



CITY OF ANTIGO

PARKS, CEMETERY AND RECREATION COMMISSION MEETING

MULTI-PURPOSE ROOM

Monday, November 13, 2017

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the October 9, 2017 Meeting
2. TAP Grant Application Approval
3. Approval to offer Adult Co-ed Pick-up Hockey as a City of Antigo Park & Recreation Program
4. Staffing, Training, Cemeteries, Shelters, Campground, Events, Single Track, Recreation Programs and Winter Preparations Update for Park, Cemetery and Recreation Commission

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: November 09,2017

TIM KASSIS



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: November 13, 2017
Re: TAP Grant Application Approval

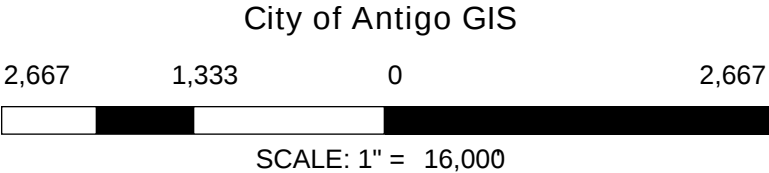
The City of Antigo is continually pursuing opportunities to expand the trail system and offer residents and visitors additional off-road paved trails that connect various community facilities, businesses, and parks through safe designated routes. The expansion of the trail system continues to provide recreational benefits as well as alternatives for commuting year-round.

Mark Desotell, City Administrator, has met with staff regarding a potential route that would provide connections to the north as well as the western areas of the city. Staff is optimistic that this will be a competitive TAP Grant application to expand the trail system.

We are respectfully requesting approval to proceed with the application, which is due the end of January 2018. Included in your packet is the proposed route, which includes some on-road and off-road routes.



DISCLAIMER: This data is provided by the City of Antigo for informational purposes only. The City does not warrant or guarantee the accuracy or reliability of this data. The recipient of this data assumes any risk of its use for any purpose.



Print Date: 11/3/2017



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: November 13, 2017
Re: Approval to offer Adult Co-ed Pick-up Hockey as a City of Antigo Park & Recreation Program

The adult coed pick-up hockey league is open to anyone 18 and over. The league typically meets one time per week at the indoor multi-purpose rink at the Fairgrounds.

The league is looking for assistance to promote their program, grow their program, and also have the benefits of being a City of Antigo sponsored activity, which includes on-line registration, marketing / publicity, and the ability to provide insurance to the Antigo Area Youth Hockey Association.

It is my recommendation that if you choose to approve accepting the adult coed pick-up hockey league that the following stipulations are required of the league and participants:

- Full-equipment with full face shields are required.
- No alcoholic beverages are allowed.
- All participants must register and complete a waiver form prior to play.
- There must be a designated facilitator for the program that will provide weekly communication and organization of the league.
- No checking or slap shots allowed
- A donation to the Antigo Area Youth Hockey Association to cover the cost of rink use would be the responsibility of the co-ed league and not the City of Antigo.

The City of Antigo Park, Recreation and Cemetery Department currently has a similar partnership with Pickleball. The pickleball program does well, due to a strong commitment from their league facilitators. The community benefits by having a recreation program offered and advertised along with existing programs providing consistency of information.

Park, Cemetery & Recreation Department

Memo

To: City of Antigo Park, Cemetery and Recreation Commission
From: Sarah Repp; Park, Cemetery & Recreation Director
Date: November 2017
Re: Park, Recreation and Cemetery Department General Updates

STAFFING: All of our seasonal employees have completed employment for the 2017 year. We plan on advertising and filling the year-round part-time positions (with council approval) for a January start date.

TRAINING: Two staff members have attended training for proper tree pruning and care; the remaining two employees will attend tree pruning and care training in November.

I attended training in Milwaukee with Kaye and Charley regarding construction contract risk transfer. I will be working with Kaye to update policies and requirements per information we received at the training.

CEMETERIES:

- **Winterizing Waterlines:** Staff has winterized the lines in Antigo and Elmwood Cemetery, so water is no longer available on the grounds.
- **Floral Arrangements:** Non-fixed graveside floral arrangements need to be removed by October 15th. Winter arrangements may be placed.
- **Cemetery Closures:** Queen of Peace, Antigo and Elmwood Cemeteries will be **closed to vehicular** traffic beginning on Friday, October 27, 2017. The cemeteries will reopen for traffic beginning early Wednesday morning, November 1, 2017.

SHELTERS: Crews have winterized all the non-heated shelters. Peaceful Valley Warming House remains available for reservations and use.

CAMPGROUND: We are still accepting reservations for the campground, but the facility has been winterized and water is no longer available. Once the waterlines have been winterized we will still accept reservations, but the campers must be self-contained because we will no longer have water available (reservation rates are reduced during this time).

EVENTS:

- **OCTOBER:**
 - o The **Halloween Bash (Saturday, October 28, 2017 from 2pm – 4pm)** is a collaborative effort between the Optimist Club, City of Antigo, and Boys & Girls Club of Langlade County. 16 Local businesses, organizations, and groups participated in the event, which was held in the Heinzen Peaceful Valley Pavilion and Peaceful Valley Park. The haunted Warming House was a success as well as the Optimist cheese curd sales. REGI had a good turn-out for their bird release in Elmwood Cemetery following the event. We estimated approximately 600-800 people attended the event at the Peaceful Valley Park. We will continue to look for ways to improve upon the event, and coordinating with other Halloween activities that are occurring within the community.
 - o **Trick-or-Treating:** Community-wide Trick-or-Treating began at 4pm and concluded at 6:30pm.
- **SINGLE TRACK GRAND OPENING AND GROUP TRAIL RIDE:** There was a good turn-out for the Single Track Trail grand opening off of Dump road including riders from Merrill.

RECREATION PROGRAMS

- **Pickleball:** Fall, Winter, Spring Pickleball program has 19 registered participants and they have moved their playing location to Karl's Transport.
- **Winter Wonderland:** We will be advertising information for those wishing to participate in the Winter Wonderland Program held in the Peaceful Valley Festival Grounds.
- **Open Skates:** The Antigo Area Youth Hockey Association has approved the requested 1 open skate per month during the winter season, beginning in November, and on no school days.
- **Winter Fun & Family Wellness Day:** We will begin planning our winter community event in the upcoming months.

WINTER PREPERATIONS

- Salt has been ordered in preparation for winter.
- Information regarding sidewalk snow removal for all public sidewalks will begin circulation in the water bills as well as advertisements in print and electronic media.
- Crews will begin preparations for ice rinks in Peaceful Valley.
- Once we have a base of snow we will begin grooming the x-country ski trail located north of the paved section of Springbrook Trail and north of Virginia Street.