



CITY OF ANTIGO

PARKS, CEMETERY AND RECREATION COMMISSION MEETING

COUNCIL CHAMBERS

Monday, September 14, 2020

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the August 10, 2020 Meeting
2. Approve Fireworks Contract for 2021
3. Approval to Waive Bidding Requirements and Purchase Playground Equipment from Lee Recreation
4. Events, Programs, Project Updates, Facilities, and Volunteers

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: September 09,2020

TIM KASSIS



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: September 14, 2020
Re: Approve Fireworks Contract for 2021

The City of Antigo is committed to having a Fourth of July fireworks celebration, and earmarks 20% of the Hotel/Motel tax for economic development. In the past it has been determined that the fireworks celebration is a good use of these funds.

Fireworks Country, from Wittenberg, is able to provide a show on the 4th of July, meet the necessary insurance requirements, and they created a dynamic and well received display in 2020.

It is my recommendation that the City utilize \$6,500.00 from the economic development portion of Hotel/Motel tax funds for a fireworks display and \$3,500.00 from the general operating celebrations fund for a total of \$10,000.00, and contract with Fireworks Country to conduct the fireworks show for 2021.



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: September 14, 2020
Re: Approval to Waive Bidding Requirements and Purchase Playground Equipment from Lee Recreation

Various components at Hudson Street Park Playground are in need of replacement. The structure is over 20 years old and many of the parts are no longer available. Custom parts for replacement range in cost from \$600.00 - \$5,600.00.

I am recommending replacing the playground structure and surfacing so we meet safety requirements as well as ADA standards.

Because playgrounds are a unique/specialty item I am also requesting permission to waive the bidding requirements and purchase the attached playground equipment from Lee Recreation, LLC which is a local Wisconsin Based Commercial Playground company, and the exclusive distributor of Burke Playground Equipment in Wisconsin; Burke equipment has proved to be extremely durable and long-lasting.

Additionally, Lee Recreation has been an excellent company to work with in regards to our existing playground equipment, necessary repairs, and on-site visits.

Request to waive the bidding requirements to purchase Burke playground equipment and poured-in-place surfacing from Lee Recreation with budgeted funds.



WWW.LEERECREATION.COM • (800) 775-8937



LEE RECREATION, LLC

Providing Fun Across Wisconsin Since 1995

info@leerecreation.com • 260 W. Main Street • Cambridge, WI 53523

2.3.a



Burke.
PLAY THAT MOVES YOU.

