

CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
MAY 23, 2018

Public Works Committee of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Ward 4 Tom Bauknecht presiding.

Attendee Name	Title	Status	Arrived
Tom Bauknecht	Ward 4	Present	
Rick LeBrun	Ward 6	Present	
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Scott Henricks	Ward 9	Present	

Others in Attendance: Charley Brinkmeier, Surveyor/Project Manager; Mark Desotell, Director of Administrative Services; Kirk Packard, Working Foreman; Sarah Repp, Park, Recreation and Cemetery Director; Chris Elflein, Homestead Fellowship; Steven Martyn and Steve Martyn; and Jaime Horswill, Clerical/Utility Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the April 11, 2018 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

2. Special Assessment Dispute for Snow Removal at 111 Aurora Street

Sarah Repp, Park, Recreation and Cemetery Director, provided a video showing the residence's sidewalk at 111 Aurora Street prior to City crews removing the snow and after the snow removal on January 5, 2018 for the January 3, 2018 snow event. Ms. Repp did provide a snowfall event spreadsheet showing all snowfall events for this season.

Ms. Repp explained that her department received four complaints on this property. When they responded to the previous three complaints, the owner or tenant had removed the snow prior to City crews arriving.

Ms. Repp explained that the residents have 48 hours after the snowfall or ice event to clear sidewalks.

Upon inquiry by Alderperson Bauknecht, Ms. Repp noted that the special assessment charge is a minimum of \$100.

Upon inquiry by Alderperson Bauknecht, Steve Martyn, owner of 111 Aurora Street, advised that you can tell by looking at the snow that it was sticking to the person's shoes who walked through it. In Wisconsin when the wind blows a little bit, it can blow back onto the sidewalks. He noted that the neighbor across the street is the one who makes the complaints. He does have pictures of other sidewalks that are worse.

Mark Desotell, Director of Administrative Services, noted that it is clear that the neighbor to the north has a clear sidewalk.

Upon inquiry by Alderperson LeBrun, Ms. Repp explained that the department puts notice in the Antigo Daily Journal, Antigo Times and a mailing in the water bills prior to the winter season. They do not notify prior to clearing.

Mr. Desotell commented that regardless of the prior complaints being valid or not, the snow was not removed within the 48 hour time frame as expected. There have been other residents charged in similar matters. Staff did nothing different in this case.

Mr. Martyn noted that the sidewalk does not go anywhere and it is not complete to which Ms. Repp explained that per ordinance all sidewalk needs to be cleared.

Aldersperson Fischer commented that if someone had fallen it would have cost more.

Mr. Martyn noted that he was away on a business trip and was unable to shovel. He did not want to waste a favor and call a friend.

Aldersperson LeBrun noted that the committee does not want to set a precedence on extenuating circumstances.

Aldersperson Henricks commented that he understands you can drive around and find sidewalks in worse condition, unfortunately there were complaints.

Aldersperson Bauknecht commented that it sounds more like a neighbor dispute. Once a complaint is filed, the City is obligated to respond. Once crews are dispatched and work is completed, the resident has to pay for it.

Motion to maintain the special assessment at 111 Aurora Street for the snow removal on January 5, 2018 as previously charged.

RESULT:	DENIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Rick LeBrun, Ward 6
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

3. Homestead Fellowship Request for Informational Signage

Homestead Fellowship provided a letter requesting permission to post blue informational signs to direct people to their location. He would like signs on both the north and south bound sides of Neva Road where it intersects with Center Street to direct people to their location at 710 Center Street.

Bob Piskula, Street Commissioner, provided estimates from Rent-A-Flash for the blue and white informational signs (24x8 and 30x9). The estimates are \$28 and \$82 respectively. The cost for installation of the signs would be approximately \$170-\$200.

Rev. Chris Elflein was present and reiterated what his letter stated. He would like to increase the Church's visibility.

