

CITY OF ANTIGO
PARKS, CEMETERY AND RECREATION COMMISSION
MINUTES OF MEETING HELD
FEBRUARY 13, 2017

Parks, Cemetery and Recreation Commission of the City of Antigo met in Regular Meeting on the above date at 5:33 PM in the Multi-Purpose Room, City Hall, Alderperson, Ward 3 Tim Kassis presiding.

Attendee Name	Title	Status	Arrived
Tim Kassis	Alderperson, Ward 3	Present	
Glenn Bugni	Ward 7	Present	
Dan Bauknecht	Alderperson, Ward 9	Absent	
Denise Wendt	Member	Present	
Heather McCann	Member	Present	
Zachary Brown	Member	Present	
Sam Hardin	Member	Present	

Others in attendance: Sarah Repp, Park, Recreation and Cemetery Director; and Jaime Horswill, Clerical/Utility Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the minutes from the January 9, 2017 meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Heather McCann, Member
AYES:	Kassis, Bugni, Wendt, McCann, Brown, Hardin
ABSENT:	Dan Bauknecht

2. Compact Tractor Bid

Sarah Repp, Park, Recreation and Cemetery Director, provided a bid sheet and recommendation for the compact tractor, mower, loader, and sweeper. Rew Motors provided a quote of \$67,850 for a 14 foot mower and \$69,350 for a 16 foot mower. Quinlan Equipment provided a quote for \$52,143.

Ms. Repp further advised that following the bid opening she contacted Quinlan's to see what the price would be for a blower attachment. Purchasing the blower in addition to a sweeper will allow the department to more efficiently maintain the paved sections of the trail in the winter months. The blower will cost an additional \$7,159.

Ms. Repp advised that the total budget for the compact tractor with attachments is \$63,000, the total price with the blower is \$59,302.

Motion to approve the purchase of the compact tractor, mower, loader, sweeper and blower as presented for a total of \$59,302 with funding derived from budgeted funds.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Denise Wendt, Member
SECONDER:	Zachary Brown, Member
AYES:	Kassis, Bugni, Wendt, McCann, Brown, Hardin
ABSENT:	Dan Bauknecht

3. Tree Donations

Ms. Repp provided a memo advising that the Commission previously created a donation policy that encompassed benches, tables, and other park improvements. The policy has been working very well, and has assisted staff in directing potential donors to areas of need within the park system. She would like to create a more formal donation policy for trees as well. She is requesting the memorial trees and plaques to be priced at \$500. The available locations and species of trees would correspond to the established park plans.

Ms. Repp noted that the cost would also include potential replacement if the tree fails.

Motion to approve creation of a donation policy for trees at a cost of \$500 as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tim Kassis, Alderperson, Ward 3
AYES:	Kassis, Bugni, Wendt, McCann, Brown, Hardin
ABSENT:	Dan Bauknecht

4. Kretz Park Batting Cage Improvement

Ms. Repp provided a memo advising that the High School Baseball Team and Antigo Dugout Club are requesting approval to upgrade the batting cages at Kretz Park to a style that is the same or similar to the ones that were installed at Al Remington (Little League) Field. The Antigo High School Baseball Team will be donating the funds.

Upon inquiry by Denise Wendt, Ms. Repp noted that during the winter months, the batting cages are lifted so that the netting is not dragging on the ground and fraying. This is the first year that they did this, in previous years, they took the netting down.

Upon inquiry by Alderperson Kassis, Ms. Repp advised that the High School Baseball Team and Antigo Dugout Club will be installing the batting cages and donating the funds. There will be no cost to the City of Antigo.

Motion to approve the donation of a batting cage at Kretz Park by the High School Baseball Team and Antigo Dugout Club as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sam Hardin, Member
SECONDER:	Glenn Bugni, Ward 7
AYES:	Kassis, Bugni, Wendt, McCann, Brown, Hardin
ABSENT:	Dan Bauknecht

5. Park, Recreation and Cemetery Memo

Ms. Repp provided a memo updating the Commission with information regarding the Community Resource Website and Everbridge. The Community Resource website, www.alcinfo.com is designed to function as a hub/platform/listing for community resources ranging from support and assistance programs, service organizations, Everbridge registration, government, health and wellness, education, transportation relocation assistance and more.

