



CITY OF ANTIGO

PARKS, CEMETERY AND RECREATION COMMISSION MEETING

MULTI-PURPOSE ROOM

Monday, November 13, 2023

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Minutes from the September 11, 2023 Meeting
2. November Park, Recreation and Cemetery Updates: Staffing, Cemeteries, Shelters & Facilities, Events, Volunteers, Online Registrations, Recreation Programs, Projects
3. Annual Shelter Waivers - 2024
4. Saratoga Fence Purchase and Installation

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Cheryl Barta, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: November 08, 2023

TIM KASSIS

Park, Cemetery & Recreation Department

Memo

To: City of Antigo Common Council
From: Sarah Repp; Park, Cemetery & Recreation Director
Date: Updates 2023
Re: Park, Recreation and Cemetery Department General Updates

STAFFING: We currently have 4 full-time staff, and 1 year-round part-time; all seasonal staff have completed employment, and we hope to see them again next year.

Day-to-day maintenance continues, which includes mowing, trimming, trash collection, shelter preparations and community event support. Crews are also working to complete the Wright Place Playground, and prepare for Lakeside Park Development, Al Remington Little League Development and Peaceful Valley Festival Grounds canopy development.

CEMETERIES: Crews have been trimming, mowing, and bagging grass in the cemeteries to maintain appearances. If you notice that the grass is longer you may have visited on the front-end of our maintenance cycle. However, if you have concerns, please don't hesitate to reach-out (715.623.3633 extension-131; Sarah Repp).

In addition to routine maintenance, crews have been working to clear buckthorn and brush on the south edge of the Cemetery property, which looks great.

SHELTERS & FACILITIES:

- **SHELTERS:** All shelters, with the exception of the Warming House are winterized. Shelters are available for reservations up to one year in advance of the date.
- **ICE RINKS:** Crews have placed the boards and rink liners in the Heinzen Pavilion, and flooded the rink; we are just waiting on consistent cold temperatures for the rink to freeze. Crews have also placed the boards for the hockey rink.
- **SINGLE TRACK TRAIL:** Enjoy just under 4 miles of trail at N1985 Dump Road. You can enjoy Fat-Tire Biking and hiking, and snow shoeing in the winter. Mike Heiny and John Ebel have worked diligently all summer to keep brush back, and ensure the trail is in excellent condition.
- **DOG PARK:** Get out and let your dog run at the free off-leash 17-acre dog park.
- **DISC GOLF:** Enjoy 18-holes year-round. Disc Golf volunteers work with our crews to ensure that the course is picked-up and maintained; we greatly appreciate the support Disc Golf has provided. Following disc golf tournaments hosted by HookUp Disc Golf, HookUp provides the Park & Recreation Department with a donation for continued course maintenance and improvements.
- **BALL FIELDS:** Ball fields are closed for the season; they had one last run for Flag Football.
- **CAMPGROUNDS:** The Antigo Lake RV Park and Campground is closed for the year. To date, we have generated just over \$43,000 in revenues at the campgrounds.
- **ROTARY BICYLCE PARK AND PUMP TRACK:** The bicycle features (including a teeter-totter and wall) have been installed, and bike enthusiasts are excited.

EVENTS:

- We are working with various groups and organizations to host their various community events within our parks and shelters. Check the Community Calendar, which can be found on the Antigo/Langlade County Community Resource Website: www.alcinfo.com.
- **Winter Wonderland:** We are currently accepting registrations for our Winter Wonderland Holiday Display in the Peaceful Valley Festival Grounds. Participants can start placing their displays, so they are ready by the time of the Christmas Parade. We enjoy seeing the creative designs that spread holiday cheer in our community.

Attachment: 11-8-2023 (6505 : November Updates)

VOLUNTEERS:

- Volunteers make our programs and events possible. Additionally, they also help us enhance and maintain our parks and trails.
- Thank you to all our coaches
- Thank you to Mission Antigo Volunteers
- Thank you to Antigo Garden Club, which maintains planting areas and landscaping in our parks.
- Thank you to LAMBA members for expanding and maintaining our trail system.
- Thank you to Disc Golf Volunteers for their efforts to maintain and improve the course.

