

CITY OF ANTIGO
PARKS, CEMETERY AND RECREATION COMMISSION
MINUTES OF MEETING HELD
NOVEMBER 12, 2018

Parks, Cemetery and Recreation Commission of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Ward 3 Tim Kassis presiding.

Attendee Name	Title	Status	Arrived
Tim Kassis	Ward 3	Present	
Glenn Bugni	Ward 7	Present	
Denise Wendt	Member	Present	
Heather McCann	Member	Present	5:32 PM
Zachary Brown	Member	Present	
Sam Hardin	Member	Present	
Barb Rebstock	Ward 1	Present	

Others in attendance: Sarah Repp, Park, Recreation and Cemetery Director; and Jaime Horswill, Clerical/Utility Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the August 22, 2018 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Kassis, Bugni, Wendt, McCann, Brown, Hardin, Rebstock

2. Park Design Award

Sarah Repp, Park, Recreation and Cemetery Director, provided a memo from Matt Amundson, WPRA Park Design Awards Coordinator. Mr. Amundson stated on behalf of the Wisconsin Park and Recreation Association's Park Section, he is pleased to announce that Ms. Repp's department has won the 2018 Park Section's Park Facility Award of Excellence for Heinzen Peaceful Valley Pavilion in the \$500,000-\$999,000 category.

Alderperson Kassis thanked Ms. Repp for her effort and commented that he was very proud of her. The pavilion is a great asset to the community. Ms. Repp noted that she presented the pavilion at the fall conference.

Mark Desotell, Director of Administrative Services, advised he will take a picture of the Commission after the meeting for the newspaper.

INFORMATION ONLY

RESULT:	PLACED ON FILE-NO VOTE
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3. Accept \$5,000.00 Donation from Antigo Rotary for Sled Hill Improvements

Ms. Repp provided a memo advising that Antigo Rotary Club donated \$5,000 towards sled hill improvements at the Railway Activity Park (1011 First Avenue). In addition to the monetary donation, Rotary also volunteered their time and assisted the Park, Recreation and Cemetery Department landscaping the hill and placing fencing. The City of Antigo Street Department assisted with reshaping the hill with use of their equipment and their employee, Todd Tatro.

Ms. Repp noted that some work needs to be completed yet such as seeding, signage recognizing Rotary, and placement of benches at the top.

Upon inquiry by Alderperson Kassis, Ms. Repp advised that the fencing on the side of the hill is to discourage users from going down the sides of the hill into the parking lot.

Motion to approve the \$5,000 donation from Antigo Rotary Club for Sled Hill improvements.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Zachary Brown, Member
AYES:	Kassis, Bugni, Wendt, McCann, Brown, Hardin, Rebstock

4. Award Timber Sale Bid

Ms. Repp provided a memo and bid sheet for the Timber Sale Bid. Four contractor's submitted bids for the Cemetery Pine Timber sale. McFarland Cascade had the high bid of \$60,587.50. Ms. Repp recommends the bid be awarded to them.

The bids were as follows:

Bell Timber Inc.	\$50,842.50
Jacobs Enterprises LLC	\$27,950.00
McFarland Cascade	\$60,587.50
Frank's Inc.	\$44,125.00

Upon discussion of red pine timber, Ms. Repp noted that the timber is at its peak point and it is an ideal time for harvest. The area will be clear cut because of the bad condition of buckthorn, which will need to be eradicated. Some of the funds from the sale will be utilized for the buckthorn and replanting.

Upon inquiry by Alderperson Kassis, Ms. Repp noted that the contract will be for two years.

Motion to award the timber sale bid to McFarland Cascade in the amount of \$60,587.50 as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 11/14/2018 6:00 PM
MOVER:	Sam Hardin, Member
SECONDER:	Glenn Bugni, Ward 7
AYES:	Kassis, Bugni, Wendt, McCann, Brown, Hardin, Rebstock

Any Other Matters Authorized by Law to be Considered

None

Adjournment

1. Motion to: Adjourn at 5:40 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Kassis, Bugni, Wendt, McCann, Brown, Hardin, Rebstock

Tim Kassis, Chairperson

Date