Ms. Repp's memo also gave general park updates. She advised that the crews have been doing an excellent job maintaining ice rinks and trails even with extreme warm and cold conditions. She ended her memo with a picture and thank you note from the Antigo Disc Golf Club.

Ms. Repp distributed the Spring and Summer Park and Recreation Guide for 2017 with her memo.

INFORMATION ONLY

RESULT:	PLACED ON FILE-NO VOTE
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Any Other Matters Authorized by Law to be Considered

NONE

Adjournment

1. **Motion to:** Adjourn at 5:40 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Denise Wendt, Member
AYES:	Kassis, Bugni, Wendt, McCann, Brown, Hardin
ABSENT:	Dan Bauknecht

Tim Kassis, Chairperson

Date



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: February 13, 2017
Re: Compact Tractor Bid

I am recommending approval of the Quinlan Equipment bid for the compact tractor, mower, loader, and sweeper (see attached bid sheet).

Compact Tractor/Utility Vehicle with Optional Loader, Mower and Sweeper Attachment

2/7/2017

Bid Opening: 4:05 pm, Public Works Office, City Hall

Park and Recreation Director: Sarah Repp

Company Name	Utility Vehicle Price	Optional Mower	Optional Loader	Optional Sweeper	Total Pricing
Rew Motors N2960 Hwy 45, Antigo	\$36,900.00	\$14,900 for 14ft AFM 4214	\$6,800.00	\$9,250.00	\$67,850.00

Deviations from specifications: Tractor would be 54HP, 11.2 gallon capacity fuel system, rocking pedal, PTO HP is 46.5 HP and powertrain warranty is 6 year. Optional mower would be 14ft batwing, 3/16 guage steel, 40 to 70 HP, 80 inch transport width, 6" deck overlap, cutting height is 3/4" to 5 1/4", hydraulic wings and deck. Loader is 2361 lbs lift capacity, 112.7 lift height at pivot pin. Sweeper is 84"

Rew Motors N2960 Hwy 45, Antigo	\$16,400 for 16 ft. AFM 4216				\$69,350
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Deviations from specifications: Two sizes of batwing mower options presented, one a 14 ft. and one a 16 ft. 14 ft. option has a 3/16" gauge steel decking, 80" transport width, 6" of deck overlap. 16 ft. has a 3/16 gauge steel decking, 106" transport width and 8" of deck overlap. Both mower models can go from 40 to 70 hp, have cutting heights of 3/4" to 5 1/4" anmd have hydraulic wings and deck.

Quinlan Equipment 1030 S. Superior St, Antigo	\$26,864.00	\$11,548.00	\$4,644.00	\$9,087.00	\$52,143.00
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Deviations from specifications: If loader is not purchased we can supply a 84" front mount Sweepster broom model QC7 for \$10,990.00. Literature accompanies



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: February 13, 2017
Re: Tree Donations

The Park, Cemetery and Recreation Commission created a donation policy that encompassed benches, tables, and other park improvements. The policy has been working very well, and has assisted staff in directing potential donors to areas of need within our park system. Additionally, the website has been updated to include all the approved locations and style of bench, table, or park amenity, so interested donors can contribute directly on-line.

I would like to create a more formal donation policy for trees as well. I am requesting approval for memorial trees with plaques to be priced at \$500.00. The available locations and species of trees would correspond to the established park plans. The \$500.00 covers the initial cost of the tree and the standard plaque price (additional charges may apply if families want a larger or more elaborate plaque) as well as any potential replacement.



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: February 13, 2017
Re: Kretz Park Batting Cage Improvement

The High School Baseball Team and Antigo Dugout Club are requesting approval to upgrade the batting cages at Kretz Park to a style that is the same or similar to the ones that were installed at Al Remington (Little League) Field. The Antigo High School Baseball Team will be donating the funds.

