



CITY OF ANTIGO

PUBLIC WORKS COMMITTEE MEETING

MULTI-PURPOSE ROOM

Monday, December 18, 2017

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the October 25 and November 29, 2017 Meetings
2. Consideration of Transferring the Costs Associated with the Clarifier Plug Valve Replacement Project at the Wastewater Treatment Plant from the Repair & Maintenance Portion of the Operating & Maintenance Contract with Infrastructure Alternatives to our 2017 CIP Budget as a Plant Replacement Item
3. Purchase of Variable Frequency Drives for the Final Clarifier for the Wastewater Plant
4. Updated Corridor and Cost Information Relative to the Submission of a 2018-2022 TAP Grant Application for the Expansion of the City's Bicycle/Pedestrian Trail System
5. Responses and Supporting Documentation Regarding Sunset Drive Project Decisions (5th Ave. to 10th Ave.) based on Inquiry by Resident Terry Brand

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: December 14, 2017

TOM BAUKNECHT



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: December 18, 2017
Re: Consideration of Transferring the Costs Associated with the Clarifier Plug Valve Replacement Project at the Wastewater Treatment Plant from the Repair & Maintenance Portion of the Operating & Maintenance Contract with Infrastructure Alternatives to our 2017 CIP Budget as a Plant Replacement Item

Starting in June of 2017 Infrastructure Alternatives began a project for the replacement of the plug valve as follow-up work to the final clarifier project at our Wastewater Treatment Plant. This work proved to be necessary as injuries to Infrastructure Alternative's staff were occurring as the valve was no longer capable of being opened manually without risk. The repairs were easily coordinated at the time of the final clarifier project prior to the basin being refilled with effluent.

The necessary work was completed and has resolved the injury prone process of operating the plug valve. The work was finished by Sabel Mechanical with parts being ordered from Dorner bringing the total project cost to \$21,415.38 as follows:

Dorner Valves & Automation	Invoice #138825-IN	7/10/17	\$9,176.19
Sabel Mechanical	Invoice #17049	6/12/17	\$4,447.60
Sabel Mechanical	Invoice #17182	8/25/17	<u>\$7,791.59</u>
TOTAL =			\$21,415.38

This project was initially charged to the repair & maintenance line item of the Operation & Maintenance contract between IAI and the City of Antigo. The repair could have been charges as a Capital Improvement Project under Plant Replacement of the City's 2017 budget. Because an amount of savings (greater than this investment) was realized in the CIP portion of the City's 2017 wastewater budget, it is my recommendation to account for this investment as a CIP plant replacement project accordingly.



One of the variable frequency drives that control the return sludge pumps for the final clarifier has failed. The drive itself is years obsolete and parts are no longer available to fix it so it must be replaced. I have received two quotes, one from L & S Electric and one from Werner Electric. L & S quoted a Yaskawa VFD for 1791.00 and Werner Electric quoted an Allan Bradley for 2840.00. Both VFDs are of similar design and will replace the failed unit.

I recommend that we purchase the Yaskawa VFD for 1791.00. Given that the old VFD's are obsolete and could fail at any time leaving us unable to run our return pumps, I am asking to purchase three units for a total of 5373.00. There are funds of 10,000.00 available under Capital Improvements/Equipment Program 2017 in order to purchase these items.

Thank you for your time,

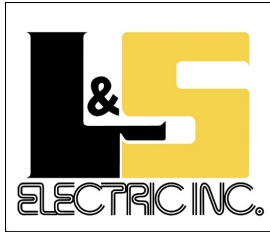
Tommy Horswill | Project Manager

Infrastructure Alternatives

N2420 Koszarek Road. | Antigo, WI 54409

715-627-2710 | Fax 715-627-2710 | Cell 715-216-6243

Attachment: Clarifier Memo (1896 : IAI Clarifier)



5101 Mesker Street
 Schofield, WI USA 54476
 Phone: 715-359-3155
 Fax: 715-355-5938
 Website: www.lselectric.com

Email Quotation

To: INFRASTRUCTURE ALTERNATIVES/ANTIGO WASTEWATER TREATMENT FACILITY N2420 KOSZAREK ROAD ANTIGO, WI 54409 Cust No: 111601 Attn: Tommy Horswill Subject: YASKAWA - 25HP 460V P1000 VFD	Quote No: Q-20332-V6Z5 Revision No: 0 Terms: Net 30 Lead Time: STOCK Freight: FOB Factory Cust PO: Prices: Good for 30 days Quote Date: 11/27/2017
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Item #	Description - Part#	Quantity	Unit Price (Each)
1	YASKAWA - DRIVE 25HP, 460V, NEMA 1, 38AMPS - CIMRPU4A0038FAA	1.00	\$1,791.00

Thank you for the opportunity to quote your requirements. If you should have any questions or need any additional information, please feel free to contact me. L&S Electric's standard terms and conditions apply.

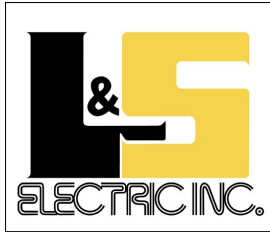
Sincerely,

L&S Electric, Inc.

Emailed quotation

Diana Weisenberger
 Inside Sales - Representative
 Phone: 7152413240
 Email: dweisenberger@lselectric.com

Attachment: L S Electric Quote (1896 : IAI Clarifier)



5101 Mesker Street
 Schofield, WI USA 54476
 Phone: 715-359-3155
 Fax: 715-355-5938
 Website: www.lselectric.com

TERMS AND CONDITIONS

Agreement of Sale. Any of the terms and provisions of Buyer's order which are inconsistent with the terms and provisions hereto, shall not be binding on the Seller and shall not be considered applicable to the sale or shipment of the materials mentioned and referred to herein. Unless Buyer shall notify Seller in writing to the contrary as soon as practicable after receipt of this acknowledgment by Buyer, acceptance of the Terms and Conditions hereof by Buyer shall be indicated and in the absence of such notification the sale and shipment by the Seller of the materials covered hereby shall be conclusively deemed to be subject to the Terms and Conditions hereof.

This writing is intended by the Seller and Buyer as a final and exclusive expression of this agreement and no course of dealing or usage of trade or course of performance shall be relevant to explain or supplement any term expressed in this agreement. No waiver or modification of any of the foregoing or following Terms and Conditions of sale shall be valid unless it is made in writing and signed by both parties. The failure of the Seller to enforce any right possessed under the foregoing or following Terms and Conditions of sale shall not constitute a waiver thereof or establish a custom.

Prices. Prices are those in effect at time of shipment. In the event of a published increase or reduction in prices by us, the new price will become effective immediately on the unshipped portion of the order unless otherwise stated at the time of the change. In no case, however, will a reduction in price be retroactive to shipments made prior to the date of the price change. Your order will be entered for production promptly upon acceptance by us and will not thereafter be subject to Cancellation nor to Deferment of Deliveries without our written consent, except upon terms which take into proper account the work already done and commitments made by us.

Changes. Seller shall have the right, without the prior approval of Buyer, to make changes in the product and to substitute equivalent equipment, accessories or material in the product where such changes or substitutions are deemed necessary by Seller to prevent delays in manufacture or delivery or to improve the performance, productibility, stability, control, utility, maintenance or appearance of the product provided that such changes or substitutions shall not adversely affect the price, time of delivery, or performance of the equipment nor significantly affect its design, weight or balance. The cost of such changes shall be borne by Seller. Either party shall have the right to propose changes in the product to the other party prior to delivery provided that no such changes shall be binding on either party until incorporated into a change order to this effect, executed by an authorized representative.

Delivery and Freight. Delivery shall be made via our truck when at all possible. In the case that the buyer is either out of our delivery territory or the Buyer requires the material prior to our delivery date, material will be shipped via the best common carrier, f.o.b. Wausau, Wisconsin. Risk of loss shall be on the Seller until time of delivery except when delivery is not made via our truck and in that event the Buyer shall be at risk from and after delivery to the carrier and Buyer assumes all responsibility for shortage, loss, delay, or damage in transit upon issuance to Seller by carrier of a clean bill of lading.

Terms of Payment. Terms of payment are cash in full within thirty days of invoice date unless otherwise agreed to. All orders are subject to the approval of the Seller's Credit Department and the Seller may require full or partial payment in advance. Pro rata payments shall become due as shipments are made. If Buyer fails to comply with terms of payment, or with any other terms of the sale, Seller reserves the right to cancel the unfilled portion of any contract or order but Buyer shall remain liable for all unpaid accounts and for any other damages due Seller as a result of Buyer's breach of these terms and conditions.

Titles. The title to and right of possession of the products (or any part or portion thereof) furnished by the Seller shall remain in the Seller and the products shall remain personal property until paid for in full, and the Buyer shall do all acts necessary to perfect and maintain such right and title in the Seller.

Taxes. The Buyer shall reimburse the Seller for any sales, use, occupation, excise or similar tax arising out of the sale upon receipt of the Seller's invoice for the amount of the tax. No tax charged in error may be deducted from an invoice without furnishing the Seller with a tax exemption certificate acceptable to the appropriate taxing authorities.

Warranty. Seller makes no warranty of merchantability of fitness for any particular purpose in respect to the product and there is no warranty express or implied except that the product shall be of the kind and quality described in the Specifications. If the product shall fail to fulfill this warranty within one (1) year of the date of the shipment, the Buyer shall notify the Seller immediately and the Seller will correct the defect by repair or replacement of the defective part, f.o.b. the Seller's factory, when the product has been properly used for the purpose for which sold.

This remedy of replacement or repair is in lieu of all other remedies, and no claim other than a demand for repair or replacement shall be made by the Buyer. Seller shall not be liable for any claims for labor or consequential damages, and the Buyer shall indemnify and protect the Seller against all loss or damage (other than the cost of replacement or repair as aforesaid) resulting from, or arising out of or in connection with the testing, use, operation, replacement or repair of any product or part. Continued use or possession of the product after the expiration of the warranty periods as specified above shall be conclusive evidence that the warranty is fulfilled to the full satisfaction of the Buyer, who agrees thereafter to make no further claim on the Seller.

