



CITY OF ANTIGO

PUBLIC WORKS COMMITTEE MEETING

MULTI-PURPOSE ROOM

Wednesday, January 22, 2020

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the December 3, 2019 Meeting
2. Sewer Credit Request for 833 8th Avenue for Broken Pipe
3. Sewer Credit Request for 735 Deeglise Street for Broken Pipe
4. Sewer Credit Request for 136 S Park Street for Broken Pipe
5. Approval to Purchase Arctic Snow Pusher for Street Department
6. Design Amendment # 3 - Downtown 5th Avenue Project for Additional Street Lighting along Clermont Street (4th to 5th Avenue) and Edison Street (4th to 6th Avenues) to Replace Aging System
7. Selection of Consultant for Conducting a Load Rating Analysis and Recommended Load Posting for the 4th Avenue Bridge over Springbrook Creek as Required by WISDOT Based upon the Structural Rating from the Most Recent Bridge Inspection
8. Enter into a Professional Services Agreement with a Mechanical Engineer for Library the Design and Limited Construction Inspection Relating to HVAC Upgrades Leading to the Scheduling of Bids and the Selection of a Installation Contractor

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: January 16, 2020

TOM BAUKNECHT



To: Mayor and City Council
From: Jaime Horswill, Clerical-Utility Assistant
Date: January 22, 2020
Re: Sewer Credit Request for 833 8th Avenue for Broken Pipe

Attached you will find a request from Tina Hix for 833 8th Avenue for credit for the sewer portion of her November utility statement.

On November 13, 2019 a resident walking a dog saw the foundation leaking water and noted the windows were fogged up. They contacted the Water Department and an employee was instructed to go to the residence. The homeowner was not at home and the water employee turned the water off at the street to prevent further damage.

If approved, the total sewer credit would be \$125.39 as the water did not enter the sewer system and was not treated.

December 9, 2019

Public Works Committee
700 Edison Street
Antigo WI 54409

RE: Rodney/Tina Hix Water Bill 11/19/19 Acct 002191-002 833 8th Avenue
Request for Credit of Sewer Charge for Broken Water Pipes

Dear Sir or Madam ~

We would like to request credit towards the sewer charges associated with the attached billing. On 11/13/19, we received a voicemail message from Tom Kubeny, stating he shut the water off on the outside main as he received a complaint of steamed windows and water pouring out from the basement level. It is a vacant house we have that we work on when we have time. The last time someone was in there, (mid-July), to do some plaster patch work, they removed the front of the thermostat and never put it back on. We are assuming that because of this, the furnace never knew to kick on and the water to the radiators erupted. We had not been back to the house since the work in mid-July to take notice of the missing thermostat. If you look upon this account, you will see the water usage is steady at base amount.

I have attached a copy of the billing with the issue in question. I was alerted that you next meet in January and a decision wouldn't be made until then. Should you need anything further, please call me 715-216-7427. We appreciate your consideration regarding this matter.

Kind Regards,



Tina Hix, Homeowner

RECEIVED

DEC 11 2019

CITY OF ANTIGO

Attachment: Hix Request (3174 : Hix Sewer Credit Request)

The week of November 13, I was dispatched to 833 8th. A resident called us about the windows being fogged up. When I arrived, I was going to read the meter to see if the vacant house registered any useage. There was a large amount of water running down the outside of the home & a ft & a half of ice, was built up outside. I was approved to turn the service. I didn't get into the home to see the damage or if there was water in the basement. I tried to contact the owners & ended up leaving a message on there machine.

12-12-19

Tom Kubeny

Thomas C Kubeny



To: Mayor and City Council
From: Jaime Horswill, Clerical-Utility Assistant
Date: January 22, 2020
Re: Sewer Credit Request for 735 Deeglise Street for Broken Pipe

Attached you will find a request from Theresa Bunn for 735 Deeglise Street for credit for the sewer portion of her November utility statement.

If approved, the total sewer credit would be \$151.10 as the water did not enter the sewer system and was not treated.

Jamie Smith

From: Theresa Bunn <tobeinwis@yahoo.com>
Sent: Friday, December 20, 2019 5:19 PM
To: Water Sewer Office
Subject: Broken Water Pipe

Account # 36906557

I am writing to try to reduce my billing for December for \$324.06. I was unaware of a broken outdoor pipe for a faucet until my mailman made me aware of it. I am unsure how long the pipe had been broken (still is but I had a shutoff valve in my basement for it), but based on the bill it ran for quite a while. I was contacted by Jamie from your office asking about this.

