



CITY OF ANTIGO

PARKS, CEMETERY AND RECREATION COMMISSION MEETING

MULTI-PURPOSE ROOM

Monday, December 13, 2021

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the November 8, 2021 Meeting
2. Inquiry for Kretz Brothers Memorial Park Name Remain Associated with the Park
3. Annual Shelter Fee Waiver Requests

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Cheryl Barta, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED:

TIM KASSIS



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: December 13, 2021
Re: Inquiry for Kretz Brothers Memorial Park Name Remain Associated with the Park

The Antigo Dugout Club is currently in the process of fundraising to replace the lights at Kretz Park. The Kretz family reached-out to the City of Antigo to inquire about the ability to have the Kretz Brothers Memorial Park name to remain associated with the park.

Following discussion with staff it was recommended that unless there is a significant change of use the park would remain Kretz Brothers Memorial Park.

I am requesting that the commission approve the Kretz Brothers Memorial Park name unless there is a significant change of use.



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: December 13, 2021
Re: Annual Shelter Fee Waiver Requests

There are many events held throughout the year which utilize city property, park space, facilities, and/or city services

Attached are events, which have been granted a waiver of shelter rental fees provided they met established criteria.

I am requesting the Park, Recreation and Cemetery Director be granted permission from the Park, Cemetery and Recreation Commission to waive the shelter rental fees for the attached events in 2022.

The listed events are community events that meet some or all of the following criteria:

- They are open to the public, at no charge, and offer either an educational experience for attendees or a remembrance or a memorial for those within our community.
- Recognize volunteers that participated in community service projects.
- A profit is not generated from the event. If any funds are raised they are invested back into the community for various community projects, events, programs or local organizations.

Any new events would still be required to go through the committee process for approval.

ANNUAL EVENTS FOR 2021 WHICH REQUIRE WAIVERS			Requested Waivers/Fees			
Event Name	Estimated Date of Event	Brief Event Description	Event/Parade Permit Fee	Street Use Fee	Insurance Certificate	Shelter Facility
Antigo Optimist Christmas Tree Burn	1/1/2022	If City services or equipment is needed, request makes event permit required.	X		Provides	
Rural Fire Control	as necessary through the year	Utilizes Peaceful Valley Event Grounds- Use of parking lot area where they set up approximately 300 feet of hose and test it in an unused portion of the parking lot.				X
Hike for Hope (Formerly Out of Darkness Suicide Walk)	May-22	Utilizes the Heinzen Pavilion: Walk on the Springbrook Trail and neighborhood that creates awareness about suicide prevention and also remembers those that we have lost. Open to the public.	X		Provides	X
Stand for Children Day	Middle of May (Tentatively 5/21/2022)	Utilizes Peaceful Valley Park, Warming House, Festival Grounds, Heinzen Pavilion: Free community educational event that offers various activities, opportunities, and education for participants. Includes: Optimist Bike Rodeo, Kids Travel Safe, Antigo Headstart, Fire Department...etc. Open to the public.	X	X	Provides	X
Antigo Garden Club Annual Plant Sale	5/28/2022	Utilizes Heinzen Pavilion: Selling locally grown annuals/periennals to the community with gardening advice given free. The funds generated are used toward the maintenance of many planters in the community including City Park West and East. They also provide scholarships to high school students with funds generated.	X		X	X
Memorial Day Parade-Street Closure for 800 Block of Clermont Street	5/30/2022	Parade begins at Eastview Manor Nursing Home and follows city streets to the Langlade County Courthouse. This parade is an expected event held yearly on Memorial Day celebrating and recognizing the many Antigo area citizens who served in the Armed Forces and have since died. Public is encouraged to attend parade and ceremony at conclusion of parade. Heinzen Pavilion is reserved as a rain location if needed.	X	X	X	X
End of Year School Functions	May through June	Utilizes city shelters for school picnics, Monday through Friday from 7 a.m to 3 pm. Any event beyond these days and times requires a paid reservation.				X
Music in the Park-Mondays and Thursdays (some special dates)	Beginning of June – End of August	Utilizes City Park West & Heinzen Pavilion. Free Music in the Park Summer Series. Open to the public. Heinzen Pavilion is used as a rain location.	X		Provides	X
Play and Learn Time	May through Aug	Utilizes City Park West. A free universal program open to all families and cities in the county. Presented by Children's Hospital of Wisconsin Community Services				X
4-H Tuesdays in the Park Program	June, July, August 2022	Utilizes City Park West shelter. The program is providing youth an opportunity to have a fun engaging afternoon while participating in hands-on activities including snacks, crafts, games and more. This is an outreach program for youth ages 5-10 years old, open to all youth in the community.	X		X	X
Boys & Girls Club of Langlade County-Water Fun Day	Mid-July	Utilizes Peaceful Valley Warming House- Staff from the Club plan a variety of water games amnd activities for the kids to enjoy.	X		Provides	X
Antigo Baseball Association & Youth Softball-Tournaments and Regular Season	Spring & Summer (tentatively June 17th to 19th and July 15th to 17th)	Utilizes Saratoga and Lake Park shelters and concession stand at Lake Park & Al Remington Concession Stand.	X		X	X
Antigo Fillies Youth Softball Tournament	7/8 to 7/10/2022	Utilizes Lake Park Concession stand and Saratoga Shelter for tournament.	X		X	X
Antigo Farmers Market	June to October	Utilizes Heinzen Pavilion, Peaceful Valley Park, Warming House and Festival Grounds. The market sells locally grown produce and related food items along with cooking and crafting demonstrations. Benefits the community by making locally grown produce available along with educating the public with regard to food choices and preparation. Weekly donations of produce are made to the Antigo Food Pantry.	X		Provides	X
Healthy Ways Coalition - Spring Walk	Beginning of June	Utilizes a city shelter and Springbrook Trail. Free Community Event that is Sponsored by the Healthy Ways Coalition, businesses, and organizations, which creates awareness for participants about healthy activities and opportunities in our community. Open to the public.	X		X	X
Kids Fishing Day/Trout Unlimited	Beginning of June (Scheduled for 6/1/2022)	Utilizes City Park East. Free Community Event sponsored by Trout Unlimited that exposes youth the recreational activity of fishing. Open to the public.	X		X	X
Clifford Hausmann Memorial Vietnam Vet Cookout	6/10/2022	Utilizes Heinzen Pavilion. Vietnam Veterans Memorial Picnic recognizing and remembering veterans for their service. Open to the public.	X		Provides	X
Mission Antigo Barbecue	Middle of June	Utilizes Heinzen Pavilion. A cookout to celebrate the work and participants of Mission Antigo which were completed in the previous week.				X