Return of Goods. No product or part shall be returned to the Seller without written authorization and shipping instructions first having been obtained from the Seller.

Performance. The Seller will not be responsible for any delay or failure in performance caused by circumstances beyond the reasonable control of the Seller and affecting the Seller or others, including but not limited to the following: acts of God, the government or the public enemy, riots, embargoes, strikes or other concerted acts of workmen, casualties or accidents, delays in transportation, and shortage of cars, fuel, power, labor or materials.

Cancellation. No order may be cancelled by the buyer except upon written notice to the Seller and upon payment to the Seller of all costs incurred by the Seller and arising out of or in connection with the order, determined on a basis consistently observed by the Seller and in accordance with sound accounting principles. In addition to all such costs, the Buyer shall pay to the Seller as fixed, agreed and liquidated damages a sum equal to ten percent of such costs because the Seller's actual damages in such case will be impossible to determine.

Penalty Clauses. Contracts or quotations showing penalty clause for failure to meet shipment are not acceptable unless specifically approved in writing by an officer of the Company.

Successors and Assigns. These Terms and Conditions shall inure to the benefit of and be binding upon the successors and permitted assigns of the parties, but shall not be assigned in whole or in part by either party without the prior written consent of the other.

Governing Law. All terms and conditions shall be governed by and construed according to the laws of the State of Wisconsin.



Werner Electric Supply - Wausau
7900 Highland Drive
WAUSAU, WI 54401
715-845-8808 Fax 715-845-6545

Quotation

QUOTE DATE	QUOTE NUMBER
12/05/17	S5359813
ORDER TO: Werner Electric Supply - Wausau 7900 Highland Drive WAUSAU, WI 54401 715-845-8808 Fax 715-845-6545	PAGE NO. 1

QUOTE TO:
 CASH SALE WAUSAU
 *ENTER CUSTOMER NAME
 AND ADDRESS HERE*
 WAUSAU, WI 54401

SHIP TO:
 CASH SALE WAUSAU
 *ENTER CUSTOMER NAME
 AND ADDRESS HERE*
 WAUSAU, WI 54401

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	RELEASE NUMBER	SALESPERSON	
3106			Freight Exempt House	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Chris Mikula	WAU9 WILL CALL	CREDIT CARD	12/05/17	No
ORDER QTY	PART NO	DESCRIPTION	Net Pric	Ext Pric
1ea	4017996	A-B 25A-D037N114 PF 523, 480V, 3PH, 25HP, IP20, EMC nonstock, subject to returns policy TAXES NOT INCLUDED	2840.000/ea	2840.00
** Conditions of Acceptance. ** To the extent and except as otherwise indicated on this document, Buyer's referenced order is accepted. Acceptance is subject to Seller's general terms and conditions of sale and credit ("Seller's Terms") as contained within or attached to this document or as posted on Seller's web site at (www.wernerelectric.com). Seller objects to any term or condition that may appear on or is referenced in Buyer's purchase order or requisition that is in addition to or otherwise inconsistent with Seller's Terms. In the event that this order is governed by a separate written agreement between Buyer and Seller, that agreement will control to the extent necessary to resolve any conflict between that agreement and Seller's Terms. Buyer's receipt or acceptance of delivery of an ordered item will constitute its acceptance of the foregoing.				
* This is a quotation * Because of current market conditions, all prices are subject to change unless noted otherwise.			Subtotal	2840.00
			S&H CHGS	0.00
			Amount Due	2840.00

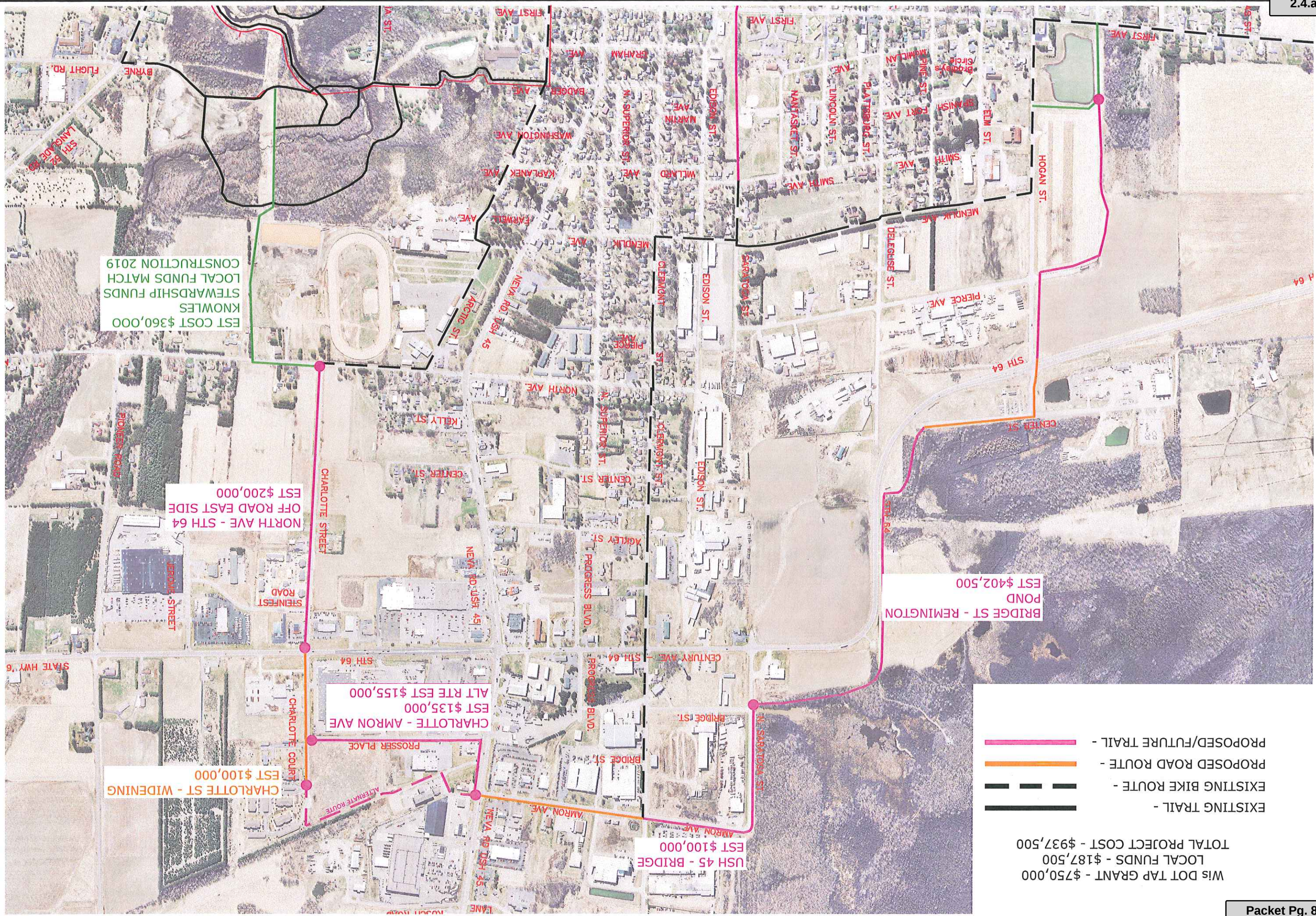
ISO 9001
Registered Since 1999

Attachment: Werner Quote (1896 : IAI Clarifier)



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: December 18, 2017
Re: Updated Corridor and Cost Information Relative to the Submission of a 2018-2022
TAP Grant Application for the Expansion of the City's Bicycle/Pedestrian Trail
System

We discussed some of the basic parameters of the anticipated Transportation Assistance Program application for the expansion of our bicycle/pedestrian trails at the November Public Works meeting. Since that time the project planning has advanced and estimates have been updated. This updated information will be shared with the Committee at the December meeting so that you remain aware of the project progress.



Wis DOT TAP GRANT - \$750,000
LOCAL FUNDS - \$187,500
TOTAL PROJECT COST - \$937,500

Park, Recreation,
& Cemetery Department

PROPOSED BIKE - WALKING PATH EXPANSION
TAP GRANT FUNDING
KNOWLES STEWARDSHIP FUNDING
LOCAL FUNDING





To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: December 18, 2017
Re: Responses and Supporting Documentation Regarding Sunset Drive Project
Decisions (5th Ave. to 10th Ave.) based on Inquiry by Resident Terry Brand

I included my handwritten responses onto the inquiry document as presented by resident Terry Brand at the Public Works Committee's October meeting and included it in your December agenda packets. I have also included supporting documentation relative to this inquiry.

Rather than editorialize my responses, in most instances I simply attempted to provide you with the correct reference to a number of varying documents including minutes, policies, ordinances, maps or resolutions pertaining to Mr. Brand's inquiry. I highlighted certain references in an effort to assist you. In order to minimize the amount of material in your packets, information in Committee minutes subsequent to the subject topic were omitted as being non-relevant to the inquiry.

I did my best for you as Committee members to research available supporting documents and if any documents have been omitted it is simply an oversight on my part. If you feel that you need additional information and can provide me with a relevant date/topic I would be happy to research the matter a bit further for you.

Some of the documents may be a bit difficult to read based on type size so I will have them available at my office (prior to meeting date) or at the meeting for your added reference if required. Please do not hesitate to ask for any clarifications.

Sunset Drive reconstruction project.

Related to the work previously schedule on Sunset Dr. to install sidewalks and replace curb, gutter, and surface, from 5th to 10th ave.

When did this work first appear on five-year plan?

