



CITY OF ANTIGO

PARKS, CEMETERY AND RECREATION COMMISSION MEETING

MULTI-PURPOSE ROOM

Monday, November 11, 2019

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the September 30, 2019 Meeting
2. Fireworks Contract for 2020
3. General Staffing, Cemetery, Park, Project, Event, and Program Updates

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: November 07,2019

TIM KASSIS



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: November 11, 2019
Re: Fireworks Contract for 2020

Our contract with Pyrotechnic Display ended as of this last year. Pyrotechnic Display has provided our community with a Fireworks show since 2012.

Unfortunately, Pyrotechnic Display is unable to commit to a 4th of July show for 2020.

Four other fireworks companies were contacted and Fireworks Country, from Wittenberg, is able to provide a show on the 4th of July, and meet the necessary insurance requirements. Additionally, they have provided a popular and dynamic display at the Langlade County Fair the past couple years.

I am recommending we contract with Fireworks Country for 2020 using the same levels and sources of funding as in years past. \$6,500.00 will come from the economic development portion of the Hotel/Motel tax funds and \$3,500.00 from the general operating celebrations fund for a total of \$10,000.00.

Park, Cemetery & Recreation Department

Memo

To: City of Antigo Common Council
From: Sarah Repp; Park, Cemetery & Recreation Director
Date: October 2019
Re: Park, Recreation and Cemetery Department General Updates

STAFFING: All of our full-time and year-round part-time positions have been filled. The year-round part-time positions assist with night and weekend coverage as well as snow removal in the winter.

TRAINING: Kiel, Allan, and I attended a Certified Playground Safety Inspector class in early November. The class is very comprehensive, and gives us a better understanding of safety code regarding our playgrounds and the various components and surfacing, maintenance, and accessibility requirements.

CEMETERIES: Summer flower arrangements have been removed in the three municipal cemeteries (Antigo, Elmwood, Bohemia). Winter or fall arrangements may be attached to the markers, or hung from a shepherd hook after October 1. Please don't hesitate to contact our office with questions (715.623.3633 extension-131/154).

SHELTERS & FACILITIES:

- **SHELTERS:** All shelters and outdoor water fountains and sprinklers have been winterized. Peaceful Valley Warming House will remain open year-round.
- **WADING POOL:** The Wading Pool is now closed for the season, and received a fresh coat of paint this past fall.
- **SKATING RINKS:** Crews have flooded the rink in the Heinzen Pavilion, and will be starting work on the hockey rink in Peaceful Valley. Once we have snow they will be able to get the big rink in Peaceful Valley ready.
- **SINGLE TRACK TRAIL:** Mike Heiny has completed the 2019 trail expansion that added an additional mile to the existing trail. We are very grateful for his efforts and to City Gas for allowing the use of their mini-dozer to create the trails.



PROJECTS:

- **SLED HILL:** Crews finished the steps and railing, and will place the signage on the north-side of the sled hill once completed.
- **COMMUNITY SIGN:** Crews will be placing the community/athletic sign on 5th Avenue just east of Western.



EVENTS:

- We are working with various groups and organizations to host their various community events within our parks and shelters. Check the Community Calendar, which can be found on the Antigo/Langlade County Community Resource Website: www.alcinfo.com. Upcoming events include the Halloween Bash, which is in conjunction with the Antigo Optimist Club and Boys & Girls Club of Langlade County.

Attachment: November_PRC-Council_Memo (3115 : General Park, Cemetery and Recreation Updates)

VOLUNTEERS:

- Volunteers make our programs and events possible. Additionally, they also help us enhance and maintain our parks and trails.
- Thank you to all our coaches (baseball, soccer, flag football, and dance)
- Thank you to Mission Antigo Volunteers
- Thank you to Antigo Garden Club, which maintains planting areas and landscaping in our parks.
- Thank you to LAMBA members for expanding our trail system.

RECREATION PROGRAMS: Register for programs on-line at: www.antigo-city.org/rec1, or view upcoming programs and events. Registration for 2020 will open as of January 1.

Partnerships:

- **HeART:** We have been working with HeART to place Senior Parking locations throughout the community, and enhance the community resource website: alcinfo.com to provide more comprehensive information and resources for seniors.
- **Youth Programs & USDA:** I am meeting with Tom Schofield to potentially collaborate and offer a youth football camp as well as a youth basketball program.
- **Registration Software & USDA:** We have also partnered with the school district for our registration software, so now users will be able to register for Summer School Programming as well as Rec Programming, and reserve our park facilities.

Open Skates: Scheduled for the upcoming winter season:

- Wednesday, November 27, 2019 (12:00pm - 2pm)
- Monday, December 23, 2019 (11:30am – 1pm)
- Monday, December 30, 2019 (11:30am – 1pm)
- Monday, January 20, 2020 (11:30am – 1pm)
- Thursday, February 17, 2020 (11:30am – 1pm)
- **Pickleball:** Play has moved indoors to Karl's Transport Gym on the south end of town, and has 17 registered participants.
- **Brewer Trip:** Requested 2020 dates and tickets.
- **Annual Outdoor Easter Egg Hunt:** Scheduled for: Saturday, April 11, 2020 (eggs have been ordered)
- **Springbrook Clean-up:** Coordinated by Mission Antigo; mid-June
- **Outdoor Movies:** Coordinating for Friday nights on Ball Tournament weekends.
- **Arbor Day:** Planting will occur at Remington Pond for 2020
- **T-ball (3 & 4 year olds):** Registration will open January 1, 2020
- **Coach Pitch (5 & 6 year olds):** Registration will open January 1, 2020
- **Pitching Machine (7 & 8 year olds City League):** Registration will open January 1, 2020
- **Soccer (K-8th grade):** Registration will open January 1, 2020
- **Soccer Boot Camp:** Registration will open January 1, 2020
- **Elk's Club Soccer Shoot-out :** Register the day of the event (typically held mid-July)
- **Flag Football (4k-6th grade) :** Registration will open January 1, 2020. Current participation numbers are: 135
- **Youth Tennis Lessons:** Registration will open January 1, 2020
- **Coaches:** Thank you for making our programs possible.

We are still finalizing programming details and looking at the possibility of offering some new programming.

FORESTRY

- We will work to put a replanting plan together for the timber stand that was recently harvested south of Elmwood Cemetery.

INVASIVES

- We plan to work with Timberland Invasive Partnerships in 2020 to remove invasive species along Springbrook Trail as well as the Single Track Trail.
- We will also work to address the buckthorn stand that is located south of Elmwood Cemetery in the Timber Stand that was recently harvested.

GRANTS AND BIDS

- We filed a Catastrophic Storm Grant with the DNR, and have received just over \$8,000.00 in grant funding.
- A Knowles Stewardship Grant to expand the Springbrook Trail to the north from the West Rotary Bridge has been submitted and tentatively awarded in the amount of \$99,071.00. This trail connection will be an important connector for the overall trail expansion plan and provide a connecting route for the proposed TAP Grant trail expansion.
- We have received an extension for our 5 year comprehensive park plan, and will be finalizing an updated plan early winter.