Attachment: Permits and Waivers 2022 (5242 : Annual Shelter Fee Waiver Requests)

ANNUAL EVENTS FOR 2021 WHICH REQUIRE WAIVERS			Requested Waivers/Fees			
Tuesdays in the Park-Coordinated by 4-H	Tuesdays in June and July	Utilizes City Park West- Free event for youth to have engaging activities, snacks, crafts and game. It is an outreach program for youth ages 5 to 10 years old and it is open to all youth in the community.	X		X	X
Langlade County Historical Society Picnic	7/1/2022	Utilizes Heinzen Pavilion for rain location for annual picnic-Shelter and permit fee, along with insurance certificate would only need to be waived if they had to use for their event because of inclement weather.	X		X	X
Compassionate Friends Picnic/Balloon Release	Tentatively planned for July 12, 2022	Utilizes Hudson Street Shelter. Families come together to honor the children they have lost.	X		X	X
Kids from Wisconsin Picnic by Rotary Members	Middle of July (Tentatively 7/20/2022)	Utilizes City Park East. Kids from Wisconsin performers are entertained for a picnic by Rotary members. The Rotary Club brings Kids from Wisconsin for a performance and the funds are used to bring exchange students to the community and support them financially.				X

ANNUAL EVENTS FOR 2021 WHICH REQUIRE WAIVERS			Requested Waivers/Fees			
Kiwanis Club Picnic	Early August	<i>Utilizes City Park East.</i> Annual event to acknowledge the members for the community events they have participated in throughout the year. Kiwanis Club funds youth activities in the community.				X
Antigo Optimist After Fair Picnic	Middle of August	<i>Available Shelter Facility.</i> Annual event recognizing Optimist volunteers that contribute their time for community and youth events in the community throughout the year.				X
Antigo Tater Trot	Beginning of August (Tentatively 8/12 & 8/13/22)	<i>Utilizes City Park East and West.</i> Annual Race for runners and walkers. Funds raised are used to sponsor a variety of local organizations, clubs, and continue the annual event year to year. Open to the public	X	X	Provides	X
Missing Not Forgotten / A Night of Hope	Middle of August	<i>Utilizes Hudson Street Shelter.</i> Annual event to remember those that are missing. Open to the public.	X		X	X
Antigo Elks Lodge #662	Tentative in August	<i>Utilizes City Park East.</i> Annual event to acknowledge the members who volunteer their time for events. Elks funds are used for youth events in the community.				X
Antigo Kiwanis Club	Early August	<i>Utilizes City Park East-</i> Annual event to acknowledge their members and the contributions made to the community.			X	X
Antigo Cancer Society Relay for Life of Langlade County	Tentatively August 20, 2021	<i>Utilizes Peaceful Valley Park, Festival Grounds, Warming House and Heinzen Pavilion.</i> Street closure of 6th Avenue & 7th Avenue in this block allows participants to walk complete blocks as well as parking area.	X	X	Provides	X
Badgerland Classics Car Club	Mid-August (Tentatively, 8/20 & 21, 2022)	<i>Utilizes Peaceful Valley Park, Warming House, Festival Grounds and Heinzen Pavilion.</i> Community event that showcases a variety of cars, vehicles, and tractors. Event offers food, all-day fun, and an educational experience for participants and attendees. Street closure of 6th Ave, 7th Ave and Field St for safety. Open to the public.	X	X	Provides	X
Antigo Walk to End Alzheimers	Middle of September	<i>This event utilizes the city sidewalk.</i> Open to the public and is a community event to raise awareness of Alzheimer's disease. Funds raised from the walkers donations are used to support care and services provided to families across Langlade County. All services from the Alzheimers Association are provided to those in need free of charge.	X		Provides	