SEE 6/24/15 PUBLIC WORKS COMMITTEE MINUTES

What reasons were presented at that time for doing this work?

SEE INTERNAL DISCUSSIONS AT 1/27/15 PUBLIC WORKS MEETING

Why were sidewalks included in this plan?

SEE ORDINANCE SECTION 34-40 (ALSO SEE 5/11/01 ESTIMATE SUNSET DR
SEE PUBLIC WORKS MINUTES FROM 1/27/15, 3/23/16, 4/27/16, 5/25/16

Did this project progress through the five year plan for five years? No

Or was it moved up or delayed from initial inclusion on five year plan?

MOVED UP ONTO LIST SEE MINUTES FROM 4/27/16, 5/25/16

When were the bids for this project first solicited?

PROJECT WAS NEVER SCHEDULED FOR BIDDING - REMOVED 5/25/16
P.V. MINUTES

When the residents of Sunset Drive objected to sidewalks being installed, the project was not completed. At that time, it was unclear if the projected had been canceled, postponed, delayed, etc., just "OK, we won't do it".

SEE PUBLIC WORKS MINUTES 5/25/16 - PROJECT REMOVED

What happened to the funds for this project?

SEE PUBLIC WORKS MINUTES 5/25/16

Why did the City not re-submit plans to the State without the sidewalks?

NO REQUIREMENT FOR STATE APPROVAL OF PLANS + PROJECT CANCELLED

Why when this project was in the five-year plan was it taken out of the five-year plan and has it not yet been completed?

SEE PUBLIC WORKS MINUTES 5/25/16; COMMITTEE DECISION

Since this project has not been completed, what is the City's plan for the future of Sunset Drive?

SURFACE MAINTENANCE AND REPAIRS AS WARRANTED

Why after this project was put into the five-year plan is it now OK to suggest seal coating the street would be sufficient?

PROJECT IS NO LONGER IN THE 5-YEAR PLAN

SEAL COAT IS AN EXAMPLE OF A MAINTENANCE EFFORT
BUT HAS NOT BEEN COMMITTED AT THIS TIME

I would think since it was scheduled for curb, gutter, and resurface, when it was delayed it would have been back in the five year plan the next year. What changed? It didn't get better on it's own.

NEVER WAS SCHEDULED AS A COMPLETE RECONSTRUCTION BUT AS A CRUSH/SHAPE/RESURFACE PROJECT WITH <10% CURB REPLACEMENT

Safety concerns

Since the opening of the High School in the mid 1990's, the traffic on Sunset drive has increased significantly to the point that the safety of residents is now at risk. It danger reaches it's peak every year in May when most Grade 10 students have been issued a drivers license. I have great concern for the drag strip it turns into during these times. I have seen several side by side drag races occur after school.

Even if the work is done, it's still a safety issue. The day is coming when some elderly person backs out of their driveway and gets hit. The neighborhood was not designed for the amount of traffic the High School brings. Sunset Drive was designed to serve as a neighborhood access street, not a major thoroughway. Let's not wait for something serious to happen before this situation is addressed.

LAW ENFORCEMENT MATTER; NOT UNIQUE TO SUNSET DRIVE

Proposed solutions.

1. Make Sunset Drive a no through traffic street as soon as signage can be posted.

NOT RECOMMENDED

No turns off 5th avenue and 10th avenue for the purpose of driving all the way through to 5th or 10th avenues. No Through Traffic.

SAME AS ABOVE

This will re-direct traffic to and from the High School to utilize the major arteries of 10th avenue, 5th avenue, and Western avenue to access the High School.

POSSIBLE IMPACTS ELSEWHERE

Establish a police presence on a regular basis from 7:30-8 am and 3-3:30 pm on school days.

LAW ENFORCEMENT DECISION

2. Place the Sunset Drive project of new curb, gutter, and surface back on the five year plan with a completion date as soon as funds can be re-allocated, but no later that August 31, 2018.

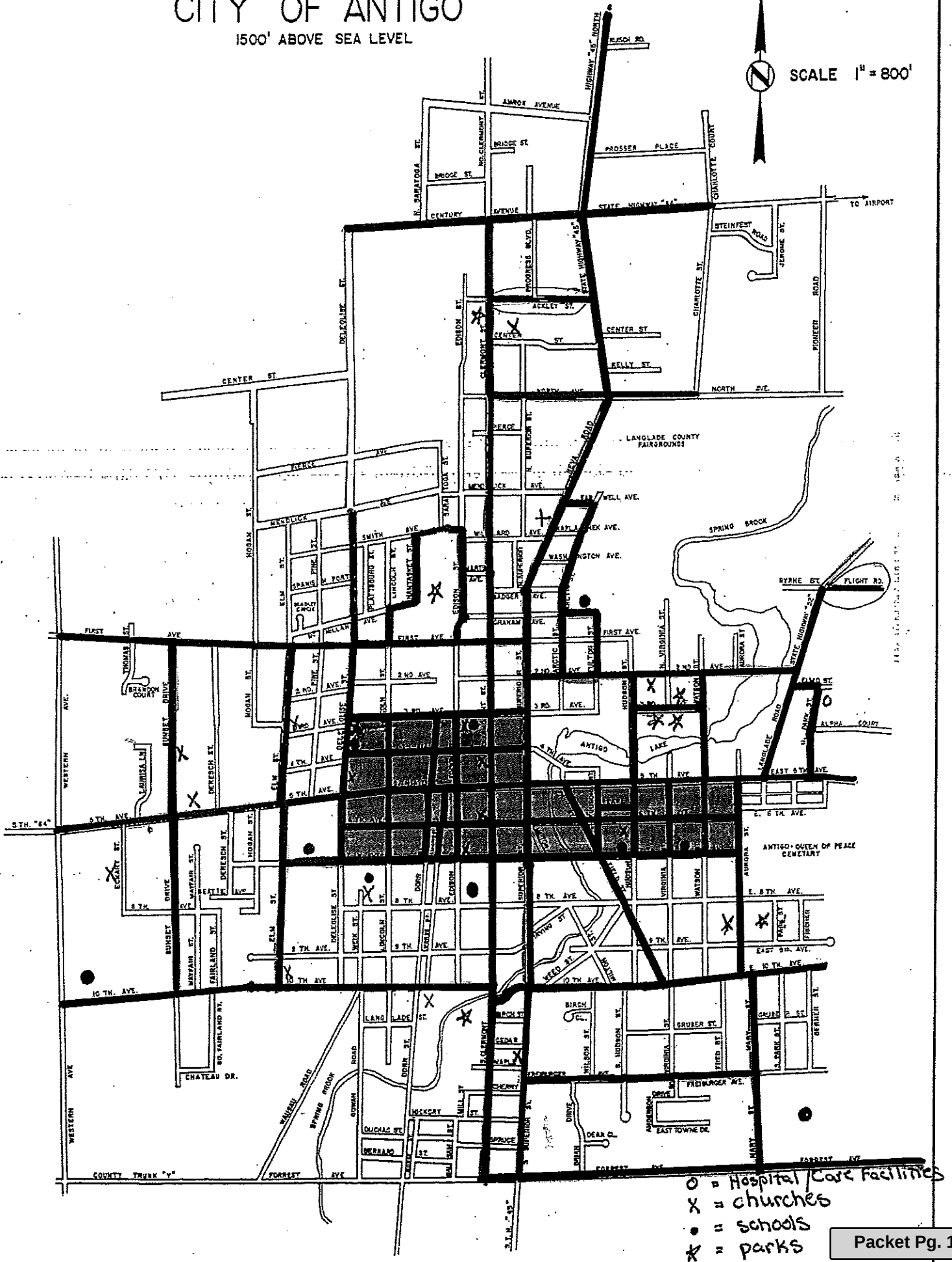
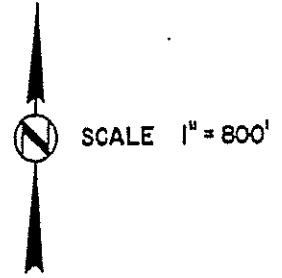
FUNDS NO LONGER AVAILABLE AS OTHER PROJECTS HAVE BEEN DEVELOPED

Sec. 34-40. - Construction and repair of sidewalks.

- (a) *Compliance required.* No person, whether owner, builder or contractor, shall build or cause to be built any new sidewalk or repair or renew or cause to be repaired or renewed any existing sidewalk contrary to this section.
- (b) Any property owner within the corporate limits of the city and contiguous to any streets designated as primary to include state and federal highways and those streets that serve as the principle routes to schools as depicted on the official street map defined in section 34-38 is required to construct a public sidewalk in accordance with the conditions set forth in this section. The exception shall be the North West Industrial Park area described more or less as that area located north of a line following the north boundaries of the properties fronting 1st Ave., extending from the west city limits east to the west side of Hogan St., thence north to the north side of Mendlick Ave., thence east along Mendlick to the center line of Edison St., thence north along Edison to the center line of Ackley, thence east to the center line of Clermont, thence north to the center line of Century Ave., thence east to the center line of Progress Blvd., thence north to the north city limits.
- (c) Properties located at a corner along a primary or school route will be required to pay the cost along the address street and the city will cover the cost of the side street if the side street is designated as a priority.
- (d) Whenever public funding other than general taxes is provided for the reconstruction of streets, sidewalks shall be included.
- (e) *State law applicable.* State law is applicable as follows:
 - (1) The public works department shall proceed with the construction and repair of concrete sidewalks within the city under its sidewalk repair program. The department shall advertise for bids, and such work shall not be done on any street until specifically ordered as required by law.
 - (2) In addition to this section, the provisions of Wis. Stats. § 66.0907, so far as applicable to this city, shall govern the construction, improvement and repair of sidewalks.
 - (3) Whenever the public works committee may order the repair or replacement of any existing sidewalk, the property owner, if the property owner is an entity that pays property taxes to the city, shall pay 75 percent of the cost thereof and the city 25 percent of the cost thereof if the property owner elects to have the work done through a city contractor

CITY OF ANTIGO

1500' ABOVE SEA LEVEL



10/13/99
Rev 5/1/01

Sidewalk Area by High School

Tenth Avenue – From End of Sidewalk at 1236 Tenth Avenue
To Sunset Drive 1900' at 5' wide (North Side)

7 Curb Radius to take out for Handicap Ramps

1900' x 5' = 9,500 Sq. Ft. of Sidewalk @ \$5.50 = \$52,250.00

1900' x 6' = 11,400 Sq. Ft. of Sidewalk @ \$5.50 = \$62,700.00

Driveway's – Go thru 3 Blacktop Driveways

Go thru 3 Concrete Driveways

TOTAL ESTIMATE = \$70,000.00 TO \$80,000.00 Depending upon Width

Sunset Drive – West Side Tenth Avenue to Fifth Avenue

2500' x 5' wide = 12,500 Sq. Ft @ \$68,750.00

2500' x 6' wide = 15,000 Sq. Ft. @ \$82,500.00

2 Curb Radius to take out for Handicap Ramps

Driveways – Go thru 5 Blacktop Driveways

Go thru 10 Concrete Driveways

Trees & Shrubs associated where sidewalk is to go!!

