

CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
JUNE 26, 2019

Public Works Committee of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Ward 4 Tom Bauknecht presiding.

Attendee Name	Title	Status	Arrived
Tom Bauknecht	Ward 4	Present	
Rick LeBrun	Ward 6	Present	
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Scott Henricks	Ward 9	Present	

Others in attendance: Dan Krueger; Mark Desotell, Director of Administrative Services; Charley Brinkmeier, Surveyor/Project Manager; Tommy Horswill, Infrastructure Alternatives; and Jaime Horswill, Lead Office Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the May 22, 2019 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

2. Complaint Regarding Grass Cutting and Special Assessment at 202 Deleglise Street
(Requested by Dan Krueger)

Dan Krueger provided a copy of the letter he received regarding the grass/weed growth for his property at 202 Deleglise along with a note noting a complaint about the way the grass was cut on the fact that he informed the City he was going to take care of it that week.

Mark Desotell, Director of Administrative Services, showed a video of the lawn before the grass cutting and after. He noted the grass was over the required height of lawn. The owner was also given a couple of extra days at his request to come to compliance.

Upon inquiry by Alderperson Fischer, Charley Brinkmeier, Surveyor/Project Manager, confirmed that the special assessment will go on the taxes if not paid.

Mr. Desotell also showed the committee a video of the lawn after the mowing. He noted that with the length of the grass it ends up being like cultivating hay. Where the tires of the lawn mower travel, the grass is pushed down and does not get cut and then a few days later pops back up.

Alderperson Bauknecht commented that the City does not guarantee manicured lawns.

Mr. Krueger arrived and noted that the job was done poorly. There are areas that the grass is still long and he has to pay for the service.

Mr. Desotell re-explained how the grass is pushed down under the tires when mowing. He further noted that the City does not get the grass nicely manicured, rather back to compliance.

Mr. Krueger noted that he called requesting an extension. The day his brother-in-law went to mow it (as Mr. Krueger was out of the state) it was already done. Mr. Krueger has since mowed the lawn and it took him less than 20 minutes to cut it so he is questioning the hour charge. If

you are going to bill for an hour, an hour of work should have been done.

Upon inquiry by Alderperson LeBrun, Mr. Brinkmeier indicated the initial letter was sent June 5, 2019. Mr. Desotell further indicated that Mr. Krueger was given two additional days beyond the five day notice.

Mr. Krueger indicated that his mail is being forwarded to his sister which does not come in a timely manner. He received another letter for another piece of property.

Mr. Desotell commented that whether it is snow removal or lawn care, it is the home owners responsibility to make arrangements for someone else to take care of it in the owner's absence.

Mr. Krueger commented that if he pays someone to mow his lawn for \$50 it looks pretty good, the City charged \$120 and it was done poorly.

Alderperson LeBrun noted that Mr. Krueger is talking about lawn care and the City just got it back to compliance it was done to be manicured.

Mr. Krueger noted the \$75 Administrative Fee as well.

Mr. Desotell noted the owner's responsibility per ordinance.

Alderperson Bauknecht commented that typically grass nuisances are complaint based, although the City can scout for non-compliant lawns.

Mr. Desotell further advised that Mr. Krueger was concerned with the time taken to cut the lawn, however, there is more to it such as loading and unloading mowers, travel, changing staff off from another staff. There is more to it than on-site.

Mr. Krueger noted that he feels this is an unjust cost and wanted to voice his opinion.

Motion to approve the special assessment charge at 202 Deleglise Street as charged.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Sandra Fischer, Ward 2
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

3. Safety Issue on Western Avenue When Going South and the Possibility of Striping a Center Line (Referred by Alderperson Henricks)

Mr. Brinkmeier received a cost from Langlade County to do a double yellow line from Fifth Avenue to County Y of approximately \$1,000. He has not gotten a chance to review the Street Department's painting budget.

Mr. Desotell advised that this would then become an annual cost. He has looked at previous year's aerial photography and can see that it was striped but the images are not clear.

Alderperson Henricks advised that he has received complaints and is not sure if the drivers were general citizens or students. Erratic driving has been noticed on this street and residents feel if there were more accurate road striping it may keep people on their side of the road better.

