



CITY OF ANTIGO

PARKS, CEMETERY AND RECREATION COMMISSION

MEETING

COUNCIL CHAMBERS

Monday, March 11, 2024

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval to Waive the Bidding Policy Per Professional Service Criteria and Award Lake Park Shelter/Pavilion Design to Funktion Design Studio for \$31,780 (Phase 1)
2. Update on Springbrook Trail Lights
3. Discussion of Parcel # 201-0351 (Double Ds Vacant Lot) for Potential Parking Lot, Park or Other

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Cheryl Barta, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: March 06,2024

GLENN BUGNI



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: March 11, 2024
Re: Approval to Waive the Bidding Policy Per Professional Service Criteria and Award Lake Park Shelter/Pavilion Design to Funktion Design Studio for \$31,780 (Phase 1)

I am requesting approval to waive the bidding policy and award Lake Park Shelter Design to Funktion Design for \$31,780 (Phase 1) using budgeted funds.

We solicited quotes from three different companies, and Funktion Design Studio came recommended from the company that designed and engineered the Heinzen Pavilion; they were able to complete a proposal for the project, which will consist of 2 phases. The other companies we reached-out to were unable to provide services for the project within our timeframe.

Phase 1 will consist of the following:

- Predesign Phase Services
- Schematic Design Phase Services
- Construction Documentation Preparation
- Review of Construction Documents

Completion of Phase 1 will allow us to apply for grant funding.

Phase 2 will consist of the following:

- Administer Bid Process
- Construction Administration
- Construction Site Visits
- Project Closeout

Includes DSPS Agency Review Fees (building, HVAC, plumbing), and professional service fees for an anticipated cost of \$22,000

Phase 2 will not occur until we have enough funds to complete the project.

Approval to waive the bidding requirement and award Funktion Design Studio Lake Park Shelter/Pavilion design services per their proposal for \$31,780 (phase 1) using budgeted CIP funds.



207 Windtree Drive
 Wausau, WI 54401
 Melody 715-571-8122
 Rick 920-379-7133
 melody@funktiondesignstudio.com
 rick@funktiondesignstudio.com

SERVICE AGREEMENT

February 28, 2024

Sarah Repp, , Park, Recreation and Cemetery Department Director
 City of Antigo
 Park, Recreation and Cemetery Department
 700 Edison Street Antigo,
 WI 54409

Subject: P024.009 New Pavilion Park Shelter with Concession and Restroom amenities, Antigo Lake Park, Antigo, WI
 – Proposed Professional Services

This is an Agreement for services between Funktion Design Studio LLC, Wausau, Wisconsin (Consultant) and City of Antigo Park, Recreation and Cemetery Department (Client).

Project Scope

The project consists of a new enclosed park pavilion to replace the existing structure. The shelter structure concept consists of a center element 60 feet wide by 40 feet deep programmed to accommodate men's and women's restrooms, two single unisex toilet rooms, concession stand, and gathering space. Adjacent to the center elements will be two wings east and west of the center element slightly skewed to the north, 30 feet wide by 40 feet deep programmed for assembly function. The structure will utilize a structural pre-engineered metal building rigid frame system, designed to match elements similar to the City of Antigo Heinzen Pavilion and sketches provided by the City of Antigo Park, Recreation and Cemetery Department Director, Sarah Repp in an email on February 6, 2024. The design is intended to allow a connection between all three sections, the center section will be heated year around, each wing will be designed as an enclosed structure with the ability to create and open-air space through the means of overhead garage doors.

Basic Services

Prepare Architectural, Structural, HVAC, Plumbing, and Electrical predesign, schematic design, construction documents under Phase One. Prepare Architectural, Structural, HVAC, Plumbing, and Electrical State agency approvals (Department of Safety and Professional Services), state required site overview requirements, bidding, and construction administration for the new Antigo Lake Pavilion Park Shelter project under the directive of the City of Antigo Park, Recreation and Cemetery Department Director, Sarah Repp.

The fees quoted below are for architectural, structural, plumbing, HVAC and electrical design services for the new Antigo Lake Pavilion Park Shelter, civil engineering, fire protection and IT/ security by others if applicable.

Phase One – Part 1: Predesign Phase Services

A. Project Kick Off Meeting: On site meeting with Funktion Design Studio Design Team

- Conduct a meeting with the client and stakeholders to evaluate and discuss the project specific requirements and design objectives for the project
 - Review project goals and desired outcomes

- Determine the clients program needs for the facility to include spaces, function, s.f., security, and equipment requirements
- Occupancy load, operations planning, hours of service ○ Review MEP design scope concepts based on building use ○ Site Development
 - Review site access requirements ○

Discuss project development schedule ○ Discuss the project construction budget **B. Data**

Gathering:

- Gather and review site information from the client, title report of the properties, surveys
- Obtain municipal water and sanitary locations and elevations from the local municipality

Phase One – Part 2: Schematic Design Phase Services

A. Project Concept Evaluation:

- Funktion Design Studio and our sub consultants will develop an approach to the schematic design of the proposed Antigo Lake Pavilion Structure in conjunction with the City of Antigo Park, Recreation and Cemetery Department Director, Sarah Repp and stakeholders incorporating specific requirements discussed during the kick off meeting. The FDS Design Team will evaluate the specific facility requirements and design objectives:
 - Program Spaces/Functionality
 - Review square footage allocations and program standards
 - Security level defined for the site and facility as it relates to the operation ○
 - Aesthetics
 - Proposed exterior design materials and locations
 - Proposed interior design materials ○ Site Development
 - Establish the relationship of the facility to the adjacent site constraints ○
 - Preliminary building code review ○ Preliminary schedule
 - Mechanical/Electrical/Plumbing systems
 - Discuss potential options and existing site utilities in place
 - Equipment and fixtures to be integrated into the project for all design disciplines
- Prepare conceptual building plan ○ Prepare architectural floor plan, structural concept and exterior elevations to illustrate the required space needs and objectives for the project
- Establish initial construction Project Budget with the client