Park, Cemetery & Recreation Department

Memo

To: Park, Cemetery and Recreation Commission
From: Sarah Repp; Park, Cemetery & Recreation Supervisor
Date: February 2, 2017
Re:

COMMUNITY RESOURCE WEBSITE & EVERBRIDGE

Emergency Management, Antigo/Langlade County Chamber of Commerce, Economic Development Corporation and the City of Antigo have been working hard to get the word out about the Community Resource Website (www.alcinfo.com) and Everbridge.

Below is information that describes the progress that has been made and how we are working to collaborate with other interested community groups and organizations to fill an identified need within our community.

A need for a strong consolidated listing of community resources has been identified in the most recent Health Needs Assessment. There has been a joint effort by various community groups and organizations to address this need and develop community resources that are comprehensive and accessible to the community.

In 2011 a Community Calendar and Community Activity Connection Group was developed through a cooperative effort with a number of local organizations and groups. This was a first step in gathering information from our community groups, organizations and businesses to provide the public with much needed resources and information. However, a gap still existed regarding finding the resources that our community offers in abundance.

When the decision was made to transition to the Everbridge Notification system from the traditional sirens for weather alerts a second step was made to provide information resources for the community. A Community Resource Website was developed in partnership with Antigo/Langlade County Chamber of Commerce, Economic Development Corporation, Emergency Management and the City of Antigo (funding is provided by Hotel Motel).

The Community Resource website: www.alcinfo.com is designed to function as a hub/platform/listing for Community Resources ranging from Support and Assistance Programs, Service Organizations, Everbridge Registration, Government, Health & Wellness, Education, Transportation, Relocation Assistance, and more.

Attachment: February_PRC_Memo (1371 : PRC Memo)

With the funding from Hotel Motel the website will continue to grow through professional development and marketing as well as become mobile friendly.

The above resources are great tools for those with access to the internet, but through collaboration with Emergency Management the resources have expanded further to include text, e-mail, and phone notifications regarding not just weather, but community information as well.

We want to reach out to you and share our information, so the existing Community Resource tools can continue to develop into valuable tools utilized by our community. Additionally, we are aware that others have identified similar gaps and may be working on similar solution based projects. We want to bring together anyone that shares a passion for sharing information and providing resources for our community, and work collectively to create a powerful and comprehensive resource and tool for users.

GENERAL UPDATES

Crews have been doing an excellent job maintaining ice rinks and trails even with extreme warm and cold conditions. We did close the Warming House for about a week during the warmest days, but crews have been busy putting layers of ice on in preparation for Winter Fun & Family Wellness Day on Sunday, February 12, 2017. They also installed nets behind the goals of the hockey rink to prevent pucks from flying out.

Below is a list of upcoming community events and summary information from past events:

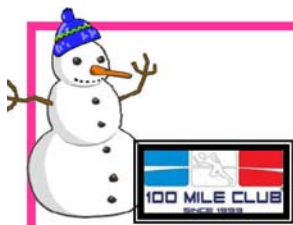
- **Ice Skating Rinks:** Lights for evening skating (hockey rink and large rink at Peaceful Valley Warming House - Warming House open daily and automatically locks at posted times). **Receive updates and text alerts by texting RECREATION to 888777**
- **Springbrook X-Country Ski Trail:** **Receive condition updates and text alerts by texting RECREATION to 888777**
- **Sledding Hill** (Railway Activity Park off of First Avenue)
- **Optimist Tree Burn** (Monday, January 23): Street Department crews assist by coordinating a curbside pick-up and creating the tree pile. The DNR also uses the trees for stream bank restoration projects. The event had a great turn-out and Optimists were on hand to serve hot chocolate and hot dogs.
- **Open Skate** (February 24 from 11:30am - 1pm): Sponsored by Antigo Youth Hockey Association and the City of Antigo Park & Recreation Department. The Optimists also donated money towards the purchase of new skates and skate sharpening.
- **Disc Golf Tournament - Ice Bowl** (January 21): Coordinated by the Antigo Disc Golf League. This event was very successful. The group raised over \$1,512.00 and collected 176.32 lbs of food for the food pantry. Park, Recreation and Cemetery Crews prepped the course with grooming equipment prior to the weekend.
- **Winter Fun & Family Wellness Day in conjunction with Broomball Tournament** on Sunday, February 12 (2pm - 6pm): Event sponsored by City of Antigo, Aspirus Langlade Hospital, Economic Development, Boys & Girls Club, Antigo Area Optimists and Fire Department Union. There is still time to register your Broomball Team.
- **Registration is now being accepted for 2017 Spring, Summer and Fall Programs** (including the Brewer Trip). We have the majority of our programs finalized and will be working with the School District and Boys & Girls Club to collectively put out information to the community about our spring and summer programming. We will also meet with other groups and organizations in the community to see about other potential collaboration opportunities.
- **Park & Trail Updates can be received by texting:** RECREATION to 888777 (this includes rink conditions and x-country ski trail conditions). This is updated weekly.

