

CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
FEBRUARY 28, 2018

Public Works Committee of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Ward 4 Tom Bauknecht presiding.

Attendee Name	Title	Status	Arrived
Tom Bauknecht	Ward 4	Present	
Rick LeBrun	Ward 6	Absent	
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Scott Henricks	Ward 9	Absent	

Others in attendance: Mark Desotell, Director of Administrative Services; Charley Brinkmeier, Land Surveyor/Project Manager; Tommy Horswill, Infrastructure Alternatives; Kirk Packard, Working Foreman; and Jaime Horswill, Clerical/Utility Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the January 24, 2018 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Sandra Fischer, Ward 2
AYES:	Tom Bauknecht, Barb Rebstock, Sandra Fischer
ABSENT:	Rick LeBrun, Scott Henricks

2. Review Quotes solicited by Infrastructure Alternatives for the Replacement of a Variable Frequency Drive for a Back-up Blower for the Aeration System @ the Springbrook Waste Water Treatment Plant

Mark Desotell, Director of Administrative Services, provided a memo for the replacement of a variable frequency drive (VFD) to replace the failed device serving the back-up blower to the aeration system of the waste water treatment plant. The quotes received from the firms that responded to the request are included for review and consideration. Because of the need to get this important back-up system into service as soon as possible, it is his recommendation to waive the normal bidding process as allowed within the City's Purchasing Policy and to follow Infrastructure Alternatives recommendation for the quote of Crane Engineering in the amount of \$13,984 subject to verification of the warranty information that they will provide the night of the meeting. The costs for this project are to be derived from the Sewer Plant Replacement funds.

Tommy Horswill, Infrastructure Alternatives, provided a memo noting that the VFD that controls the motor for the back-up blower for the aeration system has failed. Given its age, replacing the drive is more economical than having it repaired. After reaching out to three or four companies, he has received the following quotes.

- A. Popelka Electric has quoted a replacement Allen Bradley with installation for \$16,942. This price does not include freight.
- B. Crane Engineering has quoted a replacement ASEA Brown Boveri (ABB) with installation and freight for \$13,984. The quote has the option of an Allen Bradley for an additional \$2,000 but there is a five week lead time.

Mr. Horswill's memo concluded by noting that to the best of his knowledge ABB and Allen Bradley are of comparable quality. He would recommend the quote from Crane Engineering at

\$13,984.

Upon inquiry by Mr. Desotell, Mr. Horswill confirmed that the Crane Engineering drive has a warranty of at least twelve months, the same as the Popelka Electric quote.

Motion to approve the quote from Crane Engineering for a replacement ABB variable frequency drive including installation and freight for \$13,984 with funding derived from Plant Replacement. The bidding process shall also be waived as quotes were solicited and time is of the essence.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 3/14/2018 6:00 PM
MOVER:	Sandra Fischer, Ward 2
SECONDER:	Barb Rebstock, Ward 1
AYES:	Tom Bauknecht, Barb Rebstock, Sandra Fischer
ABSENT:	Rick LeBrun, Scott Henricks

3. 2018 Sidewalk and Driveway Approach Replacement Program

Charley Brinkmeier, Land Surveyor/Project Manager, provided a memo with attached map showing the areas where the City is planning on utilizing the 2018 sidewalk replacement program. These areas do not meet the criteria set by the City's Sidewalk and Inspection Policy. Under the assessment rules the property owner is responsible for 75% of the cost of the replacement and the City is responsible for 25%. Some of the sidewalks this year fall within the driveway approach area. Some of the driveway approaches are either gravel or the concrete has deteriorated to such a point that the contractor can not pour the new sidewalk along the approach. Therefore, the City is assessing the property owners for the driveway approaches under the driveway approach assessment ordinance.

Mr. Brinkmeier noted that this is the first step of the process. A Public Hearing will follow as well as letters with quotes to property owners.

There is not as much replacement scheduled as contractors have indicated prices are increasing.

Motion to approve the 2018 Sidewalk and Driveway Approach Replacement Program as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 3/14/2018 6:00 PM
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Tom Bauknecht, Barb Rebstock, Sandra Fischer
ABSENT:	Rick LeBrun, Scott Henricks

4. Gowan Road Design Update

Mr. Brinkmeier provided a memo noting that during the street design of Gowan Road, it has become apparent that the proposed sidewalk on the west side of Gowan Road will not fit within the right of way. This is due to the fact that the road alignment and the bridge has been shifted to the west side to help accommodate the sanitary sewer going under Spring Brook. They are planning on widening the road by two feet to allow an on street bike/pedestrian lane on the roadway. New sidewalk is being planned on the east side of the northern block to complete it to Langlade Street.

Mr. Brinkmeier also noted that an easement will be needed from a resident to allow the City to cross his yard with a storm sewer line. This is a complicated process needing federal approval.

The City Attorney has already started this process. It will be brought before the Finance, Personnel and Legislative Committee as there will be funds needed to pay the resident. He just wanted this committee to be aware as well.

RESULT:	PLACED ON FILE-NO VOTE
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5. Consideration of a Winter Sidewalk Maintenance Exemption for Residences located along Birch Street Cul-de-Sac

Mr. Desotell provided a memo noting in January 2014 the Public Works Committee exempted the residents located along the Birch Street cul-de-sac from the requirements of Ordinance 34-46 for the remainder of the 2013/14 snow season on a one year trial basis. The recommendation was subsequently adopted as Resolution 01-14 by Council in February of 2014. Other locations in the City were exempted via Committee/Council action in January/February 2012 of which Birch Street had been inadvertently omitted at that time. As an oversight, this matter was not brought back to the Public Works Committee for the 2014-15 winter season as anticipated and has not presented any problems until a recent inquiry. In speaking with the Street Commissioner, the removal of snow from Birch Street remains a difficult challenge due to its narrow construction and close proximity of the sidewalk to the edge of the pavement. In fact, in order to expect the operators to not repeatedly cover portions of the sidewalk with snow, special equipment (loaders and snow-blowers) would need to be dispatched for most storms. This would be both time consuming and economically damaging to the street budget. With this in mind, it is his recommendation to add the following addresses to the existing exempt list previously authorized by Council in February of 2012 from the requirements defined in Ordinance 34-46 until such time as determined otherwise by the Public Works Committee/Council process:

505, 509, 517, 523, 529, 533, 527 Birch Street cul-de-sac and 510, 514, 518, 522, 526, 534 Birch Street cul-de-sac as well as 120 Wilson Street

Alderperson Rebstock noted that she drove through this area and can see where the problem would be. It looks as if the existing sidewalk is not very wide either. Mr. Brinkmeier indicated that the sidewalk in this area is approximately three feet wide.

Motion to approve the Winter Sidewalk Maintenance Exemption for residences located along the Birch Street cul-de-sac as presented.

RESULT:	ORDINANCE TO COUNCIL [UNANIMOUS]
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	Next: 3/14/2018 6:00 PM
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MOVER:	Tom Bauknecht, Ward 4
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SECONDER:	Sandra Fischer, Ward 2
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AYES:	Tom Bauknecht, Barb Rebstock, Sandra Fischer
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ABSENT:	Rick LeBrun, Scott Henricks
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Any Other Matters Authorized by Law to be Considered

NONE

Adjournment

1. **Motion to:** Adjourn at 5:51 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sandra Fischer, Ward 2
SECONDER:	Barb Rebstock, Ward 1
AYES:	Tom Bauknecht, Barb Rebstock, Sandra Fischer
ABSENT:	Rick LeBrun, Scott Henricks

Tom Bauknecht, Chairperson

Date