B. Presentation of the Schematic Design Conceptual Design: On site meeting with Funktion Design Studio

- Conduct presentation of the Schematic Design program and drawings to the client and answer questions regarding the Schematic Design
 - Concept floor plans, elevations, and site relationship to the existing constraints
- Revise Building Program/Schematic Design to incorporate Client's ideas and directives
- Present revised plans and obtain approval to move into Contract Document Phase

Phase One – Part 3: Construction Documentation Design Phase Services

A. Construction Document Preparation

- Documents will be based on the approved final Schematic Design Documents
- Use CAD Software to create electronic drawings (Revit, AutoCAD)
- Prepare the Project Manual of bidding documents, general conditions for construction, and material/ equipment specifications
- Construction Documents will consist of Architectural Drawings, Structural Drawings, MEP drawings, and Security device layout for Third party vendor design under separate contract with Client
- Construction Documents will include:
 - Title, Index Sheet, and Site Plan relationship

- General Notes and Egress Plan
 - Floor Plan
- Door, Window, Details and Schedule
 - Room Finish Schedule
 - Wall Styles
 - Exterior Elevations
- Building Cross Sections (2) and Details
 - Sections, Wall Details
- Enlarged Toilet room Plans, Elevations and Details
 - Miscellaneous Details
 - Roof Plan Details
 - Structural Foundation Plan
 - Structural Framing Plans
 - Plumbing Floor Plans
 - All below grade plumbing drawings and specifications
 - Locations of floor drain headers, etc. coordinated with the structural foundation and framing plan
 - Above grade plumbing plans and specifications showing fixture layouts, domestic water piping, sewer piping with venting routed to final location, and enlarged toilet room plans as necessary to illustrate piping schematics
- Plumbing Isometrics
- Plumbing Schedules and Details
- HVAC Floor Plans
 - Location of major equipment, equipment specifications, coordinated with structural framing plan
 - Sizing and location of all duct runs, including diffuser locations coordinated with architectural drawings
- HVAC Schedules indicating equipment and accessories
- Electrical Floor Plans
 - All below grade electrical drawings and specifications for the installation of site utilities if req'd.
 - Integrated diagrammatic lighting plans indicating overhead mechanical and electrical equipment for typical floor spaces
 - Light switch and duplex, telecommunication and data receptacle layout
 - Locations of all switchboards, panel boards, transformers, and motor control centers
 - Location of major equipment coordinated to the structural layout and framing plan
 - Data/Cabling, Technology/AV, security conduit layout and devise layout only. Architect and electrical designer will coordinate the design location with the Owners third party vendor to design and install
- Electrical Schedules
 - Motor and equipment schedule
 - Panel board and transformer schedule
- Specifications
- Review final design for code compliance with the Wisconsin Commercial Building Code
- Prepare Comcheck to meet the required energy codes of the existing building envelope
- Provide coordination and integration of the client provided security and designs. The Client will be responsible for Security, A/V and IT design and administration which are not included in our Scope of Services for this Agreement

B. Review of Construction Documents

- Prepare progress prints for review at 70% completion
- Meet with City of Antigo Park, Recreation and Cemetery Department Director, Sarah Repp and stakeholders to review progress with the design team at 70% review and discuss the construction documents
- Revise documents to incorporate the comments and directives
- Present the contract documents to City of Antigo Park, Recreation and Cemetery Department Director, Sarah Repp and City of Antigo Project Manager, Charley Brinkmeier for final review and approval prior to distribution to contractors

Phase Two - Part 1: Agency Approval

A. Agency Submittals

- Review and submit the Structural Calculations for foundations, lintels, beams and columns
- Prepare and submit documents for Permitting
 - Department of Safety and Professional Services (DSPS) State Review for the Building and HVAC
 - Department of Safety and Professional Services (DSPS) State Review for the interior Plumbing
- Permitting fees will be billed under reimbursable expenses to the client.

Phase Two - Part 2: Bidding

A. Administer Bid Process

- Prepare Quest online bid instructions to bid the building project
- Direct Pre-Bid Conference to present and discuss the project scope, construction, and bidding requirements
- Answer contractor/supplier questions regarding the bid documents
- Issue addenda to clarify construction documents during bidding period
- Attend Bid Opening
- Prepare Bid Tab, Evaluate Bid, Bid recommendation for each bidding package
- Prepare Owner/Contractor Agreements

Phase Two – Part 3: Construction Basic Services:

A. Construction Administration

- Conduct a pre-construction conference
- Funktion Design Studio Team will provide limited construction administration. We will coordinate with the Client and appropriate project team members including the Client's designated representative, the General Contractor on an as-needed basis as required/requested. These services will include, but are not limited to, the following:
 - Review of testing reports and contractor submittals (Architectural, Structural, MEP)
 - Shop drawing reviews (Architectural, Structural, MEP)
 - Providing RFI clarifications
 - *Appropriate Construction Bulletins at the direction of the Project Manager*
 - *Construction Bulletins may be subject to contract amendment if the requested redesign was not in part due to design errors/omissions by the Funktion design Studio Team
 - Review change order requests regarding revisions to the scope of the project
 - Review and certify the Sub Contractor's request for payments

B. Construction Site Visits

- Architectural Representative will conduct a total of eight site visits at an interval appropriate to the stage of construction to determine in general if work is in compliance with the Construction Documents, Additional site visits required by the Client or governmental agencies will be additional services. Extra visits will be billed on a time and material basis.
- Review and react to varying conditions discovered during construction per the request of the Client will be reviewed and billed at a time and material basis.

