



CITY OF ANTIGO

PARKS, CEMETERY AND RECREATION COMMISSION MEETING

COUNCIL CHAMBERS

Monday, February 12, 2024

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Minutes from the January 8, 2024 Meeting
2. Approval to Purchase Skate Park Equipment and Waive the Bidding Policy to Purchase the Equipment from Sourcewell for \$20,994
3. Approval to Purchase and Have Boat Landing Installed for Lakeside Park Development and Waive the Bidding Policy - Krueger & Steinfest to Install for \$19,750
4. Approval to Purchase Necessary Items for Ball Diamond Improvements and Waive the Bidding Policy for Dugouts and Installation by Century Fence for \$10,270 (Total Improvements - \$21,202.05)
5. Approval to Purchase Materials Necessary and Contract for City Park East Shelter Improvements - Total Estimated Cost \$10,934
6. Approval to Purchase Trailer, Table & Chairs Not to Exceed \$10,000
7. Approval for Playground Surfacing & Installation for Wright Place Playground and Waive the Bidding Policy for Lee Recreation (Total Project Cost Not to Exceed \$31,500)
8. Approval of 5 Year Comprehensive Outdoor Park, Recreation, Cemetery and Forestry Plan

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Cheryl Barta, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: February 07,2024

TIM KASSIS



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: February 12, 2024
Re: Approval to Purchase Skate Park Equipment and Waive the Bidding Policy to Purchase the Equipment from Sourcewell for \$20,994

Skate Park Equipment Purchase

The existing skate park features installed over 20 years ago is reaching end of life. Replacement is necessary for safety. Repairs are also becoming increasingly more difficult to make due to the age of the materials.

We are planning to budget and replace 1-3 features over the next 3-5 years.

Each feature is approximately \$20,000-\$30,000

Brinna collected survey data from the public on the preferred configuration. Out of 172 votes, 113 chose the below/attached layout.

I am requesting approval to purchase the following (#1):

