CITY OF ANTIGO

CITY PLAN COMMISSION

MINUTES OF MEETING HELD

JULY 10, 2018

City Plan Commission of the City of Antigo met in Regular Meeting on the above date at 6:00 PM in the Multi-Purpose Room, City Hall, Mayor Bill Brandt presiding.

Attendee Name	Title	Status	Arrived
Bill Brandt	Mayor	Present	
Charley Brinkmeier	Member	Present	
Jerry Rice	Member	Present	
Tim Sharon	Member	Present	
Larry Steckbauer	Member	Present	
Gordon Neve	Member	Present	
Scott Henricks	Ward 9	Absent	

Others in attendance: Mark Desotell, Director of Administrative Services; Roger Musolff, Building Inspector/Zoning Administrator; Tim Rusch, Rusch Engineering; and Jaime Horswill, Utility/Clerical Assistant.

Public Hearings

1. Public Hearing for Zoning Amendment Application for 420 Clermont Street to Classify Property as B-4, Central Business District instead of R-4, General Residence District to Expand the Drive In Bank Parking Lot for the Covantage Credit Union Expansion

There being no one in attendance to address the Commission and after complying with statutory procedures, Rice moved, Brinkmeier seconded, to close the public hearing at 6:01 pm.

RESULT:	PLACED ON FILE-NO VOTE

2. Public Hearing for Zoning Amendment Application for 411 Superior Street to Classify Property as B-3, General Commercial District instead of R-4, General Residence District for food service

Tim Rusch, Rusch Engineering, advised that he has been working with the Boys and Girls Club, the new proposed owner, and City staff regarding this amendment. This location is the proposed location for an ice cream shop, which is an appropriate use for General Commercial.

There being no one else in attendance to address the Commission and after complying with statutory procedures, Rice moved, Sharon seconded, to close the public hearing at 6:04 pm.

RESULT:	**PLACED ON FILE-NO VOTE**

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the June 5, 2018

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Gordon Neve, Member
SECONDER:	Larry Steckbauer, Member
AYES:	Brandt, Brinkmeier, Rice, Sharon, Steckbauer, Neve
ABSENT:	Scott Henricks

2. Approve Zoning Amendment Application Request to Amend Ordinance No. 1095B, the Municipal Code of the City of Antigo, so as to Classify the Property at 420 Clermont Street as B-4, Central Business District instead of R-4, General Residence District

Upon inquiry by Tim Sharon, Charley Brinkmeier, Surveyor/Project Manager, advised that there is currently a house at that location, which will be razed.

Motion to approve the zoning amendment application for 420 Clermont Street as presented.

RESULT:	**ORDINANCE TO COUNCIL [UNANIMOUS]** **Next: 8/8/2018 6:00 PM**
MOVER:	Jerry Rice, Member
SECONDER:	Tim Sharon, Member
AYES:	Brandt, Brinkmeier, Rice, Sharon, Steckbauer, Neve
ABSENT:	Scott Henricks

3. Approve Zoning Amendment Application Request to Amend Ordinance No. 1095B, the Municipal Code of the City of Antigo, so as to Classify Property at 411 Superior Street as B-3, General Commercial District instead of R-4, General Residence District for food service

Upon inquiry by Larry Steckbauer, Mayor Brandt advised that he does not need to abstain from voting because his wife works for the new proposed owner as he will not have any financial gain from this purchase.

Motion to approve the zoning amendment application for 411 Superior Street as presented.

RESULT:	**ORDINANCE TO COUNCIL [UNANIMOUS]** **Next: 8/8/2018 6:00 PM**
MOVER:	Gordon Neve, Member
SECONDER:	Charley Brinkmeier, Member
AYES:	Brandt, Brinkmeier, Rice, Sharon, Steckbauer, Neve
ABSENT:	Scott Henricks

4. Approval of the Certified Survey Map for Lots 1, 2, 3, 4, 5 and 6 of Block 55 of the Original Plat of the City of Antigo (Contingent Upon Approval of Re-Zoning at Council)

Mr. Brinkmeier advised that this Certified Survey Map is for the area surrounding the proposed Ice Cream Shop. The packet also included a preliminary site plan showing the proposed driveway on Highway 45. This driveway will be an exit only, no entrance. He and Roger Musolff worked with Tim Rusch on this survey and everything appears to be good. There is a parking easement that they will be signing with the Boys and Girls Club to include parking in the existing parking lot.

Upon inquiry by Jerry Rice, Mr. Brinkmeier advised that exiting vehicles will be permitted to turn left.

Upon inquiry by Tim Sharon, Mr. Rusch indicated that the new owners are planning on utilizing the existing building.

Motion to approve the Certified Survey Map for Lots 1, 2, 3, 4, 5 and 6 of Block 55 as presented contingent upon approval of re-zoning at Council.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Larry Steckbauer, Member
SECONDER:	Tim Sharon, Member
AYES:	Brandt, Brinkmeier, Rice, Sharon, Steckbauer, Neve
ABSENT:	Scott Henricks

Any Other Matters Authorized by Law to be Considered

NONE

Adjournment

1. **Motion to:** Adjourn at 6:10 pm

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Larry Steckbauer, Member
SECONDER:	Tim Sharon, Member
AYES:	Brandt, Brinkmeier, Rice, Sharon, Steckbauer, Neve
ABSENT:	Scott Henricks

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Bill Brandt, Chairperson Date