



CITY OF ANTIGO

PARKS, CEMETERY AND RECREATION COMMISSION

MEETING

COUNCIL CHAMBERS

Monday, February 10, 2025

CITY HALL, 700 EDISON STREET

5:30 PM

Call to Order

Minutes Approval

1. Approve Minutes from January 13, 2025 Meeting

Discussion and Action May Occur on Any of the Following Agenda Items:

1. January Park, Recreation & Cemetery Updates
2. Approve Compact Tractor Bid with Attachments to Rew Motors for \$58,650.00
3. Approve Purchase of Skate Park Features for 2025 Installation Using Budgeted Skate Park CIP Funds and Re-Designated Compact Tractor CIP Funds Allowing for Full Replacement of All Skate Park Features That Have Reached End of Life

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact clerk treasure's office, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: February 05,2025

TIM KASSIS

Memo

To: City of Antigo Park, Cemetery & Recreation Commission

From: Sarah Repp; Park, Cemetery & Recreation Director

Date: January Updates

Re: Park, Recreation and Cemetery Department General Updates

STAFFING: We congratulate Jack Thom in his new career path and wish him the best; we were grateful to have him as a seasonal since 2021, and then as full-time in 2024. We currently have 3 full-time staff. Crews have been busy with ice rinks, clearing snow, hanging updated signage, making and painting sawhorses, completing various repairs on equipment and other items, and burials.

The Hanging Basket Plaque Program continues to be successful with renewals and new plaques, generating \$8,000 for the 2025 program.

Brinna completed the annual Park & Rec Activity Guide that is sent home with the youngest of each family through the schools and daycares. The Activity Guide is also available online, and on social media. Registrations for 2025 opened on January 1.

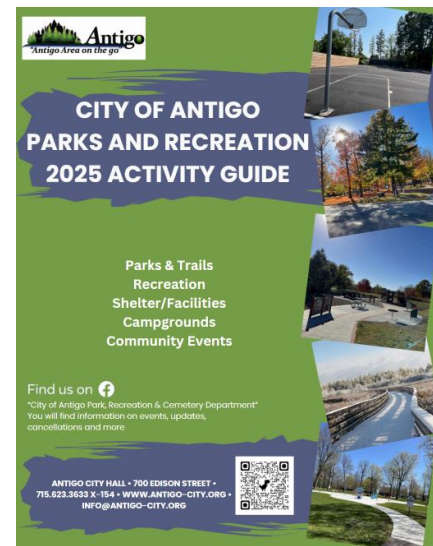
Youth Nordic Ski Program registrations have opened for 2025. We hope with the snow classes will be able to start soon. Equipment for the program can be checked-out at City Hall during normal business hours. There is no cost to participate in the program, which is run by volunteers.

CEMETERIES: Crews have continued to work to maintain the 3 City of Antigo cemeteries, and coordinate space sales and burials. Burials take place year-round, and due to frost we now require 2 business day notice for grave openings.

SHELTERS & FACILITIES:

- **SHELTERS:** All Shelters are now closed except for the Warming House. The Heinzen Pavilion has been flooded for ice skating. We accept reservations at the Warming House year-round.
- **SINGLE TRACK TRAIL:** Enjoy just under 4 miles of trail at N1985 Dump Road. You can enjoy Fat-Tire Biking and hiking. Trail volunteers Mike Heiny and John Ebel have worked diligently all year to ensure the trail is in excellent condition.
- **DOG PARK:** Get out and let your dog run at the free off-leash 17-acre dog park; open year-round.
- **DISC GOLF:** Enjoy 18-holes year-round. Disc Golf volunteers work with our crews to ensure that the course is picked up and maintained; we greatly appreciate the support Disc Golf has provided. Following disc golf tournaments hosted by HookUp Disc Golf, HookUp provides the Park & Recreation Department with a donation for continued course maintenance and improvements. The Street Department has developed additional parking for users off Byrne.
- **BALL FIELDS:** Closed for the season. We are currently working with the School District and the various leagues regarding updates to field prep and maintenance for future years.
- **CAMPGROUNDS:** The campground officially opened May 1. The Antigo Lake RV Park and Campground and Saratoga overflow continue to remain popular. The season end date is October 1.
 - **REVENUES TO DATE 2025:** \$5,391.46
- **ROTARY BICYLCE PARK AND PUMP TRACK:** Closed for the season.
- **JAMES & MARY DRAEGER FAMILY SPLASH PAD:** The James & Mary Draeger Family Splash Pad season dates are Memorial Day – Labor Day weekends.
- **OPTIMST SKATE PARK:** Hoping new features will be purchased and placed in 2025.

