



CITY OF ANTIGO

PARKS, CEMETERY AND RECREATION COMMISSION MEETING

MULTI-PURPOSE ROOM

Monday, September 09, 2019

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the August 12, 2019 Meeting
2. Approve the Most Advantageous Lumber and Hardware Bid
3. Approve the Most Advantageous Mower Bid
4. Approve the Most Advantageous Compact Tractor Bid
5. Updates; Storm Damage, Cemeteries, Shelters & Facilities, Events, Volunteers, Recreation Programs, Forestry, Grants, Bids, and Donations

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: September 06,2019

TIM KASSIS

Commercial Diesel Mower 48" Deck

9/5/2019

Bid Opening: 10:05 am, Public Works Office, City Hall

Park and Recreation Director: Sarah Repp, Barb Rebstock, Alderperson and Mark Wisinski, Swiderski Equipment

Company Name	Diesel Mower Price				Total Pricing
Quinlan Equipment 1030 S. Superior St, Antigo	\$5,523.00				\$5,523.00
Deviations in specification: Kohler Command Twin Gas, 25 HP, Air Cooled, 2 cylinder, 3.3 gallon tank, gasoline, 25 amp regulated, no direct injection, 0 to 6.5 mph forward, 0 to 3.5 mph reverse, automotive style disc brake, electronic power steering, 18" turning radius, turf tires, 16 x 6.5 front, 23 x 10.5 rear tires, electric lift, no hydraulic hook-up for attachments, electric clutch, electric clutch with belt drive mower deck, 4 anti-scalp wheels.					

Attachment: Commercial Diesel Mower Bid Results (2992 : Mower Bid)

Compact Tractor with Optional Blower, Mower and Sweeper Attachment

9/5/2019

Bid Opening: 10:05 am, Public Works Office, City Hall

Park and Recreation Director: Sarah Repp, Barb Rebstock, Alderperson, Mark Wisinski of Swiderski Equipment

Company Name	Compact Tractor	Optional Mower	Optional Blower	Optional Sweeper	Total Pricing
Swiderski Equipment Inc. 715.281.9824	\$30,785.00	\$14, 230.00 (11' gang)	\$6860.00 additional \$3,855.00 for misc. items	\$5,975.00	\$61,705.00
Trade In: \$8000 for whole package of JD Tractor, Mower, Snow Blower and Sweeper					
Quinlan's Equipment Inc. 715.627.4331	\$30,425.00	No bid amount	No bid amount	\$0.00	\$38,875.00
Trade In: \$11,500 for whole package of Tractor, Blower, Sweeper and Mower Deck					

Attachment: Compact Tractor Attachment Bid Results (2993 : Compact Tractor Bid)

Park, Cemetery & Recreation Department

Memo

To: Park, Cemetery, and Recreation Commission
From: Sarah Repp; Park, Cemetery & Recreation Director
Date: August 2019
Re: Park, Recreation and Cemetery Department General Updates

STORM DAMAGE: Grants for funding assistance have been filed; clean-up is still occurring.

STAFFING: Our seasonal employees have started leaving to return to school or other commitments. We are happy to share that we have filled our open full-time, and one of our year-round part-time positions. Brandon Berg will be joining our full-time crew, and brings valuable skills and abilities, which will be a great asset to our department. Trisha Majewski has worked as a seasonal this past summer, and has accepted the year-round part-time position. We are very happy to have Trisha year-round; she is positive, dependable, and has been great to work with this past summer.

CEMETERIES: Staff is currently locating and painting lot markers within the cemeteries, and preparing for fall clean-up. We ask that summer plantings and arrangements be removed by October 1, so we can transition into fall and winter with a neat and orderly overall appearance within the cemetery.

SHELTERS & FACILITIES:

- **SHELTERS:** Our shelters majority of our shelters will remain open through the middle of September. Crews will start winterizing towards the end of September and into October.
- **WADING POOL:** We closed the wading pool early, so we could complete maintenance, and repaint the pool surface. We are using a matte finish with added grit, to prevent slipping.
- **Rotary Sled Hill:** Staff has been finalizing the improvements that were made to the sled hill last year with financial and volunteer labor assistance from Rotary. A series of steps was added to the north side of the hill (which will be cleared in the winter), and crews will install railings, as well as a sign, acknowledging Rotary's generous assistance.
- **SINGLE TRACK TRAIL:** Mike Heiny has continued with trail expansion that added approximately 1 mile to the existing trails. We are very grateful for his efforts and to City Gas for allowing the use of their mini-dozer to create the trails.
- **SKATE PARK:** The skate park has seen a lot of use this season following a late open due to a number of necessary repairs to the skate park elements.
- **CAMPGROUND:** The campground has been busy this summer, and we have a number of long-term campers as well as weekend, and single night guests. We will continue to accept reservations, at a reduced rate, once we winterize.
- **TRAIL EXPANSION:** We will begin working on the low-level boardwalk expansion project either this fall or winter.
- **COMMUNITY SIGN:** Crews will work to install the updated community signage that will recognize our athletic and club accomplishments, as well as the various service organizations within our community.



