

CITY OF ANTIGO
PUBLIC WORKS COMMITTEE
MINUTES OF MEETING HELD
JANUARY 24, 2018

Public Works Committee of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Ward 4 Tom Bauknecht presiding.

Attendee Name	Title	Status	Arrived
Tom Bauknecht	Ward 4	Present	
Rick LeBrun	Ward 6	Present	
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Scott Henricks	Ward 9	Present	

Others in attendance: Mark Desotell, Director of Administrative Services; Bob Piskula, Street Commissioner; Kirk Packard, Working Foreman Street Department; Scott Martin, MSA Professional Services; and Jaime Horswill, Clerical/Utility Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the December 18, 2017 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

2. Addition of Stop Sign at Arctic Street and Third Avenue (forwarded from previous meeting)

Mark Desotell, Director of Administrative Services; advised that he has spoken with Chief Roller regarding this request. Chief Roller researched the area and found no accidents.

Upon inquiry by Alderperson Henricks, Mr. Desotell advised that he believes Chief Roller looks back at least three years.

Mr. Desotell further explained that the committee could decide to forward the request to the Safety Committee, but does not feel it is warranted with Chief Roller's investigation.

It was the committees consensus not to forward the request to the Safety Committee.

RESULT:	NO ACTION
----------------	------------------

3. Lead Service Agreement - Authorizing the Mayor and the Clerk to Execute Agreement

Charley Brinkmeier, Land Surveyor/Project Manager, provided a proposed resolution and memo noting that the City has accepted a Principal Forgiveness Loan from the Wisconsin Department of Natural Resources (DNR) for replacement of private lead services for the fiscal year of 2018. Part of the agreement is that the City must have a resolution passed authorizing the Mayor and Clerk-Treasurer/Finance Director the ability to execute the agreement. An identical resolution was passed by Council for the 2017 Principal Forgiveness Loan Lead Service Program and is required by the DNR.

Motion to approve the proposed resolution authorizing execution of the Department of Natural Resources Principal Forgiveness Assistance Agreement as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 2/14/2018 6:00 PM
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

4. Review Progress (30% Completion) on Plans, Specifications & Estimate (PSE) and Confirm Tuesday, January 30th @ 5:30 p.m. for a Public Information Meeting Regarding the 2018 Design and Construction Efforts Related to Gowan Road (10th Ave. to Springbrook Creek) & Field Street (7th Ave. to 8th Ave.) Projects - INFORMATION ONLY

Mr. Desotell provided a memo advising that MSA Professional Services representing the City of Antigo as the design and construction administration consultant for these projects will present a preliminary progress report to the Committee on the Plans Specifications and Estimate (30% Completion Phase) highlighting key factors in the project's development. The Committee will be contacted prior to the Public Works meeting to confirm a date (tentatively set for Tuesday, January 30th at 5:30 pm) for a Public Informational Meeting based on the 30% completion of the design plans. Residents along the project will then be notified by staff of this meeting encouraging their participation. This meeting will provide them with an understanding of the proposed project details and allow for their questions to be addressed.

Scott Martin, MSA Professional Services, provided Gowan Road and Field Street estimates as of January 16, 2018, Typical Section Sheet, and Plan and Profiles for Gowan Road, Field Street and Eighth Avenue.

Mr. Desotell advised that this group requested the City to be more proactive when working on projects, therefore there is a Public Informational Meeting scheduled January 30th at 5:30 pm. Information will be given to residents about the project.

Mr. Desotell noted that they are at the 30% design phase, and the remaining design phase will happen very rapidly. It is expected to be complete and out for bids in early March. They want to incorporate any design changes at this point from the committee, staff, and/or the public before the project gets too far along so that the design consultant does not have to do a second design.

Mr. Martin noted the adjacent property owners on Field Street and Gowan Road have been invited to the Informational Meeting to be held next week. The section of Field Street is between Seventh Avenue and Eighth Avenue. Sanitary Sewer and the water main will be removed and replaced in this area with a complete road reconstruction.

Mr. Desotell indicated that the service lines from the main to the curb stop will also be replaced at no cost to the homeowner. The lines from the curb stop to the homes would be the responsibility of the homeowner, should they choose to update them. There may be one or two lead service lines in this location (which would be eligible for the Lead Service Agreement that was previously discussed).

Mr. Martin advised that the project would include a storm sewer, which this area does not currently have. All of the manholes will be replaced as well.

