



CITY OF ANTIGO

PARKS, CEMETERY AND RECREATION COMMISSION MEETING

MULTI-PURPOSE ROOM

Monday, March 09, 2020

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the February 10, 2020 Meeting
2. Birdhouse Donation From Pastor Dick Kendall and Tuesday Evening Community Bible Class
3. Approval to Purchase Pressure Washer
4. February Park, Recreation & Cemetery Updates: Staffing, Training, Cemeteries, Shelters & Facilities, Projects, Events, Volunteers, Partnerships, Program & Class Registration Dates, Recreation Programs, Forestry, Grants, and Bids

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: March 05,2020

GLENN BUGNI



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: March 09, 2020
Re: Birdhouse Donation From Pastor Dick Kendall and Tuesday Evening Community Bible Class

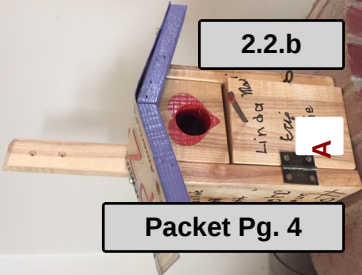
Pastor Dick Kendall met with the Tuesday Evening Community Bible Class, and as a group they constructed a birdhouse that can be placed in one of parks this upcoming summer.

I am recommending placement of the Birdhouse constructed by the Tuesday Evening Community Bible Class and Pastor Dick.

2.2.a



Packet Pg. 3



2.2.b

Packet Pg. 4



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: March 09, 2020
Re: Approval to Purchase Pressure Washer

The Park, Recreation and Cemetery Department's pressure washer has stoppped working, and I am requesting permission to purchase a new pressure washer with budgeted funds.

The new pressure washer is \$5,743.48, heats the water, and is a portable unit that we will be able to use at the various Park and Recreation facilities.

Park, Cemetery & Recreation Department

Memo

To: City of Antigo Common Council
From: Sarah Repp; Park, Cemetery & Recreation Director
Date: February Updates 2020
Re: Park, Recreation and Cemetery Department General Updates

STAFFING: We currently have one year-round part-time position open, and we have started accepting applications for summer seasonal employment.

TRAINING: I attended a Park & Recreation Roundtable meeting in Milwaukee, and gained insight into other community operations, and programs that are offered. Additionally, all staff completed annual general training coordinated by Julie Zack.

CEMETERIES: Crews continue to maintain cemeteries roads following snowfalls, and inter burials year-round.

SHELTERS & FACILITIES:

- **SHELTERS:** Peaceful Valley Warming House is open daily for ice skating in Peaceful Valley.
- **SKATING RINKS:** All 3 rinks, as well as the ice path, in Peaceful Valley are being maintained, and weekly rink reports are sent to EDC.
- **SINGLE TRACK TRAIL:** We were able to purchase signage for the trail, which was installed by volunteers Mike Heiny and John Ebel. There are a total of 4 loops, which are color-coded. We will work at installing maps of the trails this summer.
- **SPRINGBROOK X-COUNTRY SKI TRAIL:** Check-out the packed and groomed trail just north of the paved Springbrook Trail. Snowshoeing is also encouraged; please stay off groomed sections.
- **SLED HILL:** The Rotary sled hill has been a popular location this winter.

PROJECTS:

- **SLED HILL:** Crews maintain the steps on the Rotary Sled Hill, so families and youth can enjoy sledding during the winter months.
- **LOW LEVEL BOARDWALKS:** Crews are making really good progress on the low-level boardwalks that will provide an important connection to the existing Springbrook Trail, rough trails, and 18-hole Disc Golf Course. (see pictures on page 2)

EVENTS:

- We are working with various groups and organizations to host their various community events within our parks and shelters. Check the Community Calendar, which can be found on the Antigo/Langlade County Community Resource Website: www.alcinfo.com.

VOLUNTEERS:

- Volunteers make our programs and events possible. Additionally, they also help us enhance and maintain our parks and trails.
- Thank you to all our coaches (baseball, soccer, flag football, and dance)
- Thank you to Mission Antigo Volunteers
- Thank you to Antigo Garden Club, which maintains planting areas and landscaping in our parks.
- Thank you to LAMBA members for expanding and maintaining our trail system.



PARTNERSHIPS:

- **HeART:** We have been working with HeART to place Senior Parking locations throughout the community, and enhance the community resource website: ALCinfo.com to provide more comprehensive information and resources for seniors. The updates to the website are now live, and can be viewed at ALCinfo.com. Terri Johnson has been working with various groups to compile the information, and Chad Cornelius added the content to the website.
- **Youth Programs & USDA:** Tom Schofield is working on details to offer sport camps through collaboration with the School District and Park & Rec.
- **Registration Software & USDA:** We have partnered with the school district for our registration software, so now users will be able to register for Summer School Programming as well as Rec Programming, and reserve our park facilities. Registration for Park & Rec programming opened January 1, and Summer School registration will open on March 1.

