



CITY OF ANTIGO

PARKS, CEMETERY AND RECREATION COMMISSION MEETING

COUNCIL CHAMBERS

Monday, August 10, 2020

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the July 13, 2020 Meeting
2. Approve Temporary Story Walk Installation Along the Springbrook Trail (Project in Conjunction with Antigo Public Library)
3. Accept Donated Funds from the September Disc Golf Tournament to be Used for Course Improvements, Which Include Cement Tee Pads
4. Request to Approve New Concrete Pads at City Park East and West
5. Park, Recreation and Cemetery Department General Updates Including Parks, Projects, Staffing, Events and Programs

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: August 06,2020

TIM KASSIS

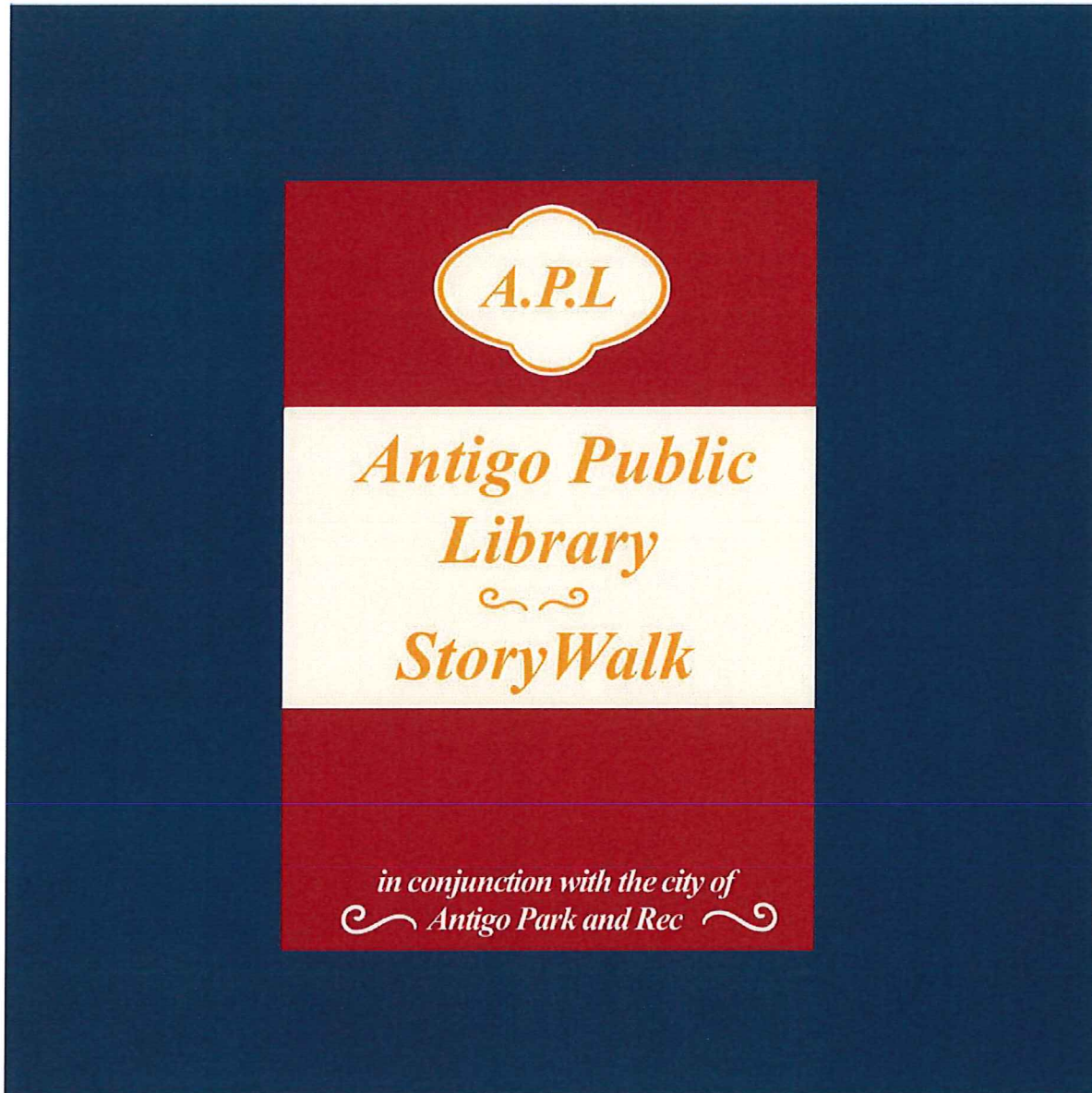


To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: August 10, 2020
Re: Approve Temporary Story Walk Installation Along the Springbrook Trail (Project in Conjunction with Antigo Public Library)

The Antigo Public Library reached out to have a Story Walk place along with Springbrook Trail from the Trail Head to Second Avenue

- Material costs will be funded by the Antigo Public Library
- A local art student, Megan Huss, designed the logo that will be used for marketing
- The Park and Rec Department will construct and install the plaque stands that the stories will be displayed

We are excited to offer this project in conjunction with the Antigo Public Library, so the community has yet another activity they can participate in safely within our parks.





Attachment: Story Walk (3528 : Story Walk)



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: August 10, 2020
Re: Accept Donated Funds from the September Disc Golf Tournament to be Used for Course Improvements, Which Include Cement Tee Pads

Evan Stoiber, and Jolene and Mike Estreen are passionate about disc golf and our 18-hole course off the Springbrook Trail. They have been working as volunteers to assist with course maintenance and would also like to host a tournament to raise funds for course improvements.