TOTAL ESTIMATE = \$85,000.00 TO \$95,000.00 Depending upon Width

**CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
MAY 25, 2016**

Members Present: Alderpersons D. Bauknecht, Kapusta, Feller Gottard, Turney and Darling

Members Absent: None

Others Present: Mark Desotell, Director of Administrative Services; Charley Brinkmeier, Surveyor/Project Manager; Bob Piskula, Street Commissioner; Alderperson Reinhardt Balcerzak, Scott Martin, MSA Professional Services; Don Fischer, Nature's Heat Source; and Jaime Horswill, Utility/Clerical Assistant.

This meeting of the Public Works Committee was called to order on the above date at 6:00 p.m. in the Multi-Purpose Room, City Hall. Alderperson Darling served as Chairperson and Jaime Horswill, Utility/Clerical Assistant, recorded the minutes thereof.

1. Approval of Minutes from the April 27, 2016 Meeting

Alderperson D. Bauknecht noted a change on page five, second paragraph, first line. It should read Alderperson T. Bauknecht and not D. Bauknecht.

Kapusta moved, Darling seconded, to approve the minutes from the April 27, 2016 meeting as corrected. Carried 5-0.

APPROVED

2. Request for City to Pay for Parking Lot Improvements at 602/604 Fifth Avenue

Don Fischer, Nature's Heat Source, provided a cost breakdown for parking lot improvements at 602/604 Fifth Avenue:

Concrete 61 x 14 ft, 6" deep	\$1,800
Skid loader and compactor rental	\$400
Felt	\$30
Stamps	\$300
Charcoal release	\$150
Excavating and permits	\$900
Mesh	<u>\$180</u>
TOTAL	\$3,730

Mr. Fischer noted that people walk through this area when coming to or leaving the walking trail instead of walking on the road.

Alderperson Darling noted that the concrete that was poured already was approved by the Economic Development Committee as part of the façade grant program. The area that he wishes to continue with is actually City property.

Mr. Fischer advised that the breakdown provided does not include any labor, materials only.

Alderperson Darling commented that the area that is completed already looks very appealing.

Mark Desotell, Director of Administrative Services, noted that the \$1,800 projected cost of concrete would be very close to what it would cost the City to concrete the entire area. The façade grant program was not able to look at this requested portion as it is not attached to the building.

Mr. Desotell further acknowledged that if this is approved, the funding would come from the existing sidewalk program.

Darling moved, Turney seconded, to approve funding of \$1,800 for parking lot improvements at 602/604 Fifth Avenue as presented with funding derived from the 2016 sidewalk program. Carried 5-0.

RESOLUTION TO COUNCIL

3. Status of Two Hour Parking Limits Along West Side of Dorr Street from Fourth Avenue South

Aldersperson Darling advised that two years ago, Matt Zack (Zack's Computers) requested a two hour parking limit in this area because his customers could not park in front of his building because of visitor parking in the apartment buildings across the street.

Aldersperson Darling noted that he has driven by this location several times and notices at least four vehicles that park on the south side of Fourth Avenue.

Mr. Desotell indicated that Aldersperson Kassis requested this for the owner of 628 Dorr Street.

Mr. Desotell agreed that it could become an issue if the two hour parking limit was lifted for any customers at that location.

Darling moved, Turney seconded, to deny lifting the two hour parking limit along the west side of Dorr Street from Fourth Avenue south. Carried 5-0.

DENIED

4. Status of Roadway Construction Projects Including Sunset Drive and Clermont Street (TEA Project) in Regards to Funding and Priority for 2016 Including any Necessary Revisions to the Five Year Roadway Improvement Plan

Mr. Desotell provided a memo advising that the selection and planning for roadway improvement projects typically begins well in advance of the actual construction. In fact, as a Public Work's Committee and as required by certain funding programs, the City's 5-Year Roadway Improvement Plan is updated annually based on staff input. This process identifies priorities for staff allowing them to coordinate with the Wisconsin Department of Transportation, regulatory agencies, consultants, and grants specialists to help assure the project's delivery.

Additionally, selected projects are subject to surveys, soil investigation, pavement geometry review, cross section selection and preliminary estimates of cost. Adding to the cost consideration is a condition evaluation of water mains, storm and sanitary sewers. Managing all aspects of a project requires as much consistency towards achieving the original project scope as is possible.

At times, based on unforeseen need or the availability of specialized funding the City may be required to deviate from the 5-Year plan. As a project's design advances, the costs can be significantly impacted based on the more detailed surveys and site investigations that are conducted subsequent to a decision to place the project on the 5-Year Plan. Any determination to deviate from an overall plan needs to be considered based on many factors. Such is the case with Sunset Drive (Fifth Avenue to Eighth Avenue in 2016 and Eighth Avenue to Tenth Avenue in 2017) along with Clermont Street from Bridge Street to the north City limits.

The Clermont Street project is partially funded with a \$100,000 Transportation Economic Assistance (TEA) grant (must be expended by June 30, 2017). Site conditions have resulted in a project now anticipated to be \$300,000 rather than the \$200,000 initially projected. The majority of the added costs come from a \$40,000 storm sewer improvement north of Amron Avenue and for the consideration of complete curb and gutter replacement from

Bridge Street to Amron Avenue rather than the initial scope of spot repairs. The Wisconsin DOT is currently reviewing the design set of plans in advance of the bidding process.

The Sunset Drive projects were one of those instances where, based on input, the Public Works Committee added this to the 5-Year Plan when an opening allowed the transfer of Local Roadway Improvement Program (LRIP) funds (WisDOT Program) from Edison Street. Due to a lack of required funding in the water, sanitary and storm sewer entitlements to address the complete reconstruction of the identified portions of Edison Street it was recommended to adjust the 5-Year Plan. Staff had received input regarding resident's concerns of safely walking in the roadway of Sunset Drive (particularly during the winter months) so when the City applied to WISDOT to transfer the funds from Edison to Sunset staff did so indicating the desire to address the lack of sidewalk on the corridor. The actual pavement condition on Sunset Drive was not considered as one of our worst streets but the project fit nicely with the City's priority sidewalk program.

Subsequently, the Committee has determined, based on residential input, that sidewalk will not be a component of the Sunset Drive project bringing into discussion the overall need of advancing the Sunset Drive project at this time. Two allotments of WisDOT LRIP funds were transferred to the Sunset Drive corridor amounting to +/- \$24,000 (expires June 30, 2017) with an additional +/- \$24,000 (expires June 30, 2019). The LRIP program only allows a one-time substitution of projects and the City has already done this by transferring funds originally committed for Edison Street.

As a result, the \$48,000 must either be spent on the Sunset Drive as originally intended for the resurfacing projects (storm sewer only was requested and denied due to project guidelines) or be offered for use to other eligible municipalities within Langlade County (White Lake). If White Lake does not have a project or the required 50% matching funds the \$48,000 would become eligible to the Langlade County Highway Department. They could utilize the funds for their own projects or for that of a Town within Langlade County. If the funds end up transferring to the County Highway Department, staff would advocate that the money be utilized in support of repaving the extension of Fifth Avenue from Western Avenue to Highway 64 in the Town of Ackley; this would serve the City residents as well.

The following summarizes what decisions need to be discussed at the Public Works meeting:

1. The need to address an additional \$50,000 for the Clermont Street project
 - a. Current opinion of cost = \$300,000
 - b. 2016 budget included \$100,000 TEA Funds + \$150,000 Local = \$250,000
 - i. \$100,000 expires on 6/30/17 if not completed
 - c. Likely source of funds would come from the elimination of the Sunset Drive project
2. Consideration of the need to advance the Sunset Drive paving project (no sidewalk)
 - a. Failure to advance Sunset Drive requires that the City notify WisDOT of cancellation
 - i. Allows \$48,00 in LRIP fund consideration by others in Langlade County
3. Adjustment of the current 5-Year Plan for 2016 according to final decision

Upon inquiry by Alderperson Turney, Mr. Desotell explained that the \$48,000 from LRIP can only be utilized on Sunset Drive or it will revert back to the State. The funds were originally applied for under Edison Street but were moved to Sunset Drive as people had to walk in the road. Edison Street required a lot of infrastructure work, which funds were not budgeted for. Therefore, the one substitution that was allowed was made from Edison Street to Sunset Drive.

Mr. Desotell indicated that these funds can be applied for again at a future date.

Alderson Darling commented that the funds are budgeted for Sunset Drive and if we are not going to complete work there, the funds should be transferred to this project and get this project done right.

