

CITY OF ANTIGO
PARKS, CEMETERY AND RECREATION COMMISSION
MINUTES OF MEETING HELD
NOVEMBER 14, 2016

Parks, Cemetery and Recreation Commission of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Alderperson, Ward 3 Tim Kassis presiding.

Attendee Name	Title	Status	Arrived
Tim Kassis	Alderperson, Ward 3	Present	
Glenn Bugni	Ward 7	Present	
Dan Bauknecht	Alderperson, Ward 9	Present	
Denise Wendt	Member	Present	
Heather McCann	Member	Present	
Zachary Brown	Member	Present	
Sam Hardin	Member	Absent	

Others in attendance: Sarah Repp, Park, Recreation and Cemetery Director; Mark Desotell, Director of Administrative Services; Scott Henricks, Tim Gregurich, Larry Marmes and Matt Brown, Antigo Chapter Trout Unlimited; and Jaime Horswill, Utility/Clerical Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the September 12 and October 10, 2016 meetings

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Zachary Brown, Member
AYES:	Kassis, Bugni, Bauknecht, Wendt, McCann, Brown
ABSENT:	Sam Hardin

2. Approval to Accept Donation from Antigo Chapter Trout Unlimited for Park Improvements at Remington Lake

Scott Henricks, Tim Gregurich, Larry Marmes, and Matt Brown, Antigo Chapter Trout Unlimited, provided a donation with a combination of funds from the Remington Foundation, Two Angels Restaurant, and Antigo Chapter Trout Unlimited for improvements at Remington Lake, which include construction of ADA pathways to the new floating fishing pier.

The Park, Cemetery and Recreation Commission along with members from Antigo Chapter Trout Unlimited took a picture celebrating the donation.

Motion to accept the donation from Remington Foundation, Two Angels Restaurant and Antigo Chapter Trout Unlimited for improvements at Remington Lake to include construction of ADA pathways to the new floating fishing pier as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Denise Wendt, Member
AYES:	Kassis, Bugni, Bauknecht, Wendt, McCann, Brown
ABSENT:	Sam Hardin

3. Approval to Co-Sponsor Annual Optimist Halloween Bash

Sarah Repp, Park, Recreation, and Cemetery Director, noted that there were approximately 400 kids that had their costumes judged this year with an additional 200 + in the park.

Ms. Repp noted that the feedback received was to have a shortened trick-or-treat time utilizing dark hours. The Optimist Club is recommending 4:00 pm - 6:30 pm allowing families to trick-or-treat during both daylight and dark hours.

Upon comment by Alderperson Kassis, Ms. Repp noted that a unique thing that happened with having trick-or-treating on Saturday and not on Halloween, allowed members from surrounding communities to take part in trick-or-treating in Antigo as well Antigo residents taking part in trick-or-treating in surrounding communities.

Motion to approve co-sponsoring annual Optimist Halloween Bash as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Denise Wendt, Member
SECONDER:	Zachary Brown, Member
AYES:	Kassis, Bugni, Bauknecht, Wendt, McCann, Brown
ABSENT:	Sam Hardin

4. Approval to Update the Tree and Shrub Ordinance Article IV

Ms. Repp provided the Commission with a copy of the current ordinance as well as a copy of the proposed modified ordinance.

Upon inquiry by Alderperson Kassis, Ms. Repp noted that if your neighbor's tree limbs are hanging onto your property, it is not within your right to cut them down. This was a common misconception. Ms. Repp informed the commission that during trainings she learned that if a neighboring property owner cuts down the limbs on a tree and it dies as the result, the neighboring property owner has been responsible for costs at maturity, including shade, cooling costs, storm water retention, etc. They have advised during trainings to take pictures and contact your insurance company and let them know of the issue.

Upon inquiry by Alderperson Kassis, Ms. Repp advised that the ordinance gives the City authority to contact property owners with limbs that are hanging over the streets. An arborist would assess the situation and the property owner would be notified and given time to rectify the problem. If they do not take care of the tree, the city has authority to provide maintenance or removal and assess the costs back to the property owner. This has been done in the past.

Upon inquiry by Alderperson Bugni, Ms. Repp summarized her largest change. Section 34- All costs for maintenance, removal and planting of trees was assessed to the property owner. This has never been done. She would like to update the ordinance to follow how the City is currently running the program. This is not changing the program, but updating the ordinance to mirror how the program is currently administered.

Ms. Repp clarified that the current ordinance assesses all costs associated with the trees not on public property to the property owner. She is recommending striking this portion of the ordinance because the program is not ran that way. When the trees are on public right-of-way, the City will maintain, plant or remove as necessary at the City's expense.

Upon inquiry by Alderperson Kassis, Ms. Repp explained that the trees located on private property remain the responsibility of the homeowner. The City can require removal or maintenance to a tree and if the property owner does not take action, the City can and assess the cost back to the homeowner. When there have been issues in the past, the homeowners were usually compliant.

Upon inquiry by Alderperson Kassis, Ms. Repp explained that when working around power lines Wisconsin Public Services (WPS) needs to be contacted and they provide a safety zone. WPS does not charge for this and they are aware and proactive about this as they do not want damage to their wires.

Motion to approve the update to the Tree and Shrub Ordinance as presented.

RESULT:	ORDINANCE TO COUNCIL [UNANIMOUS]
	Next: 12/14/2016 6:00 PM
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tim Kassis, Alderperson, Ward 3
AYES:	Kassis, Bugni, Bauknecht, Wendt, McCann, Brown
ABSENT:	Sam Hardin

Any Other Matters Authorized by Law to be Considered

Ms. Repp advised that there are winter skates scheduled and she is working on a Winter Fun Day coordinating with broomball.

Upon inquiry by Alderperson Kassis, Ms. Repp noted the hockey rink has been moved to Peaceful Valley and that will be flooded along with another in that area.

Upon inquiry by Alderperson Kassis, Ms. Repp noted that the pavilion is moving along. The big thing at this time is the paint. It is weather dependent. Everything else should be ready to go.

Adjournment

1. Motion to: Adjourn at 5:57 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Zachary Brown, Member
AYES:	Kassis, Bugni, Bauknecht, Wendt, McCann, Brown
ABSENT:	Sam Hardin

Tim Kassis, Chairperson

Date