Mr. Desotell commented that this request has been made previously by others in similar situations and has been granted.

Rev. Elflein acknowledged the cost for the project. He indicated that the name of the Church may be changing.

Mr. Desotell provided Rev. Elflein with Charley Brinkmeier's contact information as well as the quotes for the signs and advised him to contact Mr. Brinkmeier when he is ready.

Motion to approve the Homestead Fellowship request for informational signage to be placed on Neva Road as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Sandra Fischer, Ward 2
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

4. Consider Quotes for the Purchase of Seven UV Ballast Cards for Ultraviolet Light Treatment as part of the Wastewater Treatment Plant Capital Improvement Purchase (Item WWE-3)

Tommy Horswill, Infrastructure Alternatives, provided a memo advising that the Antigo Wastewater Treatment Facility has a Wedeco ultraviolet light treatment system typically utilized between May and September to reduce the fecal coliform bacterial discharge to Springbrook. The system is composed of 48 UV lightbulbs used to treat and disinfect the discharge water. There are 24 ballast cards which are used to ignite 2 UV bulbs each. Currently there are several ballasts that are not functioning which will greatly reduce their ability to disinfect and may cause the plant to exceed its limit on fecal coliforms with the Wisconsin Department of Natural Resources.

Mr. Horswill reached out to three companies and have received two quotes, one from Energenecs and one directly from Xylem, the company that owns Wedeco. The quote from Energenecs provides for the purchase of 5 ballast cards at \$894 each for a total price of \$4,470. Xlyem's quote provides for the purchase of 7 ballast cards at \$680 each for a total of \$4,760. He is asking the committee to accept the quote from Xylem for the purchase of 7 ballasts at a maximum of \$5,000 (including shipping) based on the 2018 budgeted amount under the Capital Improvement/Equipment Program for the Wastewater Treatment Plant.

Upon inquiry by Alderperson Rebstock, Mr. Desotell explained that upgrading to something more modern would require a complete system upgrade.

Mr. Brinkmeier indicated that the UV lights actually is what kills the bacteria and LED lights would not do that.

Upon inquiry by Alderperson Bauknecht, Mr. Brinkmeier indicated that in this case it is not cheaper to replace the whole fixture than just the ballasts. Mr. Desotell indicated that the fixtures were tested, it is the ballasts. It would be a huge investment if you tried to replace the whole thing. It is an extensive cabinet.

Motion to approve the bid from Xlyem for the purchase of seven ballast cards at \$680 each for a total not to exceed \$5,000 (including shipping) with funding derived from the Capital Improvement/Equipment Program for the Wastewater Treatment Plant as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

5. Approval of Most Advantageous Bid for an Air Compressor (Trailer Type)

Mr. Piskula provided a memo regarding the bid received for an Air Compressor-Trailer Type. He recommends the purchase of a Kaeser for the bid price of \$27,026 from Vermeer Wisconsin, Inc. This was the only bid received.

Alderperson Bauknecht indicated he was present for the bid opening and the bid was less than anticipated.

Kirk Packard, Working Foreman, commented that the air compressor is what the department was looking for. They looked at one that City Gas has and although smaller, they are happy with it. It is a nice machine and very quiet.

Motion to approve the bid from Vermeer Wisconsin, Inc. in the amount of \$27,026 as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

6. Approval of Most Advantageous Bid for the 2018 Sidewalk Replacement Program

Mr. Brinkmeier provided a memo noting three bidders for the 2018 sidewalk replacement program. The bids were as follows:

Duffek Sand and Gravel	\$7.49 per square foot
Rock Hard Concrete	\$6.40 per square foot
K Koncrete	\$4.70 per square foot

Mr. Brinkmeier memo further noted that after a conversation with K Koncrete, they are comfortable with their bid.

Upon inquiry by Alderperson LeBrun, Mr. Brinkmeier indicated that K Koncrete has not done work for municipalities previously, however, he has spoken with contractors that have used this company and they are happy with the work performed. They do have the specifications and the company is bonded. Mr. Brinkmeier will oversee the work.