Mr. Desotell indicated that the reason that Sunset Drive was chosen for the sidewalk program is that a complaint was given to the Street Commissioner to provide a higher level of maintenance services on this street so that people could walk in the road.

Alderson Darling noted that if the City's budgeted funds are transferred from the Sunset Drive project to the Edison Street project, the City will lose \$48,000. However, this money will go to the County, not the State.

Mr. Desotell indicated that he or staff will need to notify the WisDOT that the City is cancelling the request for the funds. The WisDOT will then make the funds available to other municipalities (White Lake is the only other municipality eligible in Langlade County, so they will get first chance at the funds). The municipality would have to match the \$48,000 with their own funding and complete a project estimated at \$100,000. If White Lake is not able to make the request for funds, then Langlade County Highway Department would have control and decisions over the funds of which Mr. Desotell can recommend they consider the extension of Fifth Avenue. The City cannot control any of the decisions.

Upon inquiry by Alderson Feller-Gottard, Mr. Desotell indicated that this committee could still decide to pave Sunset Drive, but he does not recommend it. He is recommending transfer of the budgeted funds to Clermont Street.

Upon inquiry by Alderson Feller-Gottard, Alderson Darling indicated that the Clermont Street project will be from Bridge Street north (Plaspack). Mr. Desotell indicated it would stop short of Antigo Construction.

Feller-Gottard moved, Turney seconded, to eliminate Sunset Drive from the 5-year program in both 2016 and 2017 and utilize the 2016 budgeted funds from Sunset Drive on Clermont Street. Carried 5-0.

RESOLUTION TO COUNCIL

5. Approval of Upper Roof Replacement Bid Deemed Most Advantageous for the Water Treatment Plant

Charley Brinkmeier, Surveyor/Project Manager, provided a memo advising that the upper roof of the water plant has developed a leak. He has put specs out for replacing the upper roof and has received the following bids:

Kulp's of Stratford	\$15,341
Quality Roofing	\$9,532 with an extended 20 year warranty for \$950

Mr. Brinkmeier recommends Quality Roofing with the 20 year warranty extension for a total of \$10,482.

Mr. Brinkmeier indicated that after speaking with employees at the water plant, they advised that the roof has been leaking for a while. A repair was done a few years ago and it is not working. This money is budgeted.

Darling moved, D. Bauknecht seconded, to approve the upper roof replacement bid from Quality Roofing for \$9,532 with the extended 20 year warranty for \$950 for a total of \$10,482 with budgeted funds. Carried 5-0.

APPROVED

**CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
APRIL 27, 2016**

Members Present: Alderpersons D. Bauknecht, Kapusta, Feller Gottard, and Darling

Members Absent: 6th Ward Alderperson (vacant position)

Others Present: Nancy Bugni; Jennie, Julie, Tim and William Jordan; Mary Pavsek and Steve Rolling, Antigo Housing Authority; Mary Spychalla; Phyllis Bula; Joyce and Jim Andrashko; Roy Dieck; Terry and Bonnie Brand; Bette and Richard Lund; DeAnna and Richard Lutzow; Diane and Roger Wagnes; Jim Alfonso; Gary and Jackie Smits; Jayne Paulson; Sheryl and Jim Perkins; Debra and Paul Syrjala; Tony Long; Katy Schmutzer; Sam Simeki; Nick Wachtel; Gloria and Robert Andres; Mayor Bill Brandt; Alderpersons T. Bauknecht; Balcerzak and Bugni; Mark Desotell, Director of Administrative Services; Charley Brinkmeier, Surveyor/Project Manager; Bob Piskula, Street Commissioner; and Jaime Horswill, Utility/Clerical Assistant.

This meeting of the Public Works Committee was called to order on the above date at 6:00 p.m. in the Council Chambers, City Hall. Alderperson Darling served as Chairperson and Jaime Horswill, Utility/Clerical Assistant, recorded the minutes thereof.

1. Approval of Minutes from the March 23, 2016 Meeting

Feller Gottard moved, D. Bauknecht seconded, to approve the minutes from the March 23, 2016 meeting as previously distributed. Carried 4-0, Absent 1.

APPROVED

2. Thawing Charges for 322 E. Tenth Avenue

Richard and DeAnna Lutzow provided a letter stating that they are convinced for several reasons the City is responsible for their water issues. There are problems with the clean out at the road which also recently resulted in their basement filling with sewage, which is not the first occurrence.

The letter continued to advise that on the day of the thaw charge, Mr. Lutzow plowed away the snow to aid City employees and was at the road with them witnessing their equipment pulling frozen dirt. They did not receive the \$400 invoice for a month and eight days.

The letter noted that throughout the winter, when the water thaws at the road it is draining into a damaged curb break and freezes up with cold temperatures. The result of this break at the road is from the steady pounding of the large trucks frequenting the street. This is at no fault to them. They tried to avoid issues by contacting the City prior to the thaw and asking about trickling their water.

Mr. and Mrs. Lutzow's letter concluded by indicating a can of worms could be opened over this matter. Upon witnessing cases of bottled water at the City's own employees homes, they believe the City knows the quality of the City water. They do have resources to dispute their rights further if needed.

Mr. Lutzow advised that the curb broke in front of his house and instead of water running in different directions, it runs down the crack in the road and with all of the trucks running on the road, it pounds the frost down. This causes freezing.

Mr. Lutzow reported that he had his system scoped professionally and checked the depth and everything checked out satisfactory.

Upon inquiry by Mark Desotell, Director of Administrative Services, Mr. Lutzow advised he purchased the property five years ago with no problems.

Mr. Desotell noted that the freeze ups have been on the property side.

Upon inquiry by Mr. Desotell, Mr. Lutzow advised that his water line runs between two driveways, but more towards the west. Mr. Lutzow did not use the west driveway this winter to prevent freezing.

Upon inquiry by Mr. Desotell, Bob Piskula, Street Commissioner, advised that they can tell if they have to hook electrodes to the valve in the road or hydrants and then to the shut off, it is the City side. But from the shut off to the house is the property side. The electrodes make a circle.

Mr. Desotell suggests making an isolated repair on the curb at this residence.

Mr. Lutzow commented that he would meet the City half way on this invoice.

Mr. Desotell indicated that he cannot recommend forgiveness of the invoice as he cannot say this caused the freeze.

Alderson Darling suggested splitting the invoice with Mr. and Mrs. Lutzow.

D. Bauknecht moved, Feller Gottard seconded, to split the invoice equally between the City of Antigo and Mr. and Mrs. Lutzow. Carried 4-0, Absent 1.

Mr. Desotell indicated that the City will follow through on the curb issue.

RESOLUTION TO COUNCIL

3. Approval of New Sidewalk Construction on the West Side of Sunset Drive

Mr. Desotell provided a memo advising that at the March 2016 City Council meeting, residents along Sunset Drive between Fifth Avenue and Tenth Avenue addressed members of Council regarding concerns over the Public Works Committee recommendation for the placement of sidewalk along the west side of the corridor in conjunction with a 2016/2017 resurfacing project. The following information is being provided in an effort to clarify any misinterpretations regarding the proposed project:

Public Works Committee identifies a 5 year roadway plan for Council Consideration

- 2016 project-Resurface Sunset Drive (Fifth Avenue to Eighth Avenue)
 - Project Estimate \$100,000 (\$24,121 in LRIP program; 6/2017 deadline)
 - LRIP funds substituted from another project
- 2017 project-Resurface Sunset Drive and Storm Sewer (Eighth Avenue to Tenth Avenue)
 - Project Estimate \$183,000 (\$23,854 in LRIP program; 6/2019 deadline)
 - LRIP funds substituted from another project
- 2016/2017 Sidewalk installation estimate
 - \$62,000 including any necessary driveway reconstruction
 - 100% funded by City's new sidewalk CIP fund
- Total anticipated corridor investment (Fifth Avenue to Tenth Avenue including sidewalk) \$345,000

Antigo Safe Routes to School Plan 2010-2015; North Central Regional Planning

- <http://www.ncwrpc.org/antigosrts/index.html>
- Sunset Drive from First Avenue to Tenth Avenue is listed as a Priority Street for sidewalks
 - http://www.ncwrpc.org/antogsrts/data/B_SafeRoutes%20Map_Antigo.pdf
 - Not necessarily a funding candidate for Safe Routes to School Program
 - Younger students travel from schools to HS for special programs throughout year

Physical Location of Proposed Sidewalk on Sunset Drive

- West side of street from Fifth Avenue to Tenth Avenue
- Designed for an eight foot terrace between back of curb and leading edge of sidewalk
 - Provides snow removal/storage area
- West side of sidewalk +/- one foot from property line towards the street
- Typical distances from property line to the front of existing garages
 - Smallest = 32' Largest= 65' and Average = 42'

Many factors are considered when selecting projects for the limited funding available to the City while identifying a five year road improvement plan. Walkability is a key factor identified as a community priority and is easily evidenced by these most recent investments:

- Sidewalk commitment along Tenth Avenue leading to the High School as a Priority Street
- The extension of sidewalk along Highway 45/Superior as a Priority Street
 - Completed to Highway 64 with plans to continue on west side to Rusch Road
- The creation of +/- three miles of off street bicycle/pedestrian walking paths and elevated boardwalks
- Connection to paths with sidewalk on west side of Langlade Road from Second Avenue to Byrne Street

Sunset Avenue has already been identified as a Priority Street with regards to sidewalks and was certainly part of the consideration process when identifying roadway projects in the five year plan. Selection of roadways projects within the community is a difficult responsibility as recommendations are made in an effort to achieve multiple goals while utilizing limited funding.

Mr. Desotell's memo concluded by noting that history in the community has at least taught us to try to accomplish the most good with available funding. Consideration of a roadway project along in this location with a strong look at sidewalk as a component of the overall design is not advisable. Several times in Antigo's history we have returned to a location in order to complete the originally planned sidewalks; post roadway reconstruction efforts ultimately leading to additional costs. From Mr. Desotell's perspective the decision facing the Public Works Committee is actually whether or not this is the appropriate time for Sunset Drive reconstruction between Fifth Avenue and Tenth Avenues; not whether or not sidewalk should be a component of the construction.