C. Project Closeout

- Visit the site at substantial completion, review the contractor provided punch list for completion
- Conduct a final site visit to verify the punch list items have been completed
- Prepare and Issue a Substantial Completion and HVAC Substantial Completion Certificate
- Review and certify the final application for payment
- Collect the Record Drawings from the general contractors

Additional Services:

We can provide additional services as may be required or requested. Funktion Design Studio, LLC will provide a Proposal for such services upon request.

Basis for Compensation

The professional services fee represents the effort required by Funktion Design Studio, LLC Design Team to provide the services described for the project. Compensation for our work has been developed using a task-based approach (Appendix A). We have accounted for the required tasks to support the proposed professional services as outlined within this proposal. Compensation will be based on a time and material basis per our standard hourly billing rates, our opinion of compensation for the Phase One services is \$ 30,780 for the base services as outlined under the scope of services Part 1, Part 2, and Part 3. Phase Two services is \$ 18,360 for the base services as outlined under the scope of services Part 1, Part 2, and Part 3. Reimbursable expenses are in addition to the compensation for each phase. The Client will be responsible for all permitting and plan approval fees for securing approval of authorities having jurisdiction over the Project.

Reimbursable Expenses

Reimbursable Expenses are in addition to compensation for Basic Services and include expenses incurred by Funktion Design Studio, LLC employees and consultants directly related to the Project. Expenses will be billed at cost plus 5%. Reimbursable expenses usually include, but are not limited to, the following, and are charged at cost:

Phase One – Part 1, Part 2, and Part 3:

- Mileage expense, postage, and reproduction copies, estimated expense \$1,000 Phase Two – Part 1, Part 2, and Part 3:
- Mileage expense, postage, and reproduction copies, estimated expense \$1,200
- Fees paid for securing approval of authorities having jurisdiction over the Project, Department of Safety and Professional Services, estimated expense \$2,000

Project Personnel

Your Project Manager will be Melody Hamlin, AIA who may be reached by telephone at 715-571-8122 or email at melody@funktiondesignstudio.com. Rick Schroeder, AIA will be the secondary contact who may be reached by telephone at 920.379.7133 or email at rick@funktiondesignstudio.com.

Structural Engineering Consultant: MTS, Nick Bancuk, PE, Schofield, WI

HVAC Designer: Kramm Mechanical, Dennis Kramm, DES, Wausau, WI

Plumbing Designer: CEC, Dale Schlieve, DES, Rhineland, WI

Electrical Designer: Badger State Consulting, LLC, John Sjoberg, DES, Wausau, WI

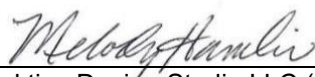
Client Responsibilities

The Client shall provide, or make available, all relevant information and data pertaining to this project to Funktion Design Studio, LLC. The Client shall also provide access to all private and public property which may be necessary required for Funktion Design Studio Design Team to perform their services. Client is responsible for any permitting and plan review fees associated with building. The Client will be responsible for Civil and direct contact with third party vendor designs which are not included in our services for this Agreement.

Acceptance

Sign both copies of this Agreement. Return one signed copy to our office and retain the remaining copy for your file. This agreement is valid for thirty (60) days.

Signature

	Secretary	February 28, 2024
_____ Funktion Design Studio LLC (Consultant)	_____ Title	_____ Date

_____ Client (Authorized Agent of Client)	_____ Title	_____ Date
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Funktion Design Studio. LLC Standard Agreement Provisions

1. Billings and Payments

Funktion Design Studio. LLC (Consultant) will provide Client with monthly invoices. Payment is due upon receipt. Amounts unpaid after 30 days will bear interest of 1.5% per month (18% annually) until paid.

2. Construction Phase Services

If this Agreement provides for any construction phase services by Consultant, it is understood that the Contractor, not Consultant, is responsible for the construction of the project, and that Consultant is not responsible for the acts or omissions of any contractor, subcontractor or material supplier; for safety precautions, programs or enforcement; or for construction means, methods, techniques, sequences and procedures employed by the Contractor.

3. Dispute Resolution

Client and Consultant agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association in effect at the date of this agreement.

4. Force Majeure

Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence.

5. Hazardous Environmental Conditions

It is acknowledged by both parties that Consultant's scope of services does not include any services related to the presence at the site of asbestos, PCB's, petroleum, hazardous waste or radioactive materials. Client acknowledges that Consultant is performing professional services for Client and Consultant is not and shall not be required to become an "arranger," "operator," "generator" or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA).

6. Indemnification

Client and Consultant each agree to indemnify and hold the other harmless, and their respective officers, employees, agents and representatives from and against liability for all claims, losses, damages and expenses, including reasonable attorney's fees, to the extent such claims, losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of Client and Consultant, they shall be borne by each party in proportion to its negligence.

7. Limitation of Liability

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and the Consultant's officers, directors, partners, employees and sub-consultants (hereinafter jointly referred to as "Consultant") to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the Consultant for the entire Project which is the subject of this Agreement, regardless of how limited in scope the services under this Agreement may be, shall not exceed the limits of the Consultants Professional Liability insurance of \$1,000,000 per occurrence and \$2,000,000 aggregate. The professional liability insurance policy may not be canceled or modified during the term of the contract.

8. Opinion of Cost

When included in Consultant's scope of services, opinions or estimates of probable construction cost are prepared on the basis of Consultant's experience and qualifications and represent Consultant's judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from Consultant's opinions or estimates of probable construction cost.

9. Standard of Care

The standard of care for all professional services performed or furnished by Consultant under this Agreement will be the skill and care used by members of Consultant's profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services.