• **RENTAL TRAILER WITH 12 TABLES & 72 CHAIRS:** Already have bookings for 2025.



EVENTS:

Brinna Mauk, Public Works Administrative Assistant, has been keeping social media, and the Community Calendar up to date on various City and Community Events.

- We are working with various groups and organizations to host their various community events within our parks and shelters. Check the Community Calendar, which can be found on the Antigo/Langlade County Community Resource Website: www.alcinfo.com.
- Arbor Day and Springbrook Cleanup have been scheduled for the second week in June. Arbor Day will take place on Tuesday, June 10, 2025.

RECREATION (registrations as of 2/3/2025):

- T-ball: 19 registered participants
- Coach Pitch: 28 registered participants
- Pitching Machine: 20 registered participants
- Soccer: 46 registered participants
- Flag Football: 23 registered participants

REVENUES TO DATE: \$3,760.00

VOLUNTEERS:

- Volunteers make our programs and events possible. Additionally, they also help us enhance and maintain our parks and trails.
- Thank you to the Girl Scouts for picking up trash along the trail and at various parks.
- Thank you to NTC for collecting over 1,200 veteran flags in the 3 cemeteries
- Thank you to all our coaches
- Thank you to Mission Antigo Volunteers
- Thank you to Antigo Garden Club, which maintains planting areas and landscaping in our parks.
- Thank you to LAMBA members for expanding and maintaining our trail system.
- Thank you to Disc Golf Volunteers for their efforts to maintain and improve the course.

PROJECTS:

- **Al Remington Little League Parking Lot and Development** Krueger Stienfest mobilized the last week in September, installed outfall structures, and finalized the base for the parking lot and trail connection. Asphalt, curb and gutter will be completed in the spring of 2025.
- **Lakeside Park Development** Krueger Stienfest completed the base for the parking lot and trail connection and installed the outfall structure. Asphalt, curb and gutter will be completed in the spring of 2025.
- **Peaceful Valley Festival Grounds Canopy:** Project completion will occur in 2025
- **City Park East Restroom & Shelter Improvements** Project completion projected prior to 2025 shelter opening.
- **Optimist Skate Park:** Hoping to install remaining features in 2025
- **6th Avenue and Field Street Boulevards:** Tree grates were ordered, and designated areas will be restored to grass, and tree grates installed.
- **Ice Age Trail Partnership & Collaboration** We will be working with IATA to complete an additional trail segment.

In collaboration with EDC, Langlade County and Antigo/Langlade County Chamber of Commerce **GO TO** signs were added to our park signs. The **GO TO** symbols represent the different activities that take place in each particular park.



SNOW REMOVAL REMINDER

The City of Antigo Park, Recreation and Cemetery Department crews are responsible for clearing delinquent sidewalks in the winter. All snow must be removed from our areas of responsibility prior to removing delinquent snow. Property owners have 48 hours from the cessation of a snow or rain event to remove from sidewalks. Snow will not be removed from the new trail segments this year due to erosion control. However, snow will be removed in future years.

CITY OF ANTIGO Sidewalk Snow & Ice Removal Policies

Help keep our city sidewalks clear of snow and ice this winter season.
Together we can provide safe passage
for our children walking to school,
community members going to work,
visitors shopping at our local businesses,
and the many walkers and runners staying active year-round.

PENALTIES, FEES & CITATIONS

REMINDER DOOR HANGERS WILL NOT BE POSTED AT YOUR RESIDENCE PRIOR TO SNOW/ICE REMOVAL OR SALT/SAND APPLICATION

Accumulation of snow, or ice following cessation of a weather event will result in removal or a salt/sand application at the property owner's expense. Crosswalks must remain open and clear for handicap accessibility (see below for a description of penalties and fees).