Alderperson Darling indicated that the long range plan for this area included resurfacing the area as well as the addition of sidewalk. This was all part of the five year road plan. Sunset Drive was declared a priority street in 2010 by the committee. The whole project is approximately \$345,000. If the sidewalk is not done, it is his opinion not to do anything.

Terry Brand, 224 Sunset Drive, addressed the committee noting that speaking for the group, it is their recommendation not to add any sidewalk at this time and to put off any resurfacing until all of the money is available. The Safe Route to School plan committee should reconvene as the sidewalk is not completed yet. There is just as much lineal footage around three grade schools as would be put on Sunset Drive. Sunset Drive is labeled a priority street, but the Safe Routes to School Program never designated it for sidewalk.

Julie Jordan, 1803 Fifth Avenue, advised that if the sidewalk is put in, there will be approximately two feet from the sidewalk to her garage and they will lose part of their driveway. They are afraid of damage to their garage. She never sees any kids walking down Sunset Drive to go to school.

Mary Spychalla, 118 Sunset Drive, commented that she was counting kids walking. There are not that many kids walking, they get rides. Neighbors get kids walking in their backyards. The kids that do walk, walk on the opposite side of the road where the proposed sidewalk would be. She has counted between three to five kids walking.

Gloria Andres, 223 Sunset Drive, has been in her house since 1977. She sees one maybe two kids in the morning and maybe three to five kids in the afternoon. The kids cut through the yards. There are not enough kids to justify a sidewalk.

Jim Andrashko, 204 Sunset Drive, noted that fifteen to twenty years ago there were a lot of kids walking, now there are very few. He suggests a white line like on Tenth Avenue and put center lines down the street.

Diane Wagnes, 111 Sunset Drive, commented that there are not that many kids walking and the ones that do, walk that way to finish their cigarettes.

Jim Alfonso, 212 Sunset Drive, indicated that there are a few kids, but they are coming from Eighth Avenue, Mayfair Street, Fairland Street or Elm Street. There is no reason to come down Sunset Drive. There use to be numerous kids in the neighborhood, but not anymore.

Mr. Andrashko commented on the No Parking Sign. Alderperson Darling noted that the no parking was for school parking to keep students from parking on Sunset Drive.

Mr. Desotell indicated that the Safe Routes to School Program indicates Sunset Drive as a priority street for sidewalk in an attachment.

Upon inquiry by Mr. Alfonso, Mr. Desotell indicated that North Central Regional Planning made the decision on priority streets within the Safe Routes to School Program.

Mr. Desotell commented that if sidewalk is not in place, walkers will find alternate routes with sidewalk available. He believes if the sidewalk was in place, more walkers would utilize Sunset Drive.

Alderperson Balcerzak commented that most of the community has sidewalk. If you look down a street with sidewalk there is not always people walking on it. Does that mean the City should get rid of all the sidewalks because only two or three people walk on it at any given time? He does not believe the number of students walking to school is the only concern. Other people walk.

Alderperson Balcerzak further commented that Alderperson Bugni who lives on Sunset Drive requested more sand/salt mixture on Sunset Drive as he witnessed a few people slipping on the street and having a hard time. Therefore, obviously more people walk in this area other than kids. There would be more people walking if sidewalk were present. There is nothing connecting in the area. This is a high traffic area.

Alderperson Balcerzak noted resident concerns with maintenance. This is not a reason not to have sidewalks. Sidewalks are utilized and are for safety for kids and adults. Residents along Tenth Avenue did not want sidewalks either. The white line does not work as well because it disappears during the winter months with the snow.

Ms. Spychalla further commented on the school district clearing the sidewalks on Tenth Avenue. Alderperson Darling assured her that there is no agreement in place between the City and the school district.

Mayor Brandt further advised that there is no agreement in place between the City and the school district for removal of snow on Tenth Avenue. They drive from the high school to the middle school, so while they drive they leave the brush down. There is nothing in writing.

Upon inquiry by Alderperson Kapusta, Alderperson Darling advised that the sidewalk installation would be free to residents at this time. If something happened years later, the residents would need to pay to maintain it.

Mr. Brand noted that it is not "free" as it is tax dollars.

Alderson Bugni noted that he walks in the street and does not have any fear. Sunset Drive is a wide street. In the winter, the wind and snow are bad in this area. This is not a typical sidewalk and would be hard to clear. The driveways in this area are steep, which means the sidewalks would need to be pitched. This takes away frontage from the residents. **At first he was ok with the sidewalks, but after talking to residents, he has changed his mind. There are other projects to spend the money on.**

Alderson T. Bauknecht indicated that the money is specifically designated for sidewalk in this area.

Mayor Brandt noted that he sent this issue back to the committee so that the residents had an opportunity to voice their opinion. It is tax dollars being spent and there are other places that the money could be spent. He is not for or against the sidewalk, but wanted to give the residents the opportunity to speak.

Alderson Balcerzak commented that he thought the residents should have been notified and a public hearing should have been held, however, he is still in favor of the sidewalk.

D. Bauknecht moved, Feller Gottard seconded, to rescind Resolution No. 043-16. Carried 3-1, Absent 1. with Alderson Darling casting a dissenting vote.

RESOLUTION RESCINDED

4. Amendment to State/Municipal Agreement for the Eighth Avenue Springbrook Bridge

Mr. Desotell provided a memo advising that during last month's Public Works Committee (March 2016) meeting he presented the committee with a memo requesting a revision to the City's State Municipal Agreement (SMA) for the inclusion of architectural forms in a field stone pattern for the Eighth Avenue Bridge over Springbrook. The City had been contacted by staff from the Northcentral Regional office of WisDOT offering the inclusion of architectural formwork on the exterior fascia of the bridge.

On April 6, 2016 Mr. Desotell met with Ayres Associates (Bridge Design Consultant) along with Cedar Corporation (Management Consultant representing WisDOT) to conduct the initial Operational Planning meeting for the bridge design. Utility companies and Wisconsin Department of Natural Resources (WDNR) were also invited to participate in this project scoping meeting.

During this meeting they discussed a wide range of design parameters along with potential construction obstacles. When those discussions focused in on the use of architectural formwork, it was noted that perhaps the State of Wisconsin was having second thoughts regarding the use of this method on local bridges. As a result, it is Mr. Desotell's opinion that rather than dedicate time and money in the design process; he would withdraw his concurrence regarding the use of architectural forms.

However, they did discuss the use of a 30' long concrete approach pavement on each side of the bridge as a feature likely to help support a longer useful life of the structure while eliminating the typical bump at the bridge abutments caused by backfill consolidation and eventual pavement settlement. WisDOT now allows for this type of design on local bridges and it is his opinion that it will be a better investment of the identified bridge funding.

Based on the Operational Planning meeting conclusions (subsequent to last month's Public Works meeting) it is Mr. Desotell's recommendation that the Public Works Committee withdraw its support for the use of architectural forms on the Eighth Avenue Bridge over Springbrook. By doing so, there is no reason to enter into a revised SMA at this time. As the project design advances the City of Antigo will be given a one-time opportunity to revise the SMA based on a more detailed project cost estimate (typically governed by results of soil boring test, pile support design, approach roadway costs, localized design construction and etc.).

ORIGIN: PUBLIC WORKS COMMITTEE

April 13, 2016

RESOLUTION NO. 043-16

- WHEREAS, the City of Antigo has identified a priority to improve pedestrian traffic safety along Sunset Avenue from Fifth Avenue to Tenth Avenue with a sidewalk connecting residential neighborhoods to the sidewalk located along Tenth Avenue connecting to the Antigo High School campus; and,
- WHEREAS, the Public Works Committee discussed the need to improve pedestrian safety along this Sunset Drive corridor at their January 27, 2015 meeting; and,
- WHEREAS, Sunset Drive is scheduled for asphalt surface reconstruction from Fifth Avenue to Eighth Avenue in 2016 as part of Wisconsin Department of Transportation's (WisDOT) Local Road Improvement Program (LRIP) under the Municipal Street Improvement Program (MSIP) category with the remaining portion from Eighth Avenue to Tenth Avenue anticipated for reconstruction in 2017; and
- WHEREAS, the Public Works Committee met on March 23, 2016 to consider the parameters for the inclusion of new sidewalk along one side of Sunset Drive in conjunction with the 2016 asphalt surface reconstruction project and approved the west side location based on the available space and fewer construction conflicts.
- NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to approve the priority installation of new sidewalk along the west side of Sunset Drive starting from Fifth Avenue moving south towards Tenth Avenue to an extent allowable within the existing program funds already budgeted in 2016 with ~~any remaining unfinished portions to be considered for completion within the 2017 budget process;~~ and,
- BE IT FURTHER RESOLVED, BY THE COMMON COUNCIL, City of Antigo that said costs for the placement of this priority sidewalk, including any associated costs for driveway apron impacts requiring reconstruction, will be funded 100% by the City under Chapter 34/Article II Public Works Streets and Sidewalks, Section 34-40 (3)(a) for infill of sidewalks considered a high priority with no cost to the adjoining property owners.

(Committee Approved 3-0, Absent 2)

Mayor

Attest:

Clerk-Treasurer

4/13/16 Referred back to the Public Works Committee

Attachment: Sunset Drive Project Inquiry - Response and Documentation, 12-12-17 (1895 : Sunset Drive (5th Ave. to 10th Ave.) Inquiry by

**CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
MARCH 23, 2016**

Members Present: Alderpersons D. Bauknecht, Feller Gottard, and Darling

Members Absent: Alderpersons Kapusta and Dunn

Others Present: Tom Horswill and Bill Obenauf, Infrastructure Alternatives; Mark Desotell, Director of Administrative Services; Charley Brinkmeier, Surveyor/Project Manager; Scott Martin, MSA Professional Services; and Jaime Horswill, Utility/Clerical Assistant.

