

CITY OF ANTIGO
PARKS, CEMETERY AND RECREATION COMMISSION
MINUTES OF MEETING HELD
MAY 08, 2017

Parks, Cemetery and Recreation Commission of the City of Antigo met in Regular Meeting on the above date at 5:30 PM in the Heinzen Peaceful Valley Pavilion, Alderperson, Ward 3 Tim Kassis presiding.

Attendee Name	Title	Status	Arrived
Tim Kassis	Alderperson, Ward 3	Present	
Glenn Bugni	Ward 7	Present	
Denise Wendt	Member	Present	
Heather McCann	Member	Absent	
Zachary Brown	Member	Present	
Barb Rebstock	Ward 1	Absent	

Others in attendance: Mark Desotell, Director of Administrative Services; Sarah Repp, Park, Recreation and Cemetery Director; and Jaime Horswill, Utility/Clerical Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of Minutes from the March 13, 2017 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Zachary Brown, Member
AYES:	Tim Kassis, Glenn Bugni, Denise Wendt, Zachary Brown
ABSENT:	Heather McCann, Barb Rebstock

2. Waiver of Shelter Rental Fee for Heinzen Pavilion for Antigo Garden Club's Annual Plant Sale on Saturday, May 27, 2017

The Antigo Garden Club is planning their Annual Plant Sale to be held on Saturday, May 27, 2017. They would like to hold it at the Heinzen Pavilion in the Peaceful Valley Park area. At these events they sell plants with the funds used for scholarships and to provide plantings in the city park areas. The Club is requesting the shelter rental fee without electricity be waived for this event.

Motion to approve the waiver of the shelter rental fee for Heinzen Pavilion for the Antigo Garden Club's Annual Plant Sale on May 27, 2017 as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Denise Wendt, Member
SECONDER:	Glenn Bugni, Ward 7
AYES:	Tim Kassis, Glenn Bugni, Denise Wendt, Zachary Brown
ABSENT:	Heather McCann, Barb Rebstock

3. General Information and Updates: Status of Shelters, Campground, and Cemetery openings; Status of Recreation Programs and Events; Status of Pickleball; Status of Single Track Trail and Possible Partnerships/Cooperative Agreements for Maintenance and Expansion; Status of Peaceful Valley Heinzen Pavilion

Ms. Repp provided a memo advising that although the weather has been cooler and wet, the Park, Recreation and Cemetery Department crews have been busy with a myriad of tasks to ensure parks, playgrounds, cemeteries, and early spring/summer programming is ready. The memo included general park, general recreations, pickleball, single track trail developments, and pavilion updates.

INFORMATION ONLY

RESULT:	PLACED ON FILE-NO VOTE
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4. Tour of Heinzen Peaceful Valley Pavilion

Ms. Repp showed the Commission the Heinzen Peaceful Valley Pavilion. The Commission was very impressed with the structure itself.

Upon inquiry by Alderperson Kassis, Ms. Repp advised that there is not a kitchen facility available as the structure is in the flood plain.

The Commission talked about the convenience of the garage doors with the ability to close them if it is too windy. They further discussed different types of events that can be held at this location such as a rain location for Music in the Park, weddings, graduation parties, etc.

Ms. Repp explained that the crews are completing some touch up paint and the exterior landscaping should be completed within the next few weeks.

INFORMATION ONLY

Any Other Matters Authorized by Law to be Considered

NONE

Adjournment

1. **Motion to:** Adjourn at 5:45 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Denise Wendt, Member
AYES:	Tim Kassis, Glenn Bugni, Denise Wendt, Zachary Brown
ABSENT:	Heather McCann, Barb Rebstock

Tim Kassis, Chairperson

Date