EVENTS:

- We are working with various groups and organizations to host their various community events within our parks and shelters. Check the Community Calendar, which can be found on the Antigo/Langlade County Community Resource Website: www.alcinfo.com
- The Farmers' Market had their opening on Saturday, June 1st at the Heinzen Peaceful Valley Pavilion, and Music in the Park kicked-off their summer series (every Monday and Thursday) on Monday, June 3 at City Park West (rain location – Heinzen Peaceful Valley Pavilion).

VOLUNTEERS:

- Volunteers make our programs and events possible. Additionally, they also help us enhance and maintain our parks and trails.
- Thank you to all our coaches Thank you to Mission Antigo Volunteers
- Thank you to Antigo Garden Club, which maintains planting areas and landscaping in our parks.
- Thank you to LAMBA members for expanding our trail system.
- Thank you to the numerous coaches that make our programs possible.

RECREATION PROGRAMS: Spring, Summer, and Fall 2019 recreation programs are now available for on-line registration. Interested coaches may also register and receive up to 2 registration fees waived. Register on-line at: www.antigo-city.org

- **Pickleball:** Play has now moved outdoors to Elleson Tennis Courts and has 16 registered participants.
- **Brewer Trip:** SOLD OUT
- **Annual Outdoor Easter Egg Hunt:** Great turn-out on a beautiful day; lots of give-away items from sponsors.
- **Springbrook Clean-up:** Coordinated by Mission Antigo beginning on Saturday, June 8.
- **Outdoor Movies:** Friday, June 14 (in conjunction with the local youth ball tournament); Friday, July 19 (in conjunction with the local youth ball tournament); both movies were cancelled due to weather, and will be rescheduled.
- **Arbor Day:** Planting occurred at North Clermont on Tuesday, June 11 from 10:30am – 11:30am. Mission Antigo and other community volunteers assisted. Trees and funding are being provided by WPS and ATC.
- **T-ball (3 & 4 year olds):** 71 registered participants
- **Coach Pitch (5 & 6 year olds):** 77 registered participants
- **Pitching Machine (7 & 8 year olds City League):** 31 registered participants
- **Soccer (K-8th grade):** 131 registered participants
- **Soccer Boot Camp:** 12 registered participants
- **Elk's Club Soccer Shoot-out**
- **Flag Football (4k-6th grade) :** 124 registered participants
- **Youth Tennis Lessons:** 20 registered participants
- **Coaches:** We are still looking for coaches for our flag football program.

We are still finalizing programming details and looking at the possibility of offering some new programming.

FORESTRY

- The Elmwood Cemetery Timber Sale generated just under \$70,000.00 in revenue.
- We will continue mechanical removal of buckthorn.

GRANTS, BIDS, DONATIONS

- A Knowles Stewardship Grant to expand the Springbrook Trail to the north from the West Rotary Bridge has been submitted and we are waiting to hear if we have been funded. This trail connection will be an important connector for the overall trail expansion plan and provide a connecting route for the proposed TAP Grant trail expansion.
- We have received funding totaling \$60,000.00 from Aspirus Langlade Hospital RHSJ Mission Fund, Remington Foundation, and the Andy & Leone Sheldon Charitable Trust for trail expansion.
- BB Jacks held a Pizza Monday for Park & Rec Programs in May and donated \$425.00 of their pizza profits for City of Antigo Park & Recreation Programs.
- The Jack Strasser family donated to the 2020 Brewer Trip.
- We have received an extension for our 5 year comprehensive park plan, and will be finalizing an updated plan early winter, which will assist with future strategic planning as well grant applications.
- We have advertised for the following bids, and will hopefully award in September: Lumber for boardwalk/trail expansion, Arborist, Mower, Compact Tractor (with attachments), and Al Remington Little League Seating Deck.