Plat, will be selling the property. The current and new owners are requesting vacation of Deans Circle to construct a new residence in that area. The City does not have any infrastructure nor has there been any other utilities constructed within this area.

Mr. Brinkmeier advised that the sale will not be progressing, therefore, the vacation is not necessary at this time.

ITEM PULLED FROM AGENDA

RESULT:	WITHDRAWN

4. City Wide Comprehensive Plan Update Including Follow-up Conversations from Previous Meeting(s) along with Discussions on Transportation, Economic Development and Land Use Chapters (Presented by North Central Wisconsin Regional Planning Commission)

Paula Priebe and Megan Will, North Central Wisconsin Regional Planning Commission (NCWRPC), provided rough drafts of Chapter 4, Transportation; Chapter 6, Economic Development; and Chapter 8, Intergovernmental Cooperation.

Ms. Priebe advised that she will be leaving the Planning Commission and Ms. Will will be her replacement. During this meeting the City Plan Commission was going to review the changes from the previous meeting, however, not all of the changes have been made. Hopefully, these will be available at the next meeting.

Mr. Desotell requested some changes to the transportation section, noting that the City does not have rail and that the City does maintain Highway 45. He would like the bike path included in the plan as well. Mr. Desotell would like the City's five year road plan included within this plan. There are funding and grant opportunities that should be included within the transportation section as well.

Mr. Desotell advised that NCWRPC should work with Charley Brinkmeier regarding some of the transportation sections.

Upon inquiry by Ms. Priebe, Mr. Desotell spoke about the paved bike and pedestrian paths and the future plans of growth. He would like this included in the plan. Sarah Repp will be able to assist with the paved bike and pedestrian paths.

Mr. Desotell noted that there are programs such as the sidewalk program that exist and should be included as well.

Mr. Desotell requested that the 2017 PASER ratings for the roads be included under Transportation Issues. Mr. Brinkmeier noted that these should be available this fall. Saratoga Industrial Park roadway should be included. It is not in place now, but existing companies would utilize this road. Mr. Desotell will be able to expand on some of his requests.

Upon inquiry by Larry Steckbauer, Ms. Priebe explained implementing traffic calming measures such as speed bumps or narrowing of a street at an intersection slowing vehicular traffic for pedestrians.

With regard to Economic Development, Mr. Desotell would like the current TIF maps included. He would also like to see updated numbers with regard to the labor force in 2017.

Mr. Desotell further noted that the technical school and local manufacturers have a great relationship. He further added that the area's Wood Technology Center should be highlighted as it is very unique to our community. The City of Antigo and the Langlade County Economic Development Corporation relationship should be emphasized. There are numerous area companies that are headquartered in Antigo as well. Mr. Desotell suggested contact with Angie Close at the Langlade County Economic Development Corporation for assistance with this section. The City does have different grants available that are managed by the Langlade County Economic Development Corporation.

Mr. Desotell noted the City does have Broadband capabilities so rewording needs to be done in this section as it seems the City has nothing now.

With regard to Intergovernmental Cooperation, Mr. Desotell would like it highlighted that not only does the City enjoy benefits from the County, but the County enjoys benefits from the City such

as recreational programs. The City does maintain and plow Highway 45. The 911 dispatch center as well as the library are both joint efforts.

Ms. Priebe advised that it is her goal to get the updated chapters to the commission members in advance of the next meeting so that the chapters can be reviewed independently before the final chapters are reviewed. Mr. Desotell requested that the information that is missing that the City was going to provide be e-mailed to him so that he can get the information together.

RESULT:	**PLACED ON FILE-NO VOTE**

Any Other Matters Authorized by Law to be Considered

NONE

Adjournment

1. **Motion to:** Adjourn at 6:32 pm

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tim Sharon, Member
SECONDER:	Jerry Rice, Member
AYES:	Charley Brinkmeier, Jerry Rice, Tim Sharon, Larry Steckbauer
ABSENT:	Reinhardt Balcerzak, Bill Brandt, Gordon Neve

Charley Brinkmeier, Chairperson

Date