



CITY OF ANTIGO

PUBLIC WORKS COMMITTEE MEETING

COUNCIL CHAMBERS

Wednesday, May 27, 2020

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approve the Minutes from the February 26, 2020 Meeting
2. Request to Initiate a Pedestrian Flag Program as Part of the Langlade County Health Department's Healthy Aging in Rural Towns Program
3. Adoption of a Relocation Plan According to 570.496a (b) (2) of the Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 in conjunction with the submittal of a CDBG - Public Facilities Grant for the 5th Avenue Project (Lincoln to Western)
4. Adoption of a Wisconsin Residential Anti-Displacement & Relocation Assistance Plan (RADRAP) for CDBG Programs including the 5th Avenue (Lincoln to Western) Project under the CDBG-Public Facilities Grant Application
5. Review of the 2020-2022 (Including any 2019 Carryover Projects) Construction Program & Funding Sources
6. Presentation Regarding a Summary of the Results for the 2020 City-wide Spring Curbside Clean-up Program, For Information Only

Any Other Matters Authorized by Law to be Considered

Adjournment

The Public is Invited to Participate by Phone. Please call 715-623-3633 ext 100 for Dial In Instructions

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: May 21, 2020

TOM BAUKNECHT



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: May 27, 2020
Re: Request to Initiate a Pedestrian Flag Program as Part of the Langlade County Health Department's Healthy Aging in Rural Towns Program

This effort was requested last fall by Langlade County Health and Social Services as part of their Healthy Aging in Rural Towns (HeART) program. At that time, it was determined that the City would be in a better position to implement the requested effort in the spring/summer of 2020. The basic parameters of the program would create the placement of hand-held flags (high visibility colors) to be placed in receptacles at several major pedestrian crossings of the groups choosing.

Our Police and Public Works Departments are in support of such an effort and ask for your concurrence in advancing the program locally. The Health and Social Services Department has an existing fund for this program and any costs needing support from the City would come from existing operating budget line items of the Street Department.

Additional details may be available for the night of the meeting.



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: May 27, 2020
Re: Adoption of a Relocation Plan According to 570.496a (b) (2) of the Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 in conjunction with the submittal of a CDBG - Public Facilities Grant for the 5th Avenue Project (Lincoln to Western)

This form was last updated in 2014 but new language in the form requires that we update our document accordingly for submission of a CDBG-PF grant application on the 5th Avenue (Lincoln to Western) project. If funded, we are anticipating \$1,000,000 in CDBG-PF funding for a 2021 construction project. The application is being submitted by MSA on the City's behalf for a revised deadline in June.

RELOCATION PLAN

The City of Antigo will provide relocation assistance, as described in 570.496a (b)(2) and in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

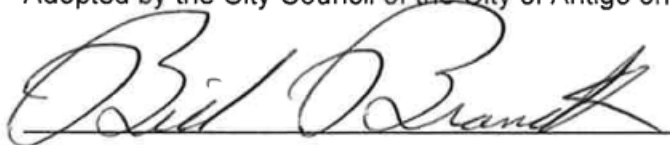
The City of Antigo will replace all occupied and vacant occupiable low- and moderate-income dwelling units demolished or converted to a use other than as low- and moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, and described in 24 CFR 570.496a (b)(1) and in Section 104 (d) of the Housing and Community Development Act of 1974, as amended. All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion.

Before obligating or expending funds that will directly result in such demolition or conversion, the City of Antigo will make public and submit, in writing, to the Department of Administration, Division of Housing, the following information:

1. A description of the proposed activity.
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low- to moderate-income dwelling units as a direct result of the assisted activity, and that will be provided as replacement dwelling units.
3. A timetable for the commencement and completion of the demolition or conversion.
4. The source of funding and time schedule for the provision of replacement dwelling units.
5. The basis for concluding that each replacement dwelling unit will remain a low- to moderate-income dwelling unit for at least ten years from the date of initial occupancy.

Consistent with the goals and objectives of activities assisted under the Act, the City of Antigo will take appropriate steps to minimize the displacement of persons from the homes.

Adopted by the City Council of the City of Antigo on: May 14, 2014.

A handwritten signature in black ink, appearing to read "Bill Brandt", written over a horizontal line.

Bill Brandt, Mayor



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: May 27, 2020
Re: Adoption of a Wisconsin Residential Anti-Displacement & Relocation Assistance Plan (RADRAP) for CDBG Programs including the 5th Avenue (Lincoln to Western) Project under the CDBG-Public Facilities Grant Application

This form was last updated in 2014 but new language in the form requires that we update our document accordingly for submission of a CDBG-PF grant application on the 5th Avenue (Lincoln to Western) project. If funded, we are anticipating \$1,000,000 in CDBG-PF funding for a 2021 construction project. The application is being submitted by MSA on the City's behalf for a revised deadline in June.

CITY OF ANTIGO WISCONSIN RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN (RADRAP) FOR CDBG PROGRAMS

This Residential Anti-Displacement and Relocation Assistance Plan (RADRAP) is prepared by the City of Antigo in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG¹ projects.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the City of Antigo will take the following steps to minimize the direct and indirect displacement of persons from their homes:

- ☒ Stage rehabilitation of apartment units to allow tenants to remain in the building/complex during a the rehabilitation, working with empty units first.
- ☒ Adopt policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- ☒ Adopt policies which provide reasonable protections for tenants faced with conversion to a cond or cooperative.
- ☒ Where feasible, give priority to rehabilitation of housing, as opposed to demolition, to avoid displacement.
- ☒ If feasible, demolish or convert only dwelling units that are not occupied or vacant occupiable dw units (especially those units which are "lower-income dwelling units" as defined in 24 CFR 42.30
- ☒ Target only those properties deemed essential to the need or success of the project.