Mr. Martin noted that the road will be completely removed of its asphalt, gravel, and silt. That will be replaced with clean sand, gravel and asphalt. The road will not be wider or narrower. It will be put back as it currently is. The boulevard will remain as well.

Upon inquiry by Alderperson LeBrun, Mr. Martin noted that the curb and gutter will be replaced.

Mr. Martin noted that at this point, the anticipated budget looks to be under. The City has not gone to bids yet, so that is yet to be verified.

Mr. Martin also noted that the retaining walls that are located in this area will be undisturbed.

Mr. Desotell noted that the residents will not be special assessed in this area because of the funding sources.

Alderperson Bauknecht commented that he believes residents are going to be concerned with access to their homes during the reconstruction. Mr. Martin noted that they will have to "build under construction" wherein the contractor is given instructions to work in a certain area and once the water and sewer lines are complete, they refill and provide level areas where residents can drive and have access to their homes.

Upon inquiry by Alderperson Rebstock, Mr. Martin noted that projects will run together and hopefully will start in the middle of May (as weather permits, frost is out of the ground, and road limits are lifted) with a completion date in September for the final clean up. Mr. Martin further noted that the contractors typically have two crews and one will be required to follow behind the other so that the roads are open to residents. Before the utility crew can start on Gowan Road, the road reconstruction crew must be started on Field Street.

Mr. Martin advised that staff is estimating the work for this block at approximately \$400,000 for construction.

Mr. Martin discussed Eighth Avenue as not part of the base project. It is going to be bid as an alternative project, depending on the bid prices. The current bridge is planned to be reconstructed in 2019. The alternative project would be to rebuild Eighth Avenue from the intersection at Field Street to the bridge. There would be no curb and gutter in this section. There is a storm sewer in this area, which would be rebuilt as well as part of the water main (as part of the water main will be done with the bridge project).

Mr. Martin explained the project on Gowan Road as well from Tenth Avenue to Springbrook. This project is a complete reconstruction as well. There are options available with this project that at some point the committee will need to decide on.

Mr. Martin advised that there is actually two sanitary sewer lines one deep and one shallow. One carries sanitary sewage from a long distance and one is a local collector. These two lines will be combined into one, which will be deeper. The water main will be replaced and ends right before Springbrook.

Upon inquiry, Mr. Desotell explained that one block of the project currently has curb and gutter. Once the project is complete, the whole area will have curb and gutter. Sidewalk and width of the road will need to be decided by this committee.

Mr. Martin advised that the base project is to reconstruct the road basically the same as it is on the north block. This would include sidewalk, which leaves it only on the east side of the road.

Mr. Desotell noted that part of the grant application was replacement and placement of sidewalk in this area. He is not sure what exactly will be required for placement.

Upon inquiry by Alderperson Bauknecht, Mr. Desotell explained that this location is considered low to moderate income as well as Field Street. There would be no assessments here as well.

Bob Piskula, Street Commissioner, discussed sidewalk issues. He commented that you never know what is going to happen in the future. If the City can get sidewalk included as part of the grant, take it. He commented on the Highway 45 sidewalk issue wherein it was offered before for free, and now it is being put in at a cost.

Upon inquiry by Alderperson Fischer, Mr. Martin noted that the estimated utility and reconstruction of the road at approximately \$950,000. A big part of the cost is increasing the storm sewer size to help Deleglise Street.

Mr. Martin explained trying to move the storm sewer out of the right of way and west of the wing wall of the bridge. This is one instance where the City will be looking at obtaining an easement from a property owner.

Mr. Desotell discussed storm sewer designs and costs with respect to storm events.

Mr. Martin noted that the design will need to be finished in the next four to six weeks so that the bidding process can begin and construction can begin. Decisions with sidewalk on Gowan Road as well as the width of the road will need to be decided on.

Upon inquiry by Alderperson Fischer, Mr. Desotell approximates the two extra feet of width on the road to be \$10,000. There is room in the budget at this point.

Alderperson LeBrun and Henricks believe this topic should be addressed at the informational meeting.

INFORMATION ONLY

RESULT:	PLACED ON FILE-NO VOTE
----------------	-------------------------------

Any Other Matters Authorized by Law to be Considered

NONE

Adjournment

1. **Motion to:** Adjourn at 6:37 PM

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Scott Henricks, Ward 9
AYES:	Bauknecht, LeBrun, Rebstock, Fischer, Henricks

Tom Bauknecht, Chairperson

Date