



CITY OF ANTIGO

PARKS, CEMETERY AND RECREATION COMMISSION MEETING

COUNCIL CHAMBERS

Monday, April 14, 2025

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Minutes Approval

1. Approve Minutes from March 10, 2025

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval to Update Donations to Include Picnic Tables with Umbrellas for \$2,500 for Locations with Existing Picnic Tables with Umbrellas
2. Update the Process for Receiving Meeting Packets and Contact Information

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact clerk treasurer's office, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: April 09,2025

TIM KASSIS



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: April 14, 2025
Re: Approval to Update Donations to Include Picnic Tables with Umbrellas for \$2,500 for Locations with Existing Picnic Tables with Umbrellas

The City of Antigo Park, Recreation and Cemetery Department currently has a donation policy, which designates pricing and locations for various park items including benches, picnic tables, pickets, hanging basket memorial plaques, veteran marker care fund, and tree plantings. We also accept donations for identified park maintenance, park & recreation programs, and larger planned projects.

The locations for the items were identified either noted in our 10 priority park plans and/or our 5 year CORP. These locations consider maintenance, aesthetics, and the goals and vision we have identified for each park. Identifying specific locations, types of benches and equipment creates a uniform planned approach that maintains consistency and allows us to thoughtfully complete our park plans.

Pricing for new items in approved designated locations consider potential future maintenance costs and include a plaque.

The memorial bench program has been so popular that some locations no longer have spaces available.

We recently purchased picnic tables with umbrellas for Al Remington Little League, Wright Place Playground, and the James & Mary Draeger Family Splash Pad.

The listed locations no longer have memorial bench spaces available, so I am proposing that we offer the option to have a memorial plaque placed on the picnic tables with umbrellas for \$2,500. We already purchased and planned on placement of the tables with umbrellas, so the \$2,500 donation would go to off-set a portion of the total price, and cover the cost of the plaque.

Approval to update donations to include picnic tables with umbrellas for \$2,500 for locations with existing picnic tables with umbrellas.



Attachment: PicnicTable - Umbrella (7455 : Donation Update - Picnic Tables with Umbrellas)



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: April 14, 2025
Re: Update the Process for Receiving Meeting Packets and Contact Information

Due to the length of time that the mail takes to deliver we are requesting contact information be updated, and preference noted on how you would like to obtain agenda packets.

1. Pick-up at City Hall upon notification that agendas are complete (Office Hours: Monday - Thursday: 7:30am - 4:30pm, and Fridays: 7:30am - 12pm).
2. E-mail
3. Packet provided at Meeting
4. Will view on City Website

Please also update the following information:

- Address
- Email
- Phone (can this number receive texts)?

You can call Sarah at: 715.623.3633 x-131 to update, or email: srepp@antigo-city.org