PENALTIES & FEES:

- Minimum \$150.00 (\$125.00 Administration Charge plus labor (minimum 1/2 hour - \$50.00/hour))
- The above stated fee will be assessed following **each** snow removal or application of salt/sand mix

Below is the citation fee schedule (issued by the City of Antigo Police Department) for snow removal

This is in addition to the minimum \$150 removal charge

- **2nd Snow Removal Citation Charge:** If crews have to clear snow a second time there will be a citation issued by the City of Antigo Police Department for: \$200.50.
- **3rd Snow Removal Citation Charge:** If crews have to clear snow a third time there will be a citation issued by the City of Antigo Police Department for: \$326.50
- **Any subsequent removals will be cited at:** \$452.50

Sec. 34-46 Snow and Ice: EXPECTATIONS of SNOW & ICE REMOVAL FROM SIDEWALKS:

Within 48 hours after any fall of snow, sleet, or rain (which causes ice to accumulate), it shall be the duty of the owners and/or the occupants of any lot or parcel of land in the city to remove or cause to be removed the snow, sleet, or ice from any and all sidewalks and the nearest cross-sidewalks adjacent to the premises of such owner or occupant and to keep them free and clear of snow, sleet and ice for the full width of the sidewalk.

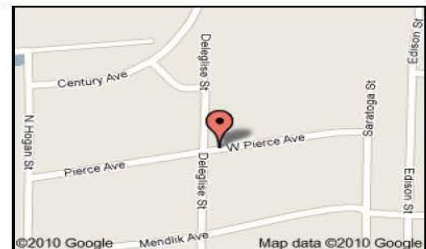
Failure to remove: The failure or neglect of any owner or occupant of any land or parcel of land to remove the snow, sleet, or ice from sidewalks as specified above will result in the city, **without notice**, to remove, cause the snow or ice to be removed from any and all sidewalks and cross-sidewalks that may be so neglected, and bill the property owner accordingly.

Fees: A fee, of a \$125.00 Administration Charge plus labor (minimum 1/2 hour) will be assessed following **each** snow removal or application of salt/sand mix against the owner or occupant. The fee will be charged against the respective lots and parcels of land adjacent to which such work shall be done, as a special tax, and such sum shall be collected in the same manner as other special taxes.

**A free salt/sand mix is available at the
City Street Shop no sooner than November 1
MIX IS FOR SIDEWALKS ONLY
(1020 W Pierce Avenue)**

Please bring your own container.
Salt/Sand Mix Questions: 715.623.4754

Sidewalk Snow and Ice Removal Questions: 715.623.3633 x - 154/131



City of Antigo
700 Edison Street
Antigo, WI 54409
715.623.3633 extension-154/131 • www.antigo-city.org





To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: February 10, 2025
Re: Approve Compact Tractor Bid with Attachments to Rew Motors for \$58,650.00

The City of Antigo Park, Recreation and Cemetery Department accepted bids for a new compact tractor with loader bucket, sweeper, and blower. We received 3 bids, and are recommending the low bid from Rew Motors for \$58,650.00 which is within the budgeted amount.

Approval to award the bid for compact tractor and attachments (loader bucket, sweeper and blower) to Rew Motors for \$58,650.00.

Business Name	Make/Model	Engine HP: Min 38	PTO HP: Min 31	Wheelease: 60" or less	Total Price of Tractor (no attachments)	Total Price for Bucket Loader	Total Price for 60" Heavy Duty Snow Blower	Total Price for 60" Sweeper	Bio Ballast (\$400), HYD Chute / Deflector Kit (\$1,300), Bucket Cutting Edge (\$500)	Total Price of Tractor (with attachments) & No Trades		Value of Trade for 2005 4410 John Deere Compact Tractor	Value of Trade for Sweeper	Value of Trade for Blower	Value of Trade for Loader Bucket	Total Trade Prices (includes tractor and attachments)	Total Price of Tractor with all attachments and all trades
Rew Motors N2960 Hwy 45 715.627.7124 / tonyf@rewmotors.com	Kubota LX4020	Yes	Yes	Yes	\$ 38,650.00	\$ 5,700.00	\$ 7,000.00	\$ 5,100.00	\$ 2,200.00	\$ 58,650.00		\$ 14,750.00	\$ 750.00	\$ 1,000.00	\$ 2,000.00	\$ 18,500.00	\$ 40,150.00
Riesterer & Schnell Inc. 2209 Clermont Street 715.627.4455 / klatzig@rands.com	John Deere 3039R	Yes	Yes	Yes	\$ 41,089.89	\$ 5,607.75	\$ 7,697.23	\$ 4,770.64		\$ 59,165.51		\$ 9,000.00	\$ 1,000.00	\$ 1,500.00	\$ 2,500.00	\$ 14,000.00	\$ 45,165.51
Swiderski Equipment Inc. 820 Old Hwy 51 N / PO Box 38 Mosinee, WI 54455 715.693.3015 / 715.281.9824 mwisinski@sei247.com	New Holland Boomer 40	Yes	Yes	Approx. 62"	\$ 47,730.00		\$ 10,660.00	\$ 8,720.00		\$ 67,110.00						\$ 12,000.00	\$ 55,110.00