We greatly appreciate their enthusiasm and willingness to assist our department with course maintenance efforts. Additionally, the tournament will bring more awareness to the course, which is a great way to stay active while being safe.

Installation of cement tee pads will provide a safer play surface, and will eliminate the dirt patches that are created from use of the course. Additionally, installation of the tee pads will create a more desirable course to host tournaments that can generate funds for course maintenance and improvements.

Request to approve acceptance of donated funds raised from the tournament in September for course improvements, which include cement tee pads.





To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: August 10, 2020
Re: Request to Approve New Concrete Pads at City Park East and West

City Park East and West have concrete aprons around the shelter structures as well as under the shelter overhangs. Unfortunately, the concrete has heaved and cracked creating trip hazards, and access issues for ADA.

We accepted bids to replace the concrete and sections around the structures that are in need of repair. We received one bid from Rock Hard Concrete LLC.

We currently have \$20,000 budgeted for shelter repairs, but I am recommending we also use funds from "Reconstruct/Construct Parking Areas/Paths ADA" for the remaining \$8,000.

I am requesting approval to award the bid to Rock Hard Concrete LLC not to exceed \$31,000 using Shelter Repair and Reconstruct/Construct Parking Areas/Paths ADA funds.

Park, Cemetery & Recreation Department

Memo

To: City of Antigo Common Council
From: Sarah Repp; Park, Cemetery & Recreation Director
Date: August Updates 2020
Re: Park, Recreation and Cemetery Department General Updates

COVID-19 UPDATE REGARDING PARKS, PLAYGROUNDS, TRAILS AND RECREATION PROGRAMMING:

Please take the time to get out and reduce stress in our park spaces and trails while maintaining social distance. Stay safe, and don't hesitate to contact us with any questions or concerns.