- **Reminder to keep sidewalks clear of snow and ice** for safe travel during the winter months. Free salt sand is available from the Street Department located at 1020 W. Pierce Avenue. Snowfalls are updated on the Community Calendar, so property owners that are out of town can see when the most recent snowfall occurred. Complaints can be reported to the Park, Recreation and Cemetery Department (715.623.3633 extension-154/131).

Progress continues at the Heinzen Pavilion. Crews have all the doors installed and will continue to work on installation of the door operators. Electricians are pulling wires and will begin work on the lighting. General contractors are working at installation of final detail work including the sign, which was installed Monday, February 7, 2017.

Bids will be going out for a variety of equipment for 2017 as well as spring and summer items including invasive species removal along the trail.

Staff is doing a great job keeping winter facilities maintained and also getting ready for Spring and Summer.



Winter Fun & Family Wellness Day

In Conjunction with the Annual Broomball Tournament
Coordinated by the AFD Local 1000 & Sponsored by the Antigo Optimists

Sunday, February 12, 2017
2pm - 6pm

Peaceful Valley Park (420 Field Street)

Campfires, Food & FREE Family Fun

- Brandt's Sleigh Rides
- Healthy food menu created by Aspirus Langlade Hospital
- Drinks Include: Hot Cider, Hot Chocolate, Coffee
- Roast marshmallows over campfires
- 100 MILE CLUB Games & Activities



More Information: www.antigo-city.org/rec1

SPONSORED BY YOUR LOCAL BUSINESSES AND ORGANIZATIONS








Sarah and all of Antigo Parks & Rec,
Thank you all for your help with the 2017
Antigo Disc Golf Club Ice Bowl! Thanks to your
help with the permit/insurance waiver and the
amazing course prep work our tournament went
exceptionally well. We raised \$1,512 and donated
176.32 lbs of food to the Antigo Community Food Pantry!

-Zach ADGC

Park and Recreation Guide 2017

Antigo City Hall ■ 700 Edison Street ■ Antigo, WI 54409 ■ 715.623.3633 extension 154/131 ■ www.antigo-city.org/rec1

City of Antigo Sponsored - Events

SPRINGBROOK CLEAN-UP

Date: Thursday, April 13, 2017 (it's a no school day)

Time: 10am-12pm

Location: Meet at the 4th Avenue Dam Trail Head (608 4th Ave)

Wear clothes you don't mind getting dirty. Clean the area along Springbrook and enjoy a free lunch provided by Inland Lakes.



ANNUAL OUTDOOR EASTER EGG HUNT

Location: City Park East & West; 200 Block of Aurora Street

Date: Saturday, April, 15, 2017

Time: 10am sharp

Age: New Crawlers - Age 8

Cost: Free with the donation of a canned good

If you would like your picture with the bunny please arrive by 9:15am and bring your camera. There are over 4,000 pre-stuffed eggs.



ANNUAL BREWER BUS TRIP

Brewers vs. Braves

Free long sleeve t-shirt to first 20,000 fans

Date: Friday, April 28, 2017

Game Time: 7:10pm; **Section:** Dew Deck

Cost: \$59.00

(includes bus ride, ticket, climbing wall, food, soft drinks, and 2 alcoholic drinks/adult)

Trip Info: Bus leaves at 2:15pm and returns at approximately 1:30am.