Alderperson Bauknecht noted that any accidents that have occurred on this road were at the intersections not on the length of road.

Mr. Desotell recommends looking at double no passing at the intersections with skip dash in the middle.

Alderperson LeBrun noted the proximity to the school and something should be considered. However, in the winter months no stripes are visible.

Alderperson LeBrun questioned the funds to which Mr. Brinkmeier indicated he would have to

look into it.

Mr. Brinkmeier indicated that staff could look at this closer and come back next month with a solid recommendation and funding source.

Mr. Desotell further advised if the Committee wants to do any striping he would like to get it done before school starts again.

HOLD UNTIL NEXT MEETING

RESULT:	NO ACTION
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4. Purchase of Ultraviolet Lightbulbs and Quartz Sleeves for the Disinfection System at the Waste Water Treatment Plant

Tommy Horswill, Infrastructure Alternatives, Inc., provided a memo advising that under the WWE-3 of the Capital Improvements for 2019 there is \$5,000 budgeted for the replacement of ultraviolet light bulbs and quartz sleeves for the disinfection system at the Waste Water Treatment Plant. Per the City of Antigo's purchasing policy, purchases not exceeding \$6,000 can be done per the gathering of quotes from vendors. He has reached out to Energenecs, the regional distributor of Xylem, the company that manufactured the disinfection system, as well as the Xylem Company for quotes. Energenecs did not respond to his request, but he did get a response from Xylem. He provided the quote received. It is his recommendation to purchase six ballasts, totaling \$3,920.40, seven individual bulbs, totaling \$976.50 for a grand total of \$4,896.90 which is under the budgeted amount.

Upon inquiry by Alderperson Bauknecht, Mr. Horswill advised that Xylem is the direct dealer and Energenecs would be the middle man. Energenecs would purchase the product from Xylem and tack on an additional cost, so it is more cost effective to deal directly with Xylem.

Motion to approve the purchase of the six ballasts and seven ultraviolet bulbs from Xylem for \$4,896.90 as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Sandra Fischer, Ward 2
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

5. Approval of Contract with REI Engineering, Inc. Regarding Removal of Tanks at 511 Clermont Street

Mr. Brinkmeier provided a memo and proposed contract with REI Engineering, Inc. The memo noted that during the removal of the five tanks that were discovered at the Langlade Laundry site at 511 Clermont Street, REI was required by the Wisconsin Department of Natural Resources (DNR) to take soil samples under the tanks to determine if there was any leakage from any of the tanks. After a lab analysis it was determined that at least one tank had leaked and the DNR has informed the City that we have 30 days to hire a consultant to investigate the extent of the contamination. The City has worked with REI in the past and Mr. Brinkmeier recommends approve of this contract with the funding derived from the demolition account.

Mr. Brinkmeier indicated that REI would come in and do some additional sampling.

Mr. Desotell indicated that the proposal calls for four additional borings around the tank, taking soil and water samples to see what the next steps will be.

Mr. Brinkmeier indicated that pending the results of this contract, the City could have no further steps to take.

Mr. Desotell indicated that if more remediation is needed, this area may be considered a

Brownfield site, which may qualify for grants to help with remediation.

Upon inquiry by Alderperson Bauknecht, Mr. Brinkmeier indicated that the contaminate was a dry cleaning contaminate with the specific gravity heavier than water making it a "sinker".

Motion to approve the contract with REI Engineering, Inc. regarding the removal of tanks at 511 Clermont Street for \$9,108 with funding derived from the Demolition Fund.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 7/10/2019 6:00 PM
MOVER:	Scott Henricks, Ward 9
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

6. Consideration of a Candidate Project(s) for the 2020-2025 Surface Transportation Program (Urban) and the Local Bridge Funding Categories

Mr. Desotell provided a memo advising that the City received notification from Wisconsin Department of Transportation (DOT) North Central Region Program Manager that draft project applications for the 2020-2025 STP-Urban and Local Bridge Programs are due by July 15, 2019 with final applications being due by October 15, 2019. An example of the use of the local Bridge Program funding is the current reconstruction of the Eighth Avenue Bridge over Springbrook Creek. This program typically provides 80% of the design, construction and construction administration costs through the Federal/State process with the municipality paying for 25% of the costs. Based on current pricing it is anticipated a single bridge replacement (including design, construction and construction administration) at a cost of +/- \$750,000 (\$600,000 state/\$150,000 local). Staff will review the bridge sufficiency ratings prior to the meeting to determine if there are any bridges below the required rating threshold(>50 on a 100 point scale).