* Includes the bucket loader in price for tractor. Trades were summarized into one total price of \$12,000



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: February 10, 2025
Re: Approve Purchase of Skate Park Features for 2025 Installation Using Budgeted Skate Park CIP Funds and Re-Designated Compact Tractor CIP Funds Allowing for Full Replacement of All Skate Park Features That Have Reached End of Life

The 2024-2029 City of Antigo Comprehensive Outdoor Recreation Plan proposed replacement of existing skate park features that have reached their end of life (features are over 20 years old). The plan outlined a phased replacement schedule approach.

The following is the schedule for replacement (please reference included attachment):

2024: #1's (completed in 2024)

2025: #2's

2026: #3's

I am proposing using \$34,001.16 of budgeted CIP Skate Park funds to purchase the planned 2025, #2 features.

Additionally, I am proposing using \$15,998.84 from budgeted CIP Skate Park fund, and also re-designate \$9,970.68 from remaining budgeted Compact Tractor CIP Funds to also purchase and install 2026 #3 features.

Using combined funds will complete all planned feature replacements at the skate park.
 Total project cost to complete 2025 & 2026 feature replacements using Sourcewell:
 \$59,970.68

Approve using budgeted \$50,000 CIP Skate Park funds, and re-designate \$9,970.68 from Compact Tractor CIP to purchase Skate Park Features #2 and #3 per the 2024-2029 City of Antigo CORP for a total of \$59,970.68 using Sourcewell.

Railway Activity Park

Optimist Skate Park, Rotary Sled Hill, Rotary Bike Park & Pump Track

1011 First Avenue

Park Classification: Community Park

Park Season: Year-round (based on weather conditions)

Park Hours: 7:00 am - Dusk

Restroom Facilities: None

Additional Amenities: Rotary Sled Hill, Optimist Skate Park, and Rotary Bicycle Park & Pump Track

Total Acreage: 3.454 acres

Parcel(s): 2010002, 2010152 (Riser Energy Parcel)



General Park Description

The Rotary Bike Park & Pump Track is available in the spring and summer months. Bring your bike and enjoy all the different features based on different skill levels. The Rotary Sled Hill is available in the winter months. Sled hill conditions are contingent on the amount of snow and favorable winter weather. Bring your sled and enjoy some sledding fun in the potato flats. The Optimist Skate Park is available in the spring and summer months. Bring your skateboard, scooter, etc. and enjoy the various ramps, rails, and boxes.

History

The railroad roundhouse originally was located on the property.

The sled hill was a vision of the City Administrator, Dale Suomi's. It was made a reality in 2007 with the fill donated and provided by Krueger and Steinfest from the creation of the retention pond on Edison Street for Volm Bag. The hill was also shaped by Krueger and Stienfest. The total acreage for this park was expanded in 2010 due to the acquisition of the Riser Energy Parcel through the Hospital Land Exchange. The tree plantings were funded through grants from WPS and ATC.

Recent Upgrades

- In 2018, Rotary funded and volunteered to landscape the sled hill, so it was aesthetically pleasing in the non-winter months
- Rotary Bike Park & Pump Track was installed in the summer of 2024 with funding and volunteer assistance from Rotary members