10. Termination of Contract

Client may terminate this Agreement with seven days prior written notice to Consultant. Failure of Client to make payments when due shall be cause for suspension of services or, ultimately, termination, unless and until Consultant has been paid in full all amounts due for services, expenses and other related charges.

11. Ownership of Documents

All documents prepared or furnished by Consultant pursuant to this Agreement are instruments of Consultant's professional service, and Consultant shall retain an ownership and property interest therein. Consultant grants Client a license to use instruments of Consultant's professional service for the purpose of constructing, occupying and maintaining the Project. Reuse or modification of any such documents by Client, without Consultant's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold Consultant harmless from all claims, damages and expenses, including attorney's fees, arising out of such reuse by Client or by others acting through Client.

12. Use of Electronic Media

Copies of documents that may be relied upon by Client are limited to the printed copies, (also known as hard copies) which are signed or sealed by Consultant. Files in electronic media format or text, data, graphic or other types that are furnished by Consultant to Client are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, Consultant makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems or computer hardware differing from those in use by Consultant at the beginning of this assignment.

Rev. 1/2019

At paragraph 7, we would need to have a required minimum limit on the insurance of \$1,000,000 per occurrence and \$2,000,000 aggregate and we would need to say that this insurance may not be canceled or modified during the term of the contract.

Attachment: 14413 (6725 : Lake Park Shelter Design)

Summary of Professional Services - Phase One

Funktion Design Studio Team, Professional Services Fee

2/22/2024

				Hours		
P	hase One - Part 1: Predesign Services (2-3 weeks)	Arch	PMgr	Tech	Amount	Consultants
A. Project kick off meeting						
	Kick off prep and meeting		4		\$440	
B. Organize, Data gathering and Research the Project						
	Project Management/Coordination		1		\$110	
	Site data gathering		2		\$220	
	Site visit	2	2		\$460	
S	ubtotal	2	9	0	\$1,230	\$0
T	otal Phase One - Part 1 Services					\$1,230
P	hase One - Part 2: Schematic Design Phase Services (3-4 weeks)	Arch	PMgr	Tech	Amount	Consultants
A. Project Conception Evaluation						
	Project Management/Coordination/ Schedule		4		\$440	
	Program/ Function/Aesthetics		3		\$330	
	Site Development		1		\$110	
	Preliminary Code Review	2			\$240	
	Mechanical scope of work	2			\$240	
	Conceptual Schematic Design	1	2	12	\$1,540	
	Budget	2			\$240	
B. Present Initial Concept						
	Client Presentation Meeting		2		\$220	
	Revisions		1	2	\$310	
	Final Client Presentation Meeting		2		\$220	
S	ubtotal	7	15	14	\$3,890	\$0
T	otal Phase One - Part 2 Services					\$3,890
P	hase One - Part 3: Construction Document Preparation (6-7 week s)	Arch	PMgr	Tech	Amount	Consultants
A. Develop the Final Construction Documents						
	Project Management/Coordination		5		\$550	
	Title / Site Sheet			4	\$400	
	Code/ Egress Sheet			2	\$200	
	Floor Plans, Schedules and details			16	\$1,600	
	Exterior Wall Sections and Details			30	\$3,000	
	Enlarged Floor Plans and Accessory Key Legend			12	\$1,200	
	Miscellaneous Details			4	\$400	
	Equipment Platform Framing and Roof Plan			12	\$1,200	
	Structural			16	\$1,600	\$4,000
	HVAC					\$2,550
	Plumbing					\$1,650
	Electrical					\$4,100
	Project Manual	8	4		\$1,400	
	Final Coordination	2		4	\$640	
B. Review of Construction Documents						
	Client Review 70%		2		\$220	
	Final Revisions / Alterations to Final Documents		1	4	\$510	
	QC/QA Review	2		2	\$440	
S	ubtotal	12	12	106	\$13,360	\$12,300

Attachment: 14413 (6725 : Lake Park Shelter Design)

Total Phase One - Part 3 Services						\$25,660
Summary of Professional Services Fees - Phase One						
Professional Base Scope Services						Architecture Consultants
Phase One - Part 1: Predesign Services (2-3 weeks)						\$1,230 \$0
Phase One - Part 2: Schematic Design Phase Services (3-4 weeks)						\$3,890 \$0
Phase One - Part 3: Construction Document Preparation (6-7 weeks)						\$13,360 \$12,300
Professional Base Scope Services Fee total						\$18,480 \$12,300
Funktion Design Studio Team, Professional Services Fee						\$30,780
F S Reimbursable (Mileage expense, postage, and reproduction copies)						\$1,000
Funktion Design Studio Team, Basic Services Professional Services Fee						\$31,780

Summary of Professional Services - Phase Two						
Phase Two- Part 1: Agency Approvals (1 weeks)		0	0	0	Amount	Consultants
A. Agency Approval Submittals						
Building Plan submittal	4	4	2	\$1,120	\$200	
HVAC DSPS Approval					\$200	
Plumbing DSPS Approval					\$100	
Electric State Calculations					\$200	
Subtotal	4	4	2	\$1,120	\$700	
Total Phase Two - Part 1 Services						\$1,820
Phase Two - Part 2: Bidding (3-4 weeks)		Arch	PMgr	Tech	Amount	Consultants
A. Administer the Bid Process						
Prepare Public Bid - Quest			4		\$440	
Execute bid process			4		\$440	
Prep / Conduct a Pre-Bid Conference			4		\$440	
Answer Contractor questions, prepare addendums as required			4	4	\$840	
Attend Bid Opening			2		\$220	
Bid Tab/Recommend Award of the Contract	2		2		\$460	
Prepare AIA A105 Owner General Contractor Agreement	4		2		\$700	
Subtotal	6	22	4	\$3,540	\$0	
Total Phase Two - Part 2 Services						\$3,540
Phase Two - Part 3: Construction Phase (5 months)		Arch	PMgr	Tech	Amount	
A. Construction Administration						
Contract Administration/Coordination of documents			4		\$440	
Certify contractor application for payments/lien waivers			10		\$1,100	
Review submittals (shop drawings/change orders/RFI)			4		\$440	
Project Management/Coordination			8		\$880	
Pre-Construction Conference			4		\$440	
Submittal reviews			18		\$1,980	
Structural Submittal						\$300
HVAC Submittal						\$200
Plumbing Submittal						\$200
Electric Submittal						\$400

