

CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
OCTOBER 23, 2019

Public Works Committee of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Council Chambers, City Hall, Ward 4 Tom Bauknecht presiding.

Attendee Name	Title	Status	Arrived
Tom Bauknecht	Ward 4	Present	
Rick LeBrun	Ward 6	Present	
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Scott Henricks	Ward 9	Present	

Others in attendance: Mark Desotell, Director of Administrative Services; Charley Brinkmeier, Surveyor/Project Manager; Kirk Packard, Street Commissioner; Tim Sharon; Mark Cahak; and Jaime Horswill, Lead Office Assistant (and other residents from Sunset Drive).

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the September 25, 2019 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

2. Approval of Sewer Credit Request of \$65.12 for Outside Faucet Running at 208 Dorr Street
Jaime Horswill, Lead Office Assistant, provided a memo noting that this matter was tabled from last month. The \$65.12 was paid for this resident by another citizen.

Aldersperson LeBrun questioned if there was a discretionary fund this could have been taken from.

Mark Desotell, Director of Administrative Services, advised that there is not a discretionary fund and explained the process for a sewer credit mentioning that the water must not have gone through the sewer system causing an expense to treat the water.

RESULT:	INFORMATION ONLY
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3. Request for Sewer Credit for Landscape Watering for \$52.91 Plus Next Month for 427 Mayfair Street

Kaye Matucheski, Clerk-Treasurer/Finance Director, provided a memo noting that the sprinkler credit is no longer automatically applied to the utility bills. However, a few homes may still be watering especially if they had done any landscaping projects. That is the case with Larry Ourada at 427 Mayfair Street. He is requesting a credit as he completed a landscaping project at his home. The credit for this month's bill would be \$52.91 for the sewer usage. There may also be another charge for the next bill that he receives so we would use the amount over the average to calculate that credit.

Motion to approve the request for sewer credit for landscape watering project for \$52.91 plus next month for 427 Mayfair Street.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 11/13/2019 6:00 PM
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Sandra Fischer, Ward 2
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

4. Request for a 4-Way Stop at Seventh Avenue and Dorr Street Intersection (Requested by Virginia Bierman)

Virginia Bierman provided a letter to the Committee requesting a four way stop sign at Seventh Avenue and Dorr Street. Her letter indicated that motorists do not stop at the stop sign and just go through it noting a recent accident at that intersection.

Mr. Desotell advised that this matter has been before the committee in 2016 by Alderperson Feller-Gottard. Chief Roller did work with the school district regarding this intersection and looked at accident history as well. After several discussions in 2016 this matter was denied by committee.

Mr. Desotell indicated that there have been a total of five accidents at this location in the past five years. The Chief still does not recommend a four way stop at this location.

Mr. Desotell noted that he would like to look at that intersection further and see if a larger stop sign might help. He would like to see if there are any tree limbs obstructing views. Staff can look at other measures before putting in a four way stop.

Motion to deny the request for a four way stop at the Seventh Avenue and Dorr Street intersection.

RESULT:	DENIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Sandra Fischer, Ward 2
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

5. Petition For Repairing the Curb and Gutter as well as Resurface Sunset Drive from First Avenue to Tenth Avenue

Mark Cahak and Tim Sharon submitted a petition to repair the curb and gutter as well as resurface Sunset Drive from First Avenue south to Tenth Avenue. North Sunset Drive is the priority area because of the poor street condition followed by South Sunset Drive as the second priority. Sunset Drive is a well-traveled street and is a primary access for residents on the west end of Antigo to access the business sector on the north side of town. North Sunset Drive is in an unacceptable condition for a street with this type of use and needs immediate attention.

Mr. Desotell gave a brief history noting that Sunset Drive north of Fifth Avenue is in worse condition than south of Fifth Avenue. He advised that residents south of Fifth Avenue did not want sidewalks installed as part of a re-pavement project so the project was withdrawn.

Mr. Desotell described the process of passer ratings on roads, the City's five year program as well as grant funds.

Mr. Desotell noted that to re-do a road without touching the utilities it would cost approximately \$50,000 per block or approximately \$500,000 for this road. This road more than likely will not qualify for grant funds and the City does not have the cash flow to be able to re-do this road at this time. There are maintenance approaches that the street department does do such as mill and fill and patching.

Mr. Desotell further advised that he cannot promise that Sunset Drive will have maintenance done on it within the next year or so. Special Assessments are an option, however, the cost

would be approximately \$5,000 per residence. This would not be a palatable thing.

Tim Sharon noted that part of the problem is that the pavement sits four to six inches below the curb line so water does not drain.

Alderperson Bauknecht assured Mr. Sharon and Mr. Cahak that the committee has not dismissed their concerns

Mr. Sharon advised that he understands there are other projects and this is not something that needs to be done right away but at least somewhere down the line.

INFORMATION ONLY

RESULT:	PLACED ON FILE-NO VOTE
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6. Approval of 2020 Orthoimagery with Ayres Associates

Charley Brinkmeier, Surveyor/Project Manager, provided a memo and proposal for the 2020 orthoimagery with Ayres Associates. This is a consortium of cities, counties and state agencies looking for similar information, thus reducing the cost for every entity involved. With the advancement of technology Ayres has lowered the cost of higher resolution photography, substantially. In the 2020 budget, there are enough funds for the 3" resolution photography, which he is recommending.

The proposed fees according to the proposal are \$16,800 for the 3" high resolution.

Mr. Brinkmeier indicated that this is done every five years.

