

CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
NOVEMBER 29, 2017

Public Works Committee of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Ward 4 Tom Bauknecht presiding.

Attendee Name	Title	Status	Arrived
Tom Bauknecht	Ward 4	Present	
Rick LeBrun	Ward 6	Present	
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Scott Henricks	Ward 9	Present	

Others in attendance: Alderpersons Feller-Gottard and Bugni; Charley Brinkmeier, Land Surveyor/Project Manager; Bob Piskula, Street Commissioner; Scott Martin, MSA Professional Services; Mark Desotell, Director of Administrative Services; Sarah Repp, Park, Recreation and Cemetery Director; Terry Brand; and Jaime Horswill, Clerical/Utility Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the October 25, 2017 Meeting

The committee members did not have time to review the minutes. This item will be held until next month.

RESULT:	NO ACTION
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2. MSA - Lead Service Contract 2018 for Administration Services

Charley Brinkmeier, Land Surveyor/Project Manager, provided a memo and contract from MSA Professional Services to help with administration services with the 2018 Lead Service Grant Administration. MSA will be assisting with complying with the Wisconsin Department of Natural Resources required documentation and loan closing procedures. The estimated fee for the work is \$7,000.

Mr. Brinkmeier indicated that the City was awarded a \$300,000 grant to be utilized for the property owners to replace the property owner portion of lead service lines as long as the City's portion has been replaced. The portion of funds to be paid to MSA can be reimbursed through this grant as well.

Motion to approve the contract from MSA Professional Services for administrative services with the 2018 Lead Service Grant Administration as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
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	Next: 12/13/2017 6:00 PM
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MOVER:	Scott Henricks, Ward 9
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SECONDER:	Rick LeBrun, Ward 6
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AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks
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3. Consideration of 2018-2022 TAP Grant Application for a Bicycle/Pedestrian Walkway Leading from the Current Trail system at the North End of the Elevated Boardwalk and Ending at the Remington Detention Pond

Mark Desotell, Director of Administrative Services, provided a memo noting that the City of Antigo is continually pursuing opportunities to expand the trail system and offer residents and

visitors additional paved trails that connect various community facilities, business locations, and parks through safe designated routes. The expansion of the trail system continues to provide recreational benefits as well as alternatives for commuting year round. Mr. Desotell has met with staff regarding a potential route that would provide connections to the north as well as the western areas of the city. Staff is optimistic that this will be a competitive Transportation Alternatives Program (TAP) Grant application to expand the trail system.

Mr. Desotell is requesting approval to proceed with the application in order to meet the January 26, 2018 deadline for submittal. Mr. Desotell provided a map of the proposed route which includes both on-road and off-road alignments. The proposed route has been selected in order to provide continuity while controlling the overall cost of the project while meeting the application criteria.

Mr. Desotell advised that the City had previously applied for this grant and was denied. The reason the grant was denied was because of the right-of-way through the fairgrounds was negotiated ahead of the request and they did not care for that as well as concerns with utilization of Highway 64 on the east side from Charlotte Street to Hogan Street. Subsequently staff met with the Department of Transportation to learn how to strengthen the application and are incorporating some of the concepts and ideas into the new application.

Mr. Desotell noted that the grant is up to \$1,000,000. Staff was applying for the full amount, which is an 80/20 local match. During meetings with the Department of Transportation, they suggested a smaller scope of a project may be looked at more favorably.

Mr. Desotell explained that staff is looking at omitting the portion through the fairgrounds at this time as part of the application. This would not be included as part of the application. The trail would extend from the fairgrounds through Charlotte Street up to Highway 64 (to be built on existing pavement). The trail would proceed north on Charlotte Street east of Wal-Mart (5 foot asphalt widening on each side) this would be carried north to where the apartments are located. There are a few options from this point, either west from Prosser Place to Highway 45 or an easement from SC Swiderski and Holiday Inn Express. You would then proceed north on Highway 45 to Amron Avenue to Clermont Street to Saratoga Street to the Dog Park (moving the fence to the west) to Hogan Street to the Remington Detention Basin.

Mr. Desotell advised staff is looking at how to best utilize funds. Curbing, striping, asphalt widening, lighting etc. all play a part in the construction of the trail which would make approximately a \$2,000,000 project. Staff is still in the process of refining the application. Mr. Desotell would like the application to be at approximately \$700,000. There are some things that need to be done to finish, but the application needs to be submitted by January 26, 2018, so he is looking to give the committee as much information as possible, but he does not have all the information. He is requesting approval to proceed with the application.

Upon inquiry by Alderperson Feller Gottard, Mr. Desotell approximated the cost for lighting at an additional \$420,000 not including the fairgrounds.

Upon inquiry by Alderperson Bauknecht, Mr. Desotell indicated that the grant application needs to be fairly specific.

Mr. Desotell noted that things may not be perfect and may be changed in the future when additional funding is available.

Motion to approve the 2018-2022 TAP Grant Application submittal.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 12/13/2017 6:00 PM
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

4. Selection of a Candidate Project for the 2018/19 Biennium under WisDOT's Local Road Improvement Program (LRIP) for the Municipal Street Improvements (MSI)

Mr. Desotell provided a memo advising that the Wisconsin Department of Transportation's (WisDOT) Local Road Improvement Program (LRIP) is seeking candidate projects from eligible (City of Antigo or Village of White Lake) communities under the Municipal Street Improvement (MSI) category. The program is administered every two years through the County's Highway Commissioner. This year's informational meeting has already taken place on November 16th with project applications due by December 11th. The program typically provides a modest amount of funding (+/- \$24,000) and communities compete for its utilization. The Village of White Lake has yielded this investment to the City of Antigo from time to time depending on whether or not they had a viable project application. Mr. Desotell has spoken with the Village President and he indicated that White Lake has a proposed project to build in 2018.

Mr. Desotell's memo further noted that the City of Antigo has \$23,853.98 remaining from the 2014/15 biennium application for the proposed work on Sunset Drive (8th Avenue to 10th Avenue) which is set to expire on June 30, 2019. He has forwarded communication to WisDOT's LRIP Coordinator advising that the City of Antigo will forfeit these funds (project is no longer viable) so that the Village of White Lake may utilize them as matching dollars for their proposed 2018 project. The Village President indicated that they would not be pursuing the use of the 2018/19 funds. Based on these actions, he has asked that the Street Commissioner and Land Surveyor/Project Manager get together and provide the Committee with a candidate project for the December 11th deadline. He visited several potential project sites with them and asked that they have their final recommendation available to the Committee for the November 29th meeting.

Mr. Desotell's memo concluded by advising that the program requires a minimum 50/50 match by the local municipality for an estimated \$50,000 minimum project total. If the City were to commit a projected future allotment of Capital Improvement Program funds from the Street Category then it could project an additional \$175,000 (based on past history) for a maximum project total of \$200,000. Once a project is selected only one future substitution project is allowed. The LRIP/MSI funds carry a five year sunset date projected to expire on June 30, 2023. Certain project types are ineligible so the City is essentially limited to hot-mix asphalt paving projects. Also, based on the limited funds that are available, projects that require the replacement of other infrastructure such as water main, sewers or concrete curb and gutter do not typically make good candidate projects.

Mr. Desotell advised that Bob Piskula, Street Commissioner, and Charley Brinkmeier, Land Surveyor/Project Manager, selected crush, shape and resurface on Clermont Street from Third Avenue to Graham Avenue. This project needs to be submitted by December 14, 2017 to the Highway Commissioner. This project will sunset in five years and will only be allowed one substitution.

Upon inquiry by Alderperson Bauknecht, Mr. Brinkmeier noted that they chose this road as they know the surface underneath is in good shape. There are also some lead service lines in this area which would open up the lead service line grant that was discussed previously. Mr. Piskula noted that they looked at other locations, but there was poor underlayment, curb and

gutter in serious need of repair, and other issues that would cost more than what the grant would cover.

Mr. Desotell indicated that there are not a shortage of streets in need of repair.

Mr. Brinkmeier indicated that this section of Clermont Street was seal coated approximately ten years ago and is starting to alligator and fall apart.

Aldersperson Bugni agreed that there are a lot of roadways in Antigo that need attention. He advised that Sunset Drive is in poor repair and is a highly traveled road, which in his opinion is one of the most traveled roads. He is wondering why Sunset Drive was identified in the first place for a grant including curb and gutter, roadway and sidewalks. Now when the funds come back, Sunset Drive is not recognized. The road has not maintained for the past three years. The response he receives is that the road is shot and not worth putting money into.

Mr. Desotell indicated that he would be happy to address these issues with Aldersperson Bugni. He has received a letter from Mr. Brand and he was hoping to address Mr. Brand's letter but has not had the time. This item is not on the agenda and can be discussed at a future time.

Mr. Desotell noted that Sunset Drive was not originally on the five year program. This committee put it in the program to be able to utilize the LRIP funds. Based on condition alone, Sunset Drive would not have been in the five year program, there are roads in far worse condition.

Aldersperson Bugni recommends this be brought to Council for their recommendation. He noted he is not on the committee, but that is his recommendation. Aldersperson LeBrun noted that Council would refer this back to the committee for their recommendation, to which Aldersperson Bugni noted that the community would hear about it more. Mr. Desotell noted that the funds need to be applied for by December 14th.

Terry Brand addressed the committee regarding issues surrounding Sunset Drive. Mr. Desotell and Aldersperson Bauknecht advised that Sunset Drive is not on the agenda. Aldersperson LeBrun suggested Mr. Brand speak at the Council meeting under citizen comment.

Aldersperson Bugni further commented on Sunset Drive.

Motion to approve the recommendation of staff of Clermont Street from Third Avenue to Graham Avenue for the 2018/2019 biennium under the LRIP/MSI program.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 12/13/2017 6:00 PM
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

5. Consider Alternate Date for the December 2017 Meeting

Mr. Desotell provided a memo noting that the December meeting is scheduled for December 27th and is in conflict with some staff vacations and may well be a conflict for committee members as well. It is his recommendation to select an alternate meeting date during the week prior (December 18th thru the 21st) excluding December 20th as the Finance, Personnel and Legislative Committee meets that evening. An alternative might include the cancelling of the December meeting depending on the scope of any items being considered for the agenda.

The committee discussed an alternate date and decided on Monday, December 18, 2017, at 5:30 pm.

RESULT: CARRIED - VOICE VOTE
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Any Other Matters Authorized by Law to be Considered

Upon inquiry by Alderperson Rebstock, Alderperson Feller Gottard explained the changes made to the Deleglise Street project. Alderperson Feller Gottard noted that in the warmer weather, residents parked on the asphalt curb, flattening it. Mr. Brinkmeier advised that once the asphalt cures, it will not be flattened. This occurred almost immediately after it was done.

Mr. Desotell noted that it is different than what the community is accustom to but it is an effort to extend limited funds. It was determined that residents should have been informed better with informational meetings.

INFORMATION ONLY

Adjournment

1. **Motion to:** Adjourn at 6:29 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sandra Fischer, Ward 2
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

Tom Bauknecht, Chairperson

Date