

**MINUTES OF THE
INLAND LAKE PROTECTION AND
REHABILITATION DISTRICT
FEBRUARY 13, 2017**

A special meeting of the City of Antigo Inland Lake Protection and Rehabilitation District was held on the above date at 5:00 p.m. at the City Hall Council Chambers, Antigo, Wisconsin, Chairperson Timothy Kassis, presiding.

Commissioners in attendance were: Darling, Kassis, T. Bauknecht, Bugni, and Balcerzak. Absent: Feller Gottard, D. Bauknecht and Turney.

Riparian owners and other voting members in attendance were: Mark Desotell, Kaye Matucheski, Sarah Repp, Sam Hardin, George Bornemann, Charles Huhn, Monty Krueger, Tim O'Brien, Patrick Frey, Robert Kretz, Dan Krueger, and Jaime Horswill.

Others in attendance were Scott Martin, MSA Professional Services

Commissioner Kassis reviewed the guidelines for voting eligibility.

DISCUSSION AND ACTION ITEMS

1) Professional Services Agreement with MSA Consultants for an Urban Sediment Loading Analysis of the lake basins including estimating the siltation, identifying locations to minimize siltation, funding mechanisms, modeling, identifying project funding sources and etc. under the Exception to Bidding Requirements for Professional Services

The scope of the work identifies activities necessary to estimate urban sediment loads to Antigo Lake. This study includes areas within the City of Antigo directly tributary to the lake; roughly those areas bounded by East Second Avenue on the upstream end and the dam on the downstream end. The findings of this study will be based on the computer model Win SLAMM. Recommendations will be made regarding the potential location and cost for management practices necessary to reduce sediment loads to the lake. The lump sum fee for the work is \$35,000.

Upon inquiry by Commissioner Kassis, Mark Desotell, Director of Administrative Services, noted that this amount has been budgeted for at the annual meeting. Mr. Desotell further noted that MSA Professional Services has vast knowledge of the City's infrastructure, hence the exception to bidding requirements for professional services.

Scott Martin, MSA Professional Services, explained what will be studied comparing previous reports with new reports and give a list of projects from what is coming into the sediment. They will look at best management practices and costs associated with them.

Mr. Martin also noted that they will look at funding sources, primarily from the Department of Natural Resources (DNR) for water quality improvement.

Upon inquiry by Commissioner Kassis, Mr. Martin noted that they would start this project as soon as it is approved and the report will be ready for presentation at the annual meeting.

Upon inquiry by Patrick Frey, Mr. Martin explained the limits of the area to be studied including the City limits and the drainage basins where the water comes to Springbrook.

Bugni moved, T. Bauknecht seconded, to approve the Professional Services Agreement with MSA Consultants for an Urban Sediment Loading Analysis of the lake basins including estimating the siltation, identifying locations to minimize siltation, funding mechanisms, modeling, identifying project funding sources and etc. under the Exception to Bidding Requirements for Professional Services in the amount of \$35,000 with funding derived from budgeted funds. Carried: 13 Ayes, 0 Nays

APPROVED

2) Professional Services Agreement with MSA Consultants for a Springbrook Revitalization Conceptual Plan for the area between the Fourth Avenue Dam to Seventh Avenue focused on aesthetic improvements, habitat, channel modifications, development of appropriate vegetation and etc. under the Exception to Bidding Requirement for Professional Services (Qualification Based) of the Purchasing Policy

The scope of the work describes tasks necessary to perform an analysis of alternatives for improving the Springbrook corridor downstream of the dam. The report will focus on improving aesthetics, habitat, and modifying the channel to accommodate seasonal flows and select appropriate vegetation for year round conditions. The lump sum fee for the work is \$10,000.

Upon inquiry by Dan Krueger, Mr. Martin explained that this area is between the walls from Fourth Avenue to Seventh Avenue. They are hoping to design something that will help the stream in the different flow times. The goal is to have the stream more defined. The hydraulics of the stream will be looked at to keep fish, oxygen and proper vegetation.

Mr. Desotell indicated that they will also be looking at funding sources for stream bed restoration. Mr. Martin noted that the City should qualify for some DNR programs and Park programs for funding sources.

Mr. Martin noted that this project would start as soon as approved and reports will be ready for the annual meeting as well.

Upon inquiry by George Bornemann, Mr. Martin noted that it is the plan at this time that the walls are staying in that area.

Mr. Martin noted that these studies are to develop alternatives and proposed improvement with cost estimates. The second step would be to start some of the proposed improvements, which is not included in this cost.

Upon inquiry by Tim O'Brien, Mr. Martin explained that there were studies of flow rates done previously and will be used.

Upon inquiry by Tim O'Brien, Mr. Desotell explained that looking beyond Seventh Avenue may not be within the scope of the Lake District. He would need to look at possible City funds for any additional work.

Upon inquiry by Dan Krueger, Mr. Martin explained the purpose of the study is for planning purposes, making things more cost effective in determining future projects as well as funding options.

Upon inquiry by Tim O'Brien, Mr. Desotell indicated that the dam is inspected yearly by staff with results sent to the DNR. It is considered in quality condition at this point.

Upon inquiry by Tim O'Brien, Mr. Martin noted that in order for a dam to be removed it would need to be determined an unwillingness for someone to take responsibility for it. It needs to be in disrepair, a safety issue and no one taking responsibility.

Balcerzak moved, Bugni seconded, to approve the Professional Services Agreement with MSA Consultants for a Springbrook Revitalization Conceptual Plan for the area between the Fourth Avenue Dam to Seventh Avenue focused on aesthetic improvements, habitat, channel modifications, development of appropriate vegetation and etc. under the Exception to Bidding Requirement for Professional Services (Qualification Based) of the Purchasing Policy in the amount of \$10,000 with funding derived from budgeted funds. Carried: 16 Ayes, 0 Nays

APPROVED

3) Authorization for Inland Lake Chairperson to approve 2017 bid for trail repairs and maintenance

Sarah Repp, Park, Recreation and Cemetery Director, noted that this is the annual trail maintenance in the spring. They review and mark areas for repairs rolling any bids in conjunction with Public Works therefore optimizing financial cost. Trenching is also done along the edge of the trail to assist with preventing heaving from roots. This authorization will assist with cost effectiveness.

Upon inquiry by Commissioner Kassis, Ms. Repp noted that these funds are budgeted and will follow the City's bidding policy.

Balcerzak moved, T. Bauknecht seconded, to authorize the Inland Lake Chairperson to approve the 2017 bids for trail repairs and maintenance. Carried: 17 ayes, 0 nays.

APPROVED

4) Authorization for Inland Lake Chairperson to approve 2017 bid for invasive species removal

Ms. Repp advised that this will be a first time bid using the standard bid procedures and address some of the invasive species that have been identified along the trail that include wild parsnip and garlic mustard.

Ms. Repp further advised that they have been in touch with the County as well as the Invasive Species Coordinator for our region to put together specs to address these issues.

Bugni moved, Darling seconded, to authorize the Inland Lake Chairperson to approve the 2017 bid for invasive species removal. Carried 17 ayes, 0 nays.

APPROVED

ANY OTHER BUSINESS AUTHORIZED BY LAW TO BE CONSIDERED

Mr. Desotell wanted to make a clarification that the MSA Professional Services contracts are currently set up for the Mayor's signature, however, this will be changed to the Inland Lakes Chairperson and Secretary.

INFORMATION ONLY

Commissioner Darling was asked by Commissioner Turney to request possible funding to stock fish as an agenda item for the annual meeting.

INFORMATION ONLY

Upon inquiry by Dan Krueger, Mr. Desotell indicated that the spring survey will be done with any recommendations for 2017 year with regard to the curly leaf pondweed. This has been treated in the past with success as no treatments were needed in 2016.

INFORMATION ONLY

ADJOURNMENT

Commissioner Darling moved, Commissioner Bugni seconded, to adjourn at 5:30 p.m. Carried.

Thomas Bauknecht, Secretary