This pipe is located under my new porch but can still be seen through basement window if I need to prove it is still broken. Since it is broken next to my home, the water went into my surrounding ground area, however, I see that per the system used by the city, I am being charged \$179.26 for sewer charges. Is there anyway to get this bill reduced?

Sincerely,

Theresa Bunn
Desperate Homeowner

Attachment: Bunn Request (3186 : Bunn Sewer Credit Request)



To: Mayor and City Council
From: Jaime Horswill, Clerical-Utility Assistant
Date: January 22, 2020
Re: Sewer Credit Request for 136 S Park Street for Broken Pipe

Attached you will find a request from Kevin Kautza for 136 S Park Street for credit for the sewer portion of his December utility statement as well as a statement from a Water Department Employee.

If approved, the total sewer credit would be \$570.38 as the water did not enter the sewer system and was not treated.



To: Mayor and City Council
From: Kirk Packard,
Date: January 22, 2020
Re: Approval to Purchase Arctic Snow Pusher for Street Department

We advertised for bids to purchase a snow pusher for the Street Department. Three bids were received as shown on the bid tab. After reviewing the recent bids for the snow pusher, I do not believe the low bid would be the most advantageous to the City Street Department.

The bid from Swiderski Equipment for the Arctic Snow Pusher is the equipment of choice, as it will have less maintenance due to less moving parts, and will do the best job for our snow removal operation.

Snow Pusher - 2019

Supplier Name	Point of Contact, Email and Fax	Make and Model	Delivery Date
Quinlan's	Mike McDougal	HLA TZ4500	2/20/2020
1030 S. Superior Street	715.627.4331	14' Razor	
Antigo, WI 54409	bigmike@quinlansequipment.com		
Truck Equipment Inc.	Chris Quezada	Arctic HD 14	3/20/2020
855 Glory Rd	920.321.2458		
P.O. Box 11296	ChrisQ@truckequipinc. Com		
Green Bay, WI 54307			
Swiderski Equipment Inc.	Mark Wisinski	Arctic HD 14	12 weeks
820 Old Hwy 51 N	markwininski@swiderskiequipment.com		from order
P.O. Box 38	715.693.3015		date
Mosinee, WI 54455	715.281.9824		

Bids Opened at 9:30 a.m. on 12/27/19 in the presence of Tom Bauknecht, Alderperson, Kirk Packard- Street Comm

Attachment: Copy of BID Tab Snow Pusher-19 (3225 : Snow Pusher)

Net Total Price	Notes and Warranty Information
\$10,921.21	
\$13,125.00	
\$11,500.00	

issioner, Julie Zack, Administration Asst.

Attachment: Copy of BID Tab Snow Pusher-19 (3225 : Snow Pusher)



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: January 22, 2020
Re: Design Amendment # 3 - Downtown 5th Avenue Project for Additional Street Lighting along Clermont Street (4th to 5th Avenue) and Edison Street (4th to 6th Avenues) to Replace Aging System

The existing wiring and light poles along these locations adjacent to the Downtown 5th Avenue reconstruction project have deteriorated to a point requiring replacement. Safety concerns for those traveling along the corridor along with that of our Street Department staff factor into the recommendation to address these locations at this time. Decisions relative to the type/style of the poles need to be made and it is our suggestion to match the design of the 5th Avenue project unless funding becomes an obstacle.

The 5th Avenue 30% design completion estimate has already factored in the additional +/- 15 poles that need to be replaced as part of this Design Amendment. The need for this work is evidenced by the loss of one street light pole at the start of this winter due to its deteriorated condition being impacted by heavy snowfalls.

It is my recommendation that Design Amendment #3 with MSA Professionals in the amount of \$9,450 be approved with funds coming from the budgeted amounts dedicated for the 5th Avenue reconstruction project (Highway 45 to Lincoln).

CITY OF ANTIGO
FIFTH AVENUE PROJECT
AMENDMENT #3
SCOPE OF WORK
December 10, 2019

I. PROJECT DESCRIPTION

A. Clermont and Edison Street

Project limits include the following:

- Clermont Street from Fourth Avenue to Fifth Avenue
- Edison Street from Fourth Avenue to Sixth Avenue

The project length of Edison and Clermont Street will include replace the street lighting with standard street lights in kind. City will provide specifications for poles, arms and lights. The existing wiring and control cabinets will be removed and replaced. Concrete sidewalk, curb and gutter and grass areas will be patched, where needed, and replaced either in kind or with colored concrete. The electrical wiring will be underground including crossing 5th Avenue.