	RFI/ Change Orders			10		\$1,100	
	Certify Pay Applications			12		\$1,320	
B. Project Meetings/Site Visits							
	Monthly Site Visit (8 total)			16		\$1,760	
C. Project Closeout							
	Establish punchlist			4		\$440	
	Conduct a Final Site Visit - Verify Punchlist Completion			2		\$220	
	Conduct Substantial Completion - Building Visit			2		\$220	
	Conduct Substantial Completion - HVAC Visit						\$300
	Conduct Substantial Completion - Plumbing Visit						\$300
	Conduct Substantial Completion - Electric Visit						\$300
	Certify final contractor application for payments/lien waivers			4		\$440	
	Collect all As-builts from General			2		\$220	
Subtotal			0	100	0	\$11,000	\$2,000
Total Phase Two - Part 3 Services							\$13,000
Summary of Professional Services Fees Phase Two							
Professional Base Scope Services						Architecture	Consultants
Phase Two- Part 1: Agency Approvals (1 weeks)						\$1,120	\$700
Phase Two - Part 2: Bidding (3-4 weeks)						\$3,540	\$0
Phase Two - Part 3: Construction Phase (5 months)						\$11,000	\$2,000
Professional Base Scope Services Fee total						\$15,660	\$2,700
Funktion Design Studio Team, Professional Services Fee							\$18,360
	FDS Reimbursable (Mileage expense, postage, and reproduction copies)						\$1,200
	DSPS Agency Review Fees (building , HVAC, plumbing)						\$2,000
Funktion Design Studio Team, Basic Services Professional Services Fee							\$21,560



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: March 11, 2024
Re: Update on Springbrook Trail Lights

There are a total of 42 trail lights from the 4th Avenue Dam to 2nd Avenue. The lights were installed with the original trail in 2009/2010. The design of the low-level bollard lights is to provide a visual beacon for those utilizing the trail at night; the intent was not to provide intense illumination.

Crews have identified lights that are dim, flickering, or completely out. We have contacted VanOoyen's, and unfortunately the lights are at the end of life, and parts are no longer available.

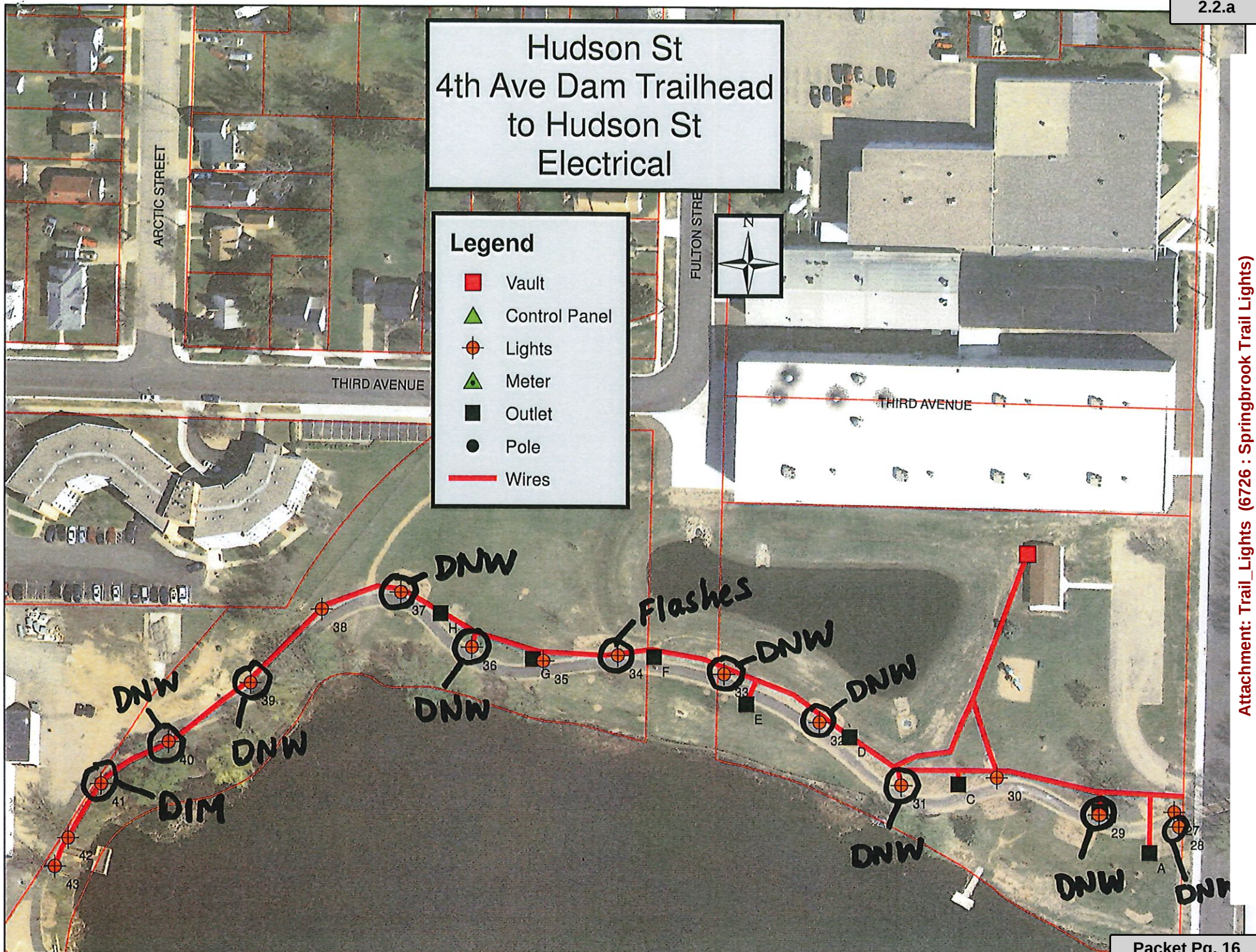
Crews are working on a solution that would utilize the existing pedestals with mounted solar lights that will again provide the visual beacon for those utilizing the trail at night.

