

**NOTICE OF MEETING OF  
CITY OF ANTIGO  
INLAND LAKE PROTECTION AND  
REHABILITATION DISTRICT**

**Wednesday, September 5, 2018  
6:00 P.M.**

**ANTIGO CITY HALL, COUNCIL CHAMBERS, 700 EDISON STREET**

**AGENDA**

\*CALL TO ORDER – By Timothy Kassis, Chairperson

\*ROLL CALL – of Commissioners

\*CHAIRPERSON TO REVIEW VOTING ELIGIBILITY GUIDELINES

\*ELECTION OF OFFICERS (Current Officers are: Tim Kassis, Chairperson; Tom Bauknecht, Secretary; Barb Rebstock, Treasurer)

\*DISCUSSION AND ACTION ITEMS

**1. Budget/Capital Improvement Plan and Expenditures**

**a) Spring Clean Up Expense**

Due to a late season snowfall the Springbrook Clean Up was rescheduled for Mission Antigo Week (Saturday, June 16- Friday, June 22). Mission Antigo did an excellent job coordinating the clean up and providing volunteers to assist. Lunch for the volunteers was provided on Thursday, June 21.

Springbrook Clean-Up is scheduled again for 2019. We would like to continue the tradition of offering lunch for the volunteers.

In addition, approval to purchase trash pickers, trash bags, gloves, and other miscellaneous items used for the clean-up is requested. Advertising for the event and disposal fees are also included in the cost.

The clean up will also include the Springbrook Walking Trail and Biking Path.

Fund Balance Applied **\$300**

**b) Improvement of Water Quality Flow (Milfoil, Run-off Fertilizer Pollution)**

Based on the 2017 final monitoring report along with the continued success from previous years efforts to treat Curley Leaf Pondweed (CLP) it was decided that the Aquatic Invasive Species (AIS) Monitoring by Onterra for CLP would not be necessary in 2018. Plans are still in place to conduct these efforts for the 2019 season.

A summary of a water chemistry and aquatic plant survey completed by the Bureau of Water Quality staff from the Wisconsin Department of Natural Resources subsequent to their June 28, 2017 on-site investigation has been included in the Commissioners' agenda packets for additional reference or is available at the Clerk-Treasurer/Finance Director's office.

We are projecting the need of \$5,000 in consulting fees with Onterra for continued monitoring and lake planning efforts in 2019.

Levy **\$0** Fund Balance Applied **\$12,000 Lake Treatment**

For 2018, limited funds have been expended to date; any funds expended before the end of the year will be deducted from the fund balance appropriation for 2019.

Levy **\$4,000** Fund Balance Applied **\$1,000 Lake Planning & Monitoring**

### **c) Hydraulic Study**

Updates to the existing hydraulic data base might be required in conjunction with future projects such as detention ponds, building construction, retaining wall replacement, bridge removals or stream rehabilitation. No specific projects are identified at this time for the 2019 calendar year.

Fund Balance Appropriation **\$0** Hydraulic Study Reserve **\$8,800**

### **d) Springbrook Boardwalk and Trail**

Although not completely funded through Antigo Inland Lake Protection & Rehabilitation District (AILPRD), the continued development of parks and green space along the Springbrook Trail has had many positive impacts for our community with highlights listed below.

In 2018, Peaceful Valley Park and Festival grounds has hosted, or will host, the following events that have generated awareness of our facilities, community and businesses.

- Antigo Garden Club Plant Sale
- Farmers' Market (every Saturday from June – beginning of October)
- Antigo Head Start - Stand for Children Day (in conjunction with Unified School District of Antigo (USDA) Read to Succeed and Optimist Bike Rodeo as well as many other sponsors and guests)
- Outdoor Movies
- Relay for Life
- Badgerland Classic
- CoVantage Loan Rally
- Halloween Bash
- Winter Fun and Family Wellness Day
- Numerous family gatherings, birthday parties, business picnics and various celebrations

The 18-Hole Disc Golf course is a popular recreational pursuit and there are very few times that the course is not in use. Development will continue with the addition of raised boardwalks connecting various holes as well as providing additional trail connections and expansion of the Springbrook Trail and City Wide Bike Route.

The trail is also used for a number of local walks and runs:

- Healthy Ways Spring and Fall Walk
- American Federation for Suicide Prevention Out of Darkness Walk
- Boys & Girls Club Color Run ( fourth annual)

Funding from Antigo Rotary Club and Inland Lakes allowed for construction of two bridges that span Springbrook; the bridges are key connections which will allow for continued trail expansion and year-round use of the trail system, which is also connected to the City Wide Bike Route.