¹ CDBG programs include: Entitlement Community Development Block Grant (CDBG) Program, State CDBG Program, CDBG Small Cities Program, Section 108 Loan Guarantee Program, CDBG Special Purpose Grants Program, and the Neighborhood Stabilization Program (NSP).

Relocation Assistance to Displaced Persons

The City of Antigo will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The City of Antigo will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG Program in accordance with 24 CFR 42.375.

Before entering into a contract committing the City of Antigo to provide funds for a project

that will directly result in demolition or conversion of lower-income dwelling units, the City of Antigo will make public by publication in the Antigo Daily Journal and submit to the U.S. Department of Housing and Urban Development (HUD) through the State, under the State CDBG Program, the following information in writing:

1. A description of the proposed assisted project;
2. The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of the replacement lower-income housing that has been or will be provided. **NOTE: See also 24 CFR 42.375(d).**
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom unit), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, the City of Antigo will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement not Required Based on Unit Availability

Under 24 CFR 42.375(d), the City of Antigo may submit a request to HUD (or to the State, if funded by the State) for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

Contacts

The City Administrator, 715-623-3633 is responsible for tracking the replacement of lower-income dwelling units and ensuring that they are provided within the required period.

The City Administrator, 715-623-3633 is responsible for providing relocation payments and other relocation assistance to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

Adopted by the City of Antigo City Council on: June 10, 2020.

Bill Brandt, Mayor

ATTEST:

Kaye Matucheski, City Clerk

Date Adopted: _____

Date Published: _____

Date Effective: _____



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: May 27, 2020
Re: Review of the 2020-2022 (Including any 2019 Carryover Projects) Construction Program & Funding Sources

With a focus on the \$4.3 million dollars of municipal bonding, the \$1.8 million dollars in Safe Drinking Water and Clean Water Fund loans (including the potential for principal forgiveness of the loans) and the \$6.0 million dollars in various grant applications being sought to supplement the local spending an Excel Spreadsheet depicting the proposed expenditures was completed. While this document is based upon an engineer's opinion of cost in some instances it is based on actual bid amounts (i.e. 5th Avenue reconstruction) for others.

Each project has specific criteria that must be met depending upon the grant types or oversight agency while others (i.e. Clermont Street resurfacing) are relatively free of such requirements. Most of the projects involve a financial impact to all three of our enterprise accounts for water, storm and sanitary sewer systems. Because each project involves multiple funding or oversight agencies the following are offered as a quick reference guide:

GO	General Obligation bonds for use on designated projects (3-years)
CDBG RLF CLOSE	Community Development Block Grant Revolving Loan Fund CLOSE fund
SDWF	Safe Drinking Water Fund for use of water main projects
CWF	Clean water Fund for use of sanitary sewer projects
STP Urban	Federal Surface Transportation Program funds for urban locations
LRIP/MSI	Local Road Improvement Program/Municipal Street Improvement
USEDA	Federal Economic Development Administration program
WDNR UNPS	WI Dept. of Natural Resources Urban Non-Point Source fund
WDOT Local Bridge	State fund for deficient bridges under Nat's Bridge Inspection Program
Street CIP Fund	Local funds designated in the City's Capital Improvement Fund for streets
TIF Fund	Tax Incremental Finance fund designating property tax for infrastructure
Water/Storm/Sanitary	- City's various Enterprise Funds for municipal utilities

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NOTE: YELLOW HIGHLIGHTED FUNDS HAVE BEEN APPLIED FOR BUT NOT YET AWARDED



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: May 27, 2020
Re: Presentation Regarding a Summary of the Results for the 2020 City-wide Spring Curbside Clean-up Program, For Information Only

The 2020 spring curbside clean-up program started on the south side of the City (from 5th Avenue south) on Monday May 11th. Our Street crews then followed up on the north side on Monday, May 18th. The following is a quick summary of our efforts:

- Monday, May 11th 25 tons collected south of 5th Avenue
- Tuesday, May 12th 29 tons collected south of 5th Avenue
- Monday, May 18th 27 tons collected north of 5th Avenue
- Tuesday, May 19th 34 tons collected north of 5th Avenue

On Wednesday for each of these weeks some incidental work (2 to 3 hours) was needed to finish the specific sector of the City. The residents, for the most part, adhered to the requirements for placing items to the curb. Televisions and tires were an occasional item placed to the curb and were “tagged” as non-acceptable and remained the responsibility of the resident.

A surprising amount of mattresses were encountered and caused the low-bidder some unexpected costs due to being a bulk item that proves difficult to compact before hauling to the designated landfill.

One area of concern was the fact that some yards with acceptable clean-up items littering the property (creating a non-compliance situation with existing City ordinances) were not addressed by the owners or tenants. These locations will need to be addressed either through code enforcement or voluntarily by the property owner.

I do not recommend (although landfill tipping costs and other expenses were less than budgeted for this process) that a fall curbside clean-up be scheduled. I do recommend that we refine our process and look towards another curbside clean-up effort within the 2021 budget approval if funds allow.

Kirk Packard will be available and will provide additional information during the night of the meeting.