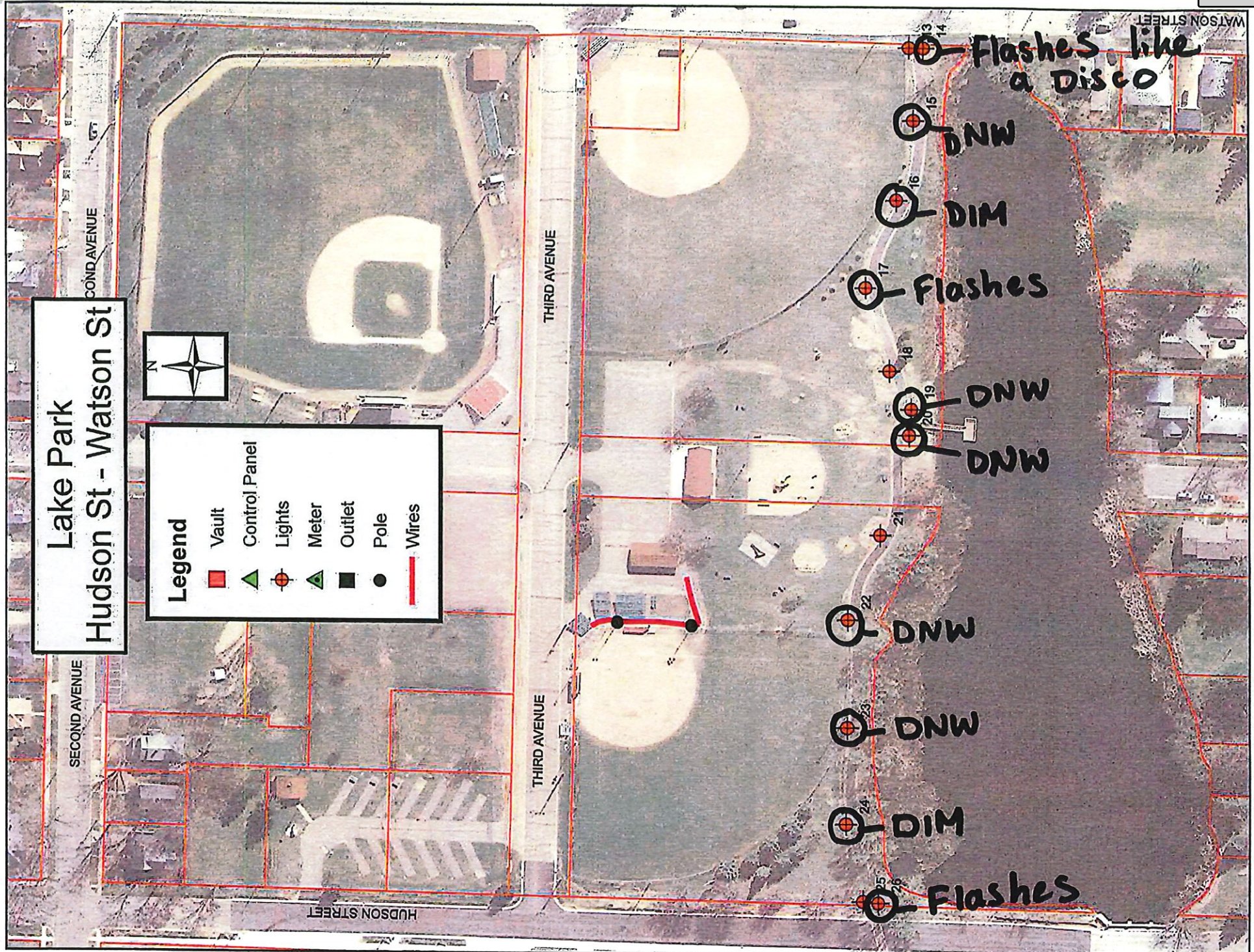
If this solution is not satisfactory replacement of all lights would be required; there currently are not funds budgeted for replacement, so funds would need to be budgeted in future years.

