

CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
SEPTEMBER 25, 2019

Public Works Committee of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Ward 4 Tom Bauknecht presiding.

Attendee Name	Title	Status	Arrived
Tom Bauknecht	Ward 4	Present	
Rick LeBrun	Ward 6	Present	
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Scott Henricks	Ward 9	Present	

Others in attendance: Mark Desotell, Director of Administrative Services; Kirk Packard, Street Commissioner; Sarah Repp, Park, Recreation and Cemetery Supervisor; Tommy Horswill, Infrastructure Alternatives; Tony Quinlan, Quinlan Equipment; Craig Schuh and Richard Satterlee, Ayres Associates; and Jaime Horswill, Lead Office Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the August 14 and 28, 2019 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

2. Approval of Sewer Credit Request of \$65.12 for Outside Faucet Running at 208 Dorr Street

Kaye Matucheski, Clerk-Treasurer/Finance Director, provided a memo advising that the property owner at 208 Dorr Street wrote a letter stating that her utility bill has been high the past two months. This was due to an outside faucet that was running that the property owner was not aware of until the person mowing her lawn noticed it and turned the water off. The owner does not get outside so she is not sure who would have turned the water on.

A Water Department employee was inside the house and verified nothing was wrong inside the house so the water running did not go down the sewer but into the lawn.

Last month, the summer sprinkler credit was in affect so there was already a sewer credit over the average for last month. This month the credit is no longer on the bill so there is a charge of \$65.12 that would be over the average sewer charge for this house.

Alderperson LeBrun requests that this matter be tabled as there may be a citizen that wishes to take care of this for this resident.

RESULT:	TABLED [UNANIMOUS]
	Next: 10/23/2019 5:30 PM
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

3. Summary by Ayres Associates of the 8th Avenue Bridge Design over Springbrook Creek - Information Only

Rick Satterlee and Craig Schuh were present from Ayres Associates who was the engineering firm selected to work on the Eighth Avenue bridge project. Mr. Satterlee and Mr. Schuh gave an overview of their company. They would be very excited to do more work with the City on future projects.

Mr. Schuh discussed the Eighth Avenue bridge project. He noted that the State Municipal Agreement had a funding cap when the bridge was bid. The bridge was over budget. Ayres Associates has been working with different funding sources over many years and they were able to assist the City in securing an additional \$113,000 in funding.

In closing, Mr. Satterlee and Mr. Schuh commented that they have pride in working with different municipalities. They understand that the City of Antigo is working with other consultants but would love the opportunity to work with the City in other projects outside of the bridge.

INFORMATION ONLY

RESULT:	PLACED ON FILE-NO VOTE
----------------	-------------------------------

4. Contractor Selection based on Bid Results for the 8th Avenue (Springbrook Creek Bridge to Highway 45) & for the Thomas Street/Laurisa Lane Connector (Windy View Heights Subdivision)

Mark Desotell, Director of Administrative Services, provided a memo advising that sealed bids were opened at City Hall on September 17th for two separate project locations under a single construction advertisement. The first project consists of the pulverization and resurfacing of Eighth Avenue from the Springbrook Bridge to Highway 45 in an effort to complete the corridor leading to Field Street. The other project was for the completion of Thomas Street in the Windy View Heights subdivision connecting Thomas Street to Laurisa Lane as Phase III of the overall development. The bid results are included in the packet and it is Mr. Desotell's recommendation that the low bids of \$66,524 (Eighth Avenue) and \$48,247.50 (Thomas Street) for a combined total bid of \$114,771.50 be awarded to American Asphalt Company of Mosinee.

Upon inquiry by Alderperson Bauknecht, Mr. Desotell advised that he is hopeful to have this accomplished this year, weather permitting.

Motion to accept the low bid from American Asphalt Company for a combined total bid of \$114,771.50 for pulverization and resurfacing of Eighth Avenue from the Springbrook Bridge to Highway 45 and connection of Thomas Street to Laurisa Lane as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/9/2019 6:00 PM
MOVER:	Scott Henricks, Ward 9
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

5. Approve Designated Senior Parking Areas and Bench Locations

Sarah Repp, Park, Recreation and Cemetery Supervisor provided a memo advising that the City has been working with the HeART (Healthy Aging in Rural Towns) which is a sub-committee of Building a Healthier Langlade County to accomplish their objectives. They are requesting permission to place signage recognizing Senior Parking in designated locations as well as a bench outside the Palace Theatre.

Their objectives are:

Increase awareness and use of new and existing resources for older adults in each community.

Serve at least 200 older adults with new services and programs that address gaps in each community's services and supports that help people live with autonomy and dignity.

Develop and promote engaging events and programs for older adults that foster reciprocity, social engagement, dignity, and meaningful activities in each community.

Implement and promote resources in each community that help at least 150 people remain resilient and supportive in their roles as family caregivers.

Ms. Repp advised that the parking spots are not enforceable by law. The group is working on grant funding and would pay for everything (signage, posts, stands, benches etc.)

Ms. Repp provided a map of where the parking would be within the Municipal Parking Lots and park areas.

Mr. Desotell recommends not placing the bench at the Palace Theater until the reconstruction of Fifth Avenue is completed next year. He will make MSA Professional Services aware of the desire to place the bench there to be incorporated in the plans.

Ms. Repp noted that the grant money received may have time restraints and would like to order the bench, to which Mr. Desotell agreed.