ONLINE REGISTRATIONS:

- We currently work with the following organizations to accept online registrations:
 - o Antigo Dugout Club
 - o Youth Softball
 - o Center Court Club
 - o Wrestling
 - o Antigo Unified School District
 - o 4H
 - o Dance/Cheer
 - o Gridiron Club
- We are excited to be partnering with the Clara R. McKenna Aquatic Center to offer online registrations for swim classes, memberships, and party room rentals. AJ Jansen and Brinna Mauk met with YMCA staff to ensure a smooth transition to online registrations.

RECREATION PROGRAMS: Register or view programs on-line at: www.antigo-city.org under the Park & Recreation Link. Brinna has all the programming for 2024 online, and registrations will open January 1, 2024.

- **Annual Outdoor Easter Egg Hunt:** We had a successful event, and greatly appreciated the volunteer support and sponsors: HookUp Disc Golf, Legit Clean, and Mid-Wisconsin Beverage.
- **Springbrook Clean-up:** Coordinated by Mission Antigo.
- **Arbor Day:** Planting occurred at various parks in June and we were thankful for the volunteer support from Mission Antigo
- **Pickleball:** 67 registered participants for the free summer league, and 44 registered for Fall/Winter/Spring League. Antigo Pickleball Club and Langlade County Pickleball Club worked diligently to provide play at two facilities with no cost to participants. Registration for the leagues is available online.
- **Pickleball Clinics:** 14 registered participants
- **T-ball (3 & 4 year olds):** 35 registered participants
- **Coach Pitch (5 & 6 year olds):** 62 registered participants
- **Pitching Machine (7 & 8 year olds City League):** 52 registered participants
- **Soccer (K-8th grade):** 188 registered participants
- **Soccer Boot Camp:** 33 registered participants
- **Elk's Club Soccer Shoot-out :** Registration occurs the day of the event
- **Flag Football (4k-6th grade) :** 141 registered participants
- **Coaches/Instructors:** Thank you for making our programs possible!!!! 49 coaches

PROJECTS:

- **Ice Age Trail Partnership & Collaboration** Charley Brinkmeier and I met with the IATA end of August, and we had a productive and positive meeting regarding trail expansion through the old landfill off of Dump Road.
- **Wright Place Playground** (we are planning on feature installation 2023).
- **Rotary Bicycle Park & Pump Track** (Owen Uren, seasonal Parks employee worked with volunteers and other staff to complete the Rotary Bike Park and Pump Track, which is receiving a lot of use)
- **James & Mary Draeger Family Splash Pad** Completed at the end of summer, which still allowed for 3 weeks of play. The contractors (Krueger and Steinfest, PSI, Shocking Solutions, Jerome Filbrant, Charley Brinkmeier, the Street Department, and Parks Department, have been working incredibly hard to complete the splash pad, which is a new and unique project for everyone involved. It is

great to know we have skilled and dedicated contractors in our local community that are capable of completing a variety of projects. In addition to the construction of the Splash Pad we worked with Bette Ebel, One10 Graphics, and Hayes Graphics to complete the sign, which incorporates the dolphin.

- **Al Remington Little League Parking Lot and Development** Ayres is working to provide us with a design and engineering, so the project can be completed either late fall or spring 2024.
- **Saratoga Overflow Campground** We will continue with development of the campground due to the popularity during the ball tournaments.
- **Saratoga Ball Park Improvements** The Saratoga Shelter Maintenance Room has been converted to a Concession Facility, and water lines have been run to both fields.
- **Lakeside Park Development** The ADA Kayak Launch was installed, and crews have been working to prep the site and clear brush in preparation for boat launch, parking lot, shelter, picnic tables and trash cans. Ayres is working to provide us with a design and engineering, so the project can be completed either late fall or spring 2024
- **Peaceful Valley Festival Grounds Canopy, and Development:** Ayres is working to provide us with a bid packet, so the project can be completed either late fall or spring 2024
- **Urban Forestry Grant Award from the Wisconsin DNR** The final component of the grant, which is a tree inventory of our boulevard, park, and cemetery trees has been completed, and the data will be uploaded to our GIS site, which will complete the project.