Mr. Desotell's memo continued by advising that the other project funding to consider is the Surface Transportation Program Urban (STP-Urban) of which the City of Antigo receives a periodic entitlement amount based on a two to three year cycle depending on the Federal allotments. The City currently has a fund balance of +/- \$243,000 with the last allotment of \$148,952 in November of 2018 (which was an amount higher than average). DOT at times will allow for a community to apply for funding in advance of future allotments so staff can explore this possibility with DOT prior to the meeting so that staff can suggest a project with the greatest potential impact. As a word of caution, only certain roadways within the City (major collectors or arterials are eligible to receive funding under this category.)

Mr. Desotell acknowledged that he does not believe the City has a bridge that would qualify at this point in time.

Mr. Brinkmeier advised that the last project that was done utilizing STP-Urban funds was Deleglise Street by the Industrial Park.

Mr. Desotell advised that he was hoping to use the remaining portion of Fifth Avenue from Lincoln Street to Western Avenue. The problem is that the delivery time frame for the program is much longer than other grant funds so blending these funds would not be feasible.

Mr. Desotell apologized for not having a candidate project ready for recommendation as he has not had much time to look at this. There will be a Special Meeting on July 10th before Council and he will have time look at this further and have a recommendation. If the Committee is interested in looking at possible roads, members should see Charley before the July 10th meeting to look on the map.

Mr. Desotell instructed Mr. Brinkmeier to contact the DOT to see if the City would qualify for money from a future allotment.

HOLD UNTIL JULY 10, 2019 SPECIAL MEETING

RESULT:	NO ACTION
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7. Consideration of Candidate Road Project as a MSI Discretionary Project (MSI-D) through the WisDOT Application Process

Mr. Desotell provided a memo noting recent communication through the League of Wisconsin Municipalities newsletter indicating the possibility of an additional \$22,800,000 dollars being allocated (on a one-time basis) for Cities and Villages under the Local Road Improvement Program's MSID category. If so, the best example of how the City has utilized this funding category is the Gowan Road project. The program provides for a 50/50 match (up to \$500,000 in grant funds) for local projects which are required to compete on a statewide basis. It is Mr. Desotell's opinion that the City should begin to prepare for the possibility of such funds becoming available and to prioritize a candidate project or two.

Mr. Desotell believes this to be a good place to go after funding for Fifth Avenue from Lincoln Street to Western Avenue.

Mr. Desotell explained that the Fifth Avenue project from Lincoln Street to Western Avenue is a \$2,000,000 project. He explained possible different funding sources including the MSI-Discretionary funds.

Mr. Desotell inquired as to a consensus if the Committee is leaning towards the Fifth Avenue completion. Alderperson LeBrun noted he is in favor of Fifth Avenue. Alderperson Fischer concurred.

INFORMATION ONLY

RESULT:	PLACED ON FILE-NO VOTE
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Any Other Matters Authorized by Law to be Considered

Alderperson Rebstock is requesting a round-a-bout on Clermont Street and Highway 64 by the Humane Society and the Department of Motor Vehicles.

Mr. Desotell indicated that this would not be the decision of the City as Highway 64 is a State Highway and no longer maintained by the City. The DOT would be the responsible party to start with.

Alderperson LeBrun noted there would need to be a traffic count. He believes Alderperson Rebstock's perception of a lot of traffic will be different than the DOT's perception.

Mr. Desotell will check with the Police Department and DOT concerning this.

INFORMATION ONLY

Adjournment

1. **Motion to:** Adjourn at 6:13 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sandra Fischer, Ward 2
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

Tom Bauknecht, Chairperson

Date