

CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
APRIL 11, 2018

Public Works Committee of the City of Antigo met in Special Meeting on the above date at 5:15 PM in the Council Chambers, City Hall, Ward 4 Tom Bauknecht presiding.

Attendee Name	Title	Status	Arrived
Tom Bauknecht	Ward 4	Present	
Rick LeBrun	Ward 6	Present	
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Scott Henricks	Ward 9	Present	

Others in attendance: Angie Close, Langlade County Economic Development Corporation; Charley Brinkmeier, Surveyor/Project Manager; Kaye Matucheski, Clerk-Treasurer/Finance Director; Mark Desotell, Director of Administrative Services; Kirk Packard, Working Foreman; Mayor Brandt; and Jamie Anderson, MSA Professional Services.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the February 28, 2018 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

2. Revision #1 to the State/Municipal Agreement to Memorialize Additional Funding and Grant Capacity Limits for Design & Replacement of the 8th Ave. Bridge over Springbrook Creek

Mark Desotell, Director of Administrative Services, provided a memo advising that the original State Municipal Agreement (SMA) for the design and replacement of the Eighth Avenue Bridge over Springbrook Creek was approved at the July 9, 2014 Council meeting by Resolution #080-14 allowing for the selection of a design consultant (Ayres Associates). The design process advanced under the oversight of the Wisconsin Department of Transportation (DOT) and their assigned third-party administrative consultant, Cedar Corporation. An estimate was developed based on actual field conditions, soil borings and bridge geometry guidelines. The original budgeted amount for the project was determined as insufficient; additional funds were then solicited by Ayres Associates on the City's behalf.

Mr. Desotell's memo continued by advising that the DOT denied the additional requested funding and informed the City that the Federal/State project funds were not only going to be constrained by the original 80% Program/20% Local match criteria but were also going to be "capped" based on the amounts of the original SMA. This news was a major change in DOT's long term practices. The City subsequently worked with the design and management consultants to redesign the bridge replacement project by shortening the approach pavements, reducing the amount of storm sewer and sidewalks in an effort to come closer to the intended 80/20 cost sharing goal. This proved to be unattainable. Mr. Desotell sent a letter to DOT's Madison office identifying the justifications for seeking additional funds. That letter was acknowledged by DOT leading to an additional \$51,346 of Federal/State Funds being approved for a total of \$520,947 in Local Bridge Program dollars (80%) requiring \$130,237 in Local matching funds (20%) for a total project estimate of \$651,184 including design costs.

Mr. Desotell's memo further indicated that with the additional funds the revised SMA now

dictates that any amounts over the \$520,947 in Local Bridge Funds authorized for the project are the City's responsibility regardless of the typical 80/20 split. Depending on the final design and eventual bid amounts the project will either be funded 80/20 (within SMA limits), be over the allotted maximum funding (requiring more than a 20% Local match) or a request will need to be made to DOT through the State's Change Management Policy prior to the City incurring the increased costs. Mr. Desotell has requested Ayres Associates provide a current estimate to be presented at the meeting.

Upon inquiry by Alderperson LeBrun, Mr. Desotell advised that the design for the bridge was to be completed in 2018 and constructed in 2019.

Upon inquiry by Alderperson Henricks, Mr. Desotell advised that if the project is designed and not completed, then the City would be responsible for 100% of the payment of the design fees with no reimbursement from the DOT. Mr. Desotell recommends continuing with the project and try to trim the costs and hope for a good bid.

Upon inquiry by Mayor Brandt, Mr. Desotell indicated that the original amount of money requested is composed of a formula from the state. Mayor Brandt noted that he wants the committee to know that neither the Public Works Department nor the consultants were responsible for the initial budget.

Mr. Desotell advised that this is the only revision allowed. Depending on the bid, Mr. Desotell may request a revision with justification in the bid amount, but this is not guaranteed. This agreement is for the maximum increased funding and that the City be responsible for 100% of the payment over the maximum funding amount.

Upon inquiry by Alderperson LeBrun, Mr. Desotell indicated that the project has been trimmed pretty tight. The approach has been shortened, the sidewalk eliminated, and the storm sewer limited to catch basins. The architectural concrete has been eliminated as well as the stone facet and conduit for future bridge lighting.

Upon inquiry by Alderperson Henricks, Mr. Desotell advised that the project may run approximately \$100,000 over budget.

Upon inquiry by Alderperson Henricks, Mr. Desotell noted that after the design phase, bids should be received probably March 2019.

Motion to approve the revision and come back to committee to revisit funds after the design is completed.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

3. Approval of Gowan Road and Field Street Construction Bid

Charley Brinkmeier, Surveyor/Project Manager, provided a memo advising on Tuesday, April 3, 2018 staff had a bid opening for the Gowan Road and Field Street construction project. Five bids were received and they are as follows.

Advance Construction	\$1,846,656.35
A-1 Excavating	\$2,048,231.00
James Peterson & Sons	\$2,188,416.11
Merrill Gravel & Const	\$1,708,629.35
Herbert Construction	\$1,752,683.65

Mr. Brinkmeier is recommending approval of Merrill Sand and Gravel for a bid amount of \$1,708,629.35.

Mr. Brinkmeier advised that the bids came in higher than estimated and after speaking with other municipalities and contractors, the increase seems to be the trend within the last six months. The bids were all very similar.

Mr. Brinkmeier indicated that the finances to cover the extra expense are available through the utilities, which is the budget transfer request on the next agenda item.

Mr. Desotell noted that the storm sewer is changing from a 30 inch to a 60 inch diameter. This should begin to help alleviate some of the drainage problems further north on Deleglise Street.

Upon inquiry by Alderperson Henricks, Mr. Desotell advised that the total bid amount does not include Additional Project 1.

Upon inquiry by Mr. Desotell, Jamie Anderson, MSA Professional Services, advised that there were some savings from plastic to concrete.

Motion to approve the low bid from Merrill Gravel and Construction in the amount of \$1,708,629.35 for the Gowan Road and Field Street construction project.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 5/9/2018 6:00 PM
MOVER:	Scott Henricks, Ward 9
SECONDER:	Sandra Fischer, Ward 2
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

4. Approval of Gowan Road and Field Street Budget Transfer and Utilizing Undesignated Fund Balance for the Enterprise Fundds

Mr. Brinkmeier provided a memo advising that the bids for the Gowan Road and Field Street Construction project exceeded what was originally budgeted. He has conferred with the Finance Director, the Engineer and the Director of Administrative Services and is requesting the following:

Transfer of \$50,000 from the Sidewalk CIP to the Street Construction CIP

Utilize an additional \$23,000 from the Water Utility undesignated fund balance

Utilize an additional \$178,000 from the Sanitary Sewer Utility undesignated fund balance

Utilize an additional \$73,000 from the Storm Sewer Utility undesignated fund balance

Mr. Desotell advised that after the bids were open, staff looked at ways to trim the bid to get back to the original estimated amount. These things were distasteful and included downsizing the storm sewer, which defeats the purpose, eliminating sidewalk, etc. Even with these types of changes, the savings would have only amounted to approximately \$175,000. Staff then decided to look at enterprise funds, which is where the bulk of the shortage is proposed to come from.

Motion to approve the Gowan Road and Field Street budget transfers as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 5/9/2018 6:00 PM
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Barb Rebstock, Ward 1
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

Any Other Matters Authorized by Law to be Considered

NONE

Adjournment

1. **Motion to:** Adjourn at 5:40 PM

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Rick LeBrun, Ward 6
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

Tom Bauknecht, Chairperson

Date