

CITY OF ANTIGO
PARKS, CEMETERY AND RECREATION COMMISSION
MINUTES OF MEETING HELD
SEPTEMBER 09, 2019

Parks, Cemetery and Recreation Commission of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Ward 3 Tim Kassis presiding.

Attendee Name	Title	Status	Arrived
Tim Kassis	Ward 3	Present	
Glenn Bugni	Ward 7	Present	
Denise Wendt	Member	Present	
Zachary Brown	Member	Absent	
Sam Hardin	Member	Absent	
Barb Rebstock	Ward 1	Present	
Chad Nelson	Member	Present	

Others in attendance: Sarah Repp, Park, Recreation and Cemetery Director; Mark Desotell, Director of Administrative Services; and Jaime Horswill, Lead Office Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the August 12, 2019 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Kassis, Bugni, Wendt, Rebstock, Nelson
ABSENT:	Zachary Brown, Sam Hardin

2. Approve the Most Advantageous Lumber and Hardware Bid

Sarah Repp, Park, Recreation and Cemetery Supervisor, advised that no bids were received for the Lumber and Hardware bid. She will have to re-advertise.

INFORMATION ONLY

RESULT:	NO ACTION
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3. Approve the Most Advantageous Mower Bid

One bid was received from Quinlan Equipment for \$5,523.

Ms. Repp recommends that this be re-bid as well as this bid was for a gasoline mower and they want a diesel mower.

INFORMATION ONLY

RESULT:	NO ACTION
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4. Approve the Most Advantageous Compact Tractor Bid

Two bids were received. One from Swiderski Equipment including a mower, blower and sweeper for a total price of \$61,705 (with a trade in of \$8,000). The second bid was from Quinlan's Equipment for a total bid of \$38,875 (with a trade in of \$11,500). This bid did not include the mower, blower or sweeper.

Ms. Repp recommends the bid from Swiderski Equipment with the mower, blower and sweeper. There is \$60,000 budgeted for this item. She does have a trade to cover the additional expense that she will either trade with Swiderski or send to the City's auction with a minimum bid.

Upon inquiry by Alderperson Bugni, Ms. Repp indicated that the bid from Quinlan's could not take the necessary attachments.

Alderperson Rebstock noted that she was present for the bid opening and the Swiderski equipment sounded great. Ms. Repp indicated that staff has met with the representatives from both companies and they are comfortable with the package from Swiderski.

Ms. Repp indicated that the department will not receive the new equipment until January and will need to utilize the current equipment until then, which could potentially drop the trade in price.

Motion to approve the bid from Swiderski Equipment for the mower, blower and sweeper for a total price of \$61,705 utilizing budgeted funds and funds from either the trade or auction sale as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/9/2019 6:00 PM
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Denise Wendt, Member
AYES:	Kassis, Bugni, Wendt, Rebstock, Nelson
ABSENT:	Zachary Brown, Sam Hardin

5. Updates; Storm Damage, Cemeteries, Shelters & Facilities, Events, Volunteers, Recreation Programs, Forestry, Grants, Bids, and Donations

Ms. Repp provided a memo with updates regarding storm damage, staffing, cemeteries, shelters and facilities, events, volunteers and recreation programs.

Ms. Repp did note that grants were being sought for the storm damage. One grant award through the Department of Natural Resources is up to \$50,000 and the other grant is from FEMA. Mr. Desotell is working on this grant in conjunction with Langlade County. This grant application is for upwards of \$100,000. It could take over a year to be approved for these grants.

Staff will be caulking and painting the wading pool as well as adding railings to the sled hill.

The campground has been extremely busy and will continue to be busy through October as the ATV/UTV trail ride will occur.

Crews will install the updated community signage on the west side of the City limits.

Staff will also be working on the low-level boardwalk expansion project once the bid for the lumber and hardware is approved.

Ms. Repp further noted that flag football starts tomorrow.

INFORMATION ONLY

RESULT:	PLACED ON FILE-NO VOTE
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Any Other Matters Authorized by Law to be Considered

Alderperson Kassis questioned the utilization of ATV/UTVs within City limits and the possibility of expanding the use of all City streets.

Mr. Desotell noted that this is an option, but not without challenges. The City has taken progressive steps to open specific designated routes to trails.

Mr. Desotell indicated that he is happy how things are progressing at this point.

INFORMATION ONLY

Adjournment

1. **Motion to:** Adjourn at 5:46 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Denise Wendt, Member
SECONDER:	Barb Rebstock, Ward 1
AYES:	Kassis, Bugni, Wendt, Rebstock, Nelson
ABSENT:	Zachary Brown, Sam Hardin

Tim Kassis, Chairperson

Date