Follow CDC guidelines when recreating in outdoor spaces; enjoy the miles of trails and over 20 city parks including:

- 18 hole Disc Golf Course
- Single Track Trail (N1985 Dump Rd)
- Springbrook Trail and Boardwalk
- Dog Park (2000 Hwy 64)
- Remington Lake – youth and disabled fishing (1228 Hogan St)
- Explore and find a new favorite park
- Optimist Skate Park

DO:

- Visit parks close to home
- Social Distance
- Carefully consider use of playgrounds, and help children follow guidelines

DON'T:

- Visit parks if you are sick, or recently exposed to COVID-19
- Visit crowded parks



Attachment: Park Updates (3531 : Updates)

Public Message Regarding Events and Event Cancellations:

Daily, we are researching the different expectations, guidelines, and opportunities to offer events and programs. We are working with event organizers as well as our own staff to explore new ways of offering programming and events that put the safety of our staff and participants first.

Please keep in mind organizations and clubs, which have upcoming events hosted in our parks or at our facilities, make their own decisions with regards to cancelling or rescheduling.

We understand the disappointment with cancellations, but public health and safety are top considerations when making a decision. We also recognize many of these events require a large number of volunteers, sponsorships, or donations that may not be available during these times.

Please let us know if you have concerns by calling or emailing us. 715.623.3633 extension 154/131 or jzack@antigo-city.org or srepp@antigo-city.org.

Updates on events, cancellations, and postponements can be found on the Community Calendar and Community Resource Website: www.alcinfo.com

Upcoming Events:**Antigo Tator Trot**

- Hosting a Virtual Event beginning the week of August 3 – 8

Park-n-Watch Outdoor Movies:

- **Friday Park-n-Watch Outdoor Movies in Peaceful Valley Festival Grounds**
 - **August 7, Sponsored by Taco John's.** Clue: The original movies were based on a board game that transported players to the jungle, but the current game is now played with a controller, and the players must use their wits and skills to conquer the game and return home.
 - **August 14, Sponsored by CoVantage.** Clue: Two crazy green kids fall in love, and go on an adventure with a talking donkey and Zorro cat)
- Parking will open at 8:15pm, and the movie start time is scheduled for 9pm
- We will be posting real-time updates on space availability on our Facebook Page
- Don't forget to stop at a local restaurant and/or store for your movie snacks
- Please follow CDC Guidelines and recommendations when enjoying the event

Single Track Trail Rides:

- Mike Heiny is scheduling a group rides at the Single Track Trail located at N1985 Dump Road
- Updates will be posted on the Jack Lake Silent Sports website

Monday Night Ladies Rides:

- Typically meet in the Aspirus Hospital Parking Lot "F" at 5:30pm
- There are two groups that ride a 10-12 mile route and a 20-25 mile route
- E-mail Mary Jo Filbrandt for more information mjfilbrandt@gmail.com

Tuesday Morning Geezer Rides:

- Nick Salm is coordinating "social distancing" bike rides on Tuesday that explore our beautiful county
- Interested participants can e-mail Nick Salm for more details: njsalm1@gmail.com

Farmers' Market

- Don't forget to stop at Peaceful Valley Market to buy your fresh produce and other items at the local Farmers' Market
- Check the Farmers' Market website for information on their policies regarding shopping due to COVID

Brush Mulch Site

- City residents can take brush to N1985 Dump Road on Wednesdays, from 12pm – 7pm or Saturdays, from 8am – 4pm
- This is a free service to city residents

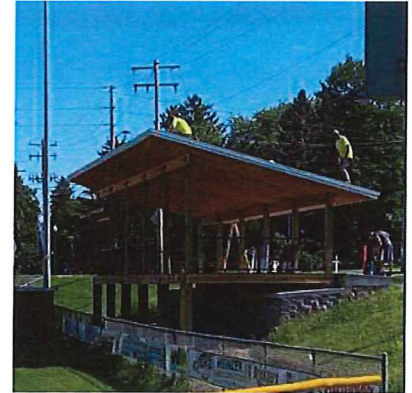
Additional Community Events

- Summer Pickleball
- Wednesday Elcho Music in the Park
- Wednesday Antigo Area Community Food Pantry Distribution
- MC Country Fest
- Alzheimer's Association Support Group Teleconference
- Jessica Keen-Brandt Benefit
- Water Walker Ski Show
- Tri-Parish Social Distance Parade
- Pre-Wolfie Clinic
- Petty Kings – Tribute to Tom Petty
- Social Distance Concert Dedicated to Gary Hartl and Fred Berner

