

CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
JULY 24, 2019

Public Works Committee of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Ward 4 Tom Bauknecht presiding.

Attendee Name	Title	Status	Arrived
Tom Bauknecht	Ward 4	Present	
Rick LeBrun	Ward 6	Present	
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Scott Henricks	Ward 9	Present	

Others in attendance: Mark Desotell, Director of Administrative Services; Kirk Packard, Street Commissioner; Andy Faust, North Central Wisconsin Regional Planning Commission; and Jaime Horswill, Lead Office Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the July 10, 2019 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

2. Langlade County All Hazards Mitigation Plan Update (Requested by Andy Faust, North Central Wisconsin Regional Planning Commission)

Andy Faust, North Central Wisconsin Regional Planning Commission, provided a brief summary and process of the Langlade County All Hazards Mitigation Plan Update. This cooperative plan is updated every five years. This plan does not need to be adopted, but if it is it makes Langlade County eligible for FEMA funds, if necessary. Typically the City adopts the County's plan.

Upon inquiry by Mr. Faust, the Committee identified heavy freezing rain taking down power lines, spring flooding, and fires as major hazard or disaster concerns for the City.

Upon inquiry by Alderperson LeBrun, Mr. Faust advised the plan looks at high risk areas and what can be done to mitigate these possible hazards. Mr. Desotell noted this is a tool for the Langlade County Emergency Management Director for coordination across different agencies.

Upon inquiry by Mr. Faust, the Committee noted the older adjoining buildings in the downtown as well as the high rise building as buildings of concern.

Upon inquiry by Alderperson Bauknecht, Mr. Faust noted that the County is approximately two-thirds done with the plan. It did not help matters when the Emergency Management Coordinator for the County left the position midway through the plan however, the plan is being written under a grant and needs to be completed by the end of the year.

Mr. Faust advised that he will need a Statement of Values from the City, which Mark Desotell, Director of Administrative Services, told him to request from the Clerk-Treasurer/Finance Director.

Mr. Desotell further advised chemical spills are of concern as well.

Upon inquiry by Mr. Faust, Mr. Desotell commented that Waukesha Bearings is expanding their building.

Mr. Faust requested that the Committee review the plan and contact him with questions, comments or suggestions.

INFORMATION ONLY

RESULT:	INFORMATION ONLY
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3. Review of Final Design Plans as Submitted by MSA Professionals for the Saratoga Industrial Park Storm Sewer Expansion Project Located from the Intersection of Bridge/Saratoga Streets to Pierce Avenue

Mr. Desotell provided a memo advising that final design plans were completed as of July 19, 2019 and have been distributed for a bid letting date of August 7, 2019. If this final review by Committee and staff identifies any significant changes they will be dealt with by bid addendum prior to the letting date. It is anticipated that the project construction will begin shortly after the Labor Day weekend depending on the bid amount being within budget and upon the selected contractor's availability to begin the work. MSA Professional Services will be in attendance at the meeting to address any specific questions.

Mr. Desotell noted that this project is to address the storm water/flooding issues in the Industrial Park north of Highway 64 and east of Saratoga Street over to Highway 45 to the north city limits. This should help the area businesses such as Volm, Plaspak, Waukesha Bearings and FS.

Scott Martin, MSA Professional Services, gave an extensive overview of the project. The project will start at Deeglise Street and Pierce Avenue, cross the field by the old landfill (which is also future Industrial Park), to Century Avenue crossing Saratoga Street and ending at Bridge Street.

Mr. Martin noted that the existing storm sewer at Bridge Street is high and is currently submerged under five or six feet of water. This affects its capacity as it cannot carry water away from those businesses mentioned beforehand. This proposed storm sewer will provide relief for that northern existing storm sewer.

Mr. Martin advised that the actual design that would best service the area would be by installing two 54' pipes at a cost of approximately \$2,500,000. That is not something the City would be able to pay for at this time. So instead, one 36' and one 24' pipe will connect to another storm sewer to help alleviate some of the problem. There will still be flooding where it currently floods, however, connecting to another storm sewer will help move the water. The future holds opportunities to build detention basins.

Mr. Martin and Mr. Desotell noted that options are available depending on what the bids come in at. The funding for this project is all local money. Curb and gutter could be installed at a later date once there is more activity in the Industrial Park.

Motion to approve the final design plans as submitted by MSA Professional Services for the Saratoga Industrial Park Storm Sewer expansion project as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

4. Consideration of a Professional Services Agreement with MSA for Construction Administration & Inspection for the Storm Sewer Expansion Project through Saratoga Industrial Park

Mr. Desotell provided a memo noting MSA Professional Services (MSA) are completing the design phase for the storm sewer expansion project developed to help alleviate storm water backups in the main line sewer and loading docks located north of Highway 64 in the City's Industrial Park. The plans are scheduled to be completed by July 19, 2019 and advertised for a letting. The bids will be opened on August 7, 2019 and presented to the Public Works Committee at a special meeting on August 14, 2019 ahead of the Council meeting. In order to be prepared for the anticipated construction to begin shortly after Labor Day, the City needs to enter into an agreement with MSA for the administration and inspection of the contractor's activities. MSA Professional Services is a logical choice for the City given their knowledge of the project's development and scope. Staff is currently negotiating the terms with MSA based on limited services during the construction phase. Charley Brinkmeier and Beth McCarthy will provide the majority of the day to day construction inspections and administration supported by MSA staff as needed or requested.

Mr. Martin provided a Scope of Services with the project length including new storm sewer construction with road restoration where pavement is disturbed and new roadway constructed thru base course extending about 500 feet south of Highway 64. The preliminary construction estimate is \$981,000. Engineering services will cost \$22,000 (lump sum) for construction services and observation \$13,000 hourly estimated. The summary of construction services include:

- Provide construction staking for centerline, concrete curb and gutter and hubs for sub grade elevation

- Review project submittals from contractor

- Provide part time observation of the project by the project engineer

- Provide part time construction observation of the project by a resident project representative (RPR) for the duration of the project (Construction is estimated at 45 working days) RPR is estimated to be on site about 100 hours.

- Observe the work and inform the owner as to compliance with plans and specifications

- Provide interpretations of the plans and specifications and assist the owner in interaction with the contractor

- Review and make recommendations for pay requests and contract change order requests from the contractor

- Develop record drawings from information provided by the contractor

- Complete project close out, substantial and final completion forms

Motion to approve the agreement for construction administration/inspection with MSA Professional Services up to \$35,000 as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 8/14/2019 6:00 PM
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

Any Other Matters Authorized by Law to be Considered

Mr. Desotell and the committee commended Kirk Packard and the Street Department for a job well done with regards to the storm clean up.

INFORMATION ONLY

Adjournment

1. **Motion to:** Adjourn at 6:25 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

Tom Bauknecht, Chairperson

Date