Grant funding to expand the trail was applied for in 2018 through the Transportation Assistance Program (TAP) grant as well as the Knowles Stewardship Grant; we are still waiting for the results from both grants.

The local Wisconsin Department of Natural Resources (WDNR) office worked with the City of Antigo to enhance the Springbrook Creek streambed at the first Rotary Bridge location. We are grateful for their efforts and look forward to the positive impacts of their work. In 2018 they continued with their stream bed restoration efforts in the same location.

In 2008 we agreed to fund a 10 year loan for \$200,000 as part of the matching funds for the grant at \$20,000 per year plus interest.

Levy for Boardwalk - **debt paid in 2018, no further levy**

#### **e) Restoration of Native Species**

We plan to continue the Springbrook Banks and Woodland Park restoration program as administered by the Parks Department and Timberland Invasives Partnership (TIP) to eradicate non-native plants and to restore wild native plant species. The program will focus on the removal of wild parsnip, garlic mustard, purple loosestrife, barberry, and other non-native species, and cattails. Removal of invasive plants and replacement with native species will promote wildlife while helping to enhance the waters of Antigo Lake and Springbrook.

The removal/maintenance of cattails at the viewing stations (located in Basin #'s 1 thru 3) as identified in the Antigo Lake Comprehensive Management Plan was last addressed in July of 2016. Removal efforts were suspended for 2017; the growth of the cattails in these viewing areas were evaluated in 2018. An appropriate watercraft for cutting and maintenance of the cattails is an anticipated purchase, so cutting can continue in subsequent years.

The balance of the 2017 funding remains available to be allocated for the removal of non-native and invasive species along the corridor.

The overall success of our cattail harvesting and invasive species removal will be evaluated for consideration of native species plantings in areas responding well to the eradication efforts.

The funding requested in this category will be for any combination of cattail harvesting, invasive species removal and native species plantings.

Levy Match to Offset Grant for Watercraft **\$5,000** Fund Balance Applied **\$24,000**

For 2018, limited funds have been expended to date; any funds expended before the end of the year will be deducted from the fund balance appropriation for 2019.

**f) Basin Dredging/Analysis Program**

MSA Professional Services will provide a summary of the final Sedimentation Control Study report at this year's meeting including their recommendation for prioritized projects in 2019. An application under the WDNR Urban Non-Point Source and Storm Water Management grant program will still be submitted in 2018 to maximize available funds while addressing the recommendations of the plan.

With the requested \$25,000 tax levy in this category the available fund balance would be \$70,000 in 2019. If the City were to approve an additional \$50,000 from its storm sewer enterprise fund as part of its 2019 budget process it would provide an amount of \$120,000 for submittal under the above mentioned grant on a 50/50 cost sharing basis for a total potential project amount of \$240,000. Such a grant opportunity will be explored during the coming year.

Proposed to Levy **\$25,000** Fund Balance Applied **\$45,000**  
Dredging Reserve Balance \$0 as of 12-31-19 if grant application is successful and a project proceeds.

**g) Restoration of Springbrook Flowage from Faust Dam to Seventh Avenue**

MSA Professionals will provide a summary of the final Restoration Study report at this year's meeting including their recommendation for potential future projects. No restoration funds are being requested for the 2019 calendar year. Potential grants will continue to be sought.

Applications for consideration by the University of Wisconsin Department of Planning and Landscape Architecture in Madison for a Senior Capstone Project are to be submitted by staff by August of 2019. If selected the project would be initiated in September and continue through May of 2020. A modest reimbursement to help with the student(s) travel, lodging and printing costs would be required. The results of the Capstone project would help to advance the study report to an early preliminary design phase to frame the project for potential future design and construction grants.

Proposed to Levy **\$2,500**

**h) Trail Maintenance / Improvements and Future Expansion**

**SPRINGBROOK TRAIL & OUR COMMUNITY:**

The Springbrook Trail is an incredible asset for our community. Recreational pursuits can be enjoyed on paved or rough trail; creating inclusive and accessible recreational opportunities for our entire community and visitors to the area. Economic opportunities for our local businesses exist through tourism dollars. Additionally, it is a sought after amenity for those considering relocation for a business or family. This project was constructed through the use of Grant, Lake District and Tax Increment Finance (TIF) dollars; maintenance and expansion efforts of the Springbrook Trail will continue to benefit our community.

**MAINTENANCE:**

The current trail system is relatively new, but still requires annual maintenance (woodchips, crack sealing, boardwalk board replacement, blacktop replacement,

sealing and etc.); the use of inland lake funds in combination with general operating funds allows our community to maintain a recreational trail, which enhances the opportunities for public enjoyment along our three Lake Basins and watershed area. Areas that show signs of needed repair are noted and addressed during the construction season.

### **2018 Maintenance:**

While the following have not yet been addressed in 2018 it remains a priority to address them with any funds expended before the end of the year to be deducted from the fund balance appropriation for 2018.

- We plan on sealing the trail, or portions of the trail to extend the life of the blacktop.
- We plan on making necessary repairs during the construction season that may have occurred over the winter months such as cracking and heaving.
- We plan on continuing the trenching along the trail to prevent root damage.

### **EXPANSION:**

We would like to maintain the current trail system at the highest level possible while also expanding. Expansion provides the opportunity for, as stated in Wisconsin State Statutes Section 33.22:

*(4m) "A district may undertake projects to enhance the recreational uses of a lake within its jurisdiction, including recreational boating facilities as defined under s. 30.92 (1) (c).*

*(4r) "If authorized by an annual meeting of a district, the district may appropriate money for the conservation of natural resources or for payment to a bona fide nonprofit organization for the conservation of natural resources within the district or beneficial to the district."*

The proposed dollars levied through Inland Lakes will be used to maintain and expand the areas along Antigo Lake and the Springbrook Waterway, which allows the public to recreate and enjoy the natural resources along the lake basins and waterway.

**2018 Expansion:** Boardwalk expansion off the second bridge will continue with any available funds after sealing and repairs. Expansion funds would not be used beyond the Langlade County Fairground property boundary.

We are requesting \$5,000.00 of the fund balance to be used to maintain the current trail system and expand in approved areas. We anticipate continued requests annually.

Proposed to Levy **\$0** Fund Balance Applied **\$5,000**

### **i) Lake Accessibility**

In 2018 the City of Antigo applied for a Knowles Stewardship Grant to provide 50% of the costs associated with the expansion of the existing bicycle/walking trail system from the North end of the elevated boardwalk through the County Fairgrounds to North Avenue. The estimated project cost of \$200,000 requires \$100,000 in local matching dollars. The following amounts are being recommended for 2019:

- \$35,000 from the City Timber Sale
- \$25,000 from the Inland Lake District (2019)

- \$25,000 from the City's Budget (2019)
- \$15,000 from funds redirected from the Park, Recreation & Cemetery CIP Budget (2019)

\$100,000 total matching funds

The \$25,000 being requested from the Inland Lake District is less than the previous annual levy (ten year) dedicated to the bicycle/walking trail paid in full as of the 2018 calendar year.

Proposed to Levy **\$25,000**

If the City's application for the Knowles Stewardship Grant is unsuccessful then the alternative investment of the \$25,000 levy for 2019 would be utilized to improve kayak/canoe access to the lake basins.

**j) Any Other Budgetary Items** Arising from Discussion (No action may be taken on these items.)

## 2. Adopt Budget and Tax Levy

- \* ANY OTHER BUSINESS AUTHORIZED BY LAW TO BE CONSIDERED
- \* ADJOURNMENT

Members of and possibly a quorum of members of other governmental bodies may be in attendance at the above-stated meeting. No action will be taken by any governmental body other than that body referred to above.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin, 54409-1955. Telephone 623-3633 ext. 100.

Date: August 16, 2018

Timothy Kassis, Chairperson

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**Note:** The Lake District boundaries are the City of Antigo limits. To vote at a meeting of the Lake District, a voter must be a U.S. citizen over 18 years of age who is either:

- 1) An elector (a qualified voter who resides in the district)
- 2) An owner of property within the district:
  - \* A person whose name appears as an owner of real property on the tax roll
  - \* A person who owns title to real property even though the person's name does not appear on the tax roll (i.e. a spouse)
  - \* A person who is the official representative, officer or employee authorized to vote on behalf of a trust, foundation, corporation, association or other organization owning real property in the district (one per organization)

**CITY OF ANTIGO INLAND LAKE PROTECTION AND REHABILITATION DISTRICT  
2019 BUDGET SUMMARY**

	2017 Actual	2018 Jan 1 - July 31 Actual	2018 Jan-Dec Estimated	2019 Proposed
<b>Revenues</b>				
Tax Levy	\$41,540.00	\$42,190.00	\$42,190.00	\$61,500.00
Tax Levy for Dredging Reserve	\$20,000.00	\$15,000.00	\$15,000.00	\$0.00
Exempt Computer Aid	\$315.00	\$319.63	\$319.63	\$319.00
Interest Income	\$658.68	\$604.17	\$1,050.00	\$500.00
Grant/Donations Income	\$0.00	\$0.00	\$0.00	\$0.00
Del. Pers Prop Tax Collected	\$0.02	\$0.02	\$0.02	\$0.00
<b>Total Revenues:</b>	<b>\$62,513.70</b>	<b>\$58,113.82</b>	<b>\$58,559.65</b>	<b>\$62,319.00</b>
<b>Expenditures/Appropriations</b>				
Spring Clean Up Expense	\$135.69	\$0.00	\$300.00	\$300.00
Advertising	\$1,612.24	\$0.00	\$1,700.00	\$1,700.00
Lake Treatment (Water Quality)	\$0.00	\$0.00	\$0.00	\$12,000.00
Lake Planning	\$3,970.00	\$3,970.00	\$3,970.00	5,000.00
Hydraulic Study	\$0.00	\$0.00	\$0.00	\$0.00
Springbrook Boardwalk**	\$27,840.00	\$0.00	\$27,190.00	\$0.00
Subscription & Dues	\$0.00	\$0.00	\$0.00	\$50.00
Misc. Office Copies/Postage	\$27.60	\$0.00	\$30.00	\$75.00
Uncollectible Pers Prop Taxes	\$2.98	\$5.64	\$5.64	\$10.00
Restoration of Native Species	\$0.00	\$0.00	\$0.00	\$29,000.00
Dredging Analysis/Survey	\$35,068.00	\$5,250.00	\$11,250.00	\$70,000.00
Restore Springbrook Flowage Reserve	\$0.00	\$0.00	\$0.00	\$2,500.00
Trail Maintenance/Improvement/Expansion	\$454.48	\$0.00	\$5,000.00	\$5,000.00
Lake Accessibility	\$0.00	\$0.00	\$0.00	\$25,000.00
<b>Total Expenditures:</b>	<b>\$69,110.99</b>	<b>\$9,225.64</b>	<b>\$49,445.64</b>	<b>\$150,635.00</b>
Carryover/Cash Balance Beginning Year*	\$101,439.91		\$133,592.62	\$138,956.63
Rev. Over/(Under) Expenditures	(\$6,597.29)		\$9,114.01	(\$88,316.00)
Reserve Funds Applied	\$38,750.00		(\$3,750.00)	\$45,000.00
Carryover/Cash Balance*	\$133,592.62		\$138,956.63	\$95,640.63
Reserve Funds (not in balance above)	(\$50,050.00)		(\$53,800.00)	(\$8,800.00)

**PROPOSED LEVY/MILL RATE**

<b>Project</b>	<b>Cost</b>	<b>Levy</b>	<b>Mill Rate***</b>
Spring Clean Up	\$300.00	\$0.00	0.0000000
Advertising	\$1,700.00	\$0.00	0.0000000
Lake Treatment (Water Quality)	\$12,000.00	\$0.00	0.0000000
Lake Planning	\$5,000.00	\$4,000.00	0.0108427
Hydraulic Study	\$0.00	\$0.00	0.0000000
Springbrook Boardwalk**	\$0.00	\$0.00	0.0000000
Subscription & Dues	\$50.00	\$0.00	0.0000000
Misc. Office Copies/Postage	\$75.00	\$0.00	0.0000000
Uncollectible Pers Prop Taxes	\$10.00	\$0.00	0.0000000
Restoration of Native Species	\$29,000.00	\$5,000.00	0.0135533
Dredging Analysis/Study/Grant App	\$70,000.00	\$25,000.00	0.0677666
Restore Springbrook Flowage	\$2,500.00	\$2,500.00	0.0067767
Trail Maintenance/Impvr/Expansion	\$5,000.00	\$0.00	0.0000000
Lake Accessibility	\$25,000.00	\$25,000.00	0.0677666
Subtotal	\$150,635.00	\$61,500.00	0.1667059
Dredging Reserve		\$0.00	0.0000000
<b>TOTAL</b>	<b>\$115,635.00</b>	<b>\$61,500.00</b>	<b>0.1667059</b>

\*Carryover/Cash Balance does not include designated funds:

Basin Dredging Program	\$	0.00
Hydraulic Study	\$	8,800.00
Restore Springbrook Flowage Reserve	\$	0.00

\*\*Final Debt Payment was 2018.

\*\*\*Mill Rate is estimate based on 2017 Assessed Value

368,913,100