Check the Community Calendar on the Community Resource Website: www.alcinfo.com for contact information regarding cancellations and/or updates

Project Updates

- We are working with the Antigo Public Library to offer a temporary Story Walk ® installation along the Springbrook Trail from the Trail Head to 2nd Avenue.
- The Springbrook Trail Expansion project is starting the week of August 3, so with good weather that project should move along rather quickly.
- The Al Remington Seating Deck will be completed by the end of the month. Park and Rec crews are installing the patio and steps the week of August 3 and 10.
- Crews completed shelter post repairs at City Park East and West, and we are planning on repairing the concrete pads and the concrete and blacktop adjacent and beneath the shelters.
- Remington Lake Pathway has an anticipated completion date of this fall.
- Rotary installed new play equipment in City Park East creating a natural type play area with low-level features
- New Disc Golf signage has been placed on the course with design work complete by Becca Kaegi with One 10 Graphics. We are working with volunteers to make additional improvements and upgrades to the existing course this fall.



STAFFING: Our seasonal staff will begin leaving the week of August 3 and continue through the end of the month.

Seasonal employees are critical to our operations. Seasonal staff allow us to trim, mow, and maintain 93 acres of cemetery grounds, and an additional 250 acres of park space and trails.

All of our parks and cemeteries are mowed once per week, and this takes a full crew one full week (this does not include trimming around cemetery markers, fence lines...etc.).

Crews are doing their best to keep-up with mowing, trimming, maintenance, repairs, and planned projects. Please be patient and understanding if you notice longer grass, or trash that needs emptying; staff is aware and working daily to complete the many tasks.

Due to the circumstances of COVID-19 our parks and trails are seeing more use than normal. The parks and trails are providing a positive mental and physical outlet, and allow for activity while maintaining social distancing.



SHELTERS & FACILITIES:

- **SHELTERS:** Available for reservations. We have made adjustments regarding staffing, and services to ensure the safety of our staff.
- **RESTROOMS:** Only available for shelter reservations.
- **BALL FIELDS:** Available for those to practice and social distance. The City of Antigo will not be scheduling any fields. Bases and/or equipment will not be available. Ball fields will be dragged periodically for upkeep and maintenance. No tournaments at City of Antigo ball fields for 2020.
- **WADING POOL:** The Wading Pool will remain closed for 2020; this area is confined and would be difficult to maintain social distancing.
- **SINGLE TRACK TRAIL:** We purchased signage for the trail, which was installed by volunteers Mike Heiny and John Ebel. There are a total of 4 loops, which are color-coded. Kiosks with maps of the trails were installed by staff.
- **SPRINGBROOK TRAIL:** The Springbrook Trail remains open and available for walking, biking, and hiking. Take time to explore the new low-level boardwalks completed this past spring.
- **DISC GOLF COURSE:** The 18-hole Disc Golf Course is open for play with updated tee signs.
- **CAMPGROUND:** All sites are open, and we are accepting reservations. Overall, the campground has been close to full most weekends.

VOLUNTEERS:

Volunteers make our programs and events possible. Additionally, they also help us enhance and maintain our parks and trails. Volunteers are especially critical this year with our reduced staff. If you know anyone that is interested in volunteering, please have them contact our office at: 715.623.3633 extension-131.

- Thank you to all our coaches (baseball, soccer, and flag football); we will see you next year.
- Thank you to Mission Antigo Volunteers; they have and will coordinate Springbrook Clean-Up.
- Thank you to Antigo Garden Club, which maintains planting areas and landscaping in our parks.
- Thank you to 4-H for weeding our landscaped areas.
- Thank you to LAMBA members for expanding and maintaining our trail system at the Single Track Trail.