Rotary Bike Park & Pump Track and Optimist Skate Park – Photo taken from the Rotary Sled Hill



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Lakeside Park – ADA Kayak Launch Installation



James & Mary Draeger Family Splash Pad



Attachment: 11-8-2023 (6505 : November Updates)

Wright Place Playground Features



Peaceful Valley Heinzen Pavilion – covered ice rink



ORIGIN: Park, Cemetery and Recreation Commission

11/2/2023

WHEREAS, the City of Antigo Park, Recreation and Cemetery Director has requested authorization to approve waiving 2024 annual shelter reservations requests for recurring community events using the following criteria:

- The event has occurred in the past with similar usage requests as in prior years.
- The event is open to the public and community at no charge and offers either an education experience for attendees or a remembrance or memorialization for those within our community.
- The picnic or event recognizes volunteers that have participated in a community service project.
- The organization or group is not creating a profit from the event. If funds are raised during the event they are invested back into our community and used for various community projects, events, programs or local organizations.

WHEREAS, the following would be approved for waiver of shelter reservation fees by the City of Antigo Park, Recreation and Cemetery Director:

1. 4-H Park Programs
2. All Sauced Up Community Fundraiser
3. Antigo Cancer Society Relay for Life
4. Antigo Community Food Pantry Volunteer Recognition
5. Antigo Dugout Club & Legion Baseball Tournaments
6. Antigo Farmers' Market
7. Antigo Fillies Youth Softball Tournament
8. Antigo First Party on the Ave
9. Antigo Garden Club Annual Plant Sale
10. Antigo High School Homecoming Parade
11. Antigo Optimist Halloween Event
12. Antigo Optimist Tree Burn
13. Antigo Optimist Volunteer Appreciation Picnic
14. Antigo Tater Trot
15. Antigo Walk to End Alzheimers
16. AVAIL Fundraiser
17. Badgerland Classics Car Club
18. Boys & Girls Club of the Northwoods Summer, Fall, and Winter Event/Programs
19. Compassionate Friends Event
20. CROP Walk to End World Hunger
21. Disc Gold Fundraising Tournaments
22. Eli's Unite and Fight
23. Healthy Ways / Wellness Walk Spring and Fall Walk
24. Hike for Hope (Formerly Out of Darkness Suicide Walk)
25. Historical Society Cemetery Tour

26. Kids Fishing Day/Trout Unlimited
27. Langlade County Historical Society Picnic
28. Lunch to Benefit the Giving Tree
29. Mission Antigo
30. Memorial Day Parade
31. Music in the Park
32. REGI Summer Camp
33. Rotary Picnic
34. Stand for Children Day
35. Stumble Stump Rendezvous
36. Team Stash coed Softball Tournament
37. Thrivent Cans Hunger Banquet
38. UW Extension
39. Wild One's Community Educational Program

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to authorize the Park, Recreation and Cemetery Director to waive the fees for the above shelter/facility requests.

(Park, Recreation and Cemetery Commission Approved)



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: November 13, 2023
Re: Saratoga Fence Purchase and Installation

We currently have a temporary fence at Saratoga soccer field that runs adjacent to Nantasket Street. The fence stretches behind the soccer goals to prevent balls going into the street. Unfortunately, the mesh that is used to create the fence requires frequent repairs, and is often damaged when crews are trying to trim, or mow. In addition, it is not aesthetically pleasing.

I am requesting permission to purchase, and have a 4' high chain link fence installed for a total of 320' from the lowest quote using budgeted CIP Funds.

I currently have a quote from American Fence Company for \$5,130.00 and Frontline Fence for \$10,670. I am waiting for a 3rd quote from Countryside Fence.

I am recommending awarding the project to the lowest quote using budgeted CIP Funds.