This meeting of the Public Works Committee was called to order on the above date at 6:00 p.m. in the Multi-Purpose Room, City Hall. Alderperson Darling served as Chairperson and Jaime Horswill, Utility/Clerical Assistant, recorded the minutes thereof.

1. Approval of Minutes from the February 24, 2016 Meeting

D. Bauknecht moved, Feller Gottard seconded, to approve the minutes from the February 24, 2016 meeting as previously distributed. Carried 3-0, Absent 2.

APPROVED

2. New Sidewalk Construction on Sunset Drive

Charley Brinkmeier, Surveyor/Project Manager, provided a memo noting that last year the Public Works Committee requested that the city look at construction of a new sidewalk along Sunset Drive from Fifth Avenue to Tenth Avenue during the 2016 construction season. Mr. Brinkmeier is requesting the committee make the final determination as to which side of the street the sidewalk is placed.

Mr. Brinkmeier provided information regarding any obstructions for each side that would need to be either moved or removed along with a list of the number and types of driveways.

East Side

Removal

2" tree
5" tree
4-8" trees
12" tree
2-20" trees
3-24" trees
Group of Pines (south end)
2 bushes

Utility moves

3-cable boxes
3-WPS boxes
3-Frontier boxes
1-Power pole

Driveways

8-Asphalt
9-Concrete
1-Gravel

West Side

Removal

10" tree
1 bush

Utility moves

1-Cable box
2-Power poles

Driveways

6-Asphalt
12-concrete

Darling moved, D. Bauknecht seconded, to approve new sidewalk construction on the west side of Sunset Drive as presented. Carried 3-0, Absent 2.

RESOLUTION TO COUNCIL

**CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
JUNE 24, 2015**

Members Present: Alderpersons Dunn, Kapusta, and Darling
 Members Absent: Alderperson D. Bauknecht and Feller Gottard
 Others Present: Mark Desotell, Director of Administrative Services; Charley Brinkmeier, Surveyor/Project Manager; Scott Martin, MSA Professional Services; Drew Kelly, Media; and Jaime Horswill, Utility/Clerical Assistant.

This meeting of the Public Works Committee was called to order on the above date at 6:00 p.m. in the Multi-Purpose Room, City Hall. Alderperson Darling served as Chairperson and Jaime Horswill, Utility/Clerical Assistant, recorded the minutes thereof.

1. Approval of Minutes from the May 27, 2015 Meeting

Darling moved, Kapusta seconded, to approve the minutes from the May 27, 2015 meeting as previously distributed. Carried 3-0, Absent 2.

APPROVED

2. No Parking Sign Request at Pearl Avenue and Fulton Street

Alderperson Darling advised that this is not an issue as nothing can be done to help them.

NO ACTION

3. Updates/Revisions to the 5 year Street Program for 2016 thru 2020

Mark Desotell, Director of Administrative Services, provided a memo and spreadsheet projecting the 5 year roadway improvement plan, identifying many facets including sources of funding, potential assessments and financial impacts to our water, sanitary and storm sewer accounts. In many instances specialized grant funding and associated agreements with agencies such as the Wisconsin Department of Transportation (DOT) have already been secured. In others such as Community Development Block Grants (CDBG) the City can only apply every two years and projects must meet certain guidelines so grant funds can only be anticipated.

For the 2015 project year staff is actively seeking an additional \$50,000 in Transportation Enhancement Assistance (TEA) grant funds for the Clermont Street project due to the fact that the 2014/2015 winter was particularly harsh on the curb and gutter section located between the project's south limits and Amron Avenue.

Mr. Desotell's memo advised that he has been working with both Bob Piskula and Charley Brinkmeier in setting project priorities with the potential to prioritize double seal coat work for roadways that require surface maintenance. These projects typically do not have the funding needed for full reconstruction (in particular the utilities accounts are insufficient).

Mr. Desotell's memo finished by advising that changes, including those that staff continue to contemplate, not only impact the particular project but may impact the entire spreadsheet. While certain projects are already required to be completed based on special grant funding deadlines, there remains some flexibility for reconsideration of other projects.

Alderperson Darling suggested taking Eighth Avenue from Milton Street to Highway 45 off the plan and replace it with Field Street from Seventh Avenue to Eighth Avenue.

Mr. Desotell noted that he does remember talking about Field Street previously. Taking Eighth Avenue from Milton Street to Highway 45 is possible as it is not tied to any project.

Darling moved, Dunn seconded, to approve the Five Year Roadway Improvement Plan as presented with the exception of taking Eighth Avenue from Milton Street to Highway 45 out and replacing it with Field Street from Seventh Avenue to Eighth Avenue. Carried 3-0, Absent 2.

APPROVED

Aldersperson Darling further noted that Mendlik Avenue from Saratoga Street to Deleglise Street should fit into the program.

4. Wastewater Treatment Facility Temperature Study Design Proposal from MSA Professional Services to Wisconsin Department of Natural Resources per WPDES Permit No. WI-0022144-09-0

Mr. Desotell noted that based on the five year permit from the Department of Natural Resources (DNR) this year's milestone is a thermal study and projections of what needs to be done. There is an investment of \$500 for a temperature probe, which has been ordered.

Mr. Desotell advised that temperatures need to be taken upstream from Tenth Avenue and Highway 45. This may alleviate the need to do certain things in 2016 and reduce costs in thermal studies.

Aldersperson Darling noted that after reading the document sent to the DNR by MSA Professional Services, it looks like the cost will be minimal.

Mr. Desotell indicated that this is just one portion of the new requirements and we will be looking at this for the next five to ten years.

INFORMATION ONLY

5. Change Order for 2nd Avenue Watermain Project

Scott Martin, MSA Professional Services, advised that he may have caused unintentional distress. A change order was received from the contractor for approximately \$7,000. This was negotiated down to \$4,739.

Mr. Martin noted that unintentionally he let it be accepted that maybe City crews were not doing their jobs, which is not the case. Within the negotiations, Mr. Martin advised that he should not have let item six go and leave that impression. It was simply about negotiations, overall, with give and take. He apologized that he let it go this way.

Item #6 states City policy is that only City crews will operate water valves. This is valuable so the City know which valves are open or closed in the system. Appointments were made but City crews were not always readily available at scheduled times due to calls and requirements of the system. On average the contractor crews were idled for an average of two hours on three occasions. This is the cost of crew time for those occasions. \$2,190.00

Mr. Martin recommends approving the change order minus item six (\$2,190) for a total change order of \$2,549. The total revised contract price will be \$170,181.50.

Mr. Desotell advised that when this project was bid, it was under budget. This change order will be 50% paid through the grant. There will still be a balancing change order.

Mr. Martin advised that with every project, there is a contingency built in for things like this.

**City of Antigo 5-Year Roadway Improvement Plan
2016 thru 2020 DRAFT VERSION
6/18/2015**

PROJECT NAME	FROM	TO	TOTAL COST	PROJECTED YEAR	SPECIAL GRANT PROGRAM	REQUESTED GRANT FUNDS	ENTERPRISE FUNDS	ASSESSMENTS	POSSIBLE CDIG FUNDS	STREET FUNDS	GRANTING AGENCY DEADLINE	COMMENTS	CURB	POSSIBLE ASSESSMENTS SIDEWALK	DRIVES
Item 10/15-year Street Program based on current applications - June 2015															
Clermont Street	Hwy 64	City Limits	\$250,000	2016	TEA (Volm/Plaspaski)	\$500,000	\$0	\$0	\$44,000	\$0	June 2017	Application Approved 1/21/14 \$35,000 Previously Approved Engineering (NSA)	500' Repairs	None	5,000 sq. ft.
8th Avenue Bridge (Design Only)	Field	Milton	\$70,000	2016	WisDOT Bridge	\$63,200	\$0	\$0	\$0	\$15,800		80% Local Bridge Funds [57,600 for watermain (design is 100% utility)]	2,400' New	None	4,000 sq. ft.
Sunset Drive	5th	8th	\$100,000	2016	LRI/MSD	\$24,121 Substitution from Edison St	\$0	\$0	\$5,000	\$17,000 CD	June 2017	No Utility Work + Sidewalk on 1 side	500' Repairs	7500 sq. ft. by City crew & permit from high priority sidewalk program	None
Gowan Road (Design Only)	10th	Springbrook	\$160,000	2017	LRI/MSD	\$80,000	\$12,000	\$13,000	\$23,000	\$0	June 2019	50% MSD/LRI Application Approved Entitlements - 60% of design costs = \$96,000 [50% CDIG funded = \$48,000]	1000' Replace	\$2,000 sq. ft. New	
Sunset Drive	8th	10th	\$183,000	2017		\$28,864 requires substitute from 2015 Sunset Dr.	\$0	\$0	\$100,000	\$13,000 CD	June 2019	Add storm sewer + Sidewalk on 1 side	500' Repairs	\$500 sq. ft. by City crew & permit from high priority sidewalk program	
Clermont Street To be Determined	4th	North Ave.	\$45,000 \$45,000	2017 2017	None None	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$46,000 \$45,000	None None	47' 5000' Double Seal Coat w/70g Finish Coat 47' 5000' Double Seal Coat w/70g Finish Coat	None None	None None	None None
Gowan Road (Construction Only)	10th	Springbrook	\$860,000	2018	LRI/MSD	\$315,000	\$0	\$0	\$82,500	\$54,000 CD	June 2019	\$120,000 Water, \$133,000 Sanitary & \$152,000 Storm Water & Sanitary covered 100% by CDIG funds & remainder of CDIG to Storm	2,000' Replace 1,300' New	\$2,000 sq. ft. new & permit from high priority sidewalk program	1,500 sq. ft.
8th Avenue	Milton	Highway 45	\$475,000	2018	None	\$0	\$122,500	\$75,000	\$25,000	\$70,000	None	\$200,000 Water, \$75,000 Sanitary & \$25,000 Storm			
8th Avenue Bridge (Construction Only)	Field	Milton	\$502,000	2019	WisDOT Bridge	\$402,600	\$0	\$0	\$40,000	\$0	June 2020	80% Local Bridge Funds & Consider Paves SHL For Blue/Free - \$75,000 needed for bore/jack watermain with 50% funded by CDIG Funds	1,500' New	None	4,000 sq. ft.
Edison Street (Design Only)	6th	9th	\$180,000	2019			\$27,000	\$13,500	\$9,000	\$40,500	June 2021	Estimated 30% Water, 25% Sanitary, 10% Storm & 45% Street			
Yet to be Determined			\$65,000	2017	LRI/MSD	\$25,000	\$0	\$0	\$0	\$70,000	None	Potential resurfacing seal coats or surfacing	None	None	None
Edison Street (Construction Only)	6th	9th	\$1,000,000	2020	None	\$0	\$200,000	\$125,000	\$100,000	\$165,000		\$300,000 Water, \$150,000 Sanitary & \$100,000 Storm	None	None	None
Notes:															
1. Blue highlighted cells indicate that specialized funding or grants are not secured as of yet (CDIG funds can only be secured every 2-years, require LMI status & can only be engineered 1 year in advance)															
2. \$200,000 secured and we are currently seeking an additional \$500,000 in TEA Grant funds for the Clermont Street Project in 2016 due to curb damage (front heave) during the 2014/2015 winter months.															
3. We continue to seek specialized funding for the reconstruction of 5th Avenue in the downtown corridor															
5th Avenue	Field	Lincoln	\$4,500,000	Unknown	Special Grants	Nothing available @ this time					Unknown	Freight Pilot Grant Application Due/Decided September 2013 - insufficient funds in Freight Pilot Grant Category - \$775,000 of Water & Sanitary Sewer	5500' Replace	\$0,000 sq. ft. Replace	Limited

**CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
JANUARY 27, 2015**

Members Present: Alderpersons Bugni, Dunn, Beck, and Darling

Members Absent: Alderperson D. Bauknecht

Others Present: Bill Obenauf, Infrastructure Alternatives; Scott Martin and Todd Fitzwilliams, MSA Professional Services; Bob Piskula, Street Commissioner; Mark Desotell, Director of Administrative Services; Charley Brinkmeier, Surveyor/Project Manager; Drew Kelly, Media; and Jaime Horswill, Utility/Clerical Assistant.

This meeting of the Public Works Committee was called to order on the above date at 6:00 p.m. in the Multipurpose Room, City Hall. Alderperson Darling served as Chairperson and Jaime Horswill, Utility/Clerical Assistant, recorded the minutes thereof.

1. Approval of Minutes from December 23, 2014 Meeting

Bugni moved, Beck seconded, to approve the minutes from the December 23, 2014 meeting as previously distributed. Carried 4-0, Absent 1.

APPROVED

2. Request to Purchase a Lift Station Pump for Hudson Street

Bill Obenauf, Infrastructure Alternatives, provided a memo recommending the purchase of a new pump from Crane Engineering for \$5,630 versus rebuilding the twenty year old pump that has failed for \$3,980. The rebuild base cost could be more depending on the findings once they open up the unit. The plant had one new unit on the shelf that was used in place of the failed pump. He would like to purchase this new unit and replace pump two which is in need of replacing and have it installed before the spring thaw when the stations will be handling higher flows due to melting.

Mr. Obenauf has provided only one quote as Crane Engineering is the distributor for Gorman Rupp pumps in our region, anyone else that would provide a quote would have to go through Crane Engineering. He would like to keep the Gorman Rups and not start mixing brands of pumps at the lift stations which could potentially cost less up front, but should the slide rails or pump shoe need changing we would need to remanufacture the station. The pump life of approximately twenty years also speaks well of the durability of the recommended choice.

Mr. Obenauf advised that after installation of the new pump, they would have one pump rebuilt and put on the shelf for a spare.

Bugni moved, Dunn seconded, to approve the purchase of a new lift station pump for Hudson Street from Crane Engineering for \$5,630 as presented. Carried 4-0, Absent 1.

RESOLUTION TO COUNCIL

3. Wisconsin Pollution Discharge Elimination System (WPDES) Permit for Wastewater Treatment Plant Including Phosphorus Compliance Actions and Timeline

Mark Desotell, Director of Administrative Services, provided a memo advising that the Wisconsin Department of Natural Resources (DNR) recently renewed the Wisconsin Pollution Discharge Elimination System (WPDES) permit for the operation of the Antigo Wastewater Treatment Plant (Spring Brook Pollution Abatement Facility). Within Section 5 of the WPDES permit a timetable for compliance based on Water Quality Based Effluent Limits (WQBELs) for Phosphorus has been established. A staff meeting was

scheduled with MSA Professional Services prior to the Public Works meeting to discuss the information presented in this timetable.

Mr. Desotell's memo noted the completion of an Operational Evaluation Report (due 1/1/16) and a Compliance Alternatives, Source Reduction, Improvements and Modification Status Report (due 1/1/17) are the first two deliverables required under our new permit. Funding has not been established in the 2015 budget to address the Operational Evaluation Report.

Todd Fitzwilliams, MSA Professional Services, noted that the plant runs on a five year permit, with the new one coming out in January. In the permit, there is a schedule for phosphorus. This is a five year compliance schedule with a report due each year. These reports are building blocks to start taking care of the problem a little each year.

Mr. Fitzwilliams advised that ultimately they are looking at the best option for the City and coming up with a report after year four on how to comply with the new regulations for phosphorus.

Mr. Desotell noted that for the February meeting he will ask MSA Professional Services to come back with a proposal assuring compliance with the first report. Staff will need to look at the budget as this was not a budgeted item.

Mr. Fitzwilliams indicated that this is not just for Antigo; this is a statewide mandate and does apply to all wastewater plants that discharge surface water.

Mr. Fitzwilliams advised that this may mean upgrading the treatment plant to meet limits or other alternatives such as looking at the watershed. This does not have to be figured out in year one, but doing a good job with the reports will assist in making the right decision in the future.

Upon inquiry by Alderperson Darling, Mr. Fitzwilliams indicated that the phosphorus limits have been set already. The six month average should be 0.125 ml and the current average is 1 ml. The plant cannot meet that without improvements to it.

Mr. Obenauf noted that he believes the final number to be at 0.075 ml at some point in the future.

Mr. Fitzwilliams indicated that they are also waiting on the Daily Maximum Load Study to be completed by the DNR, which is scheduled to be completed by 2017. The City's final report is not due until 2019.

Upon inquiry by Alderperson Bugni, Mr. Fitzwilliams indicated that the Clean Water Fund is offering a 10% grant (if you qualify). There is not a lot of grant money. However, there are low interest loans through the Clean Water Fund and USDA.

Mr. Desotell indicated that by the time the 2019 compliance arrives, the wastewater plant will be 40 years old and the City may need to look at the overall plant condition.

Mr. Obenauf suggested the nitrates will also be an area that will be looked at.

Upon inquiry by Alderperson Beck, Mr. Obenauf noted the 2015 dates pertain to mercury. The plant currently has a variance filed with regards to this.

INFORMATION ONLY

4. Request to Solicit Bids for New Sewer Camera (Budgeted Item)

Bob Piskula, Street Commissioner, advised that this is a budgeted item. The camera is outdated and it is hard to get replacement parts. They had trouble last year with the camera. This is budgeted for in the sewer account.

Bugni moved, Dunn seconded, to approve solicitation of bids for a new sewer camera. Carried 4-0, Absent 1.

APPROVED

5. Icy Road on Sunset Drive

Aldersperson Bugni noted that a neighbor is concerned that children walk down the road and Sunset Drive is icy. He is requesting the road be salted more and more often.

Mr. Piskula noted that only the intersections are sand/salted throughout the whole City. This is done according to policy.

Mr. Desotell questioned where would this stop? Many residents would request this on their streets to which Aldersperson Bugni advised that this is heavily traveled street by students.

Mr. Piskula advised that this is not budgeted for. This is a small area; however, other streets will be requesting the same.

Aldersperson Beck noted that a more significant need for salt is the east end of Fifth Avenue by the hospital. The ambulances and school traffic is heavy in that area. People still look at it as Highway 52 and 64.

Mr. Piskula noted that Fifth Avenue has been taken off from the Highway list. When the street was a highway it was salted from end to end and the City received aid for this. This is now treated as a regular street.

Aldersperson Beck is not requesting salting from end to end, but maybe half and half.

Mr. Piskula noted that he has asked in the past to increase the salt budget and has been turned down. He must purchase the salt from the State bid which will cost more.

INFORMATION ONLY

6. Sidewalk for Sunset Drive

Aldersperson Beck noted that he requested this item so the committee can begin to look at it.

Mr. Desotell advised that if this is a heavily traveled street by students, than the correct route would be sidewalk rather than sand/salt on the street.

Charley Brinkmeier, Land Surveyor/Project Manager, advised that in 2001 the sidewalk policy at the time listed Sunset Drive as a priority. Other sidewalk has since been deemed more of a priority, but this can be switched.

Mr. Desotell indicated that priorities are set each year and this can be a priority if the committee decides for 2016.

Mr. Brinkmeier noted that the Safe Routes to School program only covers elementary and middle schools. This was attempted previously and rejected.

INFORMATION ONLY

7. Any Other Matters Authorized to be Discussed

Aldersperson Darling advised that he has noticed the handicap sign behind the Dixie Lunch is hit just about every other week. He is suggesting placing the sign in concrete.