

CITY OF ANTIGO
PARKS, CEMETERY AND RECREATION COMMISSION
MINUTES OF MEETING HELD
JULY 09, 2018

Parks, Cemetery and Recreation Commission of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Multi-Purpose Room, City Hall, Ward 3 Tim Kassis presiding.

Attendee Name	Title	Status	Arrived
Tim Kassis	Ward 3	Present	
Glenn Bugni	Ward 7	Present	
Denise Wendt	Member	Absent	
Heather McCann	Member	Absent	
Zachary Brown	Member	Present	
Sam Hardin	Member	Absent	
Barb Rebstock	Ward 1	Present	

Others in attendance: Sarah Repp, Park Recreation and Cemetery Director; Mark Desotell, Director of Administrative Services; and Jaime Horswill, Utility/Clerical Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the June 11, 2018 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Tim Kassis, Glenn Bugni, Zachary Brown, Barb Rebstock
ABSENT:	Denise Wendt, Heather McCann, Sam Hardin

2. Shelter and Ball Field Waiver Request for Alex Hintz Benefit Softball Tournament

Cory Dieck provided a Waiver Request Application Form for the Alex Hintz Benefit Softball Tournament. The proceeds go to Alex Hintz's battle with cancer. The tournament date is September 22 and 23, 2018 at Senior League and Lake Park.

Motion to approve the shelter and ball field waiver request for the Alex Hintz Benefit Softball Tournament to be held on September 22 and 23, 2018.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Zachary Brown, Member
AYES:	Tim Kassis, Glenn Bugni, Zachary Brown, Barb Rebstock
ABSENT:	Denise Wendt, Heather McCann, Sam Hardin

3. Lake Park Concession Stand Fee Waiver Request for Antigo Girls Softball

Jason Brettingen provided a Waiver Request Application Form for Antigo Girls Softball Northwoods League Playoffs to be held July 10th. The Antigo Girls Softball has been asked to host the league championship games for 10U, 12U and 14U divisions. Antigo's 10U teams and 12U team will be three of the six competing teams for the league championship. They will be running a concession stand to help off-set the cost of balls, umpires and league medals. This is an opportunity for local girls to compete at home for the league championship. Parents and fans from other communities will be in Antigo to see firsthand how good the facilities are.

Upon inquiry by Alderperson Kassis, Ms. Repp noted that this request is consistent with other tournament requests. This request is outside of the fee waiver at the beginning of the year.

Ms. Repp further noted that they cannot reserve the facilities anyway when they are having these events, so even if they are not being used, they cannot be reserved out to others. This group is running programs that are not offered by the Park and Recreation Department. In her opinion to waive the concession fee for the amount of kids being served is well worth it. These organizations also help with upgrades to the fields and concession stands for the entire community.

Motion to approve the waiver for the Lake Park Concession Stand Fee for Antigo Girls Softball to be held July 20, 2018.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Zachary Brown, Member
AYES:	Tim Kassis, Glenn Bugni, Zachary Brown, Barb Rebstock
ABSENT:	Denise Wendt, Heather McCann, Sam Hardin

4. Approval of Campground Electrical Bid Deemed Most Advantageous to the City of Antigo

Sarah Repp provided a bid sheet for the Antigo Lake RV Campground Electrical Upgrade. She received seven bids total, which are as follows:

VanOoyens	\$15,801
VanOoyens (with \$150 breaker amperage increase charge)	\$15,951
Pieper Electric	\$37,695
Jerry Thomae	\$41,164
Jerry Thomae (with additional \$862 if all I/O wire)	\$42,888
Static X Electrical	\$29,474
VanErt Electric	\$33,100

Upon comment from Alderperson Bugni, Ms. Repp noted the price difference comes from the equipment. VanOoyens has the equipment, they do not have to rent it, they are local, they do not have to mobilize and travel any distance.

Upon inquiry by Alderperson Kassis, Ms. Repp noted that all the requirements have been met.

Ms. Repp further advised that there has been \$20,000 budgeted for this project. With the breaker amperage increase charge, the total bid was \$15,951. They have also been experiencing issues with the tent electrical. Breakers have been blowing. She would like these issues addressed at the same time, not to exceed the budgeted campground electrical amount of \$20,000.

Motion to approve the most advantageous bid from VanOoyens in the amount of \$15,951 and to make any necessary upgrades not to exceed the \$20,000 budgeted amount with funding derived from CIP Campground Upgrades.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Tim Kassis, Glenn Bugni, Zachary Brown, Barb Rebstock
ABSENT:	Denise Wendt, Heather McCann, Sam Hardin

Any Other Matters Authorized by Law to be Considered

Alderperson Kassis noted that it has been brought to his attention that there have been some

scoreboard issues.

Ms. Repp noted that the issues are within the board. She is budgeting next year for a new scoreboard at Lake Park and will be moving the old scoreboard to North Clermont which does not get as much usage. The issue seems to be when there are all day tournaments and they are overheating.

Upon inquiry by Alderperson Kassis, Ms. Repp advised that the board is approximately seven years old. She has gone back and forth with the company. Staff has troubleshot everything on the City's end and the board is out of warranty. The department will be looking at a different manufacturer for the next scoreboard purchase.

INFORMATION ONLY

Ms. Repp noted that the department has had three tournaments so far this year. Not only are the employees working short staffed, but they have lost the Saturday and Sunday morning position as well as Monday and Tuesday evening position and this position will not be filled this summer. Staff has done a wonderful job not only stepping up and filling those hours but taking on everything else. They are doing an incredible job staying extremely upbeat and optimistic.

INFORMATION ONLY

Ms. Repp further acknowledged there have been some vandalism issues at the shelters with spray paint and damage to the soap dispensers. Instead of continuously replacing the soap dispensers, staff will only be stocking pump soap for reservations.

Upon inquiry by Alderperson Kassis, Ms. Repp noted that the Police Department is very helpful when dealing with vandals. They are good at identifying handwriting, language and images. Cameras help to a degree, but do not catch everything.

INFORMATION ONLY

Alderperson Bugni inquired about the Strasser home at Western Avenue and Fifth Avenue. He has had complaints about the property being an eyesore.

Mark Desotell, Director of Administrative Services, advised that he believes the owners are handling this and there is a plan for razing in the future.

INFORMATION ONLY

Alderperson Kassis commented that he has gone to a few Music in the Park events and is amazed how the community comes together.

Ms. Repp noted that this is not a program that is organized by the Park and Recreation Department but employees handle the shelters and work with the organization for programming that the community can enjoy.

INFORMATION ONLY

Adjournment

1. **Motion to:** Adjourn at 5:44 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Zachary Brown, Member
AYES:	Tim Kassis, Glenn Bugni, Zachary Brown, Barb Rebstock
ABSENT:	Denise Wendt, Heather McCann, Sam Hardin

Tim Kassis, Chairperson

Date