Hudson St 4th Ave Dam Trailhead to Hudson St Electrical

Legend

- Vault
- ▲ Control Panel
- ⊙ Lights
- ▲ Meter
- Outlet
- Pole
- Wires



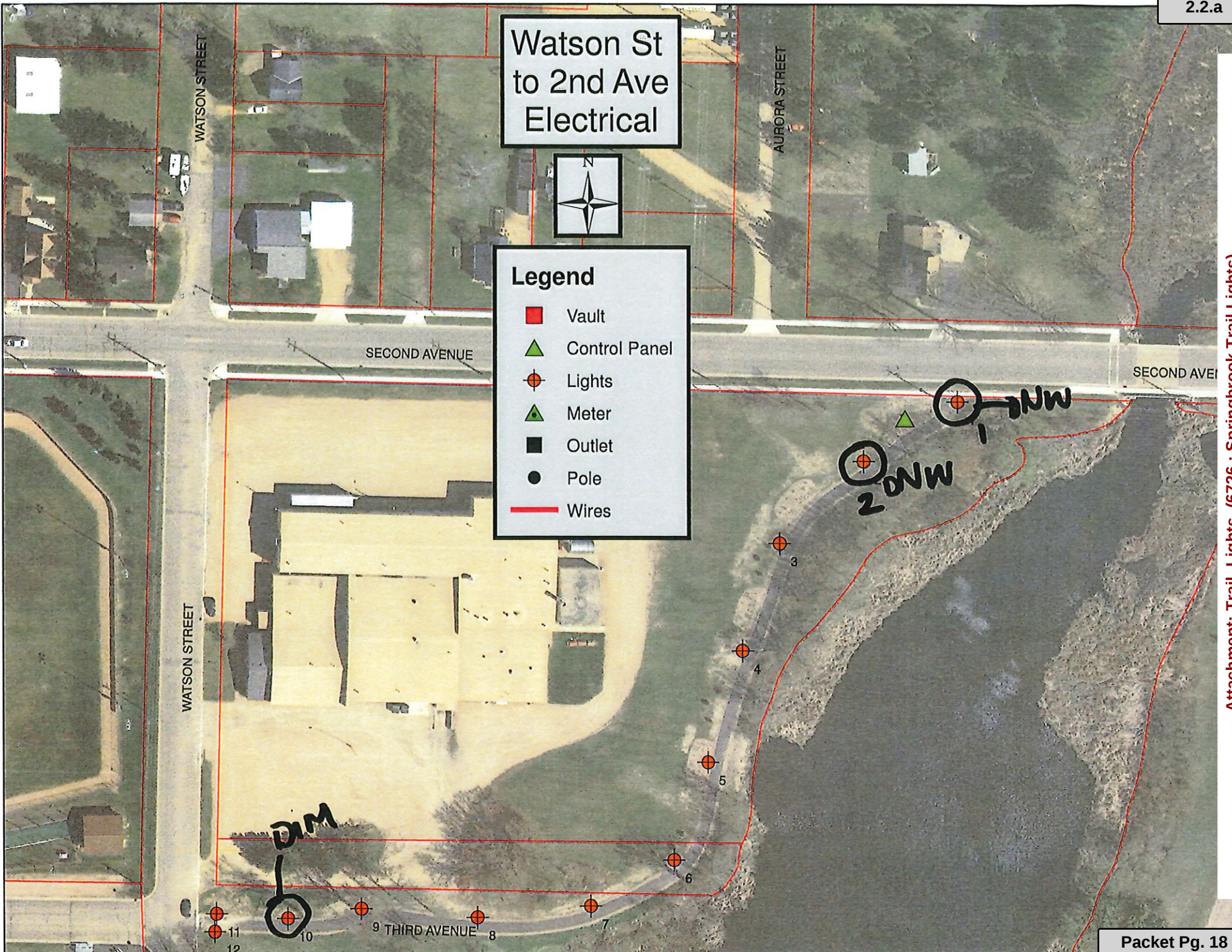


Watson St to 2nd Ave Electrical



Legend

- Vault
- Control Panel
- Lights
- Meter
- Outlet
- Pole
- Wires

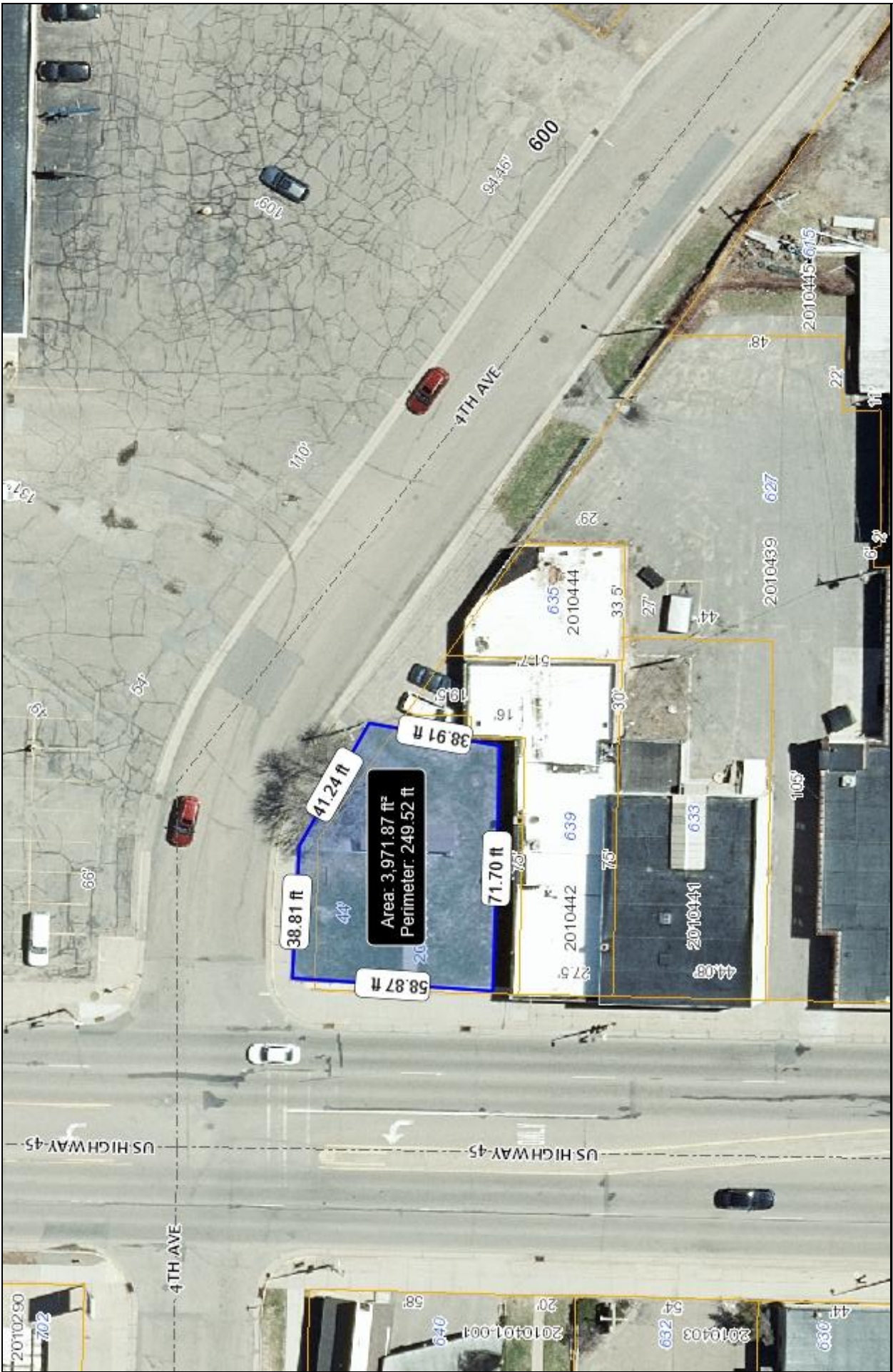




DISCLAIMER: This data is provided by the City of Antigo for informational purposes only. The City does not warrant or guarantee the accuracy or reliability of this data. The recipient of this data assumes any risk of its use for any purpose.

City of Antigo GIS