Stumble Stump Rendezvous	Early September	<i>This event occurs in the open area along the Springbrook Path.</i> The public is invited to watch demonstrations of living in the days of trapping and living off the land. No fees are charged so no funding is generated by this event. It is held to educate the public and school children on the history of our northwoods areas.	X		Provides	
Boys & Girls Club of the Northwoods Annual Fundraiser	Middle of September	<i>Utilizes a Shelter and/or ball field or the Peaceful Valley Heinzen Pavilion</i> This event is a fundraiser for the club. A community event organized to show support of the club.	X		Provides	X
Healthy Ways Coalition - Fall Walk	Middle of September	<i>Utilizes Peaceful Valley Warming House.</i> Free Community Event that is Sponsored by the Healthy Ways Coalition. The event encourages people of all ages to come and enjoy the Springbrook Walkway as a healthy way to encourage exercise and healthy lifestyle changes. IN 2019 they started using a shelter for the fall walk.	X	X	X	X
Eli's Unite and Fight 1K-5K-10K	Middle of September	<i>Utilizes Peaceful Valley Warming House.</i> Runners and walkers participate to raise money for the MACC (Midwest Athletes Against Childhood Cancer) and raise awareness of childhood cancer.	X	X	X	X
Team Stash Co-ed Softball Tournament Fundraiser	Tentative 9/16 To 9/19/22	<i>Utilizes Lake Park & Senior League Fields as well as Lake Park Concession Stand.</i> Yearly event first held in 2018 to benefit an individual or family in need. Cory Dieck is the organizer.	X		X	X
Fundraiser-Disc Golf Fundraising Tournament	End of September	<i>Utilizes the Disc Golf Course-</i> Planned annual event by Hook-up Disc Golf Club to raise funds for improvements to the course	X		X	
Antigo High School Homecoming	Early October	<i>Utilizes the Police and Street Departments for traffic control.</i>	X		School District	
CROP Walk to End World Hunger	Spring or Fall Event	<i>Utilizes Peaceful Valley Park, Warming House, Festival Grounds and Heinzen Pavilion.</i> Walk on the Springbrook Trail, which raises funds for local and international food relief. Open to the public.	X		X	X
Thrivent Cans Hunger Banquet	Early October	<i>Utilizes the Heinzen Pavilion.</i> The Antigo Community Food Pantry along with Thrivent personnel hold the ceremony to thank the volunteers who helped and to award the winners their trophies.	X		X	X
Lunch to Benefit the Giving Tree	Second half of October	<i>Utilizes the Peaceful Valley Park, Warming House, Festival Grounds and Heinzen Pavilion.</i> Raises funds for the annual Giving Tree Program	X		X	X

Attachment: Permits and Waivers 2022 (5242 : Annual Shelter Fee Waiver Requests)

ANNUAL EVENTS FOR 2021 WHICH REQUIRE WAIVERS			Requested Waivers/Fees			
UW Extension Antigo Field Research Day	Date varies. Typically in the middle of the week.	Utilize one of the City Park Shelters. Picnic recognizing volunteers that assist with the Field Research Day at the Langlade County Research Station. Open to the public.				X
Antigo Optimist Halloween Bash	Usually the Saturday closest to Halloween (Tentatively 10/29/2022)	Event for local youth utilizing the Peacetul Valley Warming House, Festival Grounds and Heinzen Pavilion. The Optimists replaced the parade with this event in 2016 and partnered with the city to ensure event continues. Kids now play games and still get awards for their costumes in addition to tricks and treats. No fee is charged to youth to participate and event is open to the public.	X		Provides	X