II. SCHEDULE – DESIGN AND CONSTRUCTION

The additional work will fit in the existing project schedule.

III. ENGINEERING SERVICES

A. DESIGN SERVICES \$9,450 Lump Sum

The following tasks listed below are intended to highlight design services for Amendment #3:

- Utilize existing 2' contour topography over current aerial photography.
- Complete utility coordination as required.
- Design approximately 1,350 feet of street lighting replacement including new wiring and control cabinet for Clermont Street and Edison Street.
 - City will either supply specs for lighting consistent with their standard lighting or
 - City will use the decorative lighting selected for 5th Avenue in this project
- Include this area in the project plans and specifications. These three blocks will be presented as plan only sheets with street light replacement and patching noted in plan view.
- Include this area in the report for the storm water NOI.

B. CONSTRUCTION SERVICES

- The additional construction administration services will fit within the existing base work for the project.
- Construction RPR services will be part of the estimated base project.

C. ASSUMPTIONS

- If there is decorative landscaping for the street lights it will be the same as the 5th Avenue lighting and concrete flat work will be all patching (matching existing grades) in these three blocks of the project.
- Acquisition or coordination of acquiring additional Right-of-Way is not anticipated and is not included in this scope. R/W services, if requested, will be extra.
- Architectural History or Archaeological Surveys are not anticipated and are not included in this scope. The surveys, if required, will be extra.



To: Mayor and City Council

From: Mark Desotell, Director of Administrative Services

Date: January 22, 2020

Re: Selection of Consultant for Conducting a Load Rating Analysis and Recommended Load Posting for the 4th Avenue Bridge over Springbrook Creek as Required by WISDOT Based upon the Structural Rating from the Most Recent Bridge Inspection

Entities with jurisdiction over bridges are required (as a minimum) to inspect the structures foundations, superstructure and deck features every 2 years based upon the National Bridge Inspection Standards (NBIS). These inspections are coordinated through the County Highway Commissioners office on behalf of WisDOT and are typically accomplished conducted by a consultant of the County's choosing. When a key structural element rating falls below a certain level a load rating analysis with a recommended load posting for gross vehicular weight is then required.

The 4th Avenue Bridge has now fallen into that category subsequent to its most recent inspection. In fact, the Sufficiency rating of the bridge has fallen below 50 points (100 when new) and has become a candidate for replacement. The Public Works Committee previously authorized staff to apply for a bridge replacement grant through WisDOT and it is currently under their consideration.

Regardless of the replacement grant's outcome, we are still required to conduct the load rating analysis and to post the bridge accordingly for reduces weights. This particular analysis is likely to be more difficult due to the lack of any original design plans and based upon the type of structure.

A more detailed recommendation based on quote(s) for the load rating analysis will be presented on the night of the Public Works meeting.



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: January 22, 2020
Re: Enter into a Professional Services Agreement with a Mechanical Engineer for Library the Design and Limited Construction Inspection Relating to HVAC Upgrades Leading to the Scheduling of Bids and the Selection of a Installation Contractor

It is my hope to have a design consultant selected by the night of the Public Works meeting for recommendation to the Committee. The selected designer would provide professional services for upgrades addressing the air handler system up to and including component replacements, pneumatic control replacements, introduction of web-based DDC controls, Vav box replacements and coordination of Focus-on-Energy incentives. In addition the professional services agreement will provide limited hours as appropriate to assure that the designer is able to address construction inspections during key milestone periods during construction including a final inspection and development of a contractor's "punch-list".

Because of the tight scheduling needs in order to potentially accomplish the effort during the early summer months of 2020 (avoid the peak cooling season) your concurrence in our recommendation for a design consultant during the night of the meeting will be essential. If I cannot secure an acceptable proposal by the night of the Public Works meeting the likely result will be postponing the work until early fall (ahead of the heating season).

The design work and eventual construction will be based upon a maximum budget as established at \$105,000 by the City & County as part of their 2020 budget cycle including any previous carry-over amounts. If the design and eventual construction bid require additional funding then I will return to the Committee with additional recommendations.