Register at: www.antigo-city.org/rec1



INDOOR OPEN SKATE

(Free with the donation of a canned good); co-sponsored with AAYHA

Date: TBD (check our website: www.antigo-city.org/rec1 for dates & times)

Time: TBD (check our website: www.antigo-city.org/rec1 for dates & times)

Location: Langlade County Fairgrounds Multi-Purpose Building



ARBOR DAY

Date: Tuesday, June 13, 2017

Time: 10:30am - 11:30am

Location: Meet at Railway Activity Park (1011 First Avenue) in the parking lot north of the Sled Hill

Wear clothes you don't mind getting dirty. Plant trees in this popular community park.



OUTDOOR MOVIES in Peaceful Valley Park (420 Field Street)

Friday, June 16 - *Star Wars: The Force Awakens* (approx. start time: 9:00pm)

Movie generously sponsored in honor of Gary Kuhlman

Enjoy the Antigo Dugout Club Ball Tournament weekend and a movie

Friday, July 7 - *Jurassic Park (the original)* (approx. start time: 9:00pm)

Enjoy the Softball and Baseball Tournament weekend and a movie

Friday, August 18 - *Big Miracle* (approx. start time: 8:15pm)

Spend some time at the Relay for Life Event and enjoy a movie

Additional Information: Limited concessions available for sale

Check: www.antigo-city.org/rec1 for movie titles

City of Antigo Sponsored - Activities

T-BALL

This is a fun league where youth hit off a tee, learn to run the bases, and learn the concept of playing. Practices are prior to games, which are played in local parks.

Ages: 3 & 4 (as of May 1)

Dates: Monday, May 8 - Wednesday, June 7 (Mondays and Wednesdays)

Times: 5:45pm - 6:35pm

Cost: \$13.00 (resident) and \$26.00 (non-resident);

hats are an additional \$5.00 and t-shirts are an additional \$7.00



CITY OF ANTIGO SPONSORED LANGLADE COUNTY JR LEAGUE BASEBALL C-LEAGUE

The City of Antigo sponsors 3-4 C-League teams that play within the Langlade County Junior League Program. C-League players hit from a pitching machine or from a coach (coach discretion). Teams will travel within Langlade County to play games. Coaches will determine the game and practice schedule.

Ages: 5-8 (as of September 1)

Dates: Mid-May through end of June

Times: Coaches will determine game and practice schedules at a league meeting

Cost: \$18.00 registration

hats are an additional \$5.00 and t-shirts are an additional \$7.00



SOCCER BOOTCAMP

Develop your soccer skills before the start of the summer co-ed soccer season and upcoming middle and high school seasons. The week long soccer boot camp is instructed by Ben Wilhelm and is designed to improve your soccer abilities and skills. Open to any skill level. Attendance each day is not required.

Ages: Grades 6-12 (as of September 1)

Dates: Monday, June 26 - Friday, June 30 **Time:** 5:30pm - 7pm

Cost: Free

SOCCER

The league becomes more competitive as youth become older. The main goal is to have fun, learn good sportsmanship, and learn basic soccer skills. Practices are built into the schedule. Games and practices are played at local parks.

Ages: Kindergarten - 12th Grade (as of September 1)

Dates: Week of July 3 - Week of August 7, 2017

Times: 5:30pm or 6:50pm

Cost: \$13.00 (resident) and \$26.00 (non-resident); reversible jerseys are provided



FLAG FOOTBALL

Have fun and learn basic football fundamentals and concepts. No tackling.

Ages: 4k-6th Grade (as of September 1)

Dates: Week of September 11 - Week of October 2, 2017

Times: 5:10pm - 6:30pm

(additional time slots may be necessary based on final team numbers)

Cost: \$10.00 (Dave Brandt League is providing funding for reduced participation fees.)

reversible jerseys are provided by Dave Brandt League)

TUESDAY & SATURDAY OPEN TENNIS LEAGUE

Open to all, and is an opportunity for tennis players to compete, have fun and enjoy the lifetime sport of tennis. There are no schedules. Interested players may show-up for friendly play. Open to youth and adults.

Dates & Times: Saturdays, June - August; Round Robin Play: 10am

Tuesdays, June - August; Round Robin Play: 6pm

Location: Elleson Courts (across the street from High School, on 10th Avenue & east of West

Cost: Free

Questions: Dave Zalewski - 715.216.2853

YOUTH TENNIS LEAGUE

Don't miss an opportunity to learn the life-time sport of tennis. Instructed by Antigo Tennis League members. Youth will learn tennis fundamentals, have fun, and learn skills relative to their age group.