PROGRAM & CLASS REGISTRATION DATES

- **Park & Rec:** Open as of January 1
- **Summer School:** Open as of March 1
- **Boys & Girls Club:** Open March 1
- **Antigo Dugout Club Baseball, City Leagues, LCJL, & Youth Softball/Fillies Walk-in Registration / Sign-ups:** Tuesday, March 3 and Wednesday, March 4 from 3:30pm – 5:30pm at Parsons of Antigo

RECREATION PROGRAMS: Register for programs on-line at: www.antigo-city.org under the Park & Recreation Link, or view upcoming programs and events.

- **Open Skates:** TBD for Summer
- **Youth Nordic Ski Program:** 26 Registered Participants
- **Pickleball:** Play has moved indoors to Karl's Transport Gym on the south end of town, and has 38 registered participants.
- **Brewer Trip:** Tickets have been purchased for Thursday, April 9, 2020; 7:10pm game against the New York Mets. All tickets have been sold. It's a NO SCHOOL DAY!
- **Annual Outdoor Easter Egg Hunt:** Scheduled for: Saturday, April 11, 2020 (eggs have been ordered)
- **Springbrook Clean-up:** Coordinated by Mission Antigo; June 13, 15-19, 2020
- **Outdoor Movies:** Coordinating for Friday nights on Ball Tournament weekends. Friday, June 19 (Aquaman) and Friday, July 17 (Bumblebee). Both movies will start at 9:15pm.
- **Arbor Day:** Planting will occur at Remington Pond on Tuesday, June 16, 2020 from 10:30am – 11:30am.
- **T-ball (3 & 4 year olds):** Registration has opened for 2020; 59 registered participants
- **Coach Pitch (5 & 6 year olds):** Registration has opened for 2020; 43 registered participants
- **Pitching Machine (7 & 8 year olds City League):** Registration has opened for 2020; 29 registered participants
- **Soccer (K-8th grade):** Registration has opened for 2020; 37 registered participants
- **Soccer Boot Camp:** Registration has opened for 2020; 8 registered participants
- **Elk's Club Soccer Shoot-out :** TBD for 2020
- **Flag Football (4k-6th grade) :** Registration has opened for 2020; 4 registered participant
- **Youth Tennis Lessons:** The program may be offered if we are able to find instructors.
- **Coaches:** Thank you for making our programs possible.

We are still finalizing programming details and looking at the possibility of offering some new programming.

OTHER COMMUNITY PROGRAMMING UPDATES:

- **Men's Pick-up Basketball League:** Started Sunday, January 19, 2020 from 4pm – 5pm at Peace Lutheran
- **X-Country Skiing and Snow Shoeing:** Check the Community Calendar for various scheduled events.
- **Kettle Bowl & Other Winter Activities:** Check <https://www.langladecounty.org/resources/trail-reports/> for trail reports and updates.

FORESTRY

- We will work to put a replanting plan together for the timber stand that was recently harvested south of Elmwood Cemetery.

INVASIVES

- We plan to work with Timberland Invasive Partnerships in 2020 to remove invasive species along Springbrook Trail as well as the Single Track Trail.
- We will also work to address the buckthorn stand that is located south of Elmwood Cemetery in the Timber Stand that was recently harvested.

GRANTS, BIDS, and DONATIONS

- Mark Desotell will be submitting a TAP Grant that if awarded will continue with paved off-street trail expansion as well as possible road improvements.
- We received just over \$7,000 from Antigo Rotary to install pre-school playground equipment in City Park East.
- The DNR contacted us with good news that we are now eligible for the remaining funds (totaling just over \$41,000), which we originally applied for.
- A Knowles Stewardship Grant to expand the Springbrook Trail to the north from the West Rotary Bridge has been submitted and tentatively awarded in the amount of \$99,071.00. This trail connection will be an important connector for the overall trail expansion plan and provide a connecting route for the proposed TAP Grant trail expansion.
- We have received an extension for our 5 year comprehensive park plan, and will be finalizing an updated plan this winter.

UPCOMING PROJECTS 2020

- Updated Disc Golf Signage
- Updated Single Track Signage
- Completion of Low-level Boardwalks, which provide connections to the 18 hole Disc Golf Course, and x-country ski trail
- Completion of Springbrook Trail expansion from West Rotary Bridge to Charlotte Street
- Installation of Rotary Playground Equipment in City Park East
- Roof Saratoga Shelter
- Complete pathway and bump-in parking at Remington Lake from Hogan Street to the floating fishing pier.
- Al Remington Seating Deck construction 2020
- Complete Installation of Scoreboards at Saratoga North & South, Lake Park, and Al Remington Little League