HUDSON STREET PARK - OPTION #1

PROPOS

Packet Pg. 4

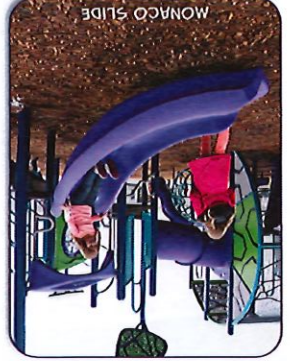
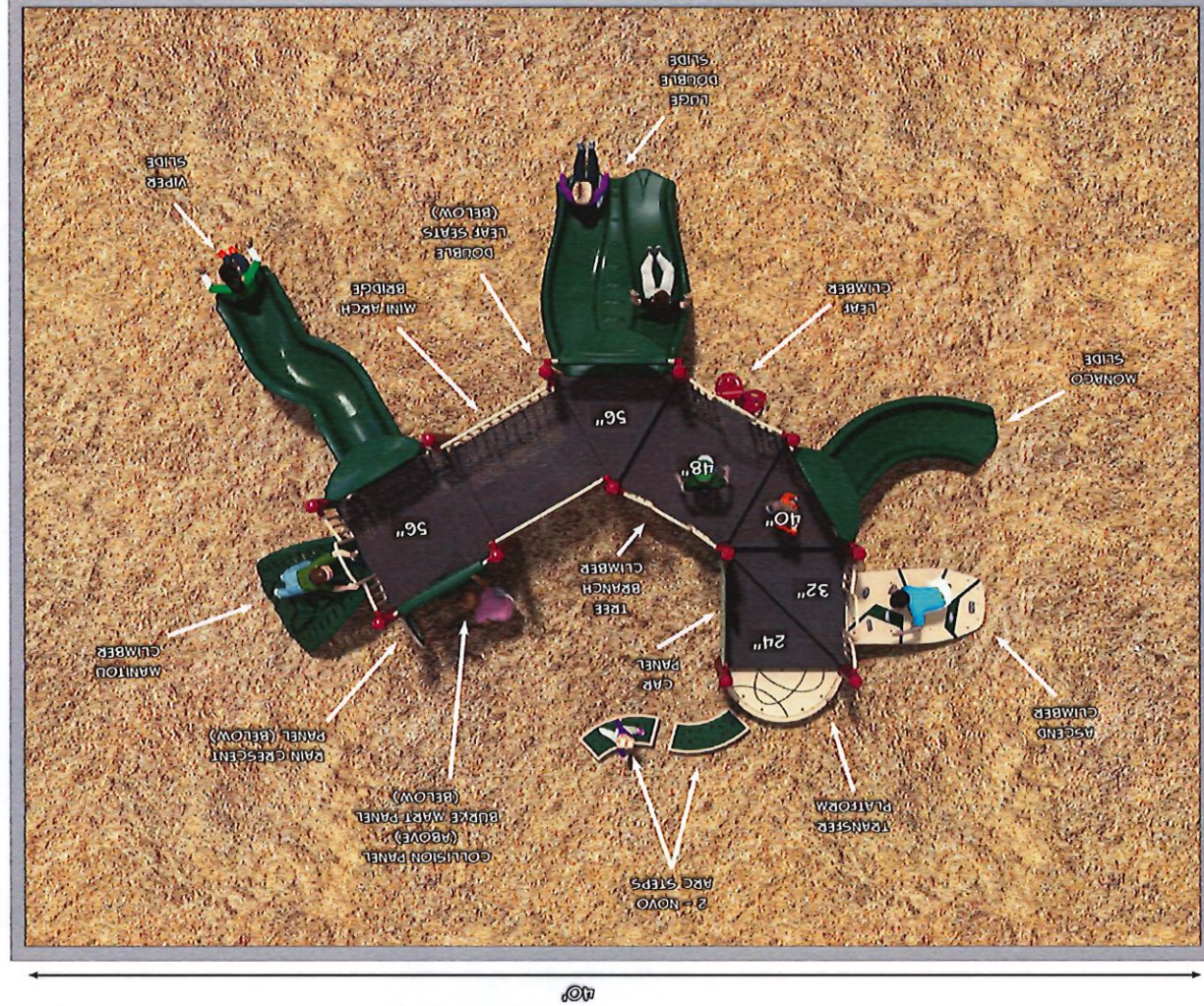
Attachment: Playground (3583 : Waive Bidding Requirements and Purchase Playground Equipment from



WWW.LEERECREATION.COM • (800) 775-8937



Burke.
PLAY THAT MOVES YOU.



CLICK ON PICTURES
TO WATCH VIDEOS
ON VIMEO.COM

USE ZONE: 32' X 40'
AGE RANGE: 2-12
FALL HEIGHT: 4'-8"
OF ACTIVE
PLAY EVENTS: 15
COLORS: GREEN, TAN, AND
BURGLUNDY

Attachment: Playground (3583 : Waive Bidding Requirements and Purchase Playground Equipment from

LEE RECREATION, LLC
Providing Fun Across Wisconsin Since 1995
info@leerecreation.com • 260 W. Main Street • Cambridge, WI 53523