Motion to approve the designated senior parking areas and bench locations as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

6. Approval of Most Advantageous Bid for Two Vertical Turbine Pumps at the Wastewater Treatment Plant

Tommy Horswill, Infrastructure Alternatives, provided a memo advising that currently there is \$40,000 budgeted for upgrades to the sand filter building at the Wastewater Treatment Plant. There are two vertical turbine pumps in the sand filter building that are in need of replacement. Bid notices were posted in the Antigo Daily Journal and City's website. It was anticipated that no local vendors or contractors would respond, so notices were sent out to various water/wastewater contractors in the region. He received six bids. Two did not supply options for installation and three were over budget. Suez-Advanced Solutions and Vacuum Pumps & Compressor were both within budget limits. It is his recommendation that the committee accept

the bid from Vacuum, Pumps, & Compressors for \$32,251. Their bid includes the cost of the pumps, motors, shipping and installation.

Upon inquiry by Alderperson LeBrun, Mr. Horswill advised that the pumps are different name brands, but same specifications.

Motion to approve the bid from Vacuum, Pumps & Compressors for \$32,251 utilizing budgeted funds as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

7. Approval to Purchase Tandem Truck and Dump Body

Kirk Packard, Street Commissioner, provided a memo requesting approval to purchase a Tandem truck from Quinlan's Equipment of Antigo and a Dump body from Casper's Truck Equipment of Appleton. Bids were opened on September 4, 2019 and bid prices were as follows. Money has been budgeted in the appropriate CIP account for this purchase.

Quinlan's Equipment	\$95,450 (truck)
Monroe Truck Equipment	\$38,403 (dump body)
Casper's Truck Equipment	\$31,403 (dump body)

Upon inquiry by Mr. Desotell, Mr. Packard advised that he may try to sell the trade in on the auction site.

Tony Quinlan from Quinlan's Equipment advised that they will still honor the trade in, if the City is not able to sell it on the auction site for more than \$5,000.

Motion to approve the purchase of the tandem truck from Quinlan's Equipment of Antigo for \$95,450 and a dump body from Casper's Truck Equipment of Appleton for \$31,403 utilizing budgeted funds.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Sandra Fischer, Ward 2
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

8. Establishment of a 2020 Curb-Side Spring Clean Up Effort to be Accomplished through the Use of City Crews/Equipment along with Private Landfill Fees; Including 2020 Budgetary Projections

Mr. Desotell provided a memo noting that based on a series of discussions regarding the need for a spring curbside pick-up program, a 2020 effort is being developed. The Public Works Committee is being asked if a 2020 spring curbside pick-up program is desired. In order to assist the committee in its deliberations, projections for the anticipated costs associated with this proposed program have been established. It has been over 15 years since the City last provided such a program so identifying the methods, equipment, labor and private tipping fees associated with the program will require additional research on staff's part. However, a basic projection has been made in order that a decision by the committee can be forwarded to Council for their consideration in October. This action would require revisions to the preliminary budget as reviewed by Council at their September meeting. Some of the revisions will involve the redistribution of labor cost projections across different categories (already established within the preliminary budget) and others will require adding expenditures in new categories. If the committee advances the concept of a 2020 spring curbside pick-up program, then he will begin

to work with staff to make the necessary budget entries/revisions. The costs of doing so could impact established program efforts. Establishing a curbside pick-up program after this many years involves potential unknown factors; updates and key decision factors may be presented to Committee/Council as the 2020 effort progresses.

Mr. Desotell provided a projected cost for the spring clean-up of approximately \$53,400.

Mr. Desotell estimated 300 tons at \$72 a ton for tipping fees (\$21,600). He is estimating \$30,000 in labor costs, which may be transferred from other sources. The City does not charge equipment costs back to itself. He recommends possibly setting aside \$60,000 as true costs are unknown at this point.

Mr. Desotell advised that staff will have to discuss what items are acceptable and what items are not. City crews would pick up the items and put a bid out for a waste hauler to receive the tonnage.

Alderperson LeBrun advised that advertising will need to be done to notify residents when and what will be accepted.

Upon inquiry by Alderperson LeBrun, Mr. Desotell indicated that the City is currently working on abatement issues within the City outside of this effort. They have had successes.

Mr. Desotell indicated that he may explore with the Mission Antigo group to see if they can coordinate help with people who cannot help themselves.

Alderperson LeBrun commented that this all depends on money. Is the money available? He does not want to approve this project and have to find money for a large shortfall within the budget.

Motion to approve the establishment of a 2020 Curb-Side Spring Clean Up effort to be accomplished through the use of City crews/equipment along with private landfill fees.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/9/2019 6:00 PM
MOVER:	Sandra Fischer, Ward 2
SECONDER:	Rick LeBrun, Ward 6
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

Any Other Matters Authorized by Law to be Considered

Mr. Desotell advised that progress can be seen with regard to the storm sewer project addressing the needs in the Industrial Park. They will start from the south and then jump to the north to address cutting in to Highway 64 as they have to coordinate with the Department of Transportation. The intent is to have all of the storm sewer in place this year. Depending on weather, they may or may not get all the roadway items done.

INFORMATION ONLY

Mr. Desotell further advised that October 23rd is the next Public Works meeting. Scott Martin will be doing a presentation at the Elk's Club to Antigo First regarding the Fifth Avenue construction. The Public Works Committee is invited to attend this meeting.

INFORMATION ONLY

Adjournment

1. **Motion to:** Adjourn at 6:17 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

Tom Bauknecht, Chairperson

Date