Dates: 2017 Dates: June 13-15 and June 20-22

Time: 5pm

Location: Elleson Courts (across the street from High School, on 10th Avenue & east of West

Age: 6-12

Cost: Free

PICKLEBALL

A great activity for all ages. Information for spring and summer league including dates and times will be posted on our website once confirmed. www.antigo-city.org/rec1

Location: Mendlik Park (1439 Clermont Street)

Cost: Free

REGISTRATION INFORMATION

Register on-line: www.antigo-city.org/rec1

Register in person: City Hall; 700 Edison Street; Antigo, WI 54409

(Hours: Mon. - Thurs. 7:30am - 4:30pm or Fridays 7:30am - 12pm)

Questions: 715.623.3633 extension-154 or 131; srepp@antigo-city.org

Visit the **Community Resource Website** to learn more: www.alcinfo.com

Visit the **Community Calendar** to view community event, meeting, program information and more: www.alcinfo.com

Detailed Event Information, Updates, and Cancellations may be found at:

www.alcinfo.com (your community resource website)

Parades

Annual Pickerel-Pearson St. Patrick's Day Parade: March 11

Memorial Day Parade: May 29

4th of July Parade & Fireworks: July 4

Aspirus Langlade Hospital Parade of Homes:

Recurring Events

Every Saturday:

Antigo Farmers' Market

Every Monday & Thursday; June - August:

Music in the Park

Once/Month on June 16, July 7 & August 18:

Movies in Peaceful Valley Park

April 22, September 9 & October 7

Ice Age Trail Hikes

Fun for Kids & Families

Easter Egg Hunt: Saturday, April 15

Jose Cole Circus: Thursday, April 20

Old Fashioned Plow Day:

Stand for Children Day:

City-Wide Garage Sale:

Kids Fishing Day: Saturday, June 10

4th of July Parade & Fireworks: Tuesday, July 4

Indoor Open Skate:

Kids from Wisconsin:

Langlade County Fair: July 26-30 (Wednesday - Sunday)

Badgerland Classic Customs & Car Show:

Stumble Stump Rendezvous:

Cops vs. Shops Charity Softball Game

Magic Show:

Junior Women's Craft Fair:

Halloween Hits Softball Tournament:

Optimist Halloween Bash: Saturday, October 28

Health Notes

Blood Pressure Clinic: 1st Wednesday of every month

Car Seat Fitting: 2nd Wednesday of every month

Immunization Clinic: 4th Wednesday of every month

Races, Runs, Walks, Tours

Ice Age Trial Hike: April 22, September 9, October 7

Healthy Ways Coalition Spring Walk:

White Lake Country Possum Chase:

Splash -N- Dash: Saturday, July 15

12th Annual Garden Club Tour:

Antigo Tator Trot:

Relay for Life:

Ice Age Trail Hike:

Wolfman Triathlon:

Out of Darkness Walk:

Walk to End Alzheimer's:

21st Annual Langlade Hospital Parade of Homes:

Annual Lakes & Leaves Bike Ride:

Healthy Ways Coalition Fall Walk:

CROP Walk:

3rd Annual Bright Futures 5K Color Run:

Picnics, Food & Fun

Peace Lutheran Men's Sauerkraut Supper:

Annual Langlade County Ducks Unlimited Banquet:

Cork, Forks & Brews:

Clifford Hausmann Memorial Vietnam Veteran Picnic:

Historical Society Picnic:

Annual Customer Appreciation Day:

St. John International Food/Fall Festival:

Get Involved

Springbrook Clean-up: Thursday, April 13 (no school day)

Arbor Day Celebration: Tuesday, June 13

Coach Meetings:

- T-ball: Thursday, April 27
- Soccer: Tuesday, June 20
- Flag Football: Thursday, August 31

For the Adults

Parents Spring Break: Dinner & Comedy Show: Sat., March 18

Birdies & Bogeys Golf Outing:

Spirits of the Lake: