

**NOTICE OF MEETING OF
CITY OF ANTIGO
INLAND LAKE PROTECTION AND
REHABILITATION DISTRICT**

**Thursday, September 5, 2019
6:00 P.M.**

ANTIGO CITY HALL, COUNCIL CHAMBERS, 700 EDISON STREET

AGENDA

*CALL TO ORDER – By Timothy Kassis, Chairperson

*ROLL CALL- of Commissioners

*CHAIRPERSON TO REVIEW VOTING ELIGIBILITY GUIDELINES

*ELECTION OF OFFICERS (Current Officers are: Tim Kassis, Chairperson; Tom Bauknecht, Secretary; Barb Rebstock, Treasurer)

*DISCUSSION AND ACTION ITEMS

1. Budget/Capital Improvement Plan and Expenditures

a) Spring Clean Up Expense

Springbrook Clean-Up was scheduled for the week of June 10, which was Mission Antigo Week. Mission Antigo did an excellent job coordinating the clean-up and providing volunteers to assist. Lunch for the volunteers was provided on Tuesday, June 11, following the Arbor Day celebration and planting, which Mission Antigo also assisted.

Springbrook Clean-Up is scheduled again for 2020. We would like to continue the tradition of offering lunch for the volunteers.

In addition, approval to purchase trash pickers, trash bags, gloves, and other miscellaneous items used for the clean-up is requested. Advertising for the event and disposal fees are also included in the cost.

The clean up will also include the Springbrook Walking Trail and Biking Path.

Fund Balance Applied **\$300**

b) Improvement of Water Quality Flow (Milfoil, Run-off Fertilizer Pollution}

Based on the 2017 final monitoring report along with the continued success from previous years' efforts to treat Curly Leaf Pondweed (CLP) it was decided that the Aquatic Invasive Species (AIS) Monitoring by Onterra for CLP would not be necessary in 2019.

Lake monitoring will not be necessary in 2020 as the conditions continue to show favorable results from prior lake treatments. The AILPRD should anticipate the need to update its management plan in 2021 allowing the system to be monitored as a whole and the updating of water quality data sets with an overriding goal of becoming grant eligible for 67% of the study costs. Grant applications will be due on December 10, 2020 with potential work starting in the spring of 2021. Any fees associated with the submittal of the grant application through Onterra will be derived from the reserve balance in this category.

Levy **\$0** Fund Balance Reserve **\$12,000 Lake Treatment**

For 2019, no funds have been expended to date; any funds expended before the end of the year will be deducted from the fund balance appropriation for 2020.

Levy **\$0** Fund Balance Reserve **\$5,000 Lake Planning & Monitoring**

c) Hydraulic Study

Updates to the existing hydraulic data base might be required in conjunction with future projects such as detention ponds, building construction, retaining wall replacement, bridge removals or stream rehabilitation. No specific projects are identified at this time for the 2020 calendar year.

Levy **\$0** Hydraulic Study Reserve **\$8,800**

d) Springbrook Boardwalk and Trail

Although not completely funded through Antigo Inland Lake Protection & Rehabilitation District (AILPRD), the continued development of parks and green space along the Springbrook Trail has had many positive impacts for our community with highlights listed below.

In 2019, Peaceful Valley Park and Festival grounds has hosted, or will host, the following events that have generated awareness of our facilities, community and businesses.

- Antigo Garden Club Plant Sale
- Farmers' Market (every Saturday from June- beginning of October)
- Antigo Head Start - Stand for Children Day (in conjunction with Unified School District of Antigo (USDA) Read to Succeed and Optimist Bike Rodeo as well as many other sponsors and guests)
- Relay for Life
- Badgerland Classic
- CoVantage Loan Rally
- Halloween Bash
- Winter Fun and Family Wellness Day
- Numerous family gatherings, birthday parties, business picnics and various celebrations

The 18-Hole Disc Golf course is a popular recreational pursuit and there are very few times that the course is not in use. Development will continue with the addition of raised boardwalks connecting various holes as well as providing additional trail connections and expansion of the Springbrook Trail and City Wide Bike Route.

The trail is also used for a number of local walks and runs:

- Healthy Ways Spring and Fall Walks
- Hike for Hope
- CROP Walk

Funding from Antigo Rotary Club and Inland Lakes allowed for construction of two bridges that span Springbrook; the bridges are key connections which will allow for continued trail expansion and year-round use of the trail system, which is also connected to the City Wide Bike Route.