Grind Rail

Skate Bench

Pyramid

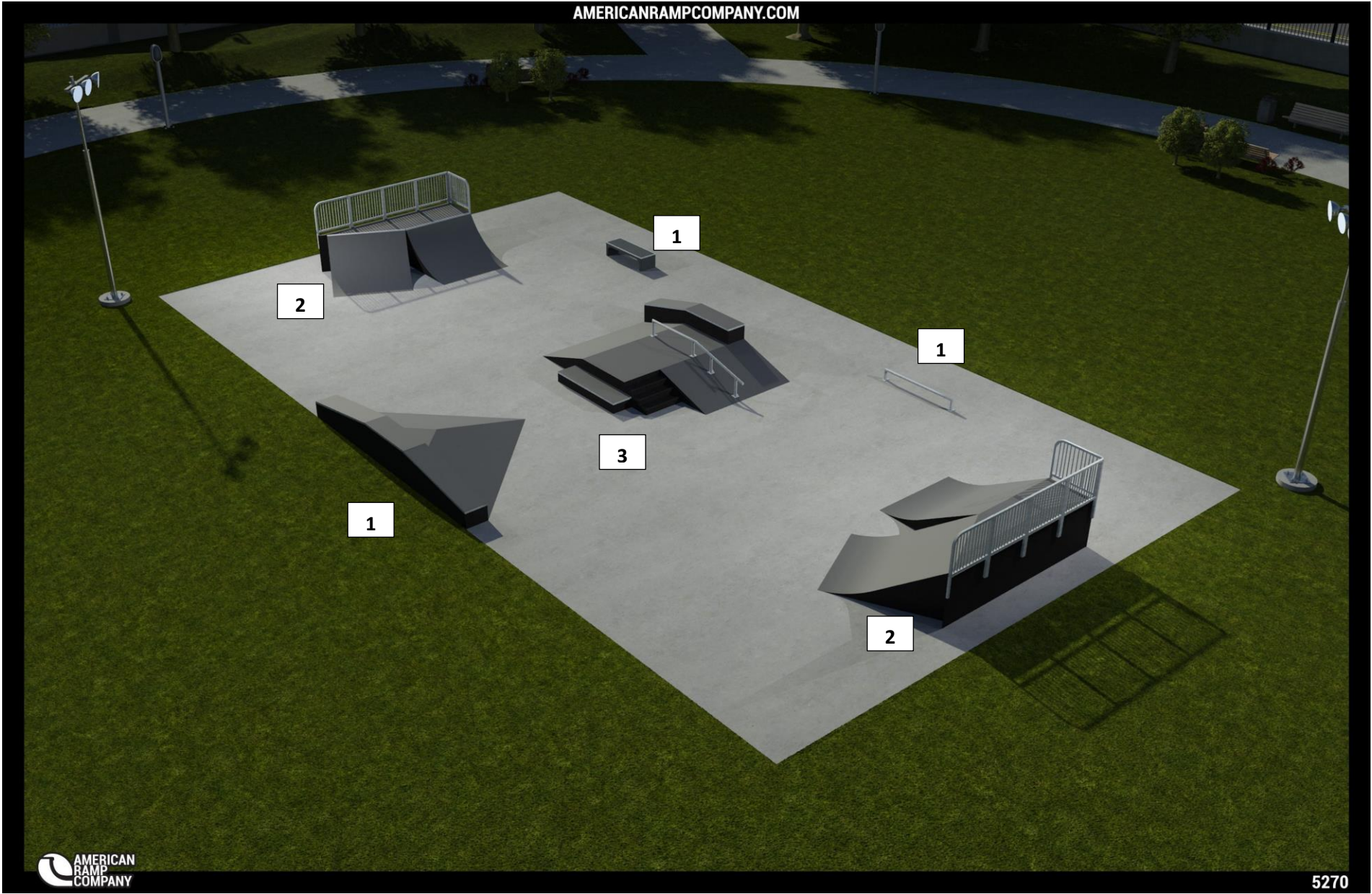
Total feature costs using Sourcewell is \$20,994.00. Sourcewell is a government organization with over 40 years of service helping government and education entities contract purchase. The savings using Sourcewell is approximately \$1,000.

Funds for the project will come from the following sources:

\$20,000 has been budgeted through CIP, and the remaining \$994 will come from Skate Park General Operating.

Motion: Approve purchase using Sourcewell of grind rail, skate bench, and pyramid using \$20,000 from CIP and \$994 from Skate Park General Operating.

AMERICANRAMPCOMPANY.COM



5270

Attachment: Skate_Park (6673 : Skate Park Equipment Purchase)



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: February 12, 2024
Re: Approval to Purchase and Have Boat Landing Installed for Lakeside Park
Development and Waive the Bidding Policy - Krueger & Steinfest to Install for
\$19,750

Boat Landing Purchase for Lakeside Park Development

The City of Antigo was awarded a 50% match Knowles Stewardship Grant for development of Lakeside Park, which includes a shelter, kayak launch, boat ramp, parking, and trail development.

We are currently working with Ayres to finalize the park design, and requested a quote from Krueger & Steinfest for the boat landing/ramp. They have been installing boat landings/ramps in the local area, and their product is available for immediate installation while the lake is down.

I am requesting approval to waive the bidding policy to purchase the boat landing/ramp from Krueger & Steinfest for \$19,750. The funding will come from budgeted CIP funds that have been earmarked for this project.

Motion: Approve waiving the bidding policy to purchase the boat landing/ramp with installation from Krueger & Steinfest for \$19,750 from budgeted CIP Funds.



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: February 12, 2024
Re: Approval to Purchase Necessary Items for Ball Diamond Improvements and Waive the Bidding Policy for Dugouts and Installation by Century Fence for \$10,270 (Total Improvements - \$21,202.05)

Ball Diamond Improvements

Each year we work to ensure our community facilities receive necessary maintenance and repairs, and address any safety related issues.