Packet Pg. 5

2.3.a

142-130860-1

HUDSON STREET PARK - OPTION #1

INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA

904 SQ.FT.

PERIMETER

120 FT.

STRUCTURE SIZE

31' 9" x 38' 11"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

- ☐ 6-23 MONTH OLDS
☒ 2-5 YEAR OLDS
☒ 5-12 YEAR OLDS
☐ 13 + YEAR OLDS



Registered
to ISO 9001



Registered
to ISO 14001

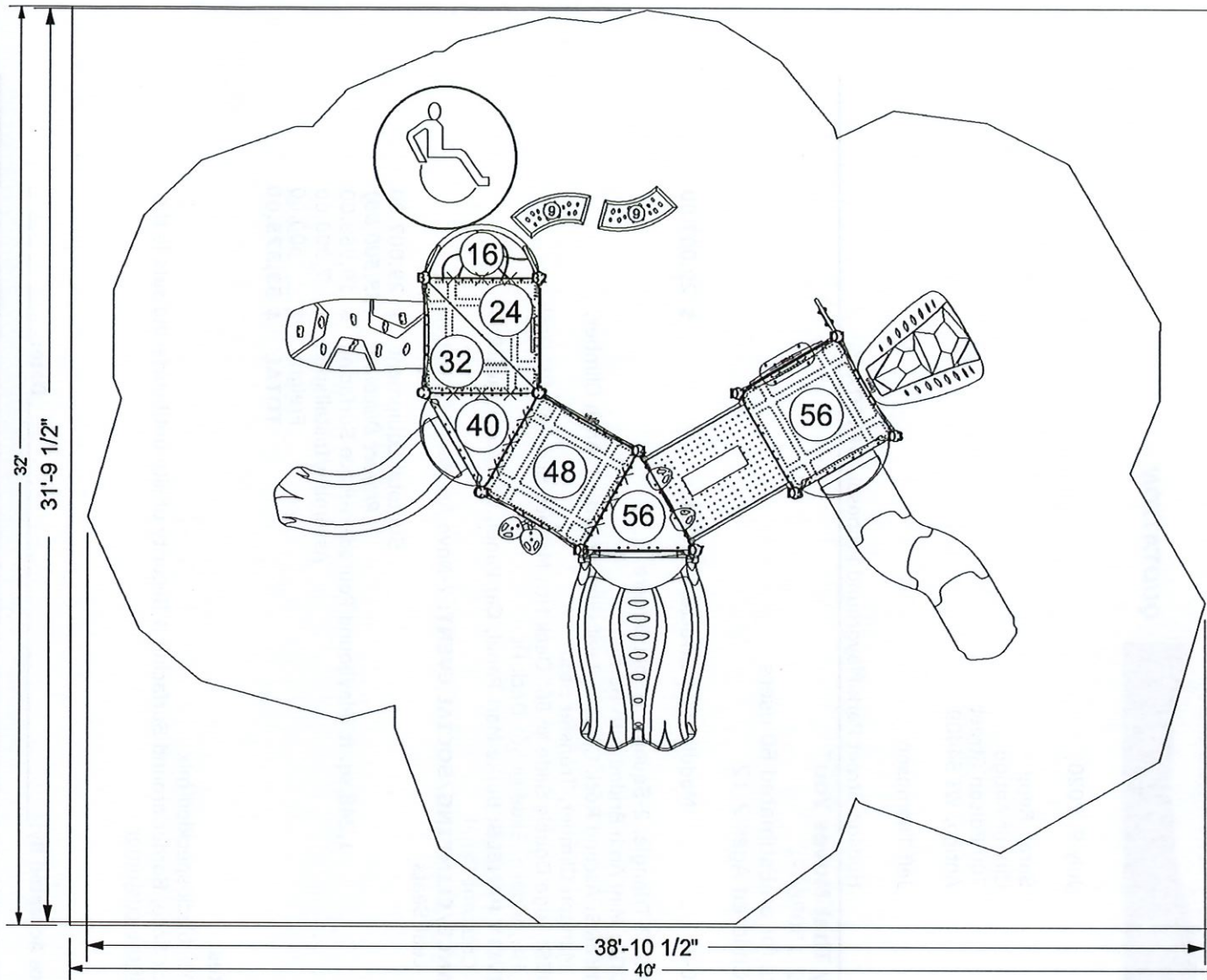


To verify product certification,
visit www.ipema.org

The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of ASTM F1487.
To verify product certification,
visit www.ipema.org

The space requirements shown
here are to ASTM standards.
Requirements for other standards
may be different.

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.



ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS:	15	
NUMBER OF ELEVATED PLAY EVENTS:	9	
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:	PROVIDED: 0	REQD: 0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM:	PROVIDED: 9	REQD: 5
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM:	PROVIDED: 6	REQD: 3
NUMBER OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 4	REQD: 3
NUMBER OF TYPES OF GROUND LEVEL PLAY EVENTS:		

WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH
AND AROUND THIS EQUIPMENT.

FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for
Public Playground Safety.

PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

July 01, 2020

Burke

SERIES: Basics, Nucleus

SITE PLAN

DRAWN BY: Pa Der Vang

Hudson Street Park-Antigo

728 Hudson Street

Antigo, WI 54409

Lee Recreation, LLC

142-130860-1

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220



Office (800) 775-8937
Fax (608) 423-7655
260 W. Main Street
Cambridge, WI 53523
info@leerecreation.com
www.leerecreation.com

PROVIDING FUN ACROSS WISCONSIN SINCE 1995

QUOTATION

DATE: July 9, 2020

TO: Sarah Repp
City of Antigo
700 Edison Street
Antigo, WI 54409

FROM: Jeff Thompson

RE: Hudson Street Park Playground Proposal, **OPTION 1**

BURKE "Play That Moves You"

Proposal #142-130860-1

15 Play Events for an Estimated 60 users
Designed for Children Ages 2-12

1-#142-130860-1 Modular Play Structure Include: \$ 29,007.00

DECKS: 2-Triangle, 2-Square, 1-Split Square

BRIDGE: Mini Arch Bridge with Barriers

CLIMBERS: Ascend Rock Climber, Leaf Climber, Tree Branch Climber, Manitou Climber, Transfer Step

SLIDES: Luge Double Slide @ 56" Deck Ht., Monaco Slide @ 40" Deck Ht., Viper S Slide @ 56" Deck Ht.

ACTIVITY PANELS: Burke Mart Panel, Car Panel, Collision Panel, Rain Crescent Panel

BALANCE/CLIMBING/SOCIAL EVENT: 2-Novo Arc Benches, Double Leaf Seats

Subtotal Equipment	\$ 29,007.00
<i>Project Discount</i>	<i>(\$3,500.00)</i>
1,248 sq. ft. Playbound Poured-in-Place Surfacing	\$ 19,968.00
Assembly/Installation	\$ 7,300.00
Freight	\$ 600.00
TOTAL	\$ 53,375.00

Surfacing Notes:

50% color – 50% black speckled mix
Compacted Rock Base, Border around Surfacing & Security of site until surfacing sets is the
responsibility of the customer

Quote Accepted By: _____ Date: _____

- TERMS: Net 20
- Site Preparation, PIP Rock Base/Border & Security of Site until Surfacing Sets are the Customer's Responsibility
- Lead-Time: 4-6 weeks upon receipt of order
- Quote Effective: **12-31-2020**

Park, Cemetery & Recreation Department

Memo

To: Park, Cemetery and Recreation Commission
From: Sarah Repp; Park, Cemetery & Recreation Director
Date: August Updates 2020
Re: Park, Recreation and Cemetery Department General Updates

COVID-19 UPDATE REGARDING PARKS, PLAYGROUNDS, TRAILS AND RECREATION PROGRAMMING:

Please take the time to get out and reduce stress in our park spaces and trails while maintaining social distance. Stay safe, and don't hesitate to contact us with any questions or concerns.

Upcoming Events:

- **Stumble Stump Rendezvous:** September 10 – 13
- **2020 Tee Bash (Disc Golf Event at Jack Lake and Antigo Course):** September 26

Halloween Park-n-Watch Outdoor Movie:

- **Saturday, October 31 at the Langlade County Fairgrounds**
 - **Double Feature Sponsored by Kitsemble Builders LLC**
- Staffing provided by the Boys & Girls Club of Langlade County, Antigo Public Library, and Park & Rec
- Antigo Optimists will be selling cheese curds
- Costume judging will occur prior to the first movie showing
- We will be posting real-time updates on space availability on our Facebook Page
- Stop at a local restaurant and/or store for your movie snacks
- Please follow CDC Guidelines and recommendations when enjoying the event
- First movie will start at 6:15pm and second movie will start at 8:15pm

Monday Night Ladies Rides:

- Typically meet in the Aspirus Hospital Parking Lot "F" at 5:30pm
- There are two groups that ride a 10-12 mile route and a 20-25 mile route
- E-mail Mary Jo Filbrandt for more information mjfilbrandt@gmail.com

Tuesday Morning Geezer Rides:

- Nick Salm is coordinating "social distancing" bike rides on Tuesday that explore our beautiful county
- Interested participants can e-mail Nick Salm for more details: njsalm1@gmail.com

Farmers' Market

- Don't forget to stop at Peaceful Valley Market to buy your fresh produce and other items at the local Farmers' Market
- Check the Farmers' Market website for information on their policies regarding shopping due to COVID
- Final market day, Saturday, September 26

Brush Mulch Site

- City residents can take brush to N1985 Dump Road on Wednesdays, from 12pm – 7pm or Saturdays, from 8am – 4pm
- This is a free service to city residents

Attachment: August_PRC_Memo (3586 : Events, Programs, Project Updates, Facilities, and Volunteers)

Check the Community Calendar on the Community Resource Website: www.alcinfo.com for contact information regarding cancellations and/or updates

Upcoming Programs

- Winter/Fall/Spring Pickleball at Karl's Gym (register at www.antigo-city.org under the Park & Rec tab)

Project Updates

- We are working with the Antigo Public Library to offer a temporary Story Walk ® installation along the Springbrook Trail from the Trail Head to 2nd Avenue.
- The Springbrook Trail Expansion project will be getting paved in the next couple weeks
- The Al Remington Seating Deck will be completed in the next couple weeks. Park and Rec crews are finishing the patio under the deck, and a pathway to the restroom facility.
- Crews completed shelter post repairs at City Park East and West. Rock Hard Concrete was awarded the bid for the concrete repairs beneath the shelter.
- Remington Lake Pathway has an anticipated completion date of this fall. The project will be completed in-house by Streets and Park & Rec Crews.
- Rotary installed new play equipment in City Park East creating a natural type play area with low-level features
- New Disc Golf signage has been placed on the course with design work complete by Becca Kaegi with One 10 Graphics. We are working with volunteers to make additional improvements and upgrades to the existing course this fall.



STAFFING: All our seasonal staff has left, but we will still have our year-round part-time employee until the end of October.

Crews are doing their best to keep-up with mowing, trimming, maintenance, repairs, and planned projects. Please be patient and understanding if you notice longer grass, or trash that needs emptying; staff is aware and working daily to complete the many tasks.

Due to the circumstances of COVID-19 our parks and trails are seeing more use than normal. The parks and trails are providing a positive mental and physical outlet, and allow for activity while maintaining social distancing.



SHELTERS & FACILITIES:

- **SHELTERS:** Available for reservations. We have made adjustments regarding staffing, and services to ensure the safety of our staff.
- **RESTROOMS:** Only available for shelter reservations.
- **BALL FIELDS:** Available for those to practice and social distance. The City of Antigo will not be scheduling any fields. Bases and/or equipment will not be available. Ball fields will be dragged periodically for upkeep and maintenance. No tournaments at City of Antigo ball fields for 2020.
- **WADING POOL:** The Wading Pool will remain closed for 2020; this area is confined and would be difficult to maintain social distancing.
- **SINGLE TRACK TRAIL:** We purchased signage for the trail, which was installed by volunteers Mike Heiny and John Ebel. There are a total of 4 loops, which are color-coded. Kiosks with maps of the trails were installed by staff.
- **SPRINGBROOK TRAIL:** The Springbrook Trail remains open and available for walking, biking, and hiking. Take time to explore the new low-level boardwalks completed this past spring.
- **DISC GOLF COURSE:** The 18-hole Disc Golf Course is open for play with updated tee signs.
- **CAMPGROUND:** All sites are open, and we are accepting reservations. Overall, the campground has been close to full most weekends.

VOLUNTEERS:

Volunteers make our programs and events possible. Additionally, they also help us enhance and maintain our parks and trails. Volunteers are especially critical this year with our reduced staff. If you know anyone that is interested in volunteering, please have them contact our office at: 715.623.3633 extension-131.

- Thank you to all our coaches (baseball, soccer, and flag football); we will see you next year.
- Thank you to Mission Antigo Volunteers; they have and will coordinate Springbrook Clean-Up.
- Thank you to Antigo Garden Club, which maintains planting areas and landscaping in our parks.
- Thank you to 4-H for weeding our landscaped areas.
- Thank you to LAMBA members for expanding and maintaining our trail system at the Single Track Trail