Grant funding to expand the trail was applied for in 2018 through the Transportation Assistance Program (TAP) grant as well as the Knowles Stewardship Grant; the applications were denied. The next available application cycle(s) will be monitored by staff and the information will be resubmitted for consideration by the grant agencies.

In 2008 we agreed to fund a 10-year loan for \$200,000 as part of the matching funds for the grant at \$20,000 per year plus interest. This fund balance was paid down in 2018 and no further Levy is being sought at this time.

Levy for Boardwalk - **debt paid in 2018, no further levy**

e) Restoration of Native Species

We plan to continue the Springbrook Banks and Woodland Park restoration program as administered by the Parks Department and Timberland Invasives Partnership (TIP) to eradicate non-native plants and to restore wild native plant species. The program will focus on the removal of wild parsnip, garlic mustard, purple loosestrife, barberry, and other non-native species, and cattails. Removal of invasive plants and replacement with native species will promote wildlife while helping to enhance the waters of Antigo Lake and Springbrook. Work was completed in 2019 through the TIP.

The removal/maintenance of cattails at the viewing stations (located in Basin #'s 1 thru 3) as identified in the Antigo Lake Comprehensive Management Plan was last addressed in July of 2016. Removal efforts were suspended for 2017; the cattail growth in these viewing areas was evaluated at the end of 2018 and an updated harvesting permit was granted in 2019. Staff of both the Street and Parks crews collaborated on this year's removal efforts. An appropriate watercraft for cutting and maintenance of the cattails is no longer anticipated as being necessary, but harvesting in the viewing areas will continue in subsequent years as needed. If the AILPRD District desires to remove cattails along other areas currently not listed in the management plan then an update of that document will be required by the WDNR. The need for a pontoon boat or upgraded harvesting equipment will be evaluated at that time.

The balance of the 2019 funding remains available to be allocated for the removal of non-native and invasive species along the corridor.

The overall success of our cattail harvesting and invasive species removal will be evaluated for consideration of native species plantings in areas responding well to the eradication efforts.

The funding requested in this category will be for any combination of cattail harvesting, invasive species removal and native species plantings.

Levy **\$0** Fund Balance Applied **\$29,000**

For 2019, limited funds have been expended to date; any funds expended before the end of the year will be deducted from the fund balance appropriation for 2020.

f) Basin Dredging/Analysis Program

Because of the limited payback rate of return identified by the 2018 study no work has been scheduled within 2019 under this category. It is recommended that the AILPRD continue to consider levying funds in this category as City staff continues to investigate and identify the best management practices moving forward. Opportunities could range from specific projects designed to minimize incoming siltation or to the eventual dredging of particular basin areas as needed.

Levy **\$0** Fund Balance Reserve **\$70,000**

g) Restoration of Springbrook Flowage from Faust Dam to Seventh Avenue

In 2018 MSA Professional Services provided a summary of the final Restoration Study report including their recommendation for potential future projects. No restoration funds are being requested to be spent for the 2020 calendar year. Potential grants will continue to be sought. In order to prepare for future grant matching requirements it is being suggested that \$5,000 be levied in this category in lieu of expanding the dredging fund balance at this time.

Levy **\$5,000** Fund Balance Reserve **\$2,500**

h) Trail Maintenance/Improvements and Future Expansion

SPRINGBROOK TRAIL & OUR COMMUNITY:

The Springbrook Trail is an incredible asset for our community. Recreational pursuits can be enjoyed on paved or rough trail; creating inclusive and accessible recreational opportunities for our entire community and visitors to the area. Economic opportunities for our local businesses exist through tourism dollars. Additionally, it is a sought after amenity for those considering relocation for a business or family. This project was constructed through the use of Grant, Lake District and Tax Increment Finance (TIF) dollars; maintenance and expansion efforts of the Springbrook Trail will continue to benefit our community.

MAINTENANCE:

The current trail system is over 10 years old and requires annual maintenance (woodchips, crack sealing, boardwalk board replacement, blacktop replacement, sealing, etc.); the use of inland lake funds in combination with general operating funds allows our community to maintain a recreational trail, which enhances the opportunities for public enjoyment along the three Lake Basins and watershed area. Areas that show signs of needed repair are noted and addressed during the construction season.

2019 Maintenance:

While the following have not yet been addressed in 2019 it remains a priority to address them with any funds expended before the end of the year to be deducted from the fund balance appropriation for 2020.

- We plan on sealing the trail, or portions of the trail to extend the life of the blacktop.
- We plan on making necessary repairs during the construction season that may have occurred over the winter months such as cracking and heaving.
- We plan on continuing the trenching along the trail to prevent root damage.

EXPANSION:

We would like to maintain the current trail system at the highest level possible while also expanding. Expansion provides the opportunity for, as stated in Wisconsin State Statutes Section 33.22:

(4m) "A district may undertake projects to enhance the recreational uses of a lake

within its jurisdiction, including recreational boating facilities as defined under s. 30.92 (1) (c).

(4r) "If authorized by an annual meeting of a district, the district may appropriate money for the conservation of natural resources or for payment to a bona fide nonprofit organization for the conservation of natural resources within the district or beneficial to the district."

The proposed dollars levied through Inland Lakes will be used to maintain and expand the areas along Antigo Lake and the Springbrook Waterway, which allows the public to recreate and enjoy the natural resources along the lake basins and waterway.

2020 Expansion: Boardwalk expansion off the second bridge will continue with any available funds after sealing and repairs. Expansion funds would not be used beyond the Langlade County Fairground property boundary.

We are requesting \$5,000 of the fund balance and \$5,000 levy to be used to maintain the current trail system and expand in approved areas. We anticipate continued requests annually.

Levy **\$5,000** Fund Balance Applied **\$5,000**

i) Lake Accessibility

In 2018 the City of Antigo applied for a Knowles Stewardship Grant to provide 50% of the costs associated with the expansion of the existing bicycle/walking trail system from the North end of the elevated boardwalk through the County Fairgrounds to North Avenue. The estimated project cost of \$200,000 requires \$100,000 in local matching dollars. The following amounts are being recommended for 2020 and account for the fact that we may not receive Stewardship funding:

- \$35,000 from the City Timber Sale
- \$70,000 from the Inland Lake District (2019/2020)
- \$65,000 from the City's Budget – Donations/Expendable Trust (2020)
- \$30,000 from funds redirected from the Park, Recreation & Cemetery CIP Budget (2019/2020)

\$200,000 total funds

In 2018, the levy included a portion of funds to be dedicated to the bicycle/walking trail and this debt was paid off. Previous requests were for \$25,000 but with \$45,000 being this year, the expansion would be completed without the grant.

If the grant is received, the 2020 levied funds would be redirected to the Restoration of Springbrook Flowage to continue building funds for this work to be completed.

Levy **\$45,000** Fund Balance Applied **\$25,000**

j) Any Other Budgetary Items Arising from Discussion (No action may be taken on these items.)

2. Adopt Budget and Tax Levy

* ANY OTHER BUSINESS AUTHORIZED BY LAW TO BE CONSIDERED

* ADJOURNMENT

Members of and possibly a quorum of members of other governmental bodies may be in attendance at the above-stated meeting. No action will be taken by any governmental body other than that body referred to above.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin, 54409-1955. Telephone 623-3633 ext. 100.

Date: August 19, 2019

Timothy Kassis, Chairperson

.....

Note: The Lake District boundaries are the City of Antigo limits. To vote at a meeting of the Lake District, a voter must be a U.S. citizen over 18 years of age who is either:

- 1) An elector (a qualified voter who resides in the district)
- 2) An owner of property within the district:
 - * A person whose name appears as an owner of real property on the tax roll
 - * A person who owns title to real property even though the person's name does not appear on the tax roll (i.e. a spouse)
 - * A person who is the official representative, officer or employee authorized to vote on behalf of a trust, foundation, corporation, association or other organization owning real property in the district (one per organization)