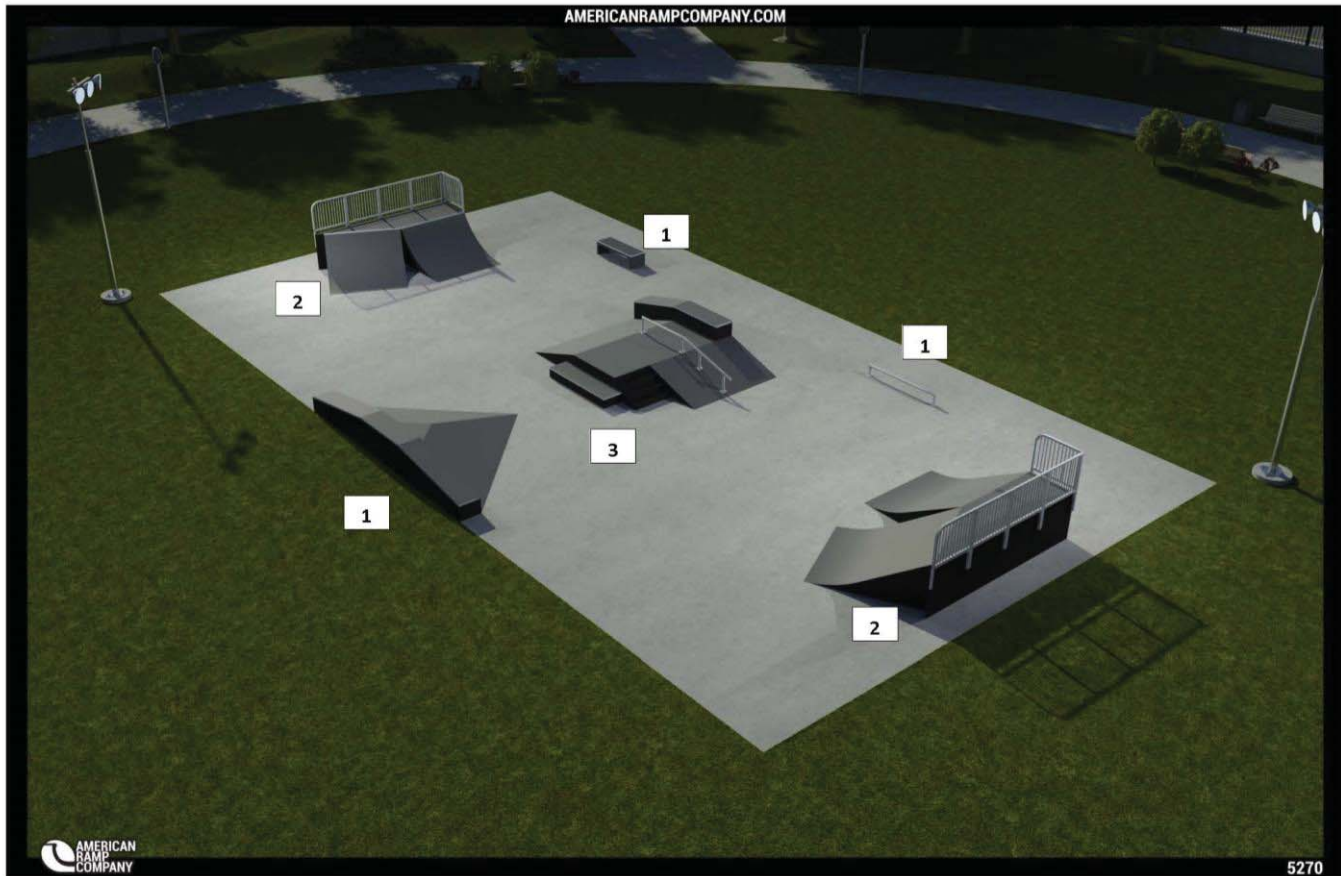
Future Plans/ Upgrades

- Install skate park features that are more durable and longer lasting
- Construct parking area off Dorr Street that terminates into a cul-de-sac
- Construction of the RC track in the south west corner of the park 2024
- Construct connecting Springbrook Trail Pathways north/south through the park
- An agreement/contract was completed in 2023 for the installation of an RC Track at the southeast end of the park by Langlade County Radio Control Club
- Construct open-air shelter
- Asphalt pump track

Additional Notes/Comments

The sled hill is heavily utilized in the winter months and a great addition for the community.

In 2010 the City of Antigo acquired parcel number: 2010152 or the "Riser Energy Parcel". This parcel expanded the existing park property to the south allowing for additional recreational opportunities in the future with continued park development.

Current Park Utilities**Electric:** Yes**Gas:** No**Water:** No**Sewer:** No**Storm water:** Yes**Property Description****Buildings:** None**Playground Equipment:** None**New features and layout**

Replacement Schedule:

2024: #1's

2025: #2's

2026: #3

Attachment: 2024-2029_CORP PDF-SkatePark (7370 : Skate Park Features 2025)