

CITY OF ANTIGO
PARKS, CEMETERY AND RECREATION COMMISSION
MINUTES OF MEETING HELD
SEPTEMBER 30, 2019

Parks, Cemetery and Recreation Commission of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Ward 3 Tim Kassis presiding.

Attendee Name	Title	Status	Arrived
Tim Kassis	Ward 3	Present	
Glenn Bugni	Ward 7	Present	
Denise Wendt	Member	Present	
Zachary Brown	Member	Absent	
Sam Hardin	Member	Absent	
Barb Rebstock	Ward 1	Present	
Chad Nelson	Member	Absent	

Others in attendance: Sarah Repp, Park, Recreation and Cemetery Supervisor; Mark Desotell, Director of Administrative Services; and Jaime Horswill, Lead Office Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the September 9, 2019 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Tim Kassis, Glenn Bugni, Denise Wendt, Barb Rebstock
ABSENT:	Zachary Brown, Sam Hardin, Chad Nelson

2. Approval to Re-Design Al Remington Seating Deck

Sarah Repp, Park, Recreation and Cemetery Supervisor, provided a memo advising that she received one bid for the project, and unfortunately it is beyond budget. She is recommending that the committee have the architect and engineer make some modifications to the design, and re-bid the project this winter. She is requesting authorization to have a re-design completed by the architect and engineer for a cost not to exceed \$5,000 utilizing budgeted funds.

Ms. Repp advised that she is hopeful the re-design will cost less than \$1,000.

Upon inquiry by Denise Wendt, Ms. Repp advised that the deck and the roof will remain as planned. The underneath, including the supports will change. The bid for the concrete was approximately \$90,000. The re-design will look like a true deck that you would see coming off from a house.

Ms. Repp noted that the Baseball Association is aware.

Motion to approve a re-design for the Al Remington seating deck by the architect and engineer for a cost not to exceed \$5,000 utilizing budgeted funds.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Glenn Bugni, Ward 7
AYES:	Tim Kassis, Glenn Bugni, Denise Wendt, Barb Rebstock
ABSENT:	Zachary Brown, Sam Hardin, Chad Nelson

3. Award Most Advantageous Lumber & Hardware Bid

Ms. Repp provided a memo noting that she received a bid from Wilhelm Lumber LLC for materials and hardware to complete low-level boardwalks in the northern natural area that will provide connections to the back nine of the disc golf course, rough trails, and x-country ski trails. The total price for materials and hardware including delivery is \$17,290.22. These funds are budgeted.

Upon inquiry by Alderperson Kassis, Ms. Repp advised that the City received one bid at City Hall after the 10:00 am deadline and another bid that was e-mailed a couple of days later. Those bids cannot be considered.

Motion to approve the bid from Wilhelm Lumber LLC for materials, hardware and delivery for \$17,290.22 as presented utilizing budgeted funds.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Denise Wendt, Member
AYES:	Tim Kassis, Glenn Bugni, Denise Wendt, Barb Rebstock
ABSENT:	Zachary Brown, Sam Hardin, Chad Nelson

4. Award Most Advantageous Bid For Commercial Diesel Mower

Ms. Repp provided a memo advising that she received two bids for the commercial diesel mower 48" deck. Quinlan's submitted a bid for a gasoline mower, staff would like a diesel mower. Riesterer & Schnell submitted a bid for a diesel mower for \$10,304.87, which is within budget. They also offered the trade price of \$2,750 for the Kubota garden tractor. She is recommending acceptance of the diesel mower bid by Riesterer & Schnell (\$10,304.87) and accept the trade for the Kubota garden tractor (\$2,750).

Upon inquiry by Denise Wendt, Alderperson Kassis advised that diesel mowers have a better motor, which will last longer. The trade in is usually better. Ms. Repp noted that they typically are more powerful.

Motion to approve the purchase of the diesel mower 48" deck from Riesterer & Schnell for \$10,304.87 less the trade for the Kubota garden tractor for \$2,750 as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Tim Kassis, Glenn Bugni, Denise Wendt, Barb Rebstock
ABSENT:	Zachary Brown, Sam Hardin, Chad Nelson

Any Other Matters Authorized by Law to be Considered

Ms. Repp advised that she has received tentative notification from the Knowles Stewardship grant for \$99,071, which was the amount of the request. This is for the walking path from the boardwalk to North Avenue. Construction would occur next year.

INFORMATION ONLY

Adjournment

1. **Motion to:** Adjourn at 5:36 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Denise Wendt, Member
SECONDER:	Barb Rebstock, Ward 1
AYES:	Tim Kassis, Glenn Bugni, Denise Wendt, Barb Rebstock
ABSENT:	Zachary Brown, Sam Hardin, Chad Nelson

Tim Kassis, Chairperson

Date