Below are ball diamond improvements that crews would like to make in 2024 using budgeted CIP funds for Ball Diamond Improvements:

- NTC Dugouts (includes installation): \$10,270 from Century Fence
- NTC Concession Repairs: Not to exceed \$1,200; completed in-house
- NTC Dugout Benches: \$1,500; constructed in-house
- NTC Bleachers: 2, 15' & 3 rows: Not to exceed \$4,000 for the 2 bleachers
- Ball Field Distance Signs for: Saratoga North, Saratoga South, Senior League, Al Remington LL, North Clermont, and Fredrickson Memorial Field: \$1,862.05 from Hayes Graphics
- Lake Park Scoreboard Painting: \$2,370 by Duernberger Painting

Total Ball Field Improvement Costs: \$21,202.05

Motion to approve purchases for ball diamond improvements, and waive the bidding policy for dugout materials and installation. We have used Century Fence in the past for dugouts and are very happy with the product, installation team, and long-term durability.



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: February 12, 2024
Re: Approval to Purchase Materials Necessary and Contract for City Park East Shelter Improvements - Total Estimated Cost \$10,934

Each year we work to ensure our community facilities receive necessary maintenance and repairs, and address any safety related issues.

The new Draeger Family Splash Pad is a wonderful addition to our parks system, and crews would like to make the following improvements to City Park East using budgeted CIP funds for Shelter Improvements:

- Epoxy Floor in Men's & Women's Restroom: \$4,500 by Midnorth Epoxy Flooring
- New Exterior Maintenance Room Door and Materials: \$3,747 (installed in-house)
- Smart Side Gable End of Shelter: \$1,187 (installed in-house)
- New Restroom Partitions for both Men's & Women's Restrooms: Not to exceed \$1,500 (installed in-house)

Total City Park East Improvement Costs: \$10,934

Motion to approve purchases for City Park East Shelter Improvements using budgeted CIP Funds



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: February 12, 2024
Re: Approval to Purchase Trailer, Table & Chairs Not to Exceed \$10,000

Larger events in the community often request picnic tables from various parks for events. We are requesting the purchase of a trailer, tables (QTY 12), Chairs (QTY 72), and Carts for the tables and chairs using budgeted CIP Funds under Park Equipment.

The trailer with tables and chairs is much easier for staff to transport, and eliminates the lack of availability of a shelter due to lack of picnic tables.

We will also be able to rent the trailer, tables, and chairs for private events, and generate revenue for the city.

Trailer: \$5,000

Tables: \$1,080

Chairs: \$2,160

Carts: \$800

Motion to approve the purchase of a trailer, tables and chairs using budgeted CIP funds not to exceed \$10,000.



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: February 12, 2024
Re: Approval for Playground Surfacing & Installation for Wright Place Playground and Waive the Bidding Policy for Lee Recreation (Total Project Cost Not to Exceed \$31,500)

To be compliant with playground safety we are required to have appropriate playground surfacing under some of the new sensory components that will be installed at the Wright Place Playground. Poured-in-place surfacing meets ADA requirements. Lee Recreation installed the existing poured-in-place surfacing at the playground, and we are recommending Lee Recreation to furnish and install the additional poured-in-place for the required areas surrounding the new sensory components.

Total Project Cost: Not to exceed \$31,500

Motion to approve and waive the bidding policy for poured-in-place material and installation by Lee Recreation for the Wright Place Playground using budgeted funds from CIP: Playground Improvements, ADA Parking & Paths, Park Equipment, and Donations.



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: February 12, 2024
Re: Approval of 5 Year Comprehensive Outdoor Park, Recreation, Cemetery and Forestry Plan

View the updated 5 Year Comprehensive Outdoor Park, Recreation, Cemetery and Forestry Plan with included public feedback at the City of Antigo website.

https://www.antigo-city.org/wp-content/uploads/2024-2029_CORP-1.pdf