Motion to approve the 2020 orthoimagery with Ayres Associates for \$16,800 for the 3" high resolution images using budgeted funds. (Note: A portion of the funds are included in the 2020 budget, so contingent on passage of 2020 budget)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Sandra Fischer, Ward 2
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

7. Approval of Sand Creek Consultants Professional Service Agreement to Continue Monitoring Landfills

Mr. Brinkmeier provided a memo advising Sand Creek Consultants and Northern Lake Services have been doing the long term monitoring and reporting at all the landfills for the last five years. They have been doing an excellent job and have assisted with reducing monitoring requirements by the Department of Natural Resources. Mr. Brinkmeier recommends approving the agreement for the next five years with Sand Creek Consultants to continue monitoring the landfills.

The proposal shows an annual cost of \$19,517 for 2020. \$21,703 for 2021-2022, and \$23,516 for 2023-2024.

Motion to extend the contract with Sand Creek Consultants for landfill monitoring at an annual cost of \$19,517 for 2020, \$21,703 for 2021-2022 and \$23,516 for 2023-2024 utilizing budgeted funds.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

8. Approval to Purchase Replacement Doors at the Wastewater Treatment Plant

Tommy Horswill, Infrastructure Alternatives, Inc., provided a memo advising that there currently is \$30,000 budgeted for the replacement of doors at the Wastewater Treatment Plant. Many of the doors are steel and are beginning to rust and fall apart. The front commercial door's lock system is not functioning properly and cannot be fixed. It is temporarily being locked and unlocked with a hex tool. The door itself is beginning to have issues fully closing after work hours. Per class 1 bidding requirements, bid notices were posted. The request was prepared on a door to door basis as the budget was limited.

Mr. Horswill's memo added that three vendors responded. Staff feels that the front doors are crucial to replace for security reasons, and the head works door and belt room doors are in the worst shape. The Reese Group would come in the lowest for replacing these doors. Their total is \$25,865.90, including installation.

Mr. Desotell advised that Cardinal Construction actually came in less than the Reese Group on the three doors that are in worst shape, however, Cardinal Construction's bid did not meet specifications for the Plant Entry door. That is why Mr. Horswill is recommending the Reese Group.

Motion to approve the replacement of the doors with the Reese Group for \$25,865.90 including installation as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Sandra Fischer, Ward 2
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

9. Professional Services Agreement (Amendment #2) to the 5th Avenue Design Agreement Providing for Phase II Environmental Testing as Due Diligence within the Right-of-Way adjacent to 1046 5th Avenue as identified during the Phase I Analysis by MSA Professionals

Mr. Desotell provided a memo and proposed Professional Services Agreement (Amendment #2) with MSA Professional Services for the Fifth Avenue design project. The actual Phase 1 Environmental Assessment document identified 1046 Fifth Avenue as a prior underground storage tank site and could potentially hinder progress during construction if soil contamination is encountered during construction. It is advised by the City's consultant, MSA Professional Services, to conduct a Phase II Environmental Site Assessment consisting of five drill borings (20' in depth each), five groundwater samples and six soil samples to evaluate the potential project impacts that could potentially encounter contaminated soils within the project right-of-way while excavating for underground municipal utilities such as water, sanitary and storm sewers. By conducting the Phase II Environment Site Assessment the City will be in a better position to assure the project's timely completion while being prepared to handle any identified environmentally impacted soils as part of the construction project's bidding process.

Mr. Desotell noted that out of the approximately 800 page report, there is only one area that the environmental team does not have confidence to say the area can be dug without encountering potentially hazardous soils and/or contamination. The team is not saying that it has contamination, but is unsure with the information that could be provided at the time of the report. With this approach, the construction project will not be halted and the problem will be known and able to be dealt with accordingly.

Mr. Desotell indicated that the \$6,788 is in line with what is expected for this type of soil boring. Mr. Desotell has spoken with the property owner who is looking for records they have maintained.

Upon inquiry by Alderperson LeBrun, Mr. Desotell indicated that there may be a Phase III depending on what is found with the soil borings.

Motion to approve the Professional Services Agreement (Amendment #2) to the Fifth Avenue Design Agreement providing for Phase II Environmental Testing as due diligence within the right-of-way adjacent to 1046 Fifth Avenue as identified during the Phase I analysis by MSA Professional Services as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 11/13/2019 6:00 PM
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

10. Review Grant Applications as Submitted for the Replacement of the 4th Avenue Bridge over Springbrook Creek under the Local Bridge Replacement Program and for Clermont Street (10th to 7th Avenues) & 7th Avenue (Dorr to Clermont Streets) under the STP-Urban Program

Mr. Desotell provided copies of the grant applications, estimate of costs and location maps to help facilitate the discussions relative to these grant applications that were submitted to the Department of Transportation prior to the October 15, 2019 deadline.

Mr. Desotell explained the grant processes. The original grants were applied for back in March. These grants were submitted by staff at this point.

Upon inquiry by Alderperson Bauknecht, Mr. Brinkmeier advised that the utilities in this area are decent. Slip lining projects have been done in the area in the past. This would be a great opportunity to get the surface done.

Mr. Desotell indicated that the grants do not address utilities. They do address some storm sewer restoration.

INFORMATION ONLY

RESULT:	PLACED ON FILE-NO VOTE
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Any Other Matters Authorized by Law to be Considered

Mr. Desotell reminded Committee members that the Antigo First Group was meeting with MSA Professional Services regarding the Fifth Avenue project at the Elk's Club following the Public Works meeting. All are welcome to attend.

INFORMATION ONLY

Adjournment

1. **Motion to:** Adjourn at 6:27 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

Tom Bauknecht, Chairperson

Date