Attachment: Combined (6727 : Double D's Lot)



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City of Antigo GIS



Print Date: 3/6/2024



Attachment: Combined (6727 : Double D's Lot)



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City of Antigo GIS



Print Date: 3/6/2024

Attachment: Combined (6727 : Double D's Lot)



08

0

40

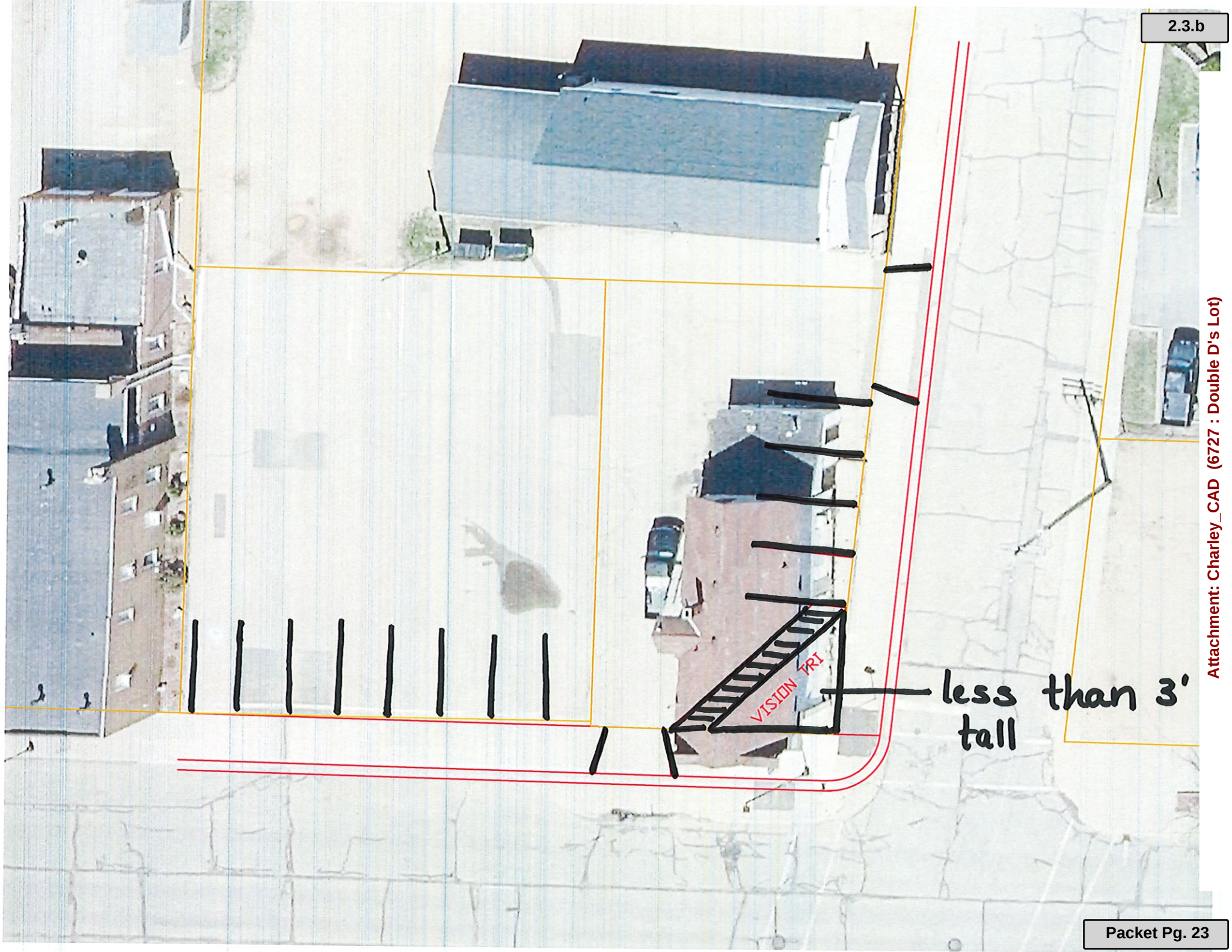
08

SCALE: 1" = 480'

Attachment: Combined (6727 : Double D's Lot)

City of Antigo GIS

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Attachment: Charley_CAD (6727 : Double D's Lot)