**CITY OF ANTIGO INLAND LAKE PROTECTION AND REHABILITATION DISTRICT
2020 BUDGET SUMMARY**

	2018	2019	2019	2020
	Actual	Jan 1- July 31 Actual	Jan-Dec Estimated	Proposed
Revenues				
Tax Levy	\$57,190.00	\$61,500.00	\$61,500.00	\$55,000.00
Tax Levy for Dredging Reserve	\$0.00	\$0.00	\$0.00	\$0.00
Exempt Computer Aid	\$319.63	\$327.37	\$327.37	\$320.00
Personal Property Aid/Other Tax Exempt	\$0.00	\$558.68	\$558.68	\$558.00
Interest Income	\$1,488.71	\$1,186.02	\$2,033.16	\$1,750.00
Grant/Donations Income	\$0.00	\$0.00	\$0.00	\$0.00
Del. Pers Prop Tax Collected	\$0.02	\$0.00	\$0.00	\$0.00
Trans from Debt Service Fund	\$4,379.97	\$0.00	\$0.00	\$0.00
Total Revenues:	\$63,378.33	\$63,572.07	\$64,419.21	\$57,628.00
Expenditures/Appropriations				
Spring Clean Up Expense	\$300.00	\$0.00	\$0.00	\$300.00
Advertising	\$747.92	\$0.00	\$1,000.00	\$1,700.00
Lake Treatment (Water Quality)	\$0.00	\$0.00	\$0.00	\$0.00
Lake Planning	\$6,470.00	\$0.00	\$0.00	\$0.00
Hydraulic Study	\$0.00	\$0.00	\$0.00	\$0.00
Springbrook Boardwalk**	\$27,190.00	\$0.00	\$0.00	\$0.00
Subscription & Dues	\$0.00	\$0.00	\$0.00	\$50.00
Misc. Office Copies/Postage	\$14.10	\$0.00	\$30.00	\$75.00
Uncollectible Pers Prop Taxes	\$5.64	\$9.49	\$9.49	\$10.00
Restoration of Native Species	\$0.00	\$30.00	\$3,030.00	\$29,000.00
Dredging Analysis/Survey	\$5,250.00	\$0.00	\$0.00	\$0.00
Restore Springbrook Flowage Reserve	\$0.00	\$0.00	\$0.00	\$5,000.00
Trail Maintenance/Improvement/Expansion	\$0.00	\$0.00	\$0.00	\$10,000.00
Lake Accessibility	\$0.00	\$0.00	\$0.00	\$70,000.00
Total Expenditures:	\$39,977.66	\$39.49	\$4,069.49	\$111,135.00
Carryover/Cash Balance Beginning Year*	\$178,842.62		\$198,243.29	\$169,093.01
Rev. Over/(Under) Expenditures	\$23,400.67		\$60,349.72	(\$53,507.00)
Reserve Funds Applied	(\$8,800.00)		(\$89,500.00)	(\$5,000.00)
Carryover/Cash Balance*	\$198,243.29		\$169,093.01	\$110,586.01
Reserve Funds (not in balance above)	\$8,800.00		\$98,300.00	\$103,300.00

PROPOSED LEVY/MILL RATE

PROJECT	COST	LEVY	MILL RATE***
Spring Clean Up	\$300.00	\$0.00	0.0000000
Advertising	\$1,700.00	\$0.00	0.0000000
Lake Treatment (Water Quality)	\$0.00	\$0.00	0.0000000
Lake Planning	\$0.00	\$0.00	0.0000000
Hydraulic Study	\$0.00	\$0.00	0.0000000
Springbrook Boardwalk**	\$0.00	\$0.00	0.0000000
Subscription & Dues	\$50.00	\$0.00	0.0000000
Misc. Office Copies/Postage	\$75.00	\$0.00	0.0000000
Uncollectible Pers Prop Taxes	\$10.00	\$0.00	0.0000000
Restoration of Native Species	\$29,000.00	\$0.00	0.0000000
Dredging Analysis/Study/Grant App (Basin)	\$0.00	\$0.00	0.0000000
Restoration Springbrook Flowage	\$0.00	\$5,000.00	0.0136352
Trail Maintenance/Impr/Expansion	\$10,000.00	\$5,000.00	0.0136352
Lake Accessibility	\$70,000.00	\$45,000.00	0.1227167
TOTAL	\$111,135.00	\$55,000.00	0.1499871

Designated Funds – 12/31/19	Amount	Add to Designated Funds	Designated Funds – 12/31/20
Basin Dredging Program	\$70,000	\$0.00	\$70,000
Hydraulic Study	\$8,800	\$0.00	\$8,800
Restore Springbrook Flowage	\$2,500	\$5,000	\$7,500
Lake Treatment	\$12,000	\$0.00	\$12,000
Lake Planning & Monitoring	\$ 5,000	\$0.00	\$5,000
TOTAL	\$98,300	\$5,000	\$103,300

*Carryover/Cash Balance does not include designated funds.

**Final Debt Payment was 2018.

***Mill Rate is estimated based on 2018 Assessed Value

366,698,400