Upon inquiry by Alderperson Fischer, Mr. Brinkmeier indicated that the contractor previously worked for Chippewa Concrete who has done work for the City in the past. As a matter of fact, Chippewa Concrete has the bid for curb and gutter on the projects this year.

Mr. Brinkmeier indicated that he is excited to see new bidders. The local contractors are out of business, not interested, or questioning retirement. It is encouraging to see two new companies.

Motion to approve the bid from K Koncrete in the amount of \$4.70 per square foot for the 2018 sidewalk replacement program.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Rick LeBrun, Ward 6
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

7. Establishment of an ATV/UTV Street Use Ordinance Allowing for the Departure from a Residence along the Shortest Distance to Designated Routes leading to Trails Outside of the City

Mr. Desotell provided a memo advising that on July 27, 2016 the Antigo Area ATV/UTV Club presented information relative to an informational agenda item requesting that the Public Works Committee consider the establishment of two north-south running street routes (one on each side of the Highway 45 corridor). Since that time the City received concurrence from Langlade County for the utilization of the internal roadway within the fairgrounds as a connector to the north end of the Arctic Street route. This connector would not be available for use during the County Fair week or other significant event periods as determined by Langlade County. An alternate connector across Highway 45 at First Avenue would become the designated Highway 45 crossing during such instances. The initial test of the recommended street routes occurred from October 12th through the 14th when some 180 rides from local clubs along with the Kettle Moraine ATV Association were granted access to the designated street routes during the 2017 Make-A-Wish Charity Ride. No negative incidents occurred or were reported; the event was a success raising some \$27,500 for Wisconsin Make-A-Wish including local recipients.

Mr. Desotell's memo continued by advising the Antigo Area ATV/UTV Club is requesting that these designated City street routes be approved for direct access from a person's residence to the route for connection to other approved ATV/UTV routes within the surrounding Towns in Langlade County. The club is responsible for securing necessary permissions from Langlade County/Towns prior to utilizing any roadway under their respective jurisdictions. Upon the committees concurrence with this request, final ordinance revisions would be drafted for consideration at the June Finance, Personnel and Legislative Committee meeting with consideration of a resolution of support to be considered at the July Council meeting.

Mr. Desotell further provided a map of previously approved street routes connecting hotels to trail head, draft ordinance revisions to be considered by the Finance, Personnel and Legislative Committee and historical timeline of ATV/UTV correspondence and actions.

Mr. Desotell indicated that this is very similar to the winter months with snowmobiles. The difference with this agenda item is they are trying to designate an actual corridor in the community to minimize the number of times needed to cross Highway 45.

Upon inquiry by Alderperson Fischer, Mr. Desotell indicated that there are no limits to time, but that could be addressed if the committee thinks it is necessary. Alderperson LeBrun noted that the Police Department would enforce any problems.

Upon inquiry by Alderperson Henricks, Mr. Desotell indicated that he does not believe there are time restrictions with snowmobiles. Alderperson LeBrun advised that there are not time restrictions, but there are noise restrictions.

Mr. Desotell commented that there are speed restrictions in place.

Mr. Desotell indicated that special signage may be needed and he will address this with the club.

Motion to approve the establishment of two north-south running street routes (one on each side of the Highway 45 corridor) as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 6/13/2018 6:00 PM
MOVER:	Scott Henricks, Ward 9
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

Any Other Matters Authorized by Law to be Considered

Mr. Desotell noted that a retirement lunch was held today for Street Commissioner, Bob Piskula. The lunch was very well attended. He appreciates Mr. Piskula's 29+ years of service.

INFORMATION ONLY

Adjournment

1. **Motion to:** Adjourn at 6:04 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Rick LeBrun, Ward 